



Board of Control Minutes – Stow City Hall

Mayor's Conference Room on Wednesday, December 16, 2015 at 9:30 a.m.

MEMBERS PRESENT: Law Director Zibritosky
Finance Director Baranek
City Engineer McCleary
Service Director Wren

ALSO PRESENT: Lisa Jarvis Chief Film
John Earle Lieutenant Brahler
Don Brooker Rob Kurtz
Linda Nahrstedt

The Board of Control Minutes are attached.

Other items on the agenda were:

REQUEST FROM THE LAW DIRECTOR REGARDING A REQUEST FOR APPROVAL OF THE DIRECT INDICTMENT SERVICES AGREEMENT FOR THE YEAR 2016. THIS IS A RENEWAL OF THE AGREEMENT BETWEEN THE CITY OF STOW, COUNTY OF SUMMIT, AND SUMMIT COUNTY PROSECUTOR'S OFFICE. ALL OF THE TERMS OF THIS RENEWAL AGREEMENT ARE THE SAME AS PREVIOUSLY AGREED TO, INCLUDING THE \$1,000 PER MONTH (\$12,000 PER YEAR) FEE CHARGED FOR SAID SERVICES.

Mr. Baranek moved for discussion of this item, Mr. McCleary seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING BIDS FOR MOWING SERVICES ON VARIOUS CITY PROPERTIES.

On December 8, 2015, bids were opened for Mowing Services on Various City Properties. The bids were reviewed by Sue Mottl, Landscape Arborist, and she is recommending the following:

1. Disqualify the bid from Weaver Industries for Item #2 – Park Sites for reason of non-compliance – company did not submit bid for one site and all sites are being awarded to one bidder.
2. Award Heritage Park/Serra Vista and Heritage Park/Young Road to AllScapes Ohio, LLC – a tie bid was submitted by GPS Landscaping and AllScapes Ohio; however, AllScapes Ohio qualifies for local bidder preference.
3. Award contracts to the lowest, responsive, and responsible bidders as follows:

<u>Item #1 – City Properties</u>		<u>Cost Per Year</u>
Civic Center Complex – Site #1	AllScapes Ohio, LLC	\$15,210.00
Civic Center Complex – Site #2	AllScapes Ohio, LLC	\$7,800.00
Fire Station #2	Weaver Industries	\$1,445.00
Fire Station #3 & Kids Station	AllScapes Ohio, LLC	\$2,005.00
S.R. 8 at Graham Rd. Northbound Entrance Ramp	} AllScapes Ohio, LLC	\$1,910.00
S.R. 8 at Graham Rd. Southbound Entrance Island Ramp		
S.R. 8 at Steels Corners Rd. Northbound & Southbound Entrance & Exit Ramps	AllScapes Ohio, LLC	\$2,340.00
Fishcreek Detention Basin Hill & Tree Lawn	AllScapes Ohio, LLC	\$921.00
Saybrooke Detention Basin	GPS Landscaping, LLC	\$600.00
Seven Trails Detention Basin & Tree Lawn	AllScapes Ohio, LLC	\$595.00
Heather Hills Retention Basin	GPS Landscaping, LLC	\$445.00
Silvercrest Retention Basin & Stub Road	AllScapes Ohio, LLC	\$1,095.00
Marsh Rd. Pump Station	} Weaver Industries	\$1,635.00
North Main Street Pump Station		
Ritchie Rd. Water Tower		
Genevieve Blvd. Water Tower		
Country Club Property	Weaver Industries	\$605.00

Item #1 – City Properties (Cont'd)

Dayton Ave. to North River Rd. Bike Trail	AllScapes Ohio, LLC	\$632.00
Hampshire Rd. Tree Lawn under S.R. 8	AllScapes Ohio, LLC	\$370.00
Hiwood Ave.	Weaver Industries	\$370.00
Northview Dr.	Weaver Industries	\$253.00
Ritchie Rd. Detention Basin	AllScapes Ohio, LLC	\$497.00
Saybrooke Blvd. at Fishcreek Rd.	Weaver Industries	\$375.00
Williamson Rd. (South of 3507)	Weaver Industries	\$255.00
Heritage Park/Serra Vista	AllScapes Ohio, LLC	\$560.00
Heritage Park/Young Road	AllScapes Ohio, LLC	\$560.00
Huntington Park	Weaver Industries	\$350.00
Osage St./Norman Dr.	GPS Landscaping, Inc.	\$336.00
Santom Circle	GPS Landscaping, Inc.	\$336.00
Williamsburg Circle	GPS Landscaping, Inc.	\$336.00
Berkshire Rd. (Between 1424 & 1434)	Weaver Industries	\$476.00
Hudson Dr./Ellsworth Rd.	GPS Landscaping, Inc.	\$280.00
Other Areas (Per ½ Acre)	AllScapes Ohio, LLC	\$22.00

Item #2 – Park Sites

Adell Durbin Park	}	AllScapes Ohio, LLC	\$16,519.00
Crestdale Park			
Heather Hills Park			
Meadowbrook Lake Park			
Northport Park			
Partridge Highlands Park			
Sherwood Acres Park			
Stow Bikeway/Turnberry Trail South			
Wetmore Park	}	AllScapes Ohio, LLC	\$22.00
Other Areas (Per ½ Acre)			

Item #3 – City Cemeteries

Maple Lawn Cemetery	}	Vizmeg Landscape, Inc.	\$23,920.00
Silver Springs Cemetery			
Stow Cemetery			

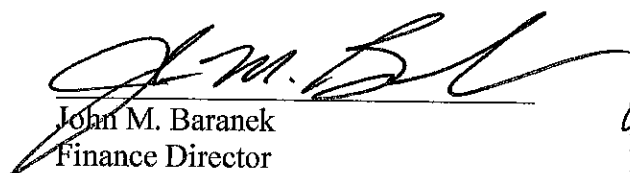
Mr. Baranek moved for discussion of this item, Mr. McCleary seconded this Motion.

After this item was discussed, it was unanimously approved.

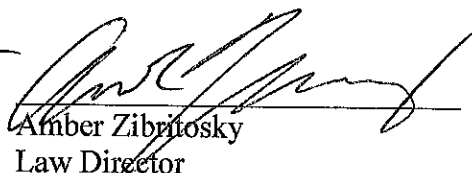
Mr. Baranek moved to approve the Board of Control Minutes of November 25, 2015, seconded by Mr. McCleary. Unanimously approved.

Mr. Baranek moved to approve the Board of Control Minutes of December 2, 2015, seconded by Mr. McCleary. Unanimously approved.

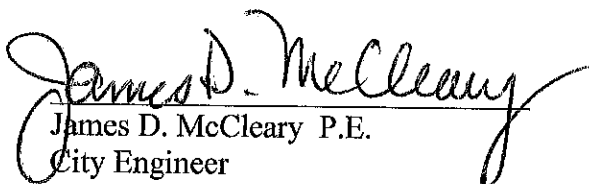
With no further business, Mr. Baranek moved, Mr. McCleary seconded to adjourn the meeting at 9:35 a.m.



John M. Baranek
Finance Director



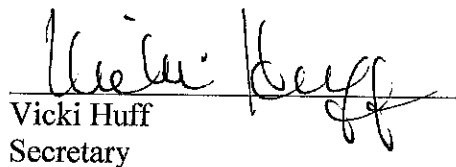
Amber Zibritsky
Law Director



James D. McCleary P.E.
City Engineer



Nicholas Wren
Service Director



Vicki Huff
Secretary

City of Stow
Sara Drew, Mayor
Board of Control
12/16/15

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
BLDG MAINT	WILLIAMS W W MIDWEST INC	GENERATOR MAINT-ALL BLDGS	CONTRACT	\$7,098.00
		GENERATORS PREV MAINT & EMGCY		
		REPAIRS - YR 3 OF CONTRACT		
Discuss: Motion: <u>Mr. Baranek</u> Second: <u>Mr. McCleary</u> Abstain: _____				TOTAL PO AMOUNT:
Approve: Unanimously Passed: <input checked="" type="checkbox"/> Passed: <input type="checkbox"/> Denied: <input type="checkbox"/> Held: <input type="checkbox"/>				<u>\$7,098.00</u>
BLDG MAINT	LISKA LEE	PREV MAINT-3 VISITS IN 2016	PREFERRED SOURCE	\$975.00
		PREV MAINT/REPAIR PARTS & LABR		
		EXERCISE EQUIP-EMPLOYEE USE		
Discuss: Motion: <u>Mr. Baranek</u> Second: <u>Mr. McCleary</u> Abstain: _____				TOTAL PO AMOUNT:
Approve: Unanimously Passed: <input checked="" type="checkbox"/> Passed: <input type="checkbox"/> Denied: <input type="checkbox"/> Held: <input type="checkbox"/>				<u>\$975.00</u>
		SBP-REPAIR PARTS & LABOR		\$500.00
Discuss: Motion: <u>Mr. Baranek</u> Second: <u>Mr. McCleary</u> Abstain: _____				TOTAL PO AMOUNT:
Approve: Unanimously Passed: <input checked="" type="checkbox"/> Passed: <input type="checkbox"/> Denied: <input type="checkbox"/> Held: <input type="checkbox"/>				<u>\$1,475.00</u>
BUILDING	A A BLUEPRINT COMPANY INC	SBP-SCANNING SVCS	LOW QUOTE OF 3	\$2,000.00
		2016 SCANNING SVCS		
		BASED ON 2015 EXPENSES		
Discuss: Motion: <u>Mr. Baranek</u> Second: <u>Mr. McCleary</u> Abstain: _____				TOTAL PO AMOUNT:
Approve: Unanimously Passed: <input checked="" type="checkbox"/> Passed: <input type="checkbox"/> Denied: <input type="checkbox"/> Held: <input type="checkbox"/>				<u>\$2,000.00</u>

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
BUILDING	SAFE STAFFING OF OHIO INC	SBP-ORAN POST EMPLOYMENT	FORMAL BID	\$25,500.00
	PT INSPECTORS PAYMENT			
	ELECTRIC & PLUMBING INSPECTORS			
		SBP-KEN DYE EMPLOYMENT		\$25,500.00
		SBP-BOB SALLAZ EMPLOYMENT		\$2,000.00

Discuss: Motion: Mr. Baranek Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$53,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

ENGINEERING KLABEN FORD LINCOLN INC

VEHICLE PARTS/REPAIRS BEST PRACTICAL SOURCE \$350.00

FOR CITY VEHICLES

SBP-VEHICLE PARTS - 1503 \$1,300.00

Discuss: Motion: Mr. Baranek Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$1,650.00**

Approve: Unanimously Passed: Passed: Denied: Held:

ENGINEERING SUNSET ENTERPRISES LLC

BACKGROUND CHECKS SBP-BACKGROUND CHECKS-1104 PREFERRED SOURCE \$1,800.00

BASED ON 2015 EXPENSES

SBP-BACKGROUND CHECKS-1109 \$200.00

Discuss: Motion: Mr. Baranek Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$2,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
ENGINEERING	M CAMPBELL CONTRACTING LLC	4315 ELLSWORTH-WELL-CITY WTF	LOW QUOTE OF 3	\$2,785.00
		WELL TO CITY WATER		
		4315 ELLSWORTH/PROP TAX ASSESS		
		10% CONTINGENCY		\$278.50

Discuss: Motion: Mr. Baranek Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$3,063.50**

Approve: Unanimously Passed: Passed: Denied: Held:

FIRE FRONT AUTOMOTIVE PARTS CO SBP-VEHICLE REPAIR PARTS BEST PRACTICAL SOURCE \$3,000.00

VEHICLE REPAIR PARTS
FOR FIRE DEPT VEHICLES

Discuss: Motion: Mr. Baranek Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$3,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

FIRE S W R H PHYSICIANS INC SBP-HAZMAT PHYSICALS SOLE SOURCE \$4,200.00

HAZMAT PHYSICALS/INFEC CONTROL
FOR MEMBERS OF HAZMAT TEAM

Discuss: Motion: Mr. Baranek Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$4,200.00**

Approve: Unanimously Passed: Passed: Denied: Held:

FIRE SOHAR'S ALL SEASON INC SBP-REPAIR PARTS/EQUIP BEST PRACTICAL SOURCE \$2,000.00

EQUIPMENT & REPAIR PARTS
FOR USE BY FIRE DEPT

Discuss: Motion: Mr. Baranek Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$2,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
FIRE	WARREN FIRE EQUIPMENT	SBP-SCBA TESTING, MAINT, SUPPL	BEST PRACTICAL SOURCE	\$5,000.00
	SCBA MAINT, TESTING, REPAIR			
	FIRE DEPT EQUIPMENT			

Discuss: Motion: Mr. Baranek Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$5,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

FIRE	YOUNG TRUCK SALES INC	SBP-MED UNIT REPAIRS-75%	BEST PRACTICAL SOURCE	\$3,750.00
	FIRE MED UNIT REPAIRS			
	SPLIT BETWEEN 1202/2011			
		SBP-MED UNIT REPAIRS-25%		\$1,250.00

Discuss: Motion: Mr. Baranek Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$5,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

FIRE	ZIEGLER TIRE & SUPPLY INC	SBP-TIRES & SUPPLIES	BEST PRACTICAL SOURCE	\$10,000.00
	TIRES & SUPPLIES			
	FOR FD VEHICLES			

Discuss: Motion: Mr. Baranek Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$10,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

INCOMETAX	EQUIFAX INFORMATION SERV LLC	SBP-CREDIT BUREAU CHARGES	SOLE SOURCE	\$3,000.00
	CREDIT BUREAU CHARGES			
	ADDRESS CHECKS/CREDIT REPORTS			

Discuss: Motion: Mr. Baranek Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$3,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
INCOMETAX	K M S 2000 INC DBA PPI GRAPHICS	RETURN ENVELOPES-MTH/QTR BI	PREFERRED SOURCE	\$1,133.75
		ENVELOPES FOR MONTHLY BILLING		
		FOR USE BY INCOME TAX		

Discuss: Motion: Mr. Baranek Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$1,133.75**

Approve: Unanimously Passed: Passed: Denied: Held:

POLICE **KLINE LEO J** **SBP-CARE FOR WORKING K-9S** **PREFERRED SOURCE** **\$2,000.00**

CARE FOR WORKING K-9S
BASED ON 2015 EXPENSES

Discuss: Motion: Mr. Baranek Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$2,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

POLICE **SUMMIT CO CORONERS OFFICE** **SBP-TESTING/INCIDENTALS** **BEST PRACTICAL SOURCE** **\$2,000.00**

LAB TESTS FOR ARRESTED INDIV
ROD FOR LAW DEPT USE FOR COURT

Discuss: Motion: Mr. Baranek Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$2,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

POLICE **AKRON CITY OF** **800 MHZ RADIO MAINT - 1201** **CONTRACT** **\$12,816.00**

800 MHZ RADIO MAINTANCE 2016
ANNUAL AGREEMENT THRU 4/30/19

800 MHZ RADIO MAINT - 1202 **\$13,392.00**

800 MHZ RADIO MAINT - 1203 **\$864.00**

Discuss: Motion: Mr. Baranek Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$27,072.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
PURCHASING	PITNEY BOWES INC	SBP-MAIL METER RENTAL	SOLE SOURCE	\$950.00
	MAIL METER RENTAL LOCATED @ CITY HALL-MAILROOM	SBP-POSTAGE METER SUPPLIES		\$500.00

Discuss: Motion: Mr. Baranek Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$1,450.00**

Approve: Unanimously Passed: Passed: Denied: Held:

SERVICE SCOTT GENE PAUL

2016 MOWING SERVICES
VARIOUS LOCATIONS IN CITY

SBP-MOW/PRE-SEASN CLEANUP-2 FORMAL BID \$1,045.00

SBP-MOW/PRE-SEASN CLEANUP-1 \$1,288.00

Discuss: Motion: Mr. Baranek Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$2,333.00**

Approve: Unanimously Passed: Passed: Denied: Held:

SERVICE VIZMEG LANDSCAPE INC

MOWING SERVICE-2016 SEASON
ORD 2015-116/VARIOUS CITY PROP

MOWING-VARIOUS PROPERTIES FORMAL BID \$23,920.00

Discuss: Motion: Mr. Baranek Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$23,920.00**

Approve: Unanimously Passed: Passed: Denied: Held:

STREET ACUTY SPECIALTY PRODUCTS

CLEANERS & SUPPLIES
FOR USE BY MECHANICS

SBP-CLEANERS & SUPPLIES CUE \$11,700.00

Discuss: Motion: Mr. Baranek Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$11,700.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
WATER	HD SUPPLY WATERWORKS LTD WATER REPAIR PARTS/METERS FOR USE BY WATER DEPT	SBP-WATER REPAIR PARTS/METE	MATERIAL BID SOURCE	\$25,000.00
	Discuss: Motion: Mr. Baranek	Second: Mr. McCleary	Abstain: _____	<u>TOTAL PO AMOUNT: \$25,000.00</u>
	Approve: Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
WATER	HACH CO CHEMICAL REAGENTS & CHEMICALS FOR ANALYZERS	SBP-CHEMICALS/CHEM REAGENT; BEST PRACTICAL SOURCE		\$2,500.00
	Discuss: Motion: Mr. Baranek	Second: Mr. McCleary	Abstain: _____	<u>TOTAL PO AMOUNT: \$2,500.00</u>
	Approve: Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
WATER	JONES & HENRY LABORATORIES INC MANDATORY SYSTEM MONITORING QTRLY TESTING-WATER SYSTEM	SBP-QTRLY WATER SYSTEM TEST	LOW QUOTE OF 3	\$3,000.00
	Discuss: Motion: Mr. Baranek	Second: Mr. McCleary	Abstain: _____	<u>TOTAL PO AMOUNT: \$3,000.00</u>
	Approve: Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
WATER	LOWE'S HOME CENTERS INC HARDWARE/LUMBER/TOOLS FOR USE BY WATER DEPT.	SBP-MISC INCIDENTALS/SUPPLIES	BEST PRACTICAL SOURCE	\$2,500.00
	Discuss: Motion: Mr. Baranek	Second: Mr. McCleary	Abstain: _____	<u>TOTAL PO AMOUNT: \$2,500.00</u>
	Approve: Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
WATER	MAR-ZANE INC MASON SAND FOR USE BY WATER DEPT	SBP-MASON SAND	MATERIAL BID SOURCE	\$2,500.00
	Discuss: Motion: Mr. Baranek	Second: Mr. McCleary	Abstain: _____	<u>TOTAL PO AMOUNT: \$2,500.00</u>
	Approve: Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
WATER	NATL LIME & STONE CO	SBP-LIMESTONE	MATERIAL BID SOURCE	\$7,500.00
	LIMESTONE			
	FOR WATERLINE REPAIRS			

Discuss: Motion: Mr. Baranek Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$7,500.00**

Approve: Unanimously Passed: Passed: Denied: Held:

WATER	TRUMBULL INDUSTRIES INC	SBP-MISC REPAIR PARTS	MATERIAL BID SOURCE	\$25,000.00
	MISC REPAIR PARTS			
	FOR USE BY WATER DEPT			

Discuss: Motion: Mr. Baranek Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$25,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

ZONING	CASTO LANDSCAPE CO INC	SBP-MOWING OF VIOLATIONS	BEST PRACTICAL SOURCE	\$5,000.00
	MOWING OF VIOLATIONS			
	ASSESSED TO PROP TAXES			

Discuss: Motion: Mr. Baranek Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$5,000.00**

Approve: Unanimously Passed: Passed: Denied: Held: