

Board of Control Minutes – Stow City Hall

Mayor's Conference Room on Wednesday, February 10, 2016 at 9:30 a.m.

MEMBERS PRESENT: Mayor Sara Drew
 Finance Director Baranek
 Law Director Zibritosky
 City Engineer McCleary
 Service Director Wren

ALSO PRESENT: Deb Berkey Chief Stone
 John Earle Chief Film
 Rob Kurtz Linda Nahrstedt
 Don Brooker Dale Germano

The Board of Control Minutes are attached.

Other Items on the Agenda were:

REQUEST FROM THE CITY ENGINEER REGARDING O.D.O.T. CONSENT AND COOPERATION LEGISLATION SUM SR91-09.59 – PID 102183.

O.D.O.T. HAS AWARDED THE CITY OF STOW A HIGHWAY SAFETY GRANT TO IMPROVE SR91/GRAHAM ROAD INTERSECTION BY REDUCTING CRASHES AND UPGRADING TRAFFIC SIGNAL OPERATION. THIS INTERSECTION HAD THE 4TH HIGHEST NUMBER OF CRASHES IN A RECENT AMATS AREA STUDY.

O.D.O.T. WILL FUND 90% OF THIS \$700,000 PROJECT WITH THE CITY OF STOW PAYING THE LOCAL SHARE OF 10%. ENGINEERING IS SCHEDULED TO BEGIN THE SUMMER OF 2016 AND CONSTRUCTION IS PROJECTED FOR 2018.

THE CITY ENGINEER IS REQUESTING THAT THE STOW CITY COUNCIL PASS CONSENT AND COOPERATION ON AN EMERGENCY BASIS IN ORDER FOR ENGINEERING TO BEGIN.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded this

Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF FINANCE TO THE STOW CITY COUNCIL REQUESTING LEGISLATIVE APPROVE TO ENTER INTO A CONTRACT WITH THE STATE OF OHIO, AUDITOR OF STATE, FOR PURPOSES OF PROVIDING AUDIT SERVICES FOR THE CALENDAR YEAR 2015.

THE DIRECTOR OF FINANCE IS REQUESTING FINANCE COMMITTEE AUTHORIZATION FOR UP TO \$45,000 FOR THE STATE OF OHIO, AUDITOR OF STATE TO PROVIDE THE AUDITING SERVICES IN 2016 FOR YEAR ENDING 2015.


Mr. McCleary moved for discussion of this item, Mayor Drew seconded this Motion.

After this item was discussed, it was unanimously approved.

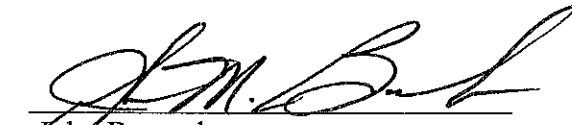
REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING A LETTER HE WROTE TO SAFE STAFFING OF OHIO TO NOTIFY THEM THAT THE CITY WILL BE RENEWING THE CONTRACT FOR EMPLOYMENT AGENCY SERVICES FOR THE OPTIONAL SECOND YEAR PER THE CONTRACT. THEIR BID FOR THIS YEAR IS A 30% MARK-UP OVER THE HOURLY RATE.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded this Motion.


After this item was discussed, it was unanimously approved.



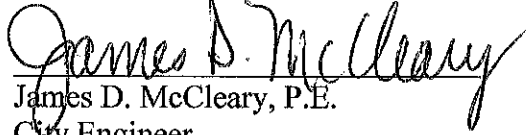
Sara Drew
Mayor



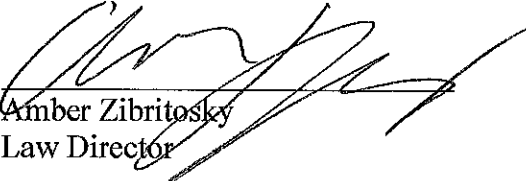
John Baranek
Finance Director



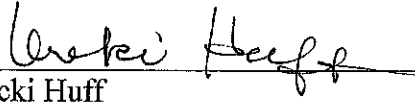
Nicholas Wren
Service Director



James D. McCleary, P.E.
City Engineer



Amber Zibritosky
Law Director



Vicki Huff
Secretary

City of Stow
 Sara Drew, Mayor
 Board of Control
 2/10/16

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
BLDG/MAINT	COMMUNALE S A CO INC	SBP-HVAC REPAIR SVC	CONTRACT	\$19,750.00
		HVAC REPAIR SVC-ESTIMATED 2016 FOR VARIOUS CITY BUILDINGS		
Discuss:	Motion: Mayor Drew	Second: Mr. McCleary	Abstain:	TOTAL PO AMOUNT: \$19,750.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
<u>BLDG/MAINT</u>	<u>SHAW INDUSTRIES INC</u>	CARPET FLOOR TILE-STATE OF OHIO		\$1,704.53
		CARPET FLOOR TILE		
		FOR VARIOUS CITY BUILDINGS		
		CARPET FLOOR TILE-CITY HALL		\$2,147.35
		CARPET FLOOR TILE-OREGON TR		\$1,566.59
		ESTIMATED SHIPPING		\$250.00
Discuss:	Motion: Mayor Drew	Second: Mr. McCleary	Abstain:	TOTAL PO AMOUNT: \$5,668.47
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>

DEPT	VENDOR	DESCRIPTION	BID/QUOTE	AMOUNT
BLDG/MAINT	ZIEGLER TIRE & SUPPLY INC	SBP-TIRES/SERVICE-1110	LOW QUOTE OF 2	\$500.00
	TIRES & SERVICE FOR BUILDING MAINT VEHICLES			
		SBP-TIRES/SERVICE-1405		\$3,000.00

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$3,500.00**

Approve: Unanimously Passed: Passed: Denied: Held:

CEMETERY	LT RICH PRODUCTS INC	FERTILIZER MACHINE	PREFERRED SOURCE	AMOUNT
	FERTILIZER MACHINE FOR USE AT CEMETERIES			\$10,095.00
		FREIGHT		\$256.27
		CONTINGENCY		\$1,035.17

Discuss: Motion: Mayor Drew Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$11,386.44**

Approve: Unanimously Passed: Passed: Denied: Held:

ENGINEERING	TIMMERMAN GEOTECHNICAL GROUP	SOIL TESTING FOR PROJECTS ON BEST PRACTICAL SOURCE	AMOUNT
\$2998.10	SOIL TESTING PROJECTS-SEASONS, ALLEN, MCCLY		\$2,998.10

Discuss: Motion: Mr. McCleary Second: Mayor Drew Abstain: _____ **TOTAL PO AMOUNT: \$2,998.10**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
FIRE	CONTRACT PAPER GROUP INC	COPY PAPER-FIRE-1202	LOW QUOTE OF 3	\$679.73
	COPY PAPER FOR SAFETY BUILDING			

		COPY PAPER-POLICE-1201		\$679.74
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		COPY PAPER - LAW-1104		\$679.73
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Discuss: Motion: Mayor Drew Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$2,039.20**

Approve: Unanimously Passed: Passed: Denied: Held:

FOX DEN	PORTS PETROLEUM CO INC	SBP-UNLEADED & DIESEL FUEL	CUE	\$26,000.00
	BULK FUEL USED AT FOX DEN			

Discuss: Motion: Mayor Drew Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$26,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

INVO SERV	SENSUS METERING SYSTEMS INC	FLEXNET SUPORT 3/15/16-3/14/17	BID SOURCE	\$7,016.80
	METER RADIO READ SYSTEM SENSU FLEXNET SUPPORT			

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$7,016.80**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
JUDGES	RELIABLE SNOWPLOWING SPECIALIST	SBP-SNOW REMOVAL-1120-50%	LOW QUOTE OF 3	\$1,180.00
\$2360	SNOW REMOVAL @ COURTHOUSE			

SBP-SNOW REMOVAL-1121-50% \$1,180.00

Discuss: Motion: Mr. Baranek Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$2,360.00**

Approve: Unanimously Passed: Passed: Denied: Held:

PARK/MAINT LIBERTY GLASS & MIRROR CO INC DOOR REPLACEMENT-SILVER SPF LOW QUOTE OF 3 \$3,140.00
 DOOR REPLACEMENT
 SILVER SPRINGS & HERITAGE BRN DOOR REPLACEMENT-HERITAGE I \$4,630.00

Discuss: Motion: Mr. Baranek Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$7,770.00**

Approve: Unanimously Passed: Passed: Denied: Held:

PARK/MAINT R & T FENCE CO INC SBP-FENCE, INSTALLED AS QUOTI LOW QUOTE OF 2 \$4,717.00
 FENCE TO COMPLETE DUGOUTS
 AT BALL FIELD #2

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$4,717.00**

Approve: Unanimously Passed: Passed: Denied: Held:

PARKS&REC SAFE STAFFING OF OHIO INC SBP-PAYROLL SVC-GALLAGHER, F FORMAL BID \$6,200.00
 PAYROLL SVC
 STAFFING-PARKS & REC DEPT

Discuss: Motion: Mayor Drew Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$6,200.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
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PLANNING	PNEUMATIC SCALE CORPORATION	INCOME TAX GRANT-PNEUMATIC ;	SOLE SOURCE	\$38,109.52
		INCOME TAX GRANT FOR 2015		
		PNEUMATIC SCALE/ORD 2010-102		

Discuss: Motion: Mayor Drew _____ Second: Mr. Baranek _____ Abstain: _____ **TOTAL PO AMOUNT: \$38,109.52**

Approve: Unanimously Passed: Passed: Denied: Held:

SERVICE	LOCAL INSIGHT REGATTA HOLDINGS IN	YELLOW PAGES ADV-FOX DEN	SOLE SOURCE	\$133.20
	ADVERTISING			
	FOX DEN & CITY OF STOW			
		WHITE PAGES-CITY OF STOW		\$1,137.00

Discuss: Motion: Mayor Drew _____ Second: Mrs. Zibritsky _____ Abstain: _____ **TOTAL PO AMOUNT: \$1,270.20**

Approve: Unanimously Passed: Passed: Denied: Held:

STORM WTR	WOOD INVESTMENT PROPERTY L L C	SBP-STORM SEWER INSPECTIONS	LOW QUOTE OF 3	\$7,500.00
		STORM SEWER INSPECTIONS		
		EVAL CONDITIONS/REPAIR NEEDS		

Discuss: Motion: Mayor Drew _____ Second: Mr. McCleary _____ Abstain: _____ **TOTAL PO AMOUNT: \$7,500.00**

Approve: Unanimously Passed: Passed: Denied: Held:

DEPT URBAN FRST **VENDOR** DAVEY TREE EXPERT COMPANY
TREES FOR PLANTING PROGRAM

DESCRIPTION **BID/QUOTE** **AMOUNT**
 REDPONTE MAPLE 2" TREE BEST PRACTICAL SOURCE \$131.00

HEDGE MAPLE 2" TREES \$774.00

QUEEN ELIZ HEDGE MAPLE 2" TREES \$1,088.00

STATE STREET MAPLE 2" TREES \$1,240.00

YELLOWWOOD 2" TREES \$1,120.00

WILDFIRE BLACKGUM 2" TREES \$507.00

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$4,860.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
URBANFRST	DAVEY TREE EXPERT COMPANY	SMR SPRITE LINDEN 1 3/4" TREES	BEST PRACTICAL SOURCE	\$360.00
		TREES		
		LAKE ERIE WATERSHED GRANT		
		SUMMER SPRITE LINDEN 2" TREES		\$1,144.00
		SMR SPRITE LINDEN 2.5" TREES		\$640.00

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$2,144.00**

Approve: Unanimously Passed: Passed: Denied: Held:

URBANFRST **KLYN NURSERIES** ACER M STATE STREET 2" TREES BEST PRACTICAL SOURCE \$2,030.00
 TREES
 LAKE ERIE WATERSHED GRANT

NYSSA SYLVATICA 2 1/2" TREE \$195.00

QUERCUS SHUMARDIL 2" TREES \$600.00

SYRINGA R IVORY SILK TREES \$1,080.00

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$3,905.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
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URBANFRST	GEMPLERS	SBP-WATER BAGS FOR TREES	BEST PRACTICAL SOURCE	\$1,500.00
		WATER BAGS FOR NEW TREES		
		2015 LAKE ERIE WATERSHED GRANT		

Discuss: Motion: Mayor Drew _____ Second: Mr. McCleary _____ Abstain: _____ **TOTAL PO AMOUNT: \$1,500.00**

Approve: Unanimously Passed: Passed: Denied: Held:

WATER	AUTO ZONE INC	SBP-REPAIR PARTS/SUPPLIES	BEST PRACTICAL SOURCE	\$2,000.00
		VEHICLE REPAIR PARTS		
		FOR WATER DEPT VEHICLES		

Discuss: Motion: Mr. McCleary _____ Second: Mayor Drew _____ Abstain: _____ **TOTAL PO AMOUNT: \$2,000.00**

Approve: Unanimously Passed: Passed: Denied: Held: