

Board of Control Minutes – Stow City Hall

Mayor's Conference Room on Wednesday, November 23, 2016 at 9:30 a.m.

MEMBERS PRESENT: Mayor Sara Kline
 Finance Director Baranek
 City Engineer McCleary
 Deputy Service Director Brooker

ALSO PRESENT: Lisa Jarvis Chief Film
 John Earle Captain Lang
 Dale Germano Rob Kurtz

The Board of Control Minutes are attached.

Other items on the agenda were:

THE BOARD REVIEWED ALL OVERRUNS FROM 10/28/16 – 11/17/16, IN THE AMOUNT OF \$1,268.21.

Mr. Baranek moved for discussion of this item, Mayor Kline seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE LANDSCAPE ARBORIST REGARDING THE INSPECTION OF THE OPEN SPACE LANDSCAPING AT 3461 DARROW ROAD FOR THE BAKERS GLEN DEVELOPMENT. THE LANDSCAPE ARBORIST IS REQUESTING APPROVAL TO RELEASE THE PERFORMANCE BOND IN THE AMOUNT OF \$255,000.00 BACK TO PULTE HOMES OF OHIO LLC/LEXON INSURANCE COMPANY, ON WHICH IT WAS DRAWN.

THE LANDSCAPE ARBORIST FURTHER REQUESTS THAT THE BOARD ACCEPT MAINTENANCE BOND #1145255 IN THE AMOUNT OF \$25,000.00 TO BE HELD AS A MAINTENANCE GUARANTEE FOR ONE YEAR.

Mr. Baranek moved for discussion of this item, Mayor Kline seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING A REQUEST FOR LEGISLATION FOR CELLCO PARTNERSHIP DBA VERIZON WIRELESS CELLULAR TELEPHONE SERVICE FOR 2017.

PURSUANT TO CITY OF STOW CHARTER, SECTION 4.11; THE DIRECTOR OF PUBLIC SERVICE IS REQUESTING LEGISLATION BE PREPARED AUTHORIZING THE EXPENDITURE OF UP TO \$40,250.00 FOR CELLULAR SERVICE FROM CELLCO PARTNERSHIP DBA VERIZON WIRELESS FOR THE CALENDAR YEAR OF 2017.

THE CITY PREVIOUSLY CONDUCTED AN APPLES-TO-APPLES INFORMAL BIDDING PROCESS WITH THREE BIG COMPANIES: SPRINT, VERIZON AND AT&T, WITH SPRINT COMING IN THE LOWEST OF THE THREE. SPRINT HAS HAD CONTINUING PROBLEMS PROVIDING RELIABLE SERVICE TO THE OUTLAYING FIRE STATIONS AND OTHER AREAS INSIDE THE CITY LIMITS. THIS FORCED US TO REBID THIS AND TEST THE AREAS THAT WE WERE HAVING RECEPTION PROBLEMS. NOT ONLY DID CELLCO PARTNERSHIP COME IN WITH THE LOW QUOTE OF THE 3 BIGGEST COMPANIES, THEY ALSO SEEM TO HAVE A VERY GOOD RECEPTION. THEY INITIALLY SUPPLY 2 DIFFERENT STYLES OF PHONES AT NO COST WITH UPGRADES EVERY 10 MONTHS. CURRENTLY THERE ARE APPROXIMATELY 96 PHONES USED THROUGHOUT THE CITY IN VARIOUS DEPARTMENTS.

THE DIRECTOR OF PUBLIC SERVICE IS ALSO REQUESTING COUNCIL TO WAIVE THE RULE REQUIRING THREE READINGS PRIOR TO VOTING ON THIS LEGISLATION.

Mr. Baranek moved for discussion of this item, Mayor Kline seconded This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING A REQUEST FOR LEGISLATION FOR CELLCO PARTNERSHIPS WIRELESS ACCESS SERVICE FOR 2017.

PURSUANT TO CITY OF STOW CHARTER, SECTION 4.11 AND CODIFIED ORDINANCE 173.07 (a)(1)F; THE DIRECTOR OF PUBLIC SERVICE IS REQUESTING THAT LEGISLATION BE PREPARED AUTHORIZING THE EXPENDITURE OF UP TO \$24,000.00 TO CELLCO PARTNERSHIPS DBA

VERIZON WIRELESS FOR WIRELESS ACCESS SERVICE FOR THE CALENDAR YEAR OF 2017.

IN 2007 THE CITY WAS NOTIFIED BY CUYAHOGA FALLS THAT THEY WOULD BE SHUTTING DOWN THE ANALOG 800 Mhz SERVICES. WIRELESS BROADBAND SERVICE SERVES AS REPLACEMENT FOR THE SERVICES WE PREVIOUSLY RECEIVED FROM CUYAHOGA FALLS FOR STOW. CELLCO IS THE PREFERRED SOURCE BECAUSE THEIR RECEPTION QUALITY IS FAR BETTER THAN OTHER CARRIERS. THE CITY CURRENTLY HAS 33 CARDS AS WELL AS A CRADLEPOINT DEVICE USED BY THE LAW DEPARTMENT AT THE COURTHOUSE AND THE LIFEPAK MODEMS.

Mayor Kline moved for discussion of this item, Mr. Baranek seconded this Motion.

After this item had been discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING A REQUEST FOR LEGISLATION FOR TIME WARNER CABLE FOR CABLE AND INTERNET SERVICE FOR 2017.

PURSUANT TO CITY OF STOW CHARTER, SECTION 4.11, CODIFIED ORDINANCE 173.07 (a)(1)H and 173.07 (b)(1)D; THE DIRECTOR OF PUBLIC SERVICE IS REQUESTING THAT LEGISLATION BE PREPARED AUTHORIZING THE EXPENDITURE OF UP TO \$21,150.00 TO TIME WARNER CABLE FOR THE PURCHASE OF A CABLE TV, INTERNET AND PHONE SERVICE FOR THE CALENDAR YEAR 2017.

INCLUDED IN THIS EXPENSE IS CABLE SERVICE FOR CITY HALL, SENIOR CENTER AND FOX DEN, INTERNET SERVICE FOR THE CITY AND CABLE, INTERNET AND PHONE SERVICE AT THE COURT HOUSE.

Mayor Kline moved for discussion of this item, Mr. Baranek seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE FIRE DEPARTMENT FOR AN APPROVAL OF A REQUISITION TO SIT MEANS SIT OF NE OHIO, LLC, FOR THREE PHASES OF TRAINING FOR THE FIRE DOG, N THE AMOUNT OF \$6,500.00.

Mayor Kline moved for discussion of this item, Mr. Baranek seconded this Motion.

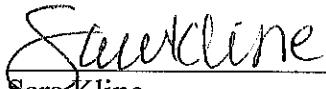
After this item was discussed, it was unanimously approved.

Mr. Baranek moved for approval of the Minutes of the Board of Control meeting of November 2, 2016, seconded by Mayor Kline. Unanimously approved.

Mr. Baranek moved for approval of the Minutes of the Board of Control meeting of November 9, 2016, seconded by Mayor Kline. Unanimously approved.

Mr. Baranek moved for approval of the Minutes of the Board of Control meeting of November 16, 2016, seconded by Mayor Kline. Unanimously approved.

With no further business, Mayor Kline moved, Mr. Baranek seconded to adjourn the meeting at 9:40 a.m.



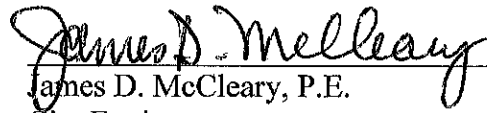
Sara Kline
Mayor



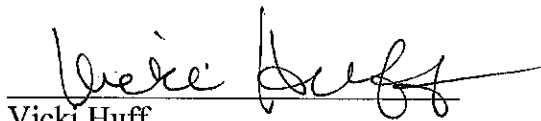
John M. Baranek
Finance Director



Don Brooker
Deputy Service Director



James D. McCleary, P.E.
City Engineer



Vicki Huff
Secretary

City of Stow
 Sara Kline, Mayor
 Board of Control
 1/12/2016

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
BLDG MAINT	POWER ACQUISITION LLC	ANNUAL MAINT-MARSH RD PUMP ; CONTRACT		\$580.00
		ANNUAL GENERATOR MAINT 2016		
		ADDITNL FUNDS FOR 2016 MAINT		
		ANNUAL MAINT-FIRE STN 3		\$475.00

Discuss:	Motion: <u>Mayor Kline</u>	Second: <u>Mr. McCleary</u>	Abstain: _____	TOTAL PO AMOUNT:	<u>\$1,055.00</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>	
BLDG MAINT	HERITAGE - CRYSTAL CLEAN LLC	SBP-OIL SEPERATOR-SVC BLDG	SOLE SOURCE		\$3,796.79
	OIL SEPERATOR SERVICE				
	TANK IN SVC BLDG				

Discuss:	Motion: <u>Mayor Kline</u>	Second: <u>Mr. McCleary</u>	Abstain: _____	TOTAL PO AMOUNT:	<u>\$3,796.79</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>	
ENGINEERNG A A BLUEPRINT COMPANY INC	SCANNING SERVICES	SBP-SCANNING SERVICES	BEST PRACTICAL SOURCE		\$2,250.00
	ENGINEERING DEPT DOCUMENTS				

Discuss:	Motion: <u>Mayor Kline</u>	Second: <u>Mr. McCleary</u>	Abstain: _____	TOTAL PO AMOUNT:	<u>\$2,250.00</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>	

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
ENGINEERING	MILKOVICH SHAWN	SIDEWALK REPLACEMENT	LOW QUOTE OF 3	\$1,200.00
		OH EDISON REIMBURSING 50%		
		10% CONTINGENCY-BUNKER LN		\$120.00

Discuss: Motion: Mr. McCleary Second: Mayor Kline Abstain: _____ **TOTAL PO AMOUNT: \$1,320.00**

Approve: Unanimously Passed: Passed: Denied: Held:

ENGINEERING ENVIRO SCIENCE INC

PROF DESIGN BUILD SVCS-ADDTNL
ORD 2016-125 ADDTNL FUNDS

SBP-PROF SVCS-MUDBROOK STR PROFESSIONAL SERVICE \$69,500.00

Discuss: Motion: Mayor Kline Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$69,500.00**

Approve: Unanimously Passed: Passed: Denied: Held:

FINANCE AKRON LAW LIBRARY ASSOCIATION

PASS THRU LIABILITY-COURT OBLI
BALANCE NEEDED FOR 2016

SBP-COURT OBLIGATION-LAW LIB SOLE SOURCE \$16,000.00

Discuss: Motion: Mayor Kline Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$16,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

JUDGES MATTHEW BENDER & CO INC

LEGAL PUBLICATIONS
FOR USE @ COURTHOUSE

LEGAL PUBLICATIONS SOLE SOURCE \$1,524.84

Discuss: Motion: Mayor Kline Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$1,524.84**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
PLANNING	ANDERSON INTERNATIONAL CORP	INCOME TAX GRANT REIMB	SOLE SOURCE	\$39,791.93
\$39,791.93		2015 INC TAX GRANT REIMBURSEMT		
		ORD #2011-56		

Discuss: Motion: Mayor Kline Second: Mr. Baranek Abstain: _____ TOTAL PO AMOUNT: \$39,791.93

Approve: Unanimously Passed: Passed: Denied: Held:

PURCHASING COPECO INC

SHARP COPIER FOR 2ND FLOOR
CURRENT TO BLDG/ENGIN

SHARP MX-M565N COPIER-2ND FL NJPA
MAINTENANCE FOR COPIER

TOTAL PO AMOUNT: \$6,190.00
\$525.00

Discuss: Motion: Mr. Baranek Second: Mayor Kline Abstain: _____ TOTAL PO AMOUNT: \$6,715.00

Approve: Unanimously Passed: Passed: Denied: Held:

PURCHASING APPLIED LASER TECHNOLOGIES L LC

TONER & INK CARTRIDGES-2017
BASED ON 2016 EXPENDITURES

SBP-2017 TONER/INK CARTRIDGE; BEST PRACTICAL SOURCE

TOTAL PO AMOUNT: \$7,000.00

Discuss: Motion: Mr. Baranek Second: Mayor Kline Abstain: _____ TOTAL PO AMOUNT: \$7,000.00

Approve: Unanimously Passed: Passed: Denied: Held:

PURCHASING CANNON IV INC

TONER & INK CARTRIDGES-2017
BASED ON 2016 EXPENDITURES

SBP-2017 TONER/INK CARTRIDGE; BEST PRACTICAL SOURCE

TOTAL PO AMOUNT: \$13,000.00

Discuss: Motion: Mr. Baranek Second: Mayor Kline Abstain: _____ TOTAL PO AMOUNT: \$13,000.00

Approve: Unanimously Passed: Passed: Denied: Held:

DEPT **VENDOR** **DESCRIPTION** **BID/QUOTE** **AMOUNT**

PURCHASING COPECO INC **TONER & INK CARTRIDGES** **SBP-2017 TONER/INK CARTRIDGE; BEST PRACTICAL SOURCE** **\$13,000.00**

Discuss: Motion: Mayor Kline Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$13,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

PURCHASING INDEPENDENCE BUSINESS SUPPLY **OFFICE SUPPLIES & INCIDENTALS** **SBP-INCIDENTALS/SUPPLIES 2017 CUE** **\$5,000.00**

FOR CENTRAL STORE-2017 EST USE

Discuss: Motion: Mr. Baranek Second: Mayor Kline Abstain: _____ **TOTAL PO AMOUNT: \$5,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

PURCHASING STAPLES CONTRACT & COMMERCIAL IN **OFC SUPPLIES/INCIDENTALS-2017** **SBP-SUPPLIES/INCIDENTALS 2017 BEST PRACTICAL SOURCE** **\$2,000.00**

BASED ON 2016 EXPENDITURES

Discuss: Motion: Mayor Kline Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$2,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

SERVICE LOWE'S HOME CENTERS INC **SBP-SUPPLIES-SALT BARN FS2** **BEST PRACTICAL SOURCE** **\$4,000.00**

SUPPLIES / INCIDENTALS
FOR SALT BARN @ FIRE STN 2

Discuss: Motion: Mayor Kline Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$4,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

STREET HANS TRUCK & TRAILER REPAIR INC **SBP-SERVICE/PARTS FOR TRUCK; BEST PRACTICAL SOURCE** **\$2,500.00**

SERVICE/PARTS FOR TRUCKS
USED BY STREET DEPT

Discuss: Motion: Mayor Kline Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$2,500.00**

Approve: Unanimously Passed: Passed: Denied: Held:

DEPT	VENDOR	DESCRIPTION	BID/QUOTE	AMOUNT
STREET	NATIONAL LIME & STONE CO	SBP-LIMESTONE & 57	MATERIAL BID SOURCE	\$3,000.00

LIMESTONE & 57
VARIOUS PROJECTS

Discuss: Motion: Mayor Kline Second: Mr. Baranek Abstain: _____ TOTAL PO AMOUNT: \$3,000.00
 Approve: Unanimously Passed: Passed: Denied: Held:

STREET	VENDOR	DESCRIPTION	BID/QUOTE	AMOUNT
STREET	CLEVELAND BARRICADING SYSTEMS LI	SBP-REPLACEMENT SIGNS SR8	SOLE SOURCE	\$2,221.67

REPLACEMENT SIGNS ON SR8
DAMAGED IN ACCIDENTS

Discuss: Motion: Mr. McCleary Second: Mayor Kline Abstain: _____ TOTAL PO AMOUNT: \$2,221.67
 Approve: Unanimously Passed: Passed: Denied: Held:

STREET	VENDOR	DESCRIPTION	BID/QUOTE	AMOUNT
STREET	LANGE AGRICULTURAL SYSTEMS INC	60X150 TARP	LOW QUOTE OF 2	\$720.00

TARPS FOR SALT BARN @ FS#2

100 X 150 TARP \$1,410.00

FREIGHT \$195.00

Discuss: Motion: Mayor Kline Second: Mr. Baranek Abstain: _____ TOTAL PO AMOUNT: \$2,325.00
 Approve: Unanimously Passed: Passed: Denied: Held:

UTILITY BL	VENDOR	DESCRIPTION	BID/QUOTE	AMOUNT
UTILITY BL	BRIDGESTONE AMERICAS HOLDING INC	WATER BILLING-2016 ADDTNL FUN	CONTRACT	\$1,000.00

WATER BILLING-ADTNL FUNDS 2016
PRINTING, BAR CODING, SORTING

Discuss: Motion: Mr. Baranek Second: Mayor Kline Abstain: _____ TOTAL PO AMOUNT: \$1,000.00
 Approve: Unanimously Passed: Passed: Denied: Held: