

Board of Control Minutes – Stow City Hall

Mayor's Conference Room on Wednesday, January 27, 2016 at 9:30 a.m.

MEMBERS PRESENT: Mayor Sara Drew
 Finance Director Baranek
 Law Director Zibritosky
 City Engineer McCleary
 Service Director Wren

ALSO PRESENT: Lisa Jarvis Dale Germano
 John Earle Chief Stone
 Rob Kurtz Chief Film
 Don Brooker

The Board of Control Minutes are attached.

REQUEST FROM THE CITY ENGINEER REGARDING A TREESIDE DRIVE CULVERT REPLACEMENT. THE CITY OF STOW IS GOING OUT TO BID IN FEBRUARY FOR THE TREESIDE CULVERT REPLACEMENT. THE ENGINEERING, FOUNDATION DESIGN, AND CONSTRUCTION DRAWINGS MUST BEGIN IMMEDIATELY TO ENSURE THE PROJECT IS NOT DELAYED GOING TO CONSTRUCTION WHILE THE CONTRACTOR WAITS FOR THE PRECAST CONCRETE CULVERT BEING BUILT.

THE CITY ENGINEER IS REQUESTING APPROVAL BY MOTION TO COUNCIL, THE CONTECH ENGINEERED SOLUTIONS FOR THE ENGINEERING, FOUNDATION DESIGN, AND CONSTRUCTION DRAWINGS IN THE AMOUNT OF \$17,420.00.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE CITY ENGINEER REGARDING O.D.O.T. CONSENT AND COOPERATION LEGISLATION FOR SUM-SR-8-4.26 MINOR BRIDGE WORK, PID 84658.

O.D.O.T. HAS IDENTIFIED A NEED TO PERFORM MINOR BRIDGE WORK ON S.R. 8 – 8.05 OVER HUDSON DRIVE IN STOW NORTH OF GRAHAM ROAD. THIS PROJECT IS KNOWN AS SUM-SR8-4.26, PID 84658. ALL THE WORK WILL BE PERFORMED IN THE RIGHT OF WAY UNDER THE DIRECTION OF O.D.O.T.

O.D.O.T. WILL PAY 100% OF THE COST UNLESS THE CITY OF STOW REQUESTS ADDITIONAL FEATURES OR WORK NOT COVERED BY THIS PROJECT.

THE CITY ENGINEER IS REQUESTING CONSENT AND COOPERATION LEGISLATION ON AN EMERGENCY BASIS FOR THE HEALTH AND SAFETY OF THE TRAVELING PUBLIC.

Mayor Drew moved for discussion of this item, Mr. McCleary seconded this Motion.

After this item was discussed, it was unanimously approved.

THE SERVICE DEPARTMENT PRESENTED A MORAL CLAIM FOR MARILYN FREEMAN, 3440 MARSH ROAD, STOW. MS. FREEMAN CLAIMS THAT HER PATIO TABLE WAS DAMAGED DUE TO A CITY OF STOW TREE BRANCH FALLING ON IT DURING HIGH WINDS. SHE IS REQUESTING \$176.79 FOR A REPLACEMENT TABLE.


Mr. Wren moved to approve this moral claim for Ms. Freeman, seconded by Mayor Drew.

After this moral claim was discussed, it was unanimously approved.

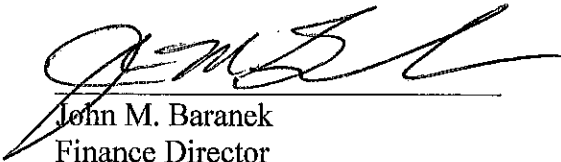
Mayor Drew moved for approval of the Board of Control Minutes of December 30, 2015, seconded by Mrs. Zibritosky. Unanimously Approved.

Mayor Drew moved for approval of the Board of Control Minutes of January 6, 2016, seconded by Mr. McCleary. Unanimously approved.

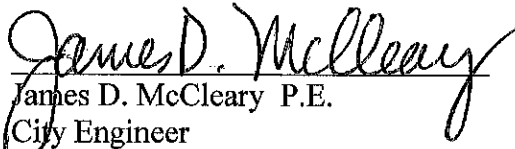
With no further business, Mr. Baranek moved, Mayor Drew seconded to adjourn the meeting at 9:35 a.m.




Sara Drew
Mayor



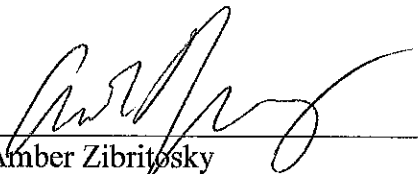
John M. Baranek
Finance Director



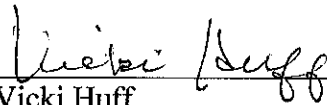
James D. McCleary P.E.
City Engineer



Nicholas Wren
Service Director



Amber Zibritosky
Law Director



Vicki Huff
Secretary

City of Stow
Sara Drew, Mayor
Board of Control
1/27/16

DEPT **VENDOR**
BLDG MAINT **COMMUNALE S A CO INC**
 \$6759.50 SPRINKLER EMGCY & GEN SVC
 ALL CITY BUILDINGS

<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
SBP-EMGCY SPRINKLER SVC CALLI PREFERRED SOURCE		\$8,000.00
SBP-SPRINKLER SVC CALLS		\$2,000.00

Discuss: Motion: Mayor Drew Second: Mr Baranek Abstain: _____ **TOTAL PO AMOUNT: \$10,000.00**
 Approve: Unanimously Passed: Passed: Denied: Held:

BLDG MAINT **FISHER AUTO PARTS INC** **SBP-REPAIR PARTS/SUPPLIES-111 BEST PRACTICAL SOURCE** \$550.00
 VEH REPAIR PARTS & SUPPLIES **SBP-REPAIR PARTS/SUPPLIES-14C** \$750.00

Discuss: Motion: Mayor Drew Second: Mr Baranek Abstain: _____ **TOTAL PO AMOUNT: \$1,300.00**
 Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
BLDG MAINT	GABLE ELEVATOR INC	SBP-ELEVATOR REPAIRS-1110	LOW QUOTE OF 2	\$8,500.00
	SVC/REPAIRS TO CITY ELEVATORS			

		SBP-ELEVATOR REPAIRS-1120- 75		\$2,100.00
		SBP-ELEVATOR REPAIRS- 1121-25		\$700.00

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$11,300.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>BLDG MAINT</u>	<u>GARDINER SERVICE CO</u>	<u>SBP-MISC ELECTRICAL PARTS</u>	<u>PREFERRED SOURCE</u>	<u>\$2,000.00</u>
	MISC ELECTRICAL REPAIRS			
	VARIOUS CITY BUILDINGS			

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$2,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>BLDG MAINT</u>	<u>GRAINGER W W INC</u>	<u>SBP-MISC SUPPLIES/INCIDENTALS</u>	<u>PREFERRED SOURCE</u>	<u>\$2,500.00</u>
	TOOLS, SUPPLIES, EQUIPMENT			
	BASED ON 2015 EXPENDITURES			

\$1,000.00

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$3,500.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
BLDG MAINT	SHERWIN WILLIAMS	PAINT, HARDWARE, MISC SUPPLIES USED AT VARIOUS CITY BUILDINGS	SBP-PAINT, HARDWARE, SUPPLIES; BEST PRACTICAL SOURCE	\$2,000.00
				\$1,000.00

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$3,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

BLDG MAINT FAMOUS ENTERPRISES INC **SBP-SUPPLIES & MATERIALS** **BEST PRACTICAL SOURCE** **\$3,000.00**

SUPPLIES & MATERIALS

USED BY BUILDING MAINT

\$1,000.00

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$4,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

CEMETERY LAKE COUNTY NURSERY **SBP-TREES FOR CEMETERIES** **BEST PRACTICAL SOURCE** **\$2,158.00**

\$2158.00

TREES FOR ALL 3 CEMETERIES

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$2,158.00**

Approve: Unanimously Passed: Passed: Denied: Held:

ENGINEERING URS CORPORATION **TREE MITIGATION-MUD BROOK PF BEST PRACTICAL SOURCE** **\$2,451.00**

MUDBROOK TREE MITIGATION

HUDSON DR PROJ REQ'D PLANTINGS

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$2,451.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
ENGINEERING	CONTECH ENGINEERED SOLUTIONS	TREESIDE CULVERT PROJECT	BEST PRACTICAL SOURCE	\$17,420.00
		TREESIDE CULVERT REPLACEMENT		
		FOUNDATION DESIGN & DRAWINGS		

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$17,420.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>FIRE</u>	<u>STERICYCLE INC</u>	<u>SBP-MED WASTE DISPOSAL-50%</u>	<u>BEST PRACTICAL SOURCE</u>	<u>\$5,000.00</u>
		MEDICAL WASTE PICK UP/DISPOSAL		
		FOR USE BY FIRE DEPT		

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$10,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>FOX DEN</u>	<u>HARRELL'S L L C</u>	<u>SBP-CHEMICALS/FERTILIZER</u>	<u>PREFERRED SOURCE</u>	<u>\$14,900.00</u>
		CHEMICALS & FERTILIZERS		
		FOR USE AT FOX DEN		

Discuss: Motion: Mr. Baranek Second: Mayor Drew Abstain: _____ **TOTAL PO AMOUNT: \$14,900.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>FOX DEN</u>	<u>HOUSE OF LAROSE INC</u>	<u>SBP-RESALE ALCOHOL</u>	<u>PREFERRED SOURCE</u>	<u>\$14,000.00</u>
		RESALE ALCOHOL		
		FOR FOX DEN		

Discuss: Motion: Mr. Baranek Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$14,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
FOX DEN	HUDSON HARDWARE CO INC	SBP-HARDWARE, TOOLS, SUPPLIE	PREFERRED SOURCE	\$3,000.00
		HARDWARE, TOOLS & SUPPLIES		
		FOR USE AT FOX DEN		
Discuss:	Motion: <u>Mr. Baranek</u>	Second: <u>Mayor Drew</u>	Abstain: _____	<u>TOTAL PO AMOUNT: \$3,000.00</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
FOX DEN	J E CARSTEN CO	SBP-RESALE CONCESSIONS	PREFERRED SOURCE	\$4,000.00
		RESALE CONCESSIONS		
		FOR FOX DEN		
Discuss:	Motion: <u>Mayor Drew</u>	Second: <u>Mr. Baranek</u>	Abstain: _____	<u>TOTAL PO AMOUNT: \$4,000.00</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
FOX DEN	JOHN DEERE LANDSCAPES LLC	SBP-CHEMICALS & FERTILIZERS	PREFERRED SOURCE	\$14,999.00
		CHEMICALS & FERTILIZERS		
		FOR USE AT FOX DEN		
Discuss:	Motion: <u>Mr. Baranek</u>	Second: <u>Mrs. Zibritosky</u>	Abstain: _____	<u>TOTAL PO AMOUNT: \$14,999.00</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
FOX DEN	LEAGUE GOLF LLC	SBP-PGA JR LEAGUE REGIS FEES	SOLE SOURCE	\$2,700.00
		PGA JR LEAGUE REGISTRATION FEE		
		FOR FOX DEN GOLF PLAYERS		
Discuss:	Motion: <u>Mayor Drew</u>	Second: <u>Mrs. Zibritosky</u>	Abstain: _____	<u>TOTAL PO AMOUNT: \$2,700.00</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
FOX DEN	MAYFLOWER MEDALIST INC	SBP-RESALE MERCHANDISE	PREFERRED SOURCE	\$5,000.00
		RESALE MERCHANDISE		
		MISC GOLF COURSE PRODUCTS		
Discuss:	Motion: <u>Mayor Drew</u>	Second: <u>Mrs. Zibritosky</u>	Abstain: _____	<u>TOTAL PO AMOUNT: \$5,000.00</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
FOX DEN	MCCAULLEY CONNER A PRIVATE GOLF LESSONS	SBP-PRIVATE GOLF LESSONS	PREFERRED SOURCE	\$2,500.00
Discuss:	Motion: Mayor Drew	Second: Mrs. Zibriltosky	Abstain:	TOTAL PO AMOUNT: \$2,500.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
FOX DEN	NORTHERN OHIO GOLF SCORECARDS FOR USE AT FOX DEN	SBP-GHIN SCORECARDS	PREFERRED SOURCE	\$2,000.00
Discuss:	Motion: Mayor Drew	Second: Mr. Baranek	Abstain:	TOTAL PO AMOUNT: \$2,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
FOX DEN	PING RESALE MERCHANDISE FOR FOX DEN PRO SHOP	SBP-RESALE MERCHANDISE	PREFERRED SOURCE	\$5,000.00
Discuss:	Motion: Mayor Drew	Second: Mr. McCleary	Abstain:	TOTAL PO AMOUNT: \$5,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
FOX DEN	SUPERIOR BEVERAGE GROUP RESALE BEVERAGES FOR USE AT FOX DEN	SBP-RESALE BEVERAGES	PREFERRED SOURCE	\$8,500.00
Discuss:	Motion: Mayor Drew	Second: Mr. Baranek	Abstain:	TOTAL PO AMOUNT: \$8,500.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
FOX DEN	TAMARKIN CO THE CONCESSIONS & SUPPLIES FOR FOX DEN USE	SBP-CONCESSIONS & SUPPLIES	PREFERRED SOURCE	\$7,500.00
Discuss:	Motion: Mayor Drew	Second: Mrs. Zibriltosky	Abstain:	TOTAL PO AMOUNT: \$7,500.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>

DEPT **VENDOR** **DESCRIPTION** **BID/QUOTE** **AMOUNT**
 INCOMETAX AKRON CITY OF SBP-TAX SHARING W/ AKRON-2016 SOLE SOURCE \$285,000.00
 \$59,938.00 TAX SHARING W/ AKRON PD QTRLY 2016 CALENDAR YEAR

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT:** \$285,000.00

Approve: Unanimously Passed: Passed: Denied: Held:

INFO SVC **G H A TECHNOLOGIES INC** BARRACUDA ENERGIZE FIREWALL BEST PRACTICAL SOURCE \$2,189.19
 UPGRADED FIREWALL INCL SUPPORT
 INCL 3 YEAR MAINT AND SUPPORT

BARRACUDA UPDATES - 3 YRS \$1,012.14

EXTENDED SVC AGRMT - 3 YRS \$1,013.08

MALWARE PROT - 3 YRS \$769.74

BASIC REMOTE ACCESS-3 YRS \$526.41

PREMIER REMOTE ACCESS \$526.41

SHIPPING \$50.00

Discuss: Motion: Mr. Baranek Second: Mrs. Zibrilsky Abstain: _____ **TOTAL PO AMOUNT:** \$6,086.97

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
INFO SVC	SAFE STAFFING OF OHIO INC	SBP-PAYROLL SVC-JOE KALIS	FORMAL BID	\$24,000.00
\$520.00	PAYROLL SVC-JOE KALIS			
	BASED ON 2015 EXPENDITURES			

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$24,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>JUDGES</u>	<u>CONTRACT PAPER GROUP INC</u>	<u>WHITE NON-RECYCLED 8.5 X 11</u>	<u>LOW QUOTE OF 3</u>	<u>\$1,025.20</u>
	COPY PAPER 8.5 X 11 WHITE			
	USED BY JUDGES @ COURTHOUSE			

Discuss: Motion: Mayor Drew Second: Mrs. Zibriltosky Abstain: _____ **TOTAL PO AMOUNT: \$1,025.20**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>LAW</u>	<u>SUMMIT CO FISCAL OFFICE</u>	<u>DIRECT INDICTMENT SVCS-2016</u>	<u>SOLE SOURCE</u>	<u>\$12,000.00</u>

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$12,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>POLICE</u>	<u>M P H INDUSTRIES INC</u>	<u>BEE III RADAR PKG AS QUOTED</u>	<u>BEST PRACTICAL SOURCE</u>	<u>\$1,999.00</u>
	NEW RADAR UNIT-FRONT LINE VEH			
	FOR NEW POLICE CRUISER			

Discuss: Motion: Mayor Drew Second: Mrs. Zibriltosky Abstain: _____ **TOTAL PO AMOUNT: \$1,999.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>SERVICE</u>	<u>CUYAHOGA FALLS CITY OF</u>	<u>SBP-ELECTRIC SVC-STREET LIGH</u>	<u>SOLE SOURCE</u>	<u>\$2,000.00</u>
	ELECTRIC SVC-STREET LIGHTS			
	TO WEST END OF STOW @ GRAHAM			

Discuss: Motion: Mayor Drew Second: Mrs. Zibriltosky Abstain: _____ **TOTAL PO AMOUNT: \$2,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
STREET	PRAXAIR DISTRIBUTION INC	SBP-WELDING SUPPLIES	BEST PRACTICAL SOURCE	\$3,700.00
	WELDING SUPPLIES			
	USED BY STREET DEPT			

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: TOTAL PO AMOUNT: \$3,700.00

Approve: Unanimously Passed: Passed: Denied: Held:

URBANFRST	R & J FARMS INC	2" TREE-GLEDITSIA ST KEEPER	BEST PRACTICAL SOURCE	\$508.00
	TREES-2016 PLANTING PROGRAM			
		2" TREE-NYSSA S. WILDFIRE		\$399.00
		2" TREE-QUERCUS RUBRA RED		\$136.00

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: TOTAL PO AMOUNT: \$1,043.00

Approve: Unanimously Passed: Passed: Denied: Held:

WATER	ACUTY SPECIALTY PRODUCTS	SBP-GREASE, OIL, CLEANING SUP CUE		\$2,000.00
	GREASE, OIL, CLEANING SUPPLIES			
	FOR USE BY WATER DEPT			

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: TOTAL PO AMOUNT: \$2,000.00

Approve: Unanimously Passed: Passed: Denied: Held:

WATER ENG	S.E.T. INC	757 GRAHAM/MARTINIQUE RD	BEST PRACTICAL SOURCE	\$14,904.24
	\$14904.24	757 GRAHAM/MARTINIQUE RD PROJ		
		REMAINDER OF CONTRACT WORK		

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: TOTAL PO AMOUNT: \$14,904.24

Approve: Unanimously Passed: Passed: Denied: Held: