



Board of Control Minutes – Stow City Hall

Mayor's Conference Room on Wednesday, October 28, 2015 at 9:30 a.m.

MEMBERS PRESENT: Mayor Sara Drew
 Finance Director Baranek
 Assistant City Engineer Carey
 Service Director Wren
 Law Director Zibritosky

ALSO PRESENT: Lisa Jarvis Sergeant Drummond
 Chief Stone Linda Nahrstedt
 Don Brooker Rob Kurtz
 Dale Germano

The Board of Control Minutes are attached.

Other items on the agenda were:

REQUEST FROM THE DIRECTOR OF FINANCE REGARDING AN AWARD OF
 GENEAL INSURANCE COVERAGE.

BASED ON THE RESULTS OF OUR 2014 RFP, THE DIRECTOR OF FINANCE IS
 RECOMMENDING THE RENEWAL OF THE CITY'S GENERAL INSURANCE
 COVERAGE FOR THE 2015-16 YEAR, PER SECTION 173.07 (a)(1)D, OF THE
 STOW CODIFIED ORDINANCES, COMMENCING NOVEMBER 1,
 2015, AS FOLLOWS:

<u>Component</u>	<u>Premium</u>	<u>Company</u>
Building and Contents including, Electronic Data Processing	\$ 37,982.00	Wichert Ins. Services

Automobile	\$ 23,319.00	Wichert Ins. Services
General Liability, including E.M.S./Fire Professional, Water Dept. & Golf Course	\$ 14,641.00	Wichert Ins. Services
Umbrella - \$10,000,000	<u>\$ 35,348.00</u>	Wichert Ins. Services
Total	\$ 111,290.00	
Law Enforcement - \$1,000,000	\$ 43,458.00	Love Insurance
Public Official Liability - \$1,000,000	<u>\$ 41,252.00</u>	Love Insurance
Total	\$ 84,710.00	
Grand Total	<u>\$196,000.00</u>	

THE UMBRELLA IN THE AMOUNT OF \$10,000,000 IS IN EXCESS OF \$1,000,000 FOR ALL COVERAGE COMPONENTS.


THE CITY HAS MAINTAINED CONTRACTS WITH WICHERT INSURANCE SERVICES AND LOVE INSURANCE IN THE PAST. THEY HAVE ALWAYS SERVED THE CITY IN AN EFFICIENT AND PROFESSIONAL MANNER.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded this Motion.

After this item was discussed, it was unanimously approved.

Mayor Drew moved to approve the Minutes of the Board of Control of October 14, 2015, seconded by Mr. Baranek. Unanimously approved.

Mayor Drew moved, seconded by Mr. Baranek to recess this meeting and reconvene on October 29, 2015 at 1:30 p.m. in the Mayor's Conference Room.



Sara Drew
Mayor



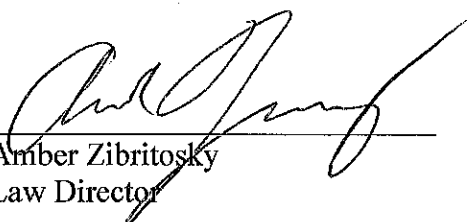
John Baranek
Finance Director



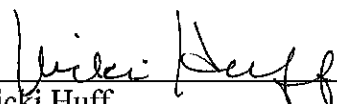
Nicholas Wren
Service Director



Edward Carey
Assistant Service Director
City Engineer



Amber Zibritosky
Law Director



Vicki Huff
Secretary

City of Stow
Sara Drew, Mayor
Board of Control
10/28/15

DEPT VENDOR
 BLDG MAINT AIR RITE SERVICE
 HVAC FILTERS
 FOR ALL CITY BUILDINGS

<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
SBP-HVAC FILTERS	LOW QUOTE OF 3	\$7,960.86
SHIPPING		\$125.00

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$8,085.86**

Approve: Unanimously Passed: Passed: Denied: Held:

BLDG MAINT FENCE ENTERPRISES INC BALLFIELD #2 DUGOUT FENCES LOW QUOTE OF 2 \$3,100.00
 DUGOUT FENCES
 BALLFIELD #2
 10% CONTINGENCY-DUGOUT FENI \$310.00

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$3,410.00**

Approve: Unanimously Passed: Passed: Denied: Held:

DEPT VENDOR
 ENGINEERING **TALLMADGE ASPHALT PAVING**
 \$2790.00 DEMO/REPLACE APRON
 2351 SAMIRA RD

DESCRIPTION
 DEMO/REPLACE APRON
 DEMO/REPLACE 66' CURB & GUTTI

BID/QUOTE
 BEST PRACTICAL SOURCE
 \$810.00

AMOUNT
 \$1,980.00

Discuss: Motion: Mr. Baranek Second: Mayor Drew Abstain: _____
 Approve: Unanimously Passed: Passed: Denied: Held: **TOTAL PO AMOUNT: \$2,790.00**

FINANCE **INSURANCE SPECIALISTS GROUP INC** PUB OFFICIAL INS RENEWAL PROFESSIONAL SOURCE \$41,252.00
 \$84,710.00 PUBLIC OFFICIAL/LAW ENFRRCMT
 11/1/15-11/1/16; ORD #2015-137
 LAW ENFORCEMENT INS RENEWA \$43,458.00

Discuss: Motion: Mayor Drew Second: Mrs. Zibritosky Abstain: _____
 Approve: Unanimously Passed: Passed: Denied: Held: **TOTAL PO AMOUNT: \$84,710.00**

DEPT FINANCE **VENDOR** WICHERT INSURANCE SERVICE INC **DESCRIPTION** INS RENEWAL 11/15-11/16; 2018 **BID/QUOTE** PROFESSIONAL SOURCE **AMOUNT** \$6,500.00
 \$111,290 GEN LIABILITY, PROP, UMBRELLA
 11/1/15-11/1/16; ORD 2015-137

DESCRIPTION	BID/QUOTE	AMOUNT
INS RENEWAL 11/15-11/16; 1120		\$6,000.00
INS RENEWAL 11/15-11/16; 1121		\$2,000.00
INS RENEWAL 11/15-11/16; 2016		\$7,500.00
INS RENEWAL 11/15-11/16; 1602		\$10,358.61
INS RENEWAL 11/15-11/16; 1201		\$13,147.46
INS RENEWAL 11/15-11/16; 1202		\$10,292.94
INS RENEWAL 11/15-11/16; 2011		\$3,354.53
INS RENEWAL 11/15-11/16; 1140		\$52,136.46

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT:** \$111,290.00

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
JUDGES	ROBERTS MECHANICAL EQUIP CO	PILOT ASSEMBLY UPGRADE KIT-7; PREFERRED SOURCE		\$1,215.75
	BOILER REPAIRS			
	AT COURTHOUSE			
		PILOT ASSEMBLY UPGRADE KIT-2;		\$405.25

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$1,621.00**

Approve: Unanimously Passed: Passed: Denied: Held:

STREET **MD SOLUTIONS INC** **SBP-MATERIALS & SUPPLIES** **LOW QUOTE OF 3** **\$3,000.00**

MATERIALS TO MAKE SIGNS
SIGNS FOR USE THROUGHOUT CITY

Discuss: Motion: Mayor Drew Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$3,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

STREET **THOMPSON ELECTRIC INC** **SR8 STR LIGHTING & NEW CABINE PREFERRED SOURCE** **\$9,126.00**

SR8 STR LIGHTING/NEW CABINET
INCL LABOR, PARTS, TRANSFORMER

Discuss: Motion: Mayor Drew Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$9,126.00**

Approve: Unanimously Passed: Passed: Denied: Held:

STREET **BUILDERS EMPORIUM** **SBP-MISC SUPPLIES/INCIDENTALS BEST PRACTICAL SOURCE** **\$1,200.00**

SAFETY GEAR & SUPPLIES
FOR STREET DEPARTMENT

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$1,200.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
STREET	LOCKHART CONCRETE CO	SBP-CONCRETE	BEST PRACTICAL SOURCE	\$3,900.00
\$3,825.44	CONCRETE			
	FOR STREET PROGRAM			

Discuss: Motion: Mayor Drew _____ Second: Mrs. Zibriltosky _____ Abstain: _____ **TOTAL PO AMOUNT: \$3,900.00**

Approve: Unanimously Passed: _____ Passed: _____ Denied: _____ Held: _____

URBANFRST SUPERIOR AERIAL & EQUIP REPAIR INC SBP-TEST/INSPECT BUCKET TRUC BEST PRACTICAL SOURCE \$2,000.00

TESTING & ANNUAL INSPECTION

URBAN FRSTRY BUCKET TRUCK

Discuss: Motion: Mayor Drew _____ Second: Mrs. Zibriltosky _____ Abstain: _____ **TOTAL PO AMOUNT: \$2,000.00**

Approve: Unanimously Passed: _____ Passed: _____ Denied: _____ Held: _____