

Board of Control Minutes – Stow City Hall

Mayor's Conference Room on Wednesday, November 11, 2015 at 9:30 a.m.

MEMBERS PRESENT: Mayor Sara Drew
 Law Director Zibritosky
 Service Director Wren
 City Engineer McCleary
 Finance Director Baranek

ALSO PRESENT: Lisa Jarvis Chief Stone
 Linda Nahrstedt Dale Germano
 Nick Wren Chief Film
 John Earle

The Minutes of the Board of Control are attached.

Other items on the agenda were as follows:

REQUEST FROM THE CITY ENGINEER REGARDING AMATS GRANT APPLICATIONS. AMATS IS CURRENTLY ASKING LOCAL COMMUNITIES TO SUBMIT CAPITAL IMPROVEMENT PROJECTS FOR FUNDING. FUNDING FOR RIGHT-OF-WAY ACQUISITION AND CONSTRUCTION WILL BE SPLIT 80%/20% (FEDERAL/LOCAL). THE COST FOR STOW WOULD BE 10% OF THE TOTAL COST OF RIGHT-OF-WAY AND CONSTRUCTION DUE TO JOINT PROJECTS WITH THE CITY OF HUDSON. THE FOLLOWING JOINT PROJECTS ARE ELIGIBLE FOR FUNDING AT 80% 10% 10%.

- NORTON ROAD RECONSTRUCTION, HUDSON DR. TO DARROW RD., ESTIMATED COST \$4,080,000
- SEASONS ROAD RESURFACING, ALLEN ROAD TO PATRIOT PARKWAY, ESTIMATED COST \$195,000
- SEASONS ROAD RECONSTRUCTION, ALLEN ROAD TO PATRIOT PARKWAY, ESTIMATED COST \$2,500,000
- NORTON ROAD RESURFACING, HUDSON DRIVE TO DARROW ROAD, ESTIMATED COST \$280,000

THE CITIES OF STOW AND HUDSON WILL BE RESPONSIBLE FOR ALL COSTS ASSOCIATED WITH ENGINEERING AND OTHER MISCELLANEOUS IMPROVEMENT COSTS IF THE GRANT APPLICATION IS SUCCESSFUL.

THE FOLLOWING CITY OF STOW PROJECTS ARE ALSO ELIGIBLE FOR FUNDING AT 80/20%.

- GRAHAM ROAD/DARROW ROAD RESURFACING, 500 FEET EACH DIRECTION, ESTIMATED COST \$550,000
- STOW ROAD SOUTH RESURFACING, DARROW ROAD TO CALL ROAD, ESTIMATED COST \$775,000
- GRAHAM ROAD/STOW MUNROE FALLS HIGH SCHOOL SIGNALIZATION, ESTIMATED COST \$600,000

THE CITY ENGINEER IS REQUESTING APPROVAL OF LEGISLATION SUPPORTING THE FILING OF AN APPLICATION IN ORDER TO RECEIVE FEDERAL FUNDING.

Mayor Drew moved for discussion of this item, Mr. McCleary seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE CITY ENGINEER REGARDING MUDBROOK WETLAND MITIGATION.

THE CITY OF STOW AND THE CITY OF HUDSON HAVE COMPLETED THE FIVE YEAR MONITORING OF THE MUDBROOK WETLAND AS REQUIRED TO BUILD THE STEELS CORNERS AND THE SEASONS ROAD PROJECTS.

TO FINALIZE THE MITIGATION FOR THESE PROJECTS AND BE RELEASED BY O.D.O.T., THE CITY OF STOW AND THE CITY OF HUDSON MUST PURCHASE .5 ACRES OF WETLAND CREDIT FROM THE MITIGATION BANK.

THE CITY ENGINEER IS REQUESTING APPROVAL FOR THE PURCHASE OF .5 ACRE WETLAND CREDIT FOR \$18,000 FROM THE STREAM AND WETLAND FOUNDATION. THE CITY OF HUDSON WILL REIMBURSE THE CITY OF STOW \$9,000.

Mayor Drew moved for discussion of this item, Mr. McCleary seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE ENGINEERING DEPARTMENT FOR AN APPROVAL OF A REQUISITION TO S.M.E. INC. FOR GEOTECHNICAL AND TESTING FOR

CEMENT STABILIZATION AT BAKER'S GLEN – BASE PRICE, ADDITIONAL MIX DESIGN AND CMS SERVICE 5 X \$1,250.00, IN THE TOTAL AMOUNT OF REQUISITION OF \$12,950.00.

Mayor Drew moved for discussion of this item, Mr. McCleary seconded this Motion.

After this item was discussed, it was unanimously approved.


With no further business to discuss, Mayor Drew moved, Mrs. Zibritosky seconded to adjourn the meeting at 9:38 a.m.



Sara Drew
Mayor



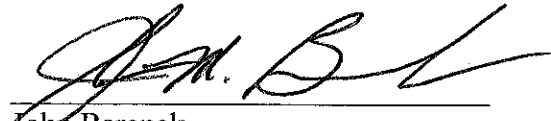
Nicholas Wren
Service Director



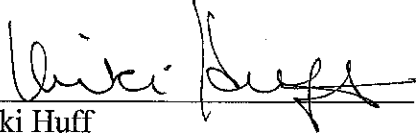
Amber Zibritosky
Law Director



James D. McCleary, P.E.
City Engineer



John Baranek
Finance Director



Vicki Huff
Secretary

City of Stow
Sara Drew, Mayor
Board of Control
1/11/15

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
BLDG MAINT	CONLEY COMPANY M	SBP-CUSTODIAL SUPLS-1110-50%	PREFERRED SOURCE	\$2,000.00
		CUSTODIAL SUPPLIES & TOOLS FOR USE BY BLDG MAINT		
		SBP-CUSTODIAL SUPLS-1405-50%		\$2,000.00

Discuss: Motion: Mayor Drew Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$4,000.00**
 Approve: Unanimously Passed: Passed: Denied: Held:

ENGINEERING STREAM & WETLANDS FOUNDATION	MUDBROOK WETLANDS MITIGATION	BEST PRACTICAL SOURCE	\$18,000.00
	WETLAND MITIGATION		
	MUDBROOK WETLANDS MONITORING		

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$18,000.00**
 Approve: Unanimously Passed: Passed: Denied: Held:

ENGINEERING C O S BLUEPRINT INC	SBP-PRINT SERVICE	BEST PRACTICAL SOURCE	\$4,000.00
	2015 PRINT SERVICES		
	FOR USE BY ENGINEERING DEPT		

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$4,000.00**
 Approve: Unanimously Passed: Passed: Denied: Held:

DEPT	VENDOR	DESCRIPTION	BID/QUOTE	AMOUNT
FINANCE	SEIBERT KECK	PUB OFFICIAL BOND RENEWAL	SOLE SOURCE	\$1,400.00
\$1400.00		PUBLIC OFFICIAL BOND RENEWAL DUE 1/2/2016 FOR J. BARANEK		
Discuss:	Motion: Mayor Drew	Second: Mr. McCleary	Abstain:	TOTAL PO AMOUNT: \$1,400.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
INFO SYS	METROPOLITAN REGIONAL SERVICE	FIBER LINK TO KSU	BEST PRACTICAL SOURCE	\$2,882.25
		FIBER LINK TO KSU FOR NEW WORLD UPGRADE		
Discuss:	Motion: Mayor Drew	Second: Mrs. Zibriltosky	Abstain:	TOTAL PO AMOUNT: \$2,882.25
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
INFOR SYST	C D W GOVERNMENT INC	SBP-MISC COMPUTER SUPPLIES	BEST PRACTICAL SOURCE	\$1,500.00
		MISC COMPUTER SUPPLIES USED BY IS FOR CITY EQUIP/COMP		
Discuss:	Motion: Mayor Drew	Second: Mrs. Zibriltosky	Abstain:	TOTAL PO AMOUNT: \$1,500.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
PARKS&REC	ZAMPELLIASHLEY	CHARACTERS-2016 COMM SHOWC	SOLE SOURCE	\$1,280.00
\$640.00		CHARACTERS FOR COMM SHOWCASE DEP DUE NOW/BAL DUE 04/2016		
Discuss:	Motion: Mayor Drew	Second: Mr. McCleary	Abstain:	TOTAL PO AMOUNT: \$1,280.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
PARKS&REC	PLAYHOUSE SQUARE FOUNDATION	THEATRE-03/13/2016, MAMMA MIA	BEST PRACTICAL SOURCE	\$1,926.00
		THEATRE TICKETS-MAMMA MIA PARKS TRIP 03/13/2016		
Discuss:	Motion: Mayor Drew	Second: Mrs. Zibriltosky	Abstain:	TOTAL PO AMOUNT: \$1,926.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>

DEPT	VENDOR	DESCRIPTION	BID/QUOTE	AMOUNT
PARKS&REC	Y P L L C	ADV SVC-WP; 1140	BEST PRACTICAL SOURCE	\$2,568.00
		ADV SVC-WP & YP; 2018		\$3,240.00
		ADV SVC, YP; 1404		\$1,914.00

ADVERTISING 2016- YP & WP
ALL CITY FACILITIES, NOT COURT

Discuss: Motion: Mayor Drew Second: Mrs. Zibriltosky Abstain: _____ **TOTAL PO AMOUNT: \$7,722.00**

Approve: Unanimously Passed: Passed: Denied: Held:

POLICE SILVER LAKE VILLAGE OF METRO SWAT FAIR SHARE COST TO BE PAID IN 2016 2016 SWAT FAIR SHARE COST SOLE SOURCE \$11,083.46

Discuss: Motion: Mayor Drew Second: Mrs. Zibriltosky Abstain: _____ **TOTAL PO AMOUNT: \$11,083.46**

Approve: Unanimously Passed: Passed: Denied: Held:

SERVICE LOCAL INSIGHT REGATTA HOLDINGS IN YELLOW PAGE ADVERTISING-FOX SOLE SOURCE \$317.55
ADVERTISING 9/1/15-8/31/16
FOX DEN & CITY
WHITE PAGES AD-CITY OF STOW \$1,137.00

Discuss: Motion: Mayor Drew Second: Mrs. Zibriltosky Abstain: _____ **TOTAL PO AMOUNT: \$1,270.20**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
SERVICE	AKRON BEACON JOURNAL	LEGAL NOTICE 11/17/15&11/24/15	BEST PRACTICAL SOURCE	\$1,005.28
		LEGAL NOTICE PUB 11/17 & 11/24		
		FORMAL BID FOR MOWING SVCS		

Discuss: Motion: Mayor Drew Second: Mrs. Zibriltosky Abstain: _____ **TOTAL PO AMOUNT: \$1,005.28**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>SERVICE</u>	<u>INDUSTRIAL LANDSCAPING & SERVING</u>	<u>CITY CENTER LEAF PICK UP</u>	<u>FORMAL BID</u>	<u>AMOUNT</u>
	ADDTNL SVCS NEEDED FOR 2015			\$1,000.00
	LEAF PICK UP & MOWING			

MAPLE LAWN CEMETERY MOWING \$180.00

SS CEMETERY MOWING \$190.00

STOW CEMETERY MOWING \$780.00

Discuss: Motion: Mayor Drew Second: Mrs. Zibriltosky Abstain: _____ **TOTAL PO AMOUNT: \$2,150.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
SERVICE	PERRIN ASPHALT CO INC	SBP-FISHCREEK/GRAHAM SIDEWA/	FORMAL BID	\$12,000.00
	FISHCREEK/GRAHAM PROJECT	SIDEWALKS, RAMPS, ROAD REPAIRS		
		SBP-SIDEWALK REPAIRS		\$15,000.00
		SBP-ROAD REPAIRS		\$31,000.00

Discuss: Motion: Mr. McCleary Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$58,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

STREET **JIM'S TRANSMISSIONS** **TRANSMISSION REPAIRS V 136** **SOLE SOURCE** **\$1,327.46**

PARTS & LABOR; REPAIRS V136
TRANSMISSION PARTS V 136

Discuss: Motion: Mayor Drew Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$1,327.46**

Approve: Unanimously Passed: Passed: Denied: Held:

STREET **O D B COMPANY THE** **SBP-PARTS & SUPPLIES** **SOLE SOURCE** **\$1,500.00**

PARTS, BROOMS, SUPPLIES
FOR SWEEPER & LEAF MACHINES

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$1,500.00**

Approve: Unanimously Passed: Passed: Denied: Held:

WATER **ADAMS WATER LABORATORY INC** **SBP-ROUTINE WATER SAMPLING** **BEST PRACTICAL SOURCE** **\$2,000.00**

BACTERIA SAMPLING
ROUTINE SAMPLING BY WATER DEPT

Discuss: Motion: Mayor Drew Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$2,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
WATER	P K CRUSHING AND MATERIALS	SBP-REMOVE CONCRETE/ASPHAL	SOLE SOURCE	\$1,000.00
		REMOVAL OF CONCRETE & ASPHALT		
		FROM WATER BREAKS		

Discuss: Motion: Mayor Drew _____ Second: Mr. Mc Cleary _____ Abstain: _____ TOTAL PO AMOUNT: \$1,000.00

Approve: Unanimously Passed: Passed: Denied: Held: