



*Board of Control Minutes – Stow City Hall*

Mayor's Conference Room on Wednesday, November 9, 2011 at 9:30 a.m.

**MEMBERS PRESENT:** Mayor Sara Kline  
 Director of Budget and Management Earle  
 City Engineer McCleary  
 Service Director Wren

**ALSO PRESENT:** Lisa Jarvis Chief Film  
 Chief Stone Linda Nahrstedt  
 Don Brooker Rob Kurtz

The Board of Control Minutes are attached.

Other items on the agenda were:

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING A REQUEST TO AMEND ORDINANCE 2015-179 BY INCREASING THE AUTHORIZATION TO EXPEND FUNDS FROM \$570,000.00 FOR ELECTRIC SERVICE FROM OHIO EDISON COMPANY FOR THE CALENDAR YEAR OF 2016.

ALL FACILITIES USE THIS LOCAL PROVIDER FOR ELECTRIC SERVICES.

THE DIRECTOR OF PUBLIC SERVICE CERTIFIES THIS PURCHASE TO BE AN EMERGENCY MEASURE NECESSARY FOR THE IMMEDIATE PRESERVATION OF THE PUBLIC HEALTH AND SAFETY FOR THE REASON THAT THIS UTILITY SERVICE IS ESSENTIAL TO OUR ABILITY TO PROVIDE ONGOING SERVICES TO THE PUBLIC.

Mayor Kline moved for discussion of this item, Mr. Earle seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING A REQUEST TO AMEND ORD. 2016-2 BY INCREASING THE AUTHORIZATION TO EXPEND FUNDS FROM \$20,000.00 TO \$21,500.00 FOR MEDICAL SUPPLIES FOR MED UNITS FOR THE REMAINDER OF THE CALENDAR YEAR OF 2016.

EMERGENCY MEDICAL PRODUCTS IS THE PREFERRED SOURCE VENDOR BECAUSE OF THE QUANTITY OF STOCK THEY KEEP ON HAND, THE QUICK DELIVERY TIME AND MOST IMPORTANTLY, THEY ARE THE ONLY VENDOR WE HAVE FOUND THAT CARRIES THE MAJORITY OF PRODUCTS WE USE.

THE DIRECTOR OF PUBLIC SERVICE IS REQUESTING THAT STOW CITY COUNCIL WAIVE THE RULE REQUIRING THREE READINGS PRIOR TO VOTING ON THIS LEGISLATION.

Mayor Kline moved for discussion of this item, Mr. Earle seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE LANDSCAPE ARBORIST REGARDING THE INSPECTION OF THE LANDSCAPING AT 2705 AND 2713 PRESCOTT DOWNS. THE LANDSCAPE ARBORIST IS REQUESTING APPROVAL TO RELEASE THE MAINTENANCE GUARANTEE TO:

**WL HOLDER CONSTRUCTION COMPANY IN THE AMOUNT OF \$400.00.**

Mayor Kline moved for discussion of this item, seconded by Mr. McCleary.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE LANDSCAPE ARBORIST REGARDING THE RELEASE OF LANDSCAPING MAINTENANCE GUARANTEE AT 3574 STILLWOOD BOULEVARD AND IS REQUESTING APPROVAL TO RELEASE THE MAINTENANCE GUARANTEE AS FOLLOWS:

**DREES HOMES FOR \$300.00**

Mayor Kline moved for discussion of this item, seconded by Mr. McCleary.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE LANDSCAPE ARBORIST REGARDING THE RELEASE OF LANDSCAPING GUARANTEES AT 3568, 3511, 3515 AND 3538 STILLWOOD BOULEVARD.

THE LANDSCAPE ARBORIST HAS INSPECTED THE LANDSCAPING AT THE ABOVE MENTIONED ADDRESSES AND IS REQUESTING THE APPROVAL TO RELEASE THE LANDSCAPING GUARANTEES TO:

**DESIGN CONSTRUCTION - \$3,600.00 (TOTAL)**

3538 Stillwood Boulevard	\$300.00
3511 Stillwood Boulevard	\$300.00
3515 Stillwood Boulevard	\$300.00
3568 Stillwood Boulevard	\$2,700.00

Mayor Kline moved for discussion of this item, Mr. Earle seconded this Motion.

After this item was discussed, it was unanimously approved.

Mayor Kline moved for approval of the Minutes of the Board of Control meeting on October 19, 2016, seconded by Mr. Earle. Unanimously approved.

Mayor Kline moved for approval of the Minutes of the Board of Control meeting on October 26, 2016, seconded by Mr. Earle. Unanimously approved.

THE SERVICE DEPARTMENT PRESENTED A MORAL CLAIM FOR JAMES L. NEWHALL, 2039 MAPLE ROAD, STOW. THIS IS FOR DAMAGE TO PLUMBING AND SEWER BACK-UP IN THE BASEMENT. THE DEPUTY SERVICE DIRECTOR EXPLAINED THAT THE STREET DEPARTMENT WAS DOING A STORM SEWER JOB ON MAPLE ROAD AND HIT THE WATER SERVICE THAT WAS BURIED ABOUT 2 ½ FEET DEEP, WHICH FLOODED THE SEWER LATERAL, AND BACKED UP INTO THE RESIDENT'S BASEMENT. THE CITY IS RESPONSIBLE FOR DAMAGES TO THIS PROPERTY, WHICH AMOUNTED TO \$4,059.00.

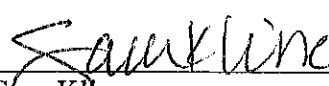
THE DEPUTY SERVICE DIRECTOR RECOMMENDS APPROVAL OF THIS MORAL CLAIM.

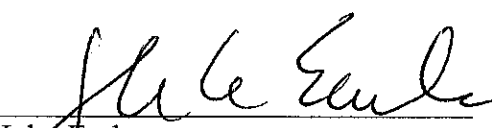
Mr. Wren moved for approval of this moral claim, seconded by Mayor Kline.


After this item was discussed, it was unanimously approved.

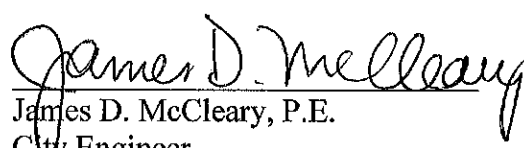
Due to the amount of the moral claim, this will be forwarded to Stow City Council for their consideration.

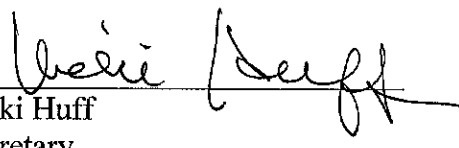
With no further business, Mayor Kline moved, Mr. McCleary seconded to adjourn the meeting at 9:41 a.m.

  
\_\_\_\_\_  
Sara Kline  
Mayor

  
\_\_\_\_\_  
John Earle  
Director of Budget and Management

  
\_\_\_\_\_  
Nicholas Wren  
Service Director

  
\_\_\_\_\_  
James D. McCleary, P.E.  
City Engineer

  
\_\_\_\_\_  
Vicki Huff  
Secretary

City of Stow  
Sara Kline, Mayor  
Board of Control  
11/9/16

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
FINANCE	INSURANCE SPECIALISTS GROUP INC	PUB OFFICIAL/EMP PRACTICE	PROFESSIONAL SOURCE	\$42,142.00
\$96464.00	INSURANCE POLICY RENEWALS			
	11/1/16-11/1/17/LEGISLATION			
		LAW ENFORCEMENT INS RENEWA		\$54,322.00

Discuss: Motion: Mayor Kline Second: Mr. McCleary Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT: \$96,464.00**

Approve: Unanimously Passed:  Passed:  Denied:  Held:

**FINANCE INSURANCE SPECIALISTS GROUP INC CYBER LIABILITY INSURANCE PROFESSIONAL SOURCE \$5,750.00**

Discuss: Motion: Mayor Kline Second: Mr. Earle Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT: \$5,750.00**

Approve: Unanimously Passed:  Passed:  Denied:  Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
FIRE	<b>E S O SOLUTIONS INC</b>	EHR-ANNUAL SUBSCRIPTION	BEST PRACTICAL SOURCE	\$7,790.00
		EMS SOFTWARE-REPLACE FIREHOUSE		
		COST REIMBURSED BY HOSPITAL		
		CAD INTEGRATION		\$1,995.00
		CARDIAC MONITOR INTERFACE		\$795.00
		BILLING INTERFACE		\$395.00
		TRAINING		\$495.00

Discuss: Motion: Mayor Kline Second: Mr. Farle Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT: \$11,470.00**

Approve: Unanimously Passed:  Passed:  Denied:  Held:

**INCOME TAX SHAMROCK GRAPHICS INC** POSTAGE-MAILING 2016 INDIV LTR PREFERRED SOURCE \$4,590.00  
 \$4590 POSTAGE 2016 INDIV E-FILE LTRS MAILING OF LETTERS/TAX

Discuss: Motion: Mayor Kline Second: Mr. McCleary Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT: \$4,590.00**

Approve: Unanimously Passed:  Passed:  Denied:  Held:

**INFO SVC RAMAKER & ASSOC INC** DATA CONVERSION-CEMETERY FI BEST PRACTICAL SOURCE \$2,000.00  
 DATA CONVERSION & MIGRATION FOR CEMETERY BURIAL FILES

Discuss: Motion: Mayor Kline Second: Mr. McCleary Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT: \$2,000.00**

Approve: Unanimously Passed:  Passed:  Denied:  Held:

DEPT      VENDOR  
PURCHASING OHIO EDISON COMPANY  
ELECTRIC SERVICE  
ADDIT'L 2016 UTILITY FUNDS

<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>UTILITY SOURCE</u>	<u>AMOUNT</u>
SBP-ELECTRIC SERVICE			\$300.00
SBP-ELECTRIC SERVICE-75%			\$2,000.00
SBP-ELECTRIC SERVICE-25%			\$500.00
SBP-ELECTRIC SERVICE			\$1,000.00
			\$11,400.00
			\$8,000.00
			\$1,300.00
			\$2,500.00
			\$100.00
			\$500.00
			\$2,400.00

**DEPT**      **VENDOR**      **DESCRIPTION**      **BID/QUOTE**      **AMOUNT**

Discuss:    Motion: Mayor Kline      Second: Mr. McCleary      Abstain: \_\_\_\_\_      **TOTAL PO AMOUNT:**      \$30,000.00

Approve:    Unanimously Passed:       Passed:       Denied:       Held:

**PURCHASING ARAMARK UNIFORM SERVICES**      **SBP-MAT SVC-CITY HALL**      **CONTRACT**      \$300.00  
 2017 MAT SERVICE  
 ALL CITY BUILDINGS

SBP-MAT SVC-SAFETY BLDG-50%      \$700.00

\$700.00

SBP-MAT SVC-SVC CTR-55%      \$900.00

\$400.00

SBP-MAT SVC-SVC CTR-20%      \$325.00

\$800.00

SBP-MAT SVC-FIRE STN 3      \$500.00

\$4,625.00

Discuss:    Motion: Mayor Kline      Second: Mr. McCleary      Abstain: \_\_\_\_\_      **TOTAL PO AMOUNT:**      \$4,625.00  
 Approve:    Unanimously Passed:       Passed:       Denied:       Held:



**DEPT**      **VENDOR**  
**SERVICE**      **MENARDS**  
 FOX BLOCKS  
 SALT BARN @ STN 2

**DESCRIPTION**      **BID/QUOTE**      **AMOUNT**  
 FOX BLOCKS-STRAIGHT-12" CORE BEST PRACTICAL SOURCE      \$1,678.20  
 FOX BLOCKS-90 DEGREE CORNER      \$615.86

Discuss: Motion: Mayor Kline      Second: Mr. McCleary      Abstain: \_\_\_\_\_      **TOTAL PO AMOUNT:**      \$2,294.06  
 Approve: Unanimously Passed:       Passed:       Denied:       Held:

**URBANFRST METKER / ECHINC**      **SBP-TUB GRINDING SERVICE**      **LOW QUOTE OF 3**      **\$9,500.00**  
 TUB GRINDING SVCS  
 URBAN FORESTRY USE

Discuss: Motion: Mayor Kline      Second: Mr. McCleary      Abstain: \_\_\_\_\_      **TOTAL PO AMOUNT:**      \$9,500.00  
 Approve: Unanimously Passed:       Passed:       Denied:       Held:

**URBANFRST TEREX UTILITIES INC**      **SBP-DIELECTRIC/ANL INSPECTIO**      **BEST PRACTICAL SOURCE**      **\$3,000.00**  
 DI-ELECTRIC/ANNUAL INSPEC  
 V518-CHIP TRUCK & LIFT

Discuss: Motion: Mayor Kline      Second: Mr. McCleary      Abstain: \_\_\_\_\_      **TOTAL PO AMOUNT:**      \$3,000.00  
 Approve: Unanimously Passed:       Passed:       Denied:       Held:

**WATER HD SUPPLY WATERWORKS LTD**      **SBP-WATER REPAIR PARTS/SPPL; MATERIAL BID SOURCE**      **\$10,000.00**  
 \$6519.87      WATERLINE REPAIR PARTS/SUPPLY  
 WATER DEPT - VARIOUS REPAIRS

Discuss: Motion: Mayor Kline      Second: Mr. McCleary      Abstain: \_\_\_\_\_      **TOTAL PO AMOUNT:**      \$10,000.00  
 Approve: Unanimously Passed:       Passed:       Denied:       Held: