

Board of Control Minutes – Stow City Hall

Mayor's Conference Room on Wednesday, November 4, 2015 at 9:30 a.m.

MEMBERS PRESENT: Mayor Sara Drew
 Finance Director Baranek
 Assistant Service Director Brooker
 City Engineer McCleary

ALSO PRESENT: Lisa Jarvis Chief Stone
 Chief Film John Earle
 Rob Kurtz Dale Germano

The Board of Control Minutes are attached.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REQUESTING FINANCE COMMITTEE APPROVAL AUTHORIZING THE EXPENDITURE OF UP TO \$19,400.00 TO GOODYEAR STREET & SUPPLY COMPANY FOR SNOW PLOW BLADES. THIS PURCHASE IS NECESSARY IN ORDER TO ASSURE CONTINUED PERFORMANCE OF THE SNOW PLOW FLEET.

GOODYEAR STREET & SUPPLY CO. IS THE ONLY COMPANY THAT HAS 2" THICK BLADES.

Mr. Baranek moved for discussion of this item, seconded by Mayor Drew.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE LANDSCAPE ARBORIST REGARDING AN INSPECTION OF THE LANDSCAPING AT 2705 AND 2713 PRESCOTT DOWNS FOR WL HOLDER CONSTRUCTION CO. AND REQUESTING APPROVAL TO RELEASE THE PERFORMANCE GUARANTEE IN THE AMOUNT OF:

THREE THOUSAND SIX HUNDRED DOLLARS (\$3,600.00) BACK TO WL HOLDER CONSTRUCTION COMPANY AND A REQUEST FOR APPROVAL TO RELEASE PERFORMANCE GUARANTEE IN THE AMOUNT OF \$3,600.00 BACK TO WL HOLDER. THE ORIGINAL CHECK WAS SUBMITTED FOR \$2,000.00/EACH ON JULY 25, 2014.

THE REMAINING \$400 BALANCE WILL BE HELD AS A MAINTENANCE GUARANTEE FOR ONE YEAR.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE LANDSCAPE ARBORIST REGARDING THE INSPECTION OF THE LANDSCAPING AT 3401 STILLWOOD BOULEVARD FOR DREES HOMES AND A REQUEST FOR APPROVAL TO RELEASE THE MAINTENANCE GUARANTEE IN THE AMOUNT OF \$300.00 BACK TO NAME OF COMPANY ON WHICH IT WAS DRAWN (ORIGINAL CHECK WAS SUBMITTED FOR \$3,000.00 ON OCTOBER 2, 2013.

Mayor Drew moved for discussion of this item, Mr. McCleary seconded This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING AN APPLICATION FOR RESIDENTIAL WATER SYSTEM IMPROVEMENT AND STORM WATER MANAGEMENT UTILITY FEE ASSISTANCE FROM BARBARA STADELMAN AT 2110 BRYN MAWR DRIVE.

AFTER REVIEWING THE APPLICATION AND ACCOMPANYING DOCUMENTATION, IT HAS BEEN DETERMINED THAT SHE MEETS ALL REQUIREMENTS OF THE CITY'S UTILITY FEE ASSISTANCE PROGRAM.

BASED ON THIS FINDING, THE DIRECTOR OF PUBLIC SERVICE IS RECOMMENDING THAT THE BOARD OF CONTROL APPROVE HER FOR PARTICIATION IN THE CITY OF STOW RESIDENTIAL WATER SYSTEM IMPROVEMENT AND STORM WATER MANAGEMENYT UTILITY FEE ASSISTANCE PROGRAM FOR 2016.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING A REQUEST FOR LEGISLATION TO ALLOW THE MAYOR TO ENTER INTO A MASTER SERVICE AGREEMENT WITH CONSTELLATION ENERGY SERVICES AS THE CITY OF STOW'S COMPETITIVE NATURAL GAS RETAIL SERVICE PROVIDER, EFFECTIVE APRIL 1, 2016 THROUGH APRIL 1, 2018.

CONSTELLATION ENERGY SERVICES WAS SELECTED FROM 30 ELIGIBLE SUPPLIERS WHO WERE INVITED TO BID CONSTELLATION ENERGY

SERVICES WAS FOUND TO BE THE LOWEST, MOST RESPONSIVE, AND RESPONSIBLE BIDDER OF THOSE WHO RESPONDED.

THE DIRECTOR OF PUBLIC SERVICE IS ALSO REQUESTING AN EMERGENCY MEASURE TO BE ADDED TO THIS LEGISLATION NECESSARY FOR THE IMMEDIATE PRESERVATION OF THE PUBLIC HEALTH AND SAFETY, FOR THE REASON THAT TO CONTINUE THE COMPETITIVE NATURAL GAS AGGREGATION PROGRAM FOR RESIDENTS OF THE CITY OF STOW, THE SUPPLIER AND THE CITY MUST SET THE PRICE AND SEND NOTICES OUT TO ELIGIBLE CUSTOMERS IN A TIMELY FASHION TO INSURE A SMOOTH TRANSITION AMONGST SUPPLIERS. THE DIRECTOR OF PUBLIC SERVICE IS ALSO REQUESTING THAT COUNCIL WAIVE THE RULE REQUIRING 3 READINGS.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE ENGINEERING DEPARTMENT FOR AN APPROVAL OF A REQUISITION TO THOMPSON ELECTRIC, INC. FOR THE SPRINGDALE AND HUDSON LOOP CUT AND INSTALL ONE TRAFFIC LOOP, IN THE AMOUNT OF \$2,148.00.

Mayor Drew moved for discussion of this item, Mr. McCleary seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE PLANNING DIRECTOR REGARDING A HOUSING ASSISTANCE REQUEST FOR LORI HAMLIN, 4408 STAFFORD CIRCLE. MS. HAMLIN HAS REQUESTED ASSISTANCE FROM THE CITY TO MAKE REPAIRS TO HER HOME LOCATED AT 4408 STAFFORD CIRCLE. THE PROPERTY HAS BEEN INSPECTED BY TONY CATALONA, BUILDING INSPECTOR. THE REPAIRS REQUIRED INCLUDE SECURING AND ANCHORING THE BASEMENT WALL THAT HAS SHIFTED OFF IF ITS FOUNDATION TO PREVENT FUTURE DAMAGE TO THE STRUCTURE.

BIDS WERE RECEIVED FROM FOUR QUALIFIED CONTRACTORS, AND THESE BIDS WERE REVIEWED BY THE BUILDING DEPARTMENT. THE BID SPECIFICATIONS INCLUDED TWO ALTERNATIVES: (1) WALL ANCHORING; AND (2) REMOVING AND RE- BUILDING BASEMENT WALL AND REMOVAL OF A THREE SEASON ROOM AND DECK AT THE REAR OF THE HOUSE. WE RECEIVED ONE BID TO PERFORM THE ALTERNATE 1 WALL ANCHORING FROM PREMIER WALL ANCHOR & WATERPROOFING CO., INC. FOR \$5,600.00.

SHE IS SINGLE AND HER ANNUAL INCOME IS \$19,597 WHICH MAKES HER ELIGIBLE FOR A 0% LOAN. (THE MAXIMUM ANNUAL INCOME FOR A 1-PERSON HUSEHOLD IS \$21,750.00 PER YEAR.) MS. HAMLIN IS REQUESTING A 10-YEAR LOAN TERM WHICH WILL MAKE HER MONTHLY PAYMENT APROXIMATELY \$47 PER MONTH.

BID TABULATION

BIDDER	AMOUNT
Premier Wall Anchor & Waterproofing Co	\$ 5,600
McShane Construct-All	\$17,875
McCrary Construction	\$19,765
D & D Home Improvement	\$21,500

Mayor Drew moved for discussion of this item, Mr. Baranek seconded This motion.

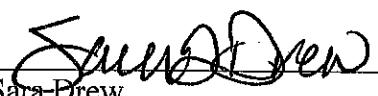
After this item was discussed, it was unanimously approved upon signatures From Planning and Development, Finance and Tax Departments

Mayor Drew moved to approve the Board of Control Minutes of October 21, 2015, seconded by Mr. Baranek. Unanimously approved.

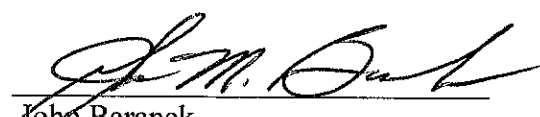
Mayor Drew moved to approve the Board of Control Minutes of October 28, 2015, seconded by Mr. Baranek. Unanimously approved.

Mayor Drew moved to approve the Board of Control Minutes of October 29, 2015 meeting (reconvened from October 28, 2015) Unanimously approved.

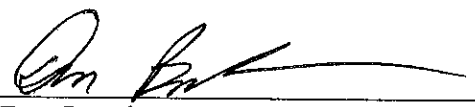
With no further business, Mayor Drew moved to adjourn the meeting, Mr. McCleary seconded. The meeting was adjourned at 9:40 a.m.



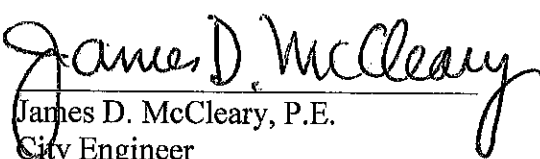
Sara Drew
Mayor



John Baranek
Finance Director



Don Brooker
Assistant Service Director



James D. McCleary, P.E.
City Engineer

Vicki Huff
Secretary

City of Stow
 Sara Drew, Mayor
 Board of Control
 1/14/15

DEPT	VENDOR	DESCRIPTION	BID/QUOTE	AMOUNT
ENGINEERING	SUMMIT COUNTY OF	R/W ACQ RT91/NORTON; MCDONALDS	SOLE SOURCE	\$9,820.00
\$9820.00		APPROPRIATIONS PARCEL 6WD & 6T		
Discuss:	Motion: Mayor Drew	Second: Mr. Baranek	Abstain:	
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
				TOTAL PO AMOUNT: \$9,820.00
FIRE	PHYSIO-CONTROL INC	3G MODEM #21996-000085	SOLE SOURCE	\$3,303.00
		UPDATED MODEMS FOR LIFEPAK 15		
		FOR USE BY FIRE DEPT		
		GATEWAY PROVISIONING FEE		\$314.00
Discuss:	Motion: Mayor Drew	Second: Mr. Baranek	Abstain:	
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
				TOTAL PO AMOUNT: \$3,617.00
FOX DEN	U S FOODS INC	SBP-RESALE FOOD/MISC SUPPLIE	PREFERRED SOURCE	\$4,000.00
\$1200.00		RESALE CONCESSION		
		FOX DEN REMAINDER 2015 SEASON		
Discuss:	Motion: Mayor Drew	Second: Mr. Baranek	Abstain:	
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
				TOTAL PO AMOUNT: \$4,000.00

DEPT	VENDOR	DESCRIPTION	BID/QUOTE	AMOUNT
FOX DEN	HANSON GEORGE	FOX DEN DRIVING RANGE LEASE	CONTRACT	\$24,000.00
		DRIVING RANGE LEASE: 4/15-4/18		
		MTHLY PAYMENTS 2/1/16-1/31/17		
Discuss:	Motion: Mayor Drew	Second: Mr. Baranek	Abstain:	TOTAL PO AMOUNT: \$24,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
LAW	LEGAL DEFENDERS OFFICE OF	INDIGENT LEGAL SVCS	INDIGENT LEGAL SVCS; 7/15-9/15	SOLE SOURCE
\$3400.00				\$3,400.00
				JULY-SEPT 2015
Discuss:	Motion: Mayor Drew	Second: Mr. Baranek	Abstain:	TOTAL PO AMOUNT: \$3,400.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
POLICE	KENT STATE UNIVERSITY	SBP-NEW WORLD UPGRADE	SOLE SOURCE	\$114,500.00
				NEW WORLD SOFTWARE UPGRADE
				ORD #2015-79; 2016 PAYMENT
Discuss:	Motion: Mayor Drew	Second: Mr. Baranek	Abstain:	TOTAL PO AMOUNT: \$114,500.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
STREET	FASTENAL CO	SBP-FASTENERS & INCIDENTALS	BEST PRACTICAL SOURCE	\$2,000.00
				MISC SAFETY SUPPLIES/FASTENERS
				FOR USE BY STREET DEPT
Discuss:	Motion: Mayor Drew	Second: Mr. Baranek	Abstain:	TOTAL PO AMOUNT: \$2,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
STREET	GOODYEAR STREET & SUPPLY CO	SBP-SNOW PLOW BLADES	LOW QUOTE OF 2	\$9,500.00
				SNOW PLOW BLADES
				2" THICK BLADES
Discuss:	Motion: Mayor Drew	Second: Mr. Baranek	Abstain:	TOTAL PO AMOUNT: \$9,500.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
WATER	FALLSWAY EQUIPMENT CO INC	UTILITY BODY CAB RACK	BEST PRACTICAL SOURCE	\$1,600.00
		UTILITY BODY CAB RACK (2 EA)		
		FOR TWO NEW WATER DPT TRUCKS		
		SHIPPING		\$350.00

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$1,950.00**

Approve: Unanimously Passed: Passed: Denied: Held:

WATER **BENTLEY SYSTEMS INC** WATER SOFTWARE LICENSING FE BEST PRACTICAL SOURCE \$3,315.00
 \$3315.00 SOFTWARE LICENSING FEE
 WATERTGEMS 2000 PIPES SELECT

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$3,315.00**

Approve: Unanimously Passed: Passed: Denied: Held: