

Board of Control Minutes – Stow City Hall

Mayor's Conference Room on Wednesday, November 2, 2016 at 9:30 a.m.

MEMBERS PRESENT: Mayor Sara Kline
Finance Director Baranek
City Engineer McCleary
Service Director Wren

ALSO PRESENT: Lisa Jarvis Chief Stone
John Earle Rob Kurtz
Linda Nahrstedt Nick Wren
Chief Film

The Board of Control Minutes are attached.

Other items on the agenda were:

THE BOARD REVIEWED ALL OVERRUNS, IN THE AMOUNT OF \$3,124.98 from 10/14/16 to 10/27/16.

Mayor Kline moved for discussion of this item, Mr. Baranek seconded to approve this motion.

After this item had been discussed, it was unanimously passed.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING A REQUEST FOR LEGISLATION AUTHORIZING THE ADVERTISEMENT, TAKING FORMAL BIDS AND ENTERING INTO A CONTRACT FOR HVAC PREVENTIVE MAINTENANCE FOR A THREE (3) YEAR PERIOD. THE CURRENT CONTRACT EXPIRES ON MARCH 1, 2017.

THE PUBLIC SERVICE DEPARTMENT IS REQUESTING COUNCIL TO WAIVE THE RULES REQUIRING THREE(3) READINGS FOR THIS LEGISLATION.

Mayor Kline moved for discussion on this item, Mr. Baranek seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING BIDS THAT WERE OPENED FOR MISCELLANEOUS STORM SEWER PROJECTS FOR 2016.

THE CITY ENGINEER HAS REVIEWED THE BIDS AND IS RECOMMENDING THAT THE AWARD BE GIVEN TO THE LOWEST, MOST RESPONSIVE, AND RESPONSIBLE BIDDER, FIORITTO CONSTRUCTION, INC., IN THE AMOUNT OF \$147,891.65 AND ALLOWING A 10% CONTINGENCY BRINGING THE TOTAL TO \$162,680.82.

Mayor Kline moved for discussion of this item, Mr. Baranek seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE LANDSCAPE ARBORIST REGARDING THE ACCEPTANCE OF A PERFORMANCE BOND IN THE AMOUNT OF \$33,000.00 AS A LANDSCAPE GUARANTEE AT 4097 BRIDGEWATER PARKWAY FOR HOMES 2 SUITES HOTEL.

Mayor Kline moved for discussion of this item, Mr. McCleary seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE FINANCE DEPARTMENT FOR AN APPROVAL OF REQUISITION TO WICHERT INSURANCE FOR INSURANCE RENEWAL FOR 2016 – 17 FOR GENERAL LIABILITY, PROPERTY, AUTO, UMBRELLA AND CRIME POLICY RENEWAL FOR VARIOUS DEPARTMENTS, IN THE AMOUNT OF \$112,971.00.

Mayor Kline moved for discussion of this item, Mr. Baranek seconded this Motion.

After this item was discussed, it was unanimously approved.

THE SERVICE DEPARTMENT PRESENTED A MORAL CLAIM FOR ROBERT ROTH, 149 ERIE COURT IN AMHERST, OHIO. MR. ROTH CLAIMS THAT HE DAMAGED HIS TIRE DUE TO HITTING A PIECE OF STEEL WHILE DRIVING ON ROUTE 8 ON AUGUST 26, 2016.

UPON INVESTIGATION FROM THE SERVICE DEPARTMENT, IT WAS DETERMINED THAT THEY HAD NO PRIOR KNOWLEDGE OF AN OBJECT BEING IN THE ROADWAY, AND THUS NO WAY OF CLEANING UP THE DEBRIS.

Mr. Wren moved for approval of this moral claim, Mayor Kline seconded this Motion.

With no affirmative votes, this moral claim is denied.


MAYOR KLINE MOVED, SECONDED BY MR. BARANEK TO APPROVE THE ADVANCEMENT OF SICK LEAVE FOR CHERIE RUBISH. THIS REQUEST WAS UNANIMOUSLY APPROVED.

Mayor Kline moved to approve the Board of Control Minutes of September 28, 2016, seconded by Mr. Baranek. Unanimously approved.

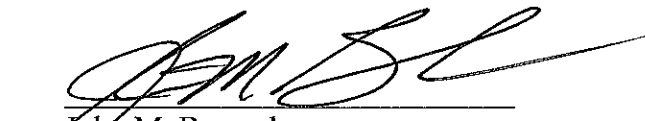
Mr. Baranek moved to approve the Board of Control Minutes of October 5, 2016, seconded by Mr. McCleary. Unanimously approved.

Mr. Baranek moved to approve the Board of Control Minutes of October 12, 2016, seconded by Mayor Kline. Unanimously approved.

With no further business, Mayor Kline moved, Mr. Baranek seconded to adjourn the meeting at 9:37 a.m.



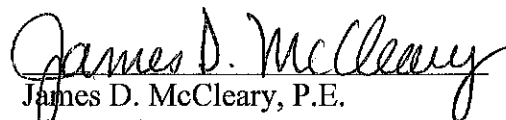
Sara Kline
Mayor



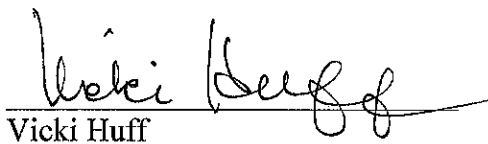
John M. Baranek
Finance Director



Nicholas Wren
Service Director



James D. McCleary, P.E.
City Engineer



Vicki Huff
Secretary

City of Stow
Sara Kline, Mayor
Board of Control
1/12/16

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
BLDG MAINT	COMMUNALE S A CO INC	HVAC PREVENTATIVE MAINT	FORMAL BID	\$2,700.00
		HVAC PREV MAINT JAN/FEB 2017		
		ORD 2013-162; 2 MOS REMAIN		
Discuss:	Motion: Mayor Kline	Second: Mr. McCleary	Abstain:	TOTAL PO AMOUNT: \$2,700.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
FIRE	FINLEY FIRE EQUIPMENT	4500PSI 45MIN CARBON CYLINDER	BEST PRACTICAL SOURCE	\$25,000.00
		REPLACEMENT SCBA BOTTLES		
		LEGISLATION		
Discuss:	Motion: Mr. Baranek	Second: Mr. McCleary	Abstain:	TOTAL PO AMOUNT: \$25,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
FIRE	FIRE FORCE	TURNOUT GEAR FOR NATE MILLER	SBP-TURNOUT GEAR-FF MILLER	BEST PRACTICAL SOURCE
		NEW FIREFIGHTER		
Discuss:	Motion: Mr. Baranek	Second: Mr. McCleary	Abstain:	TOTAL PO AMOUNT: \$1,800.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
FOX DEN	HOUSE OF LAROSE INC	RESALE ALCOHOL	SBP-RESALE ALCOHOL	PREFERRED SOURCE
		FOR FOX DEN		
Discuss:	Motion: Mr. Baranek	Second: Mayor Kline	Abstain:	TOTAL PO AMOUNT: \$4,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>

DEPT	VENDOR	DESCRIPTION	BID/QUOTE	AMOUNT
FOX DEN	HANSON GEORGE	DRIVING RANGE LEASE 2017	CONTRACT	\$24,000.00
		2017 DRIVING RANGE LEASE YEAR 3 OF 3; 2/1/17-1/31/18		
Discuss:	Motion: Mr. Baranek	Second: Mayor Kline	Abstain:	TOTAL PO AMOUNT: \$24,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
<hr/>				
INFO SVC	PARK PLACE TECHNOLOGIES LLC	SERVER MAINT AGREEMENT	BEST PRACTICAL SOURCE	\$6,902.04
		RENEWAL OF SERVER MAINTENANCE SVC AGREEMENT 11/1/16-10/31/17		
Discuss:	Motion: Mr. Baranek	Second: Mayor Kline	Abstain:	TOTAL PO AMOUNT: \$6,902.04
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
<hr/>				
PARK MAINT	D & K MATERIALS	SBP-INFIELD MIX FOR BALLFIELDS	BID SOURCE	\$2,000.00
		INFIELD MIX FOR BASEBALL FIELDS		
Discuss:	Motion: Mr. Baranek	Second: Mayor Kline	Abstain:	TOTAL PO AMOUNT: \$2,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
<hr/>				
PARKS&REC	STAT INTEGRATED TECHNOLOGIES INC	SBP-LAKE MGMT; BOW WOV BEA	PREFERRED SOURCE	\$1,500.00
		CUSTOM LAKE MGMT PROGRAM FOR BOW WOV BEACH		
Discuss:	Motion: Mr. Baranek	Second: Mayor Kline	Abstain:	TOTAL PO AMOUNT: \$1,500.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
<hr/>				
PARKS&REC	ALBRECHT FRED W GROCERY CO	SBP-MISC SUPPLIES	BEST PRACTICAL SOURCE	\$2,000.00
		MISC RECREATIONAL SUPPLIES VARIOUS PARKS & REC PROGRAMS		
Discuss:	Motion: Mayor Kline	Second: Mr. Baranek	Abstain:	TOTAL PO AMOUNT: \$2,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
SERVICE	ALLSCAPES OHIO LLC	2016-17 SNOW PLOW PROGRAM	BID SOURCE	\$14,500.00
	2016-2017 SNOW PLOW ASST PROG			

Discuss: Motion: Mr. McCleary Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$14,500.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>SERVICE</u>	<u>STOW-MUNROE FALLS C S D</u>	<u>2016-17 SIDEWALK SNOW REMOVAL</u>	<u>2016-17 SIDEWALK SNOW REMOVAL</u>	<u>SOLE SOURCE</u>	<u>AMOUNT</u>
		2016-17 SIDEWALK SNOW REMOVAL			\$2,000.00
		DONATION TO ATHLETIC DEPT			

Discuss: Motion: Mayor Kline Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$2,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>SERVICE</u>	<u>RECORD PUBLISHING CO LLC</u>	<u>CITY LEAF PICK UP AD</u>	<u>BEST PRACTICAL SOURCE</u>	<u>AMOUNT</u>
		CITY LEAF PICKUP AD		\$5,322.00
		NEWSPAPERAD-STOW SENTRY		

Discuss: Motion: Mayor Kline Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$5,322.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>SERVICE</u>	<u>FIORITTO CONSTRUCTION L L C</u>	<u>STORM SEWER PROJECTS 2016</u>	<u>FORMAL BID</u>	<u>AMOUNT</u>
		STORM SEWER PROJECTS-2016		\$147,891.65
		ORD 2016-85; MISC PROJECTS		
		10% CONTINGENCY		\$14,789.17

Discuss: Motion: Mayor Kline Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$162,680.82**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
SERVICE	KLYN NURSERIES	SBP-TREES NEAR NEW SALT BARI	BEST PRACTICAL SOURCE	\$3,500.00
	TREES			
	SCREENING FOR NEW SALT BARN			

Discuss: Motion: Mayor Kline Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$3,500.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>SERVICE</u>	<u>SCOTT GENE PAUL</u>	<u>2017 MOWING SVC</u>	<u>FORMAL BID</u>	<u>AMOUNT</u>
	2017 MOWING SVC			\$2,333.00
	VARIOUS CITY PROPERTIES			

Discuss: Motion: Mayor Kline Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$2,333.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>SERVICE</u>	<u>VIZMEG LANDSCAPE INC</u>	<u>2017 MOWING SVC</u>	<u>FORMAL BID</u>	<u>AMOUNT</u>
	2017 MOWING-VARIOUS CITY PROP			\$23,920.00
	ORD 2015-116; YR 2 OF CONTRACT			

Discuss: Motion: Mayor Kline Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$23,920.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>SERVICE</u>	<u>ALLSCAPES OHIO LLC</u>	<u>2017 MOWING SVC</u>	<u>FORMAL BID</u>	<u>AMOUNT</u>
	2017 MOW SVC-VARIOUS PROP			\$51,014.00
	ORD 2015-116; YR 2 OF CONTRACT			

Discuss: Motion: Mayor Kline Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$51,014.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
<u>SERVICE</u>	KIMBLE RECYCLING & DISPOSAL INC TRASH/RECYCLE SVC-2017 ORD 2014-10; 8 MTHS REMAINING	CITY HALL TRASH SVC	FORMAL BID	\$936.00
		CITY HALL RECYCLED MATERIALS		\$312.00
		MUNICIPAL COURT - 50% - 1120		\$208.00
		MUNICIPAL COURT - 50% - 1121		\$208.00
		FIRE STATION 2		\$624.00
		FIRE STATION 2 - RECYCLE TOTE		\$22.72
		FIRE STATION 3		\$624.00
		FIRE STATION 3 - RECYCLE TOTE		\$22.72
		ADELL DURBIN PARK		\$832.00
		HERITAGE BARN		\$832.00
		OREGON TRAILS		\$416.00

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
SERVICE	KIMBLE RECYCLING & DISPOSAL INC	COMMUNITY GARDENS	FORMAL BID	\$624.00
	TRASH/RECYCLE SVC-2017			
	ORD 2014-10; 8 MTHS REMAINING			

Discuss: Motion: Mayor Kline Second: Mr. McCleary Abstain: _____ TOTAL PO AMOUNT: \$5,661.44

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
SERVICE	OHIO DISPOSAL L L C 2017 TRASH SVC=CITY PROPERTIES ORD 2014-10; 8 MTHS REMAINING	SAFETY BUILDING-50%	FORMAL BID	\$527.84
		SKIP PLAYGROUND		\$737.50
		SERVICE CTR - 55%		\$1,144.00
		SERVICE CTR - 25%		\$520.00
		SERVICE CTR - 20%		\$416.00
		SILVER SPRINGS LODGE		\$1,320.00
		STOW CEMETERY		\$540.00
		SILVER SPRINGS PK BALLFIELDS		\$870.75

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
SERVICE	OHIO DISPOSAL L L C	SILVER SPRINGS PK BALLFIELDS	FORMAL BID	\$150.00
		2017 TRASH SVC=CITY PROPERTIES		
		ORD 2014-10; 8 MTHS REMAINING		
		SILVER SPRINGS CAMPGROUND		\$320.00

		FOX DEN GOLF COURSE		\$1,680.00
--	--	---------------------	--	------------

				\$160.00
--	--	--	--	----------

Discuss:	Motion: <u>Mayor Kline</u>	Second: <u>Mr. McCleary</u>	Abstain: _____	TOTAL PO AMOUNT:	<u>\$9,190.55</u>
----------	----------------------------	-----------------------------	----------------	-------------------------	-------------------

Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>	
----------	---	----------------------------------	----------------------------------	--------------------------------	--

SERVICE	WEAVER INDUSTRIES INC	2017 MOWING SVC	FORMAL BID	\$5,764.00
		2017 MOW SVC-VARIOUS CITY PROP		
		ORD 2015-116/2ND YR CONTRACT		

Discuss:	Motion: <u>Mayor Kline</u>	Second: <u>Mr. McCleary</u>	Abstain: _____	TOTAL PO AMOUNT:	<u>\$5,764.00</u>
----------	----------------------------	-----------------------------	----------------	-------------------------	-------------------

Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>	
----------	---	----------------------------------	----------------------------------	--------------------------------	--

STREET	ACUTY SPECIALTY PRODUCTS	SBP-MISC CLEANERS/SUPPLIES	CUE	\$2,000.00
		CLEANERS AND SUPPLIES		
		USED BY MECHANICS		

Discuss:	Motion: <u>Mr. Baranek</u>	Second: <u>Mayor Kline</u>	Abstain: _____	TOTAL PO AMOUNT:	<u>\$2,000.00</u>
----------	----------------------------	----------------------------	----------------	-------------------------	-------------------

Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>	
----------	---	----------------------------------	----------------------------------	--------------------------------	--

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
<u>STREET</u>	LINDSAY CONCRETE PRODUCTS	SBP-PRECAST LIGHT POLE BASES	SOLE SOURCE	\$5,685.00
		PRECAST LIGHT POLE BASES		
		CITY HALL PARKING LOT LIGHTS		
		10% CONTINGENCY		\$568.50

Discuss: Motion: Mr. Baranek Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$6,253.50**

Approve: Unanimously Passed: Passed: Denied: Held: