

Board of Control Minutes – Stow City Hall

Mayor’s Conference Room on Wednesday, February 3, 2016, at 9:30 a.m.

MEMBERS PRESENT:

Finance Director Baranek
Assistant City Engineer Carey
Service Director Wren

ALSO PRESENT:

Lisa Jarvis John Earle
Chief Stone Chief Film
Don Brooker Dale Germano

The Board of Control Minutes are attached.

Other items on the agenda were:

THE BOARD REVIEWED ALL OVERRUNS FROM 1/1/16 – 1/28/16 IN THE AMOUNT OF \$7,029.55.

Mr. Baranek moved for discussion of this item, seconded by Mr. Carey.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE PLANNING/ZONING DEPARTMENT FOR AN APPROVAL OF A HOUSING ASSISTANCE FOR LORI HAMLIN OF 4408 STAFFORD CIRCLE IN STOW, IN THE AMOUNT OF \$5,600.00 at 0% INTEREST.

THIS PROJECT HAS BEEN COMPLETED AND NSPECTED BY TONY CATALONA.

Mr. Baranek moved for approval to pay for work completed, seconded by Mr. Wren.

After this item was discussed, it was unanimously approved.

THE SERVICE DEPARTMENT PRESENTED A MORAL CLAIM FOR KRISTIN DICKERSON OF 2757 BROOKSHIRE COURT IN STOW, OHIO. MRS. DICKERSON WAS GIVEN INCORRECT INFORMATION REGARDING HER

SIDEWALK WHICH WAS DAMAGED DUE TO A TREE ON THE TREE LAWN CAUSING DAMAGE TO THE SIDEWALK. MRS. DICKERSON WAS REQUESTING \$325.00 REIMBUREMENT FOR REPAIRS TO HER SIDEWALK.

Mr. Wren moved for approval of this moral claim, seconded by Mr. Baranek.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE PLANNING/ZONING DEPARTMENT FOR AN APPROVAL OF A REQUISITION TO INSURANCE SPECIALISTS GROUP, INC. LOVE INSURANCE AGENCY FOR PROFESSIONAL LIABILITY POLICY FOR THE STOW CIC EFFECTIVE FROM 2/1/16 – 2/1/17, IN THE AMOUNT OF \$1,100.00.

Mr. Baranek moved for discussion of this item, Mr. Wren seconded this Motion.

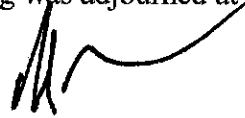
After this item was discussed, it was unanimously approved.

Mr. Baranek moved to approve the Board of Control Minutes of January 13, 2016, seconded by Mr. Carey. Unanimously approved.

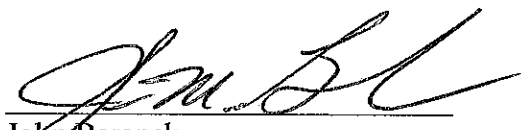
With no further business, Mr. Baranek moved to adjourn the meeting. This was seconded by Mr. Carey. Unanimously approved. The meeting was adjourned at 9:36 a.m.



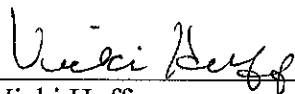
Edward Carey
Assistant City Engineer



Nicholas Wren
Service Director



John Baranek
Finance Director



Vicki Huff
Secretary

City of Stow
Sara Drew, Mayor
Board of Control
2/3/16

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
BLDG/MAINT	DORTRONIC SERVICE GARAGE DOOR REPAIRS CITY GARAGE DOORS	SBP-GARAGE DOOR REPAIRS/PAR	BEST PRACTICAL SOURCE	\$3,000.00
Discuss:	Motion: <u>Mr. Baranek</u>	Second: <u>Mr. Carey</u>	Abstain: _____	TOTAL PO AMOUNT: <u>\$3,000.00</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
BLDG/MAINT	ROTO ROOTER OF AKRON INC DRAIN SERVICE ALL CITY BUILDINGS	SBP-DRAIN SERVICE-1110	BEST PRACTICAL SOURCE	\$1,500.00
Discuss:	Motion: <u>Mr. Baranek</u>	Second: <u>Mr. Carey</u>	Abstain: _____	TOTAL PO AMOUNT: <u>\$2,250.00</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
BLDG/MAINT	TEREX UTILITIES INC CRANE/HOIST INSPECTIONS/REPAIR ANNUALLY REQUIRED BY OSHA	SBP-ANNUAL CRANE/HOIST INSPE	BEST PRACTICAL SOURCE	\$1,700.00
Discuss:	Motion: <u>Mr. Baranek</u>	Second: <u>Mr. Carey</u>	Abstain: _____	TOTAL PO AMOUNT: <u>\$1,700.00</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
FIRE	DICAR CORPORATION	SBP-REPLACEMENT COATS/SUPPL	BEST PRACTICAL SOURCE	\$8,000.00
		REPLACEMENT EMS COATS/SUPPLIES		
		FIRE DEPARTMENT GEAR		
Discuss:	Motion: Mr. Baranek	Second: Mr. Carey	Abstain:	TOTAL PO AMOUNT: \$8,000.00
Approve:	Unanimously Passed: <input type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
FIRE	FIRE FORCE	SBP-REPLACEMENT COATS/SUPPL	BEST PRACTICAL SOURCE	\$10,000.00
		REPLACEMENT TURNOUT GEAR		
		FOR FIRE DEPARTMENT		
Discuss:	Motion: Mr. Baranek	Second: Mr. Carey	Abstain:	TOTAL PO AMOUNT: \$10,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
FIRE	LIFE FORCE MANAGEMENT INC	SBP-TRANSPORT BILLING FEES	CONTRACT	\$55,000.00
		TRANSPORT BILLING FEES		
		ORD 2009-244; BASED ON 2015 EX		
		SBP-BILLING REFUNDS		\$5,000.00
Discuss:	Motion: Mr. Baranek	Second: Mr. Carey	Abstain:	TOTAL PO AMOUNT: \$60,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
FIRE	PREMIER PRINTING & SIGNS INC	SBP-GRAPHICS	BEST PRACTICAL SOURCE	\$3,000.00
		GRAPHICS FOR SFD VEHICLES		
				\$110.00
Discuss:	Motion: Mr. Baranek	Second: Mr. Carey	Abstain:	TOTAL PO AMOUNT: \$3,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>

DEPT	VENDOR	DESCRIPTION	BID/QUOTE	AMOUNT
FOX DEN	A T & T CORP	SBP-U-VERSE SERVICE-FOX DEN	UTILITY SOURCE	\$1,800.00
	U-VERSE SERVICE			
	2016 ESTIMATED EXPENSE			
Discuss:	Motion: Mr. Baranek	Second: Mr. Carey	Abstain:	TOTAL PO AMOUNT: \$1,800.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
FOX DEN	PING	SBP-RESALE MERCHANDISE	PREFERRED SOURCE	\$3,000.00
	RESALE MERCHANDISE			
	FOR FOX DEN PRO SHOP			
Discuss:	Motion: Mr. Baranek	Second: Mr. CAREY	Abstain:	TOTAL PO AMOUNT: \$3,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
FOX DEN	R & R PRODUCTS INC	SBP-EQUIP REPAIR & SUPPLIES	PREFERRED SOURCE	\$2,000.00
	EQUIPMENT REPAIR / SUPPLIES			
	FOR USE AT FOX DEN			
Discuss:	Motion: Mr. Baranek	Second: Mr. Carey	Abstain:	TOTAL PO AMOUNT: \$2,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
FOX DEN	RESIDEX L L C	SBP-CHEMICALS/FERTILIZERS	PREFERRED SOURCE	\$14,900.00
	CHEMICALS & FERTILIZERS			
	FOR USE AT FOX DEN			
Discuss:	Motion: Mr. Baranek	Second: Mr. Carey	Abstain:	TOTAL PO AMOUNT: \$14,900.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
FOX DEN	ROGER CLEVELAND GOLF INC	SBP-RESALE MERCHANDISE	PREFERRED SOURCE	\$1,500.00
	BRAND NAME RESALE MERCHANDISE			
	FOR FOX DEN PRO SHOP			
Discuss:	Motion: Mr. Baranek	Second: Mr. Carey	Abstain:	TOTAL PO AMOUNT: \$1,500.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
FOX DEN	SAFETY KLEEN CORP PARTS, WASHERS, SOLVENTS USED AT FOX DEN	SBP-PARTS, WASHERS, SOLVENT; PREFERRED SOURCE		\$1,500.00
Discuss:	Motion: Mr. Baranek	Second: Mr. Carey	Abstain:	TOTAL PO AMOUNT: \$1,500.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
FOX DEN	TRAMONTE DISTRIBUTING CO RESALE ALCOHOLIC BEVERAGES FOR FOX DEN	SBP-RESALE ALCOHOLIC BEVERA PREFERRED SOURCE		\$6,500.00
Discuss:	Motion: Mr. Baranek	Second: Mr. Carey	Abstain:	TOTAL PO AMOUNT: \$6,500.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
FOX DEN	TRENT GERALD A BEER COOLER REPAIRS FOR FOX DEN	SBP-BEER COOLER REPAIRS PREFERRED SOURCE		\$2,000.00
Discuss:	Motion: Mr. Baranek	Second: Mr. Carey	Abstain:	TOTAL PO AMOUNT: \$2,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
FOX DEN	U S KIDS GOLF L L C BRAND NAME RESALE MERCHANDISE FOR FOX DEN	SBP-RESALE MERCHANDISE PREFERRED SOURCE		\$2,000.00
Discuss:	Motion: Mr. Baranek	Second: Mr. Carey	Abstain:	TOTAL PO AMOUNT: \$2,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
HR	GRZEGOREK ALFRED E, P H D INC PRE HIRE EVAL & CONSULTS FOR DISPATCH CANDIDATES	SBP-PRE HIRE EVAL & CONSULTS PROFESSIONAL SERVICE		\$3,000.00
Discuss:	Motion: Mr. Baranek	Second: Mr. Carey	Abstain:	TOTAL PO AMOUNT: \$3,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>

DEPT VENDOR
PARK MAINT **ROCVEST INC**
 PUMP INSPECTIONS
 BI YEARLY INSPECTIONS

DESCRIPTION
 PUMP INSPECTIONS-SS & HB
BID/QUOTE
 BEST PRACTICAL SOURCE
AMOUNT
 \$800.00

PUMP INSPECTIONS-FOX DEN
 \$400.00

PUMP INSPECTIONS-CEMETERY
 \$400.00

PUMP INSPECTIONS-BOW WOW B.
 \$400.00

Discuss: Motion: Mr. Baranek Second: Mr. Carey Abstain: _____ **TOTAL PO AMOUNT:** \$2,000.00

Approve: Unanimously Passed: Passed: Denied: Held:

PARK MAINT **ROCVEST INC**
 PUMP INSPECTIONS
 SS, HERITAGE BRN, FOX DEN
 SBP-PUMP INSPECT-SS & HB
 BEST PRACTICAL SOURCE
 \$950.00

SBP-PUMP INSPECT-FOX DEN
 \$400.00

Discuss: Motion: Mr. Baranek Second: Mr. Carey Abstain: _____ **TOTAL PO AMOUNT:** \$1,350.00

Approve: Unanimously Passed: Passed: Denied: Held:

PLANNING **PREMIER WALL ANCHOR & WATERPRO** WALL REPAIR PER HOUSING ASSI: BEST PRACTICAL SOURCE
 WALL REPAIR-4408 STAFFORD CR
 HOUSING ASSISTANCE AGREEMENT
 \$5,600.00

Discuss: Motion: Mr. Baranek Second: Mr. Carey Abstain: _____ **TOTAL PO AMOUNT:** \$5,600.00

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
POLICE	CUSTOM APPAREL & PROMOTIONS	DARK GRAY DARE T SHIRTS	BEST PRACTICAL SOURCE	\$2,062.50
	DARE T-SHIRTS FOR DARE PROGRAM			
	ACCT 862 USED FOR PURCHASE			\$15.00

WHITE T-SHIRTS, 20 SM, 20 MED \$160.00

Discuss: Motion: Mr. Baranek Second: Mr. Carey Abstain: _____ **TOTAL PO AMOUNT: \$2,237.50**

Approve: Unanimously Passed: Passed: Denied: Held:

SERVICE A T & T SERVICES INC SBP-INTERNET SVC MONTHLY FEE UTILITY SOURCE \$7,500.00

INTERNET SVC MTHLY SVC FEES

2016 ESTIMATED FEES

Discuss: Motion: Mr. Baranek Second: Mr. Carey Abstain: _____ **TOTAL PO AMOUNT: \$7,500.00**

Approve: Unanimously Passed: Passed: Denied: Held:

SERVICE A T & T SERVICES INC SBP-LONG DISTANCE-1140 CONTRACT \$1,300.00

LONG DISTANCE SERVICE

2016 ESTIMATED EXPENSE

SBP-LONG DISTANCE-2018 \$700.00

SBP-LONG DISTANCE-2084 \$700.00

Discuss: Motion: Mr. Baranek Second: Mr. Carey Abstain: _____ **TOTAL PO AMOUNT: \$2,700.00**

Approve: Unanimously Passed: Passed: Denied: Held:

DEPT **VENDOR** **DESCRIPTION** **BID/QUOTE** **AMOUNT**

STREET **CERNI MOTOR SALES INC** **SBP-REPAIR PARTS & SERVICE** **BEST PRACTICAL SOURCE** **\$4,400.00**
TRUCK REPAIR PARTS & SERVICE
FOR STREET DEPT VEHICLES

Discuss: Motion: Mr. Baranek Second: Mr. Carey Abstain: _____ **TOTAL PO AMOUNT:** \$4,400.00

Approve: Unanimously Passed: Passed: Denied: Held:

STREET **SYNOVIA SOLUTIONS LLC** **SBP-GPS FOR SVC DEPT TRUCKS** **PREFERRED SOURCE** **\$4,320.00**
GPS SYSTEMS FOR TRUCKS
FOR SVC DEPT TRUCKS

Discuss: Motion: Mr. Baranek Second: Mr. Carey Abstain: _____ **TOTAL PO AMOUNT:** \$4,320.00

Approve: Unanimously Passed: Passed: Denied: Held:

URBAN/FRST **PREMIER PRINTING & SIGNS INC** **68" X 96.5" FLOOR BANNER** **BEST PRACTICAL SOURCE** **\$700.00**
PRINTED BANNERS/LITERATURE RK
FOR COMMUNITY SHOWCASE

31.5" X 84" FLOOR BANNER **\$400.00**

INNOVATIVE LITERATURE RACK **\$150.00**

Discuss: Motion: Mr. Baranek Second: Mr. Carey Abstain: _____ **TOTAL PO AMOUNT:** \$1,250.00

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
WATER	GROENEVELD TRANSPORT EFFICIENCY	V 423 REPAIRS-50% STORM WTR	SOLE SOURCE	\$1,741.51
	REPAIR OF V 423			

V 423 REPAIRS - 50% WATER

\$1,741.51

Discuss: Motion: Mr. Baranek Second: Mr. Garey Abstain: _____ **TOTAL PO AMOUNT: \$3,483.02**

Approve: Unanimously Passed: Passed: Denied: Held: