

Board of Control Minutes – Stow City Hall

Mayor's Conference Room on Wednesday, July 6, 2016 at 9:30 a.m.

MEMBERS PRESENT: Mayor Sara Kline
 Law Director Zibritosky
 Service Director Wren
 City Engineer McCleary
 Director of Budget and Management Earle

ALSO PRESENT: Lisa Jarvis Chief Stone
 Chief Film Linda Nahrstedt
 Don Brooker Dale Germano

The Minutes of the Board of Control are attached.

Other items on the agenda were as follows:

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING A REQUEST FOR LEGISLATION TO APPROPRIATE FUNDS FOR AND TO PROCEED WITH THE 2016-2017 SNOWPLOW ASSISTANCE PROGRAM. THIS YEAR'S BUDGET IS AGAIN \$12,500.00. THE SERVICE WILL INCLUDE THE CLEARING OF THE DRIVEWAY, SIDEWALK, AND WALKWAY BETWEEN THE GARAGE AND THE HOUSE. THE NUMBER OF QUALIFYING HOUSEHOLDS TO BE INCLUDED IN THIS YEAR'S PROGRAM WILL BE DEPENDENT UPON THE BID PRICING WE RECEIVE FOR DRIVEWAY PLOWING OF SINGLE AND DOUBLE-WIDE DRIVEWAYS. STUDENT VOLUNTEERS FROM THE STOW-MUNROE FALLS HIGH SCHOOL WILL AGAIN PROVIDE THE SERVICE OF SIDEWALK AND WALKWAY SHOVELING.

IN ORDER TO ENSURE THAT THE LIMITED SERVICES BEING PROVIDED THROUGH THIS PROGRAM WILL REACH THOSE INDIVIDUALS WITH TRUE HARDSHIP CIRCUMSTANCES, SPECIFIC ELIGIBILITY CRITERIA WILL CONTINUE TO APPLY AS FOLLOWS:

1. ALL PERSONS RESIDING AT THE RESIDENCE MUST BE 65 YEARS OF AGE OR OLDER OR TOTALLY AND PERMANENTLY DISABLED.
2. HAVE A COMBINED GROSS HOUSEHOLD ANNUAL INCOME (INCLUDES SENIORS, DISABLED, AND OTHER OCCUPANTS) OF LESS THAN THE FOLLOWING:

<u>No. of Persons</u>	<u>Income</u>
1	\$21,100
2	\$24,100
3	\$27,150
4	\$30,150
5	\$32,550
6	\$34,950
7	\$37,400
8	\$39,800

THE INCOME CRITERIA WILL BE WAIVED IF ALL OCCUPANTS OF THE HOUSEHOLD ARE 75 YEARS OF AGE OR OLDER.

3. THERE MUST NOT BE AN ABLE-BODIED PERSON UNDER THE AGE OF 65 RESIDING IN THE HOUSE. EXCEPTIONS CAN BE MADE ONLY WHEN A DOCTOR PROVIDES A WRITTEN EXCUSE FOR THE PERSON UNDER 65 THAT HE/SHE CANNOT SHOVEL SNOW. THIS DOCTOR'S EXCUSE MUST BE PROVIDED AT THE TIME OF APPLICATION.
4. SENIORS MUST RESIDE THE ENTIRE WINTER IN THE HOUSE THEY ARE APPLYING FOR (NO SNOWBIRDS).
5. APARTMENT BUILDINGS AND CONDOMINIUMS ARE NOT ELIGIBLE
6. DRIVEWAYS MUST BE EITHER CONCRETE OR ASPHALT. NO GRAVEL, LIMESTONE, BRICK, OR SIMILAR DRIVEWAY SURFACES WILL BE PERMITTED.
7. WILL NOT DO APRONS ONLY.

THE COMBINED GROSS HOUSEHOLD ANNUAL INCOME REQUIREMENT IS THE SAME STANDARD USED IN THE CITY'S UTILITY FEE ASSISTANCE PROGRAM. BASED ON THE APPLICATIONS THAT HAVE QUALIFIED IN THAT PROGRAM, WE KNOW THAT THE ASSISTANCE IS TRULY GETTING TO THOSE RESIDENTS THAT ARE IN DIRE NEED OF HELP. THE SAME SHOULD OCCUR WHEN APPLYING THIS LIMITATION TO THE SNOWPLOW ASSISTANCE PROGRAM IN CONJUNCTION WITH THE OTHER ELIGIBILITY

REQUIREMENTS. THE STANDARD FOR APPLYING WILL BE THE SAME AS COUNCIL ESTABLISHED LAST SEASON WHEREIN THE APPLICANT WILL NOT BE SUBJECT TO THE CITY OF STOW FOR FINANCIAL DUE DILIGENCE, SUBJECT TO A NOTARIZED STATEMENT AFFIRMING THEIR INCOME LEVEL.

IT SHOULD BE UNDERSTOOD THAT THIS PROGRAM WILL BE AWARDED ON A FIRST COME, FIRST SERVED BASIS AND MUST BE APPLIED FOR ANNUALLY.

THE DIRECTOR OF PUBLIC SERVICE IS REQUESTING COUNCIL TO WAIVE THE RULES REQUIRING THREE (3) READINGS FOR THIS LEGISLATION, AND THAT AN EMERGENCY MEASURE BE ADDED TO THIS LEGISLATION NECESSARY FOR THE IMMEDIATE PRESERVATION OF THE PUBLIC HEALTH AND SAFETY FOR THE REASON OF ASSISTING LOW INCOME ELDERLY OR TOTALLY AND PERMANENTLY DISABLED RESIDENTS WITH MAINTAINING SAFE ACCESS TO THEIR HOME AS THE RESULT OF A MAJOR SNOW EVENT.

Mayor Kline moved for discussion of this item, Mr. McCleary seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE LANDSCAPE ARBORIST REGARDING THE RELEASE OF A MAINTENANCE GUARANTEE AT 5151 AND 5171 BRAMBLE CREEK.

THE LANDSCAPE ARBORIST HAS INSPECTED THE LANDSCAPING AT THE ABOVE ADDRESSES AND IS REQUESTING APPROVAL TO RELEASE THE MAINTENANCE GUARANTEES FOR THE SUBJECT PROPERTIES AS FOLLOWS:

STEWART BUILDERS \$200.00 (\$100.00 PER PROPERTY)

Mayor Kline moved for discussion of this item, Mrs. Zibritosky seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE LANDSCAPE ARBORIST REGARDING LANDSCAPE PERFORMANCE GUARANTEES AT 4646 DANFORTH RESERVE.

THE LANDSCAPE ARBORIST IS REQUESTING THAT THE BOARD OF CONTROL RELEASE THE LANDSCAPE PERFORMANCE GUARANTEE IN THE AMOUNT OF \$1,800.00 FOR 4646 DANFORTH RESERVE.

Mayor Kline moved for discussion of this item, Mrs. Zibritosky seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE SERVICE DEPARTMENT FOR AN APPROVAL OF A REQUISITION TO BARBICAS CONSTRUCTION COMPANY, INC. FOR ASPHALTIC MATERIALS ON OTHER CITY INFRASTRUCTURE, PARKING LOTS AND PATHS (IN PLACE IN STOW, HAND FINISHED AND ROLLED AS REQUIRED) IN THE AMOUNT OF \$46,278.20. NOTE: PER ORDINANCE 2016-8 FOR THE EXTENSION OF THE PARKING LOT AT BOW WOW BEACH AND TO RE-DO THE ENTRANCE AT SILVER SPRINGS.

Mayor Kline moved for discussion of this item, Mr. McCleary seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE STREET DEPARTMENT FOR AN APPROVAL OF A REQUISITION TO MARS ELECTRIC COMPANY FOR 8 LIGHT POLES AND POLE GLOBES FOR CITY HALL PARKING AND PLAZA, IN THE AMOUNT OF \$14,729.20.

Mayor Kline moved for discussion of this item, Mr. McCleary seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE WATER DEPARTMENT FOR AN APPROVAL OF A REQUISITION TO SAFE STAFFING OF OHIO, INC. FOR PART TIME WAGES FOR (2) HYDRANT PAINTERS, IN THE AMOUNT OF \$9,000.00.

Mayor Kline moved for discussion of this item, Mrs. Zibritosky seconded this Motion.

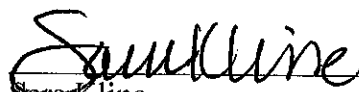
After this item was discussed, it was unanimously approved.

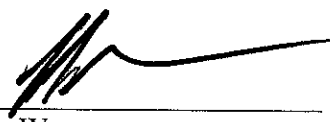
REQUEST FROM THE WATER DEPARTMENT FOR AN APPROVAL OF A REQUISITION TO SAFE STAFFING OF OHIO, INC. FOR JOHN KASER, PART TIME PAYROLL FOR 2016.

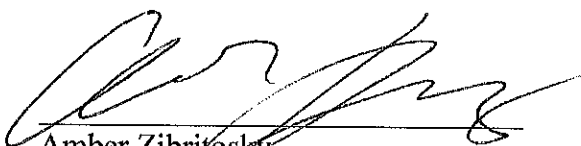
Mayor Kline moved for discussion of this item, Mrs. Zibritosky seconded this Motion.

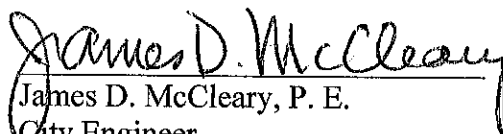
After this item was discussed, it was unanimously approved.

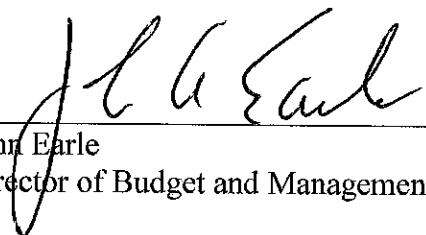
With no further business to discuss, Mayor Kline moved, Mr. Earle seconded to adjourn the meeting at 9:36 a.m.

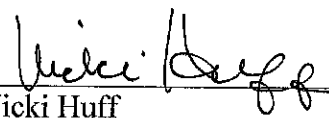

Sara Kline
Mayor


Nicholas Wren
Service Director


Amber Zibritosky
Law Director


James D. McCleary, P. E.
City Engineer


John Earle
Director of Budget and Management


Vicki Huff
Secretary

City of Stow
Sara Kline, Mayor
Board of Control
7/6/16

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
B MAINT	ADVANCED HYDRAULIC SYSTEMS INC	REPAIR PARTS FOR LIFT	SOLE SOURCE	\$6,495.30
\$6,495.30	REPLACEMENT PARTS FOR LIFT			
Discuss:	Motion: Mayor Kline	Second: Mr. McCleary	Abstain:	TOTAL PO AMOUNT: \$6,495.30
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
FOX DEN	BLANC MARK A	SBP-BRAND NAME RESALE MERCI	SOLE SOURCE	\$3,000.00
\$1602.43	BRAND NAME RESALE MERCHANDISE			
	FOR FOX DEN RETAIL SHOP			
Discuss:	Motion: Mayor Kline	Second: Mrs. Zibriltosky	Abstain:	TOTAL PO AMOUNT: \$3,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
FOX DEN	A GUARNIERI & CO INC	SBP-RESALE MERCHANDISE	BEST PRACTICAL SOURCE	\$3,000.00
\$722.38	RESALE ITEMS			
	FOR FOX DEN PRO SHOP			
Discuss:	Motion: Mayor Kline	Second: Mrs. Zibriltosky	Abstain:	TOTAL PO AMOUNT: \$3,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
PARKS&REC	ASHCRAFT JOEL	SOUND SYSTEM RENTAL	PREFERRED SOURCE	\$2,200.00
	SOUND SYSTEM RENTAL			
	FOR SUMMER SUNSET BLAST			
Discuss:	Motion: Mayor Kline	Second: Mrs. Zibriltosky	Abstain:	TOTAL PO AMOUNT: \$2,200.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
SERVICE	J D STRIPING & SERVICES INC	ROADWAY STRIPING	FORMAL BID	\$58,277.00
		ROADWAY STRIPING		
		ORD 2016-8		

Discuss: Motion: Mayor Kline Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$58,277.00**

Approve: Unanimously Passed: Passed: Denied: Held: