

*Board of Control Minutes – Stow City Hall*

Mayor's Conference Room on Wednesday, October 21, 2015 at 9:30 a.m.

**MEMBERS PRESENT:** Mayor Sara Drew  
 Finance Director Baranek  
 Law Director Zibritosky  
 City Engineer McCleary  
 Service Director Wren

**ALSO PRESENT:** Lisa Jarvis Chief Stone  
 Rob Kurtz Don Brooker  
 Dale Germano

The Board of Control Minutes are attached.

Other Items on the Agenda were:

REQUEST FROM THE LANDSCAPE ARBORIST REGARDING THE ACCEPTANCE OF THE MAINTENANCE BOND IN THE AMOUNT OF \$32,800.0 AS A LANDSCAPE GUARANTEE AT 4170 STEELS POINTE DRIVE FOR FAIRFIELD INN.

Mayor Drew moved for discussion of this item, Mr. McCleary seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING FINANCE COMMITTEE APPROVAL AUTHORIZING THE EXPENDITURE OF UP TO \$15,765.78 FOR A 1-YEAR CONTRACT WITH DELL INC. FOR THE RENEWAL OF MICROSOFT SOFTWARE ASSURANCE.

THE CITY USES MICROSOFT SERVER SOFTWARE, OPERATING SYSTEM SOFTWARE AND OFFICE APPLICATIONS ON ALL CITY COMPUTERS.

DELL INC. IS AN APPROVED STATE OF OHIO VENDOR FOR THIS PRODUCT AND THE PRICING REFLECTED IS FROM AN APPROVED STATE TERM

SCHEDULE AND THEREFORE AN EXCEPTION TO THE RULES OF BIDDING AS STATED IN SECTION 173.07 (a)(1)F.

Mayor Drew moved for discussion of this item, Mr. McCleary seconded this Motion.

After this item was discussed, it was unanimously approved.

A REQUEST FROM THE INFORMATION SERVICES DEPARTMENT FOR AN APPROVAL OF A REQUISITION TO DELL MARKETING LP FOR MICROSOFT OFFICE LICENSES SOFTWARE ASSURANCE 10/1/15 THROUGH 9/30/16, IN THE AMOUNT OF \$15,765.78.

Mayor Drew moved for discussion of this item, Mr. McCleary seconded This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING BIDS FOR THE SAMIRA ROAD WATERLINE REPLACEMENT PROJECT.

ON OCTOBER 13, 2015, BIDS WERE OPENED FOR THE SAMIRA ROAD WATERLINE REPLACEMENT PROJECT.

JERRY DOLSON, ENGINEERING CONSULTANT, HAS REVIEWED THE BIDS AND IS RECOMMENDING THE FOLLOWING:

1. GRANT REQUEST FROM FIORITTO CONSTRUCTION, LLC TO WITHDRAW THEIR BID DUE TO A MATHMATICAL ERROR.
2. AWARD A CONTRACT FOR THE BASE BID TO THE LOWEST, MOST RESPONSIBLE AND RESPONSIBLE BIDDER, LOCKHART CONCRETE CO., IN THE AMOUNT OF \$298,235.00 AND ALLOWING A 10% CONTINGENCY BRINGING THE TOTAL TO \$328,058.50.

Mayor Drew moved for discussion of this item, Mr. McCleary seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE SERVICE DEPARTMENT FOR AN APPROVAL OF A REQUISITION TO LOCKHART CONCRETE COMPANY FOR THE SAMIRA ROAD WATERLINE REPLACEMENT PROJECT WITH A 10% CONTINGENCY IN THE AMOUNT OF \$328,058.50.

Mayor Drew moved for discussion of this item, Mr. McCleary seconded this

Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING A REQUEST TO COUNCIL FOR AUTHORIZATION TO INCREASE THE 2015 STREET DEPARTMENT OVERTIME BUDGET FROM \$114,000 TO \$130,000. THROUGH THE FIRST PAYROLL IN SEPTEMBER, THE STREET DEPARTMENT HAS SPENT \$93,891.09 OF ITS \$114,000.00 ALLOCATION FOR OVERTIME.

AS COUNCIL IS AWARE, WE EXPERIENCED A HARSH WINTER IN EARLY 2015 WHICH RESULTED IN AN EXPENDITURE OF \$63,564.28 IN OVERTIME THROUGH THE END OF MARCH. THE EXPENDITURE FOR SNOW AND ICE CONTROL REPRESENTS 67% OF THE OVERTIME EXPENDITURE. WHILE WE ARE NEAR OUR PROJECTION TO DATE, GIVEN THE UNPREDICTABILITY OF THE WEATHER, THE DIRECTOR OF PUBLIC SERVICE THOUGHT IT PRUDENT TO MAKE THIS REQUEST NOW. THE REQUEST TO RAISE THE LIMIT TO \$130,000 WOULD RESULT IN A 9% DECREASE FROM 2014 IF THE NEW TOTAL ALLOCATION IS EXPENDED. THE OVERTIME SPENT SINCE THE END OF THE WINTER SEASON CAN BE SUMMED UP AS FOLLOWS:

85.55 HOURS	-	FUNERALS/CEMETERY
59.25 HOURS	-	SIGNAL TECHNICIAN CALL IN
251.25 HOURS	-	WORK WITH WATER DEPARTMENT
103.50 HOURS	-	ROUTE 8 REPAIRS AND CLEANING
100.25 HOURS	-	VARIOUS ROAD CLOSURES
147.50 HOURS	-	DISPATCH CALL INS/ANIMAL REMOVAL/CONTINUATION OF WORK/HOLD OVERWORK

Mayor Drew moved for discussion of this item, Mr. McCleary seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE CITY ENGINEER REGARDING EQUITY TRUST COMPANY, CUSTODIAN FBO JAMES M. HOJNACKI, IRA, PARCEL 19WD, HAS SIGNED THEIR RIGHT-OF-WAY PURCHASE AGREEMENT FOR THE SUM-S.R. 91 & NORTON ROAD PROJECT. THE CITY ENGINEER IS REQUESTING APPROVAL OF PAYMENT OF \$47,000.00 FOR PERMANENT RIGHT-OF-WAY. THIS IS THE NEGOTIATED SETTLEMENT. THE CITY OF STOW IS ELIGIBLE FOR 80% REIMBURSEMENT OF THE PURCHASE PRICE, AND STOW WILL PAY THE REMAINING 20% OF THE PURCHASE PRICED.

Mayor Drew moved for discussion of this item, Mr. McCleary seconded This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE CITY ENGINEER REGARDING STOW HUDSON INVESTMENT CO. PARCEL 7WD,T1, T2 AND T3, HAS SIGNED THEIR RIGHT-OF-WAY PRUCHASE AGREEMENT FOR THE SUM-S.R. 91 & NORTON ROAD PROJECT. THE CITY ENGINEER IS REQUESTING APPROVAL TO PAY \$91,680.00 FOR PERMANENT AND TEMPORARY RIGHT-OF-WAY. THIS IS THE NEGOTIATED SETTLEMENT. THE CITY OF STOW IS ELIGIBLE FOR 80% OF THE PURCHASE PRICE, AND STOW WILL PAY THE REMAINING 20% OF THE PURCHASE PRICE.

Mayor Drew moved for discussion of this item, Mr. McCleary seconded this Motion.

After this item has been discussed, it was unanimously approved.

REQUEST FROM THE CITY ENGINEER REGARDING THE S.R. 91/NORTON ROAD RIGHT-OF-WAY ACQUISITION.

URS CORPORATION WAS HIRED BY THE CITY OF HUDSON AND THE CITY OF STOW TO NEGOTIATE THE REQUIRED RIGHT OF WAY FOR THE S.R 91/NORTON ROAD IMPROVEMENT PROJECT. IN MARCH, 2015, O.D.O.T. APPROVED URS CORPORTION TO PREPARE APPRAISALS, TITLE SEARCHES, AND OFFER LETTERS TO NEGOTIATE A SETTLEMENT OF PERMANENT RIGHT-OF-WAY, TEMPORARY RIGHT-OF-WAY, EASEMENTS AND BILL OF SALE ITEMS IN ORDER TO CLEAR THE RIGHT-OF-WAY FOR UTILITY RELOCATION AND FUTURE CONSTRUCTION. URS CORPORATION BEGAN NEGOTIATIONS IN JULY, 2015. RIGHT-OF-WAY MUST BE CLEARED BY OCTOBER 31, 2015 IN ORDER FOR THE PROJECT TO REMAIN ON SCHEDULE.

IN ORDER TO ACCOMPLISH THIS TASK, RIGHT-OF-WAY ACQUISITION LEGISLATION WAS PASSED DECLARING THE NECESSITY AND INTENTION TO APPROPRIATE FIVE PARCELS LISTED IN RESOLUTION 2015-125. FOUR OF THESE PARCELS HAVE NOW COMPLETED NEGOTIATIONS. THE CITY ENGINEER IS REQUESTING THAT THIS ORDINANCE PASS TO PROCEED WITH APPROPRIATIONS FOR PARCEL 6WD AND 6T, McDONALD'S CORPORATION, IN ORDER TO CLEAR THE RIGHT-OF-WAY. ONCE THE FAIR MARKET PRICE IS FILED WITH THE PROBATE COURT, WE CAN PROCEED WITH THE UTILITY RELOCATION. THE PARCEL OWNER HAS THE RIGHT TO CONTINUE NEGOTIATIONS.

Mayor Drew moved for discussion of this item, Mr. McCleary seconded This motion.

After this item was discussed, it was unanimously approved.

Mayor Drew moved to approve the Board of Control Minutes of 9/9/15, seconded by Mrs. Zibritosky. Unanimously approved.

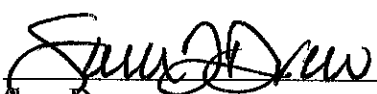
Mr. McCleary moved to approve the Board of Control Minutes of 9/22/15, seconded by Mrs. Zibritosky. Unanimously approved.

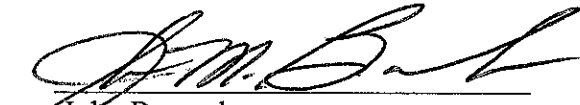
Mayor Drew moved to approve the Board of Control Minutes of 9/23/15, Seconded by Mrs. Zibritosky. Unanimously approved.

Mayor Drew moved to approve the Board of Control Minutes of 9/30/15, Seconded by Mrs. Zibritosky. Unanimously approved.

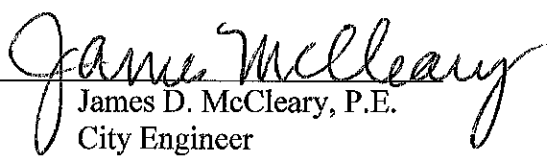
Mayor Drew moved to approve the Board of Control Minutes of 10/7/15, Seconded by Mrs. Zibritosky.


With no further business, Mayor Drew moved to adjourn the meeting, Mr. McCleary seconded this motion. Meeting was adjourned at 9:39 a.m.

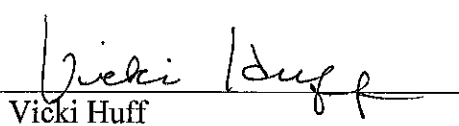
  
Sara Drew  
Mayor

  
John Baranek  
Finance Director

  
Nicholas Wren  
Service Director

  
James D. McCleary, P.E.  
City Engineer

  
Amber Zibritosky  
Law Director

  
Vicki Huff  
Secretary

City of Stow  
Sara Drew, Mayor  
Board of Control  
10/21/15

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
ENGINEERING	STOW HUDSON INVESTMENT CO	91/NORTON RD ACQ PARCEL 7WD	BEST PRACTICAL SOURCE	\$91,680.00
		91/NORTON RD ROW ACQUISITION		
		PARCEL 7 WD, T1, T2, T3		
Discuss:	Motion: Mayor Drew	Second: Mr. McCleary	Abstain:	<u>TOTAL PO AMOUNT: \$91,680.00</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
<hr/>				
ENGINEERING	MCDONALD'S CORPORATION	91/NORTON RD ACQ PARCEL 6WD	BEST PRACTICAL SOURCE	\$12,231.00
		91/NORTON RD ROW ACQUISITION		
		PARCEL 6WD & T		
Discuss:	Motion: Mayor Drew	Second: Mr. McCleary	Abstain:	<u>TOTAL PO AMOUNT: \$12,231.00</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
<hr/>				
ENGINEERING	EQUITY TRUST COMPANY, CUSTODIAN	91/NORTON RD ACQ PARCEL 19WI	BEST PRACTICAL SOURCE	\$35,956.86
		91/NORTON ROW ACQUISITION		
		PARCEL 19 WD		
Discuss:	Motion: Mayor Drew	Second: Mrs. Zibriltsky	Abstain:	<u>TOTAL PO AMOUNT: \$35,956.86</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
<hr/>				
ENGINEERING	PATTON SUSAN RUTLEDGE	91/NORTON RD ACQ PARCEL 19WI	BEST PRACTICAL SOURCE	\$5,521.57
		91/NORTON ROW ACQUISITION		
		PARCEL 19WD		
Discuss:	Motion: Mayor Drew	Second: Mr. McCleary	Abstain:	<u>TOTAL PO AMOUNT: \$5,521.57</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>

**DEPT**      **VENDOR**      **DESCRIPTION**      **BID/QUOTE**      **AMOUNT**

ENGINEERING SHAROR-CORWIN PATRICIA      91/NORTON RD ACQ PARCEL 19WI BEST PRACTICAL SOURCE      \$5,521.57  
 PARCEL 19WD

Discuss: Motion: Mayor Drew      Second: Mr. McCleary      Abstain: \_\_\_\_\_      **TOTAL PO AMOUNT: \$5,521.57**  
 Approve: Unanimously Passed:       Passed:       Denied:       Held:

ENGINEERING ASHLAND INC., A KENTUCKY CORP      91/NORTON RD ACQ PARCEL 8WD BEST PRACTICAL SOURCE      \$12,580.00  
 91/NORTON RD ROW ACQUISITION  
 PARCEL 8 WD & T

Discuss: Motion: Mayor Drew      Second: Mr. McCleary      Abstain: \_\_\_\_\_      **TOTAL PO AMOUNT: \$12,580.00**  
 Approve: Unanimously Passed:       Passed:       Denied:       Held:

ENGINEERING PERRIN ASPHALT CO INC      SIDEWALK & APRON REPAIRS      BEST PRACTICAL SOURCE      \$1,000.00  
 \$1000      SIDEWALK & APRON REPAIRS  
 SAFE ROUTES TO SCHOOL PROJ

Discuss: Motion: Mayor Drew      Second: Mrs. Zibritosky      Abstain: \_\_\_\_\_      **TOTAL PO AMOUNT: \$1,000.00**  
 Approve: Unanimously Passed:       Passed:       Denied:       Held:

FINANCE SQUIRE PATTON BOGGS LLP      STORMWATER IMP NOTES, 2015      PROFESSIONAL SOURCE      \$2,250.00  
 \$2250.00      PROF LEGAL SERVICES  
 STORMWATER SYS IMPROVEMENT

Discuss: Motion: Mayor Drew      Second: Mrs. Zibritosky      Abstain: \_\_\_\_\_      **TOTAL PO AMOUNT: \$2,250.00**  
 Approve: Unanimously Passed:       Passed:       Denied:       Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
FIRE	<b>FIRE FORCE</b>	REPLACEMENT MULTI-GAS METERS DISCOUNT IF ORDER BEFORE 12/20	MULTI-GAS METER; COLOR DISPL BEST PRACTICAL SOURCE	\$7,592.00
		TRUCK MOUNT CHARGER		\$808.00

Discuss: Motion: Mayor Drew Second: Mrs. Zibritosky Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT: \$8,400.00**

Approve: Unanimously Passed:  Passed:  Denied:  Held:

**FIRE** **TRANZONIC COMPANIES THE** **SBP-CUSTODIAL SUPPLIES** **BEST PRACTICAL SOURCE** **\$2,000.00**  
 CUSTODIAL SUPPLIES  
 FOR USE AT FIRE STATIONS

Discuss: Motion: Mayor Drew Second: Mrs. Zibritosky Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT: \$2,000.00**

Approve: Unanimously Passed:  Passed:  Denied:  Held:

**INCOMETAX** **AKRON CITY OF** **TAX SHARING W/ AKRON** **SOLE SOURCE** **\$8,596.00**  
 \$8596.00  
 ADDITIONAL FUNDS W/ PO58220  
 ORD 2006-205

Discuss: Motion: Mayor Drew Second: Mrs. Zibritosky Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT: \$8,596.00**

Approve: Unanimously Passed:  Passed:  Denied:  Held:

**STREET** **AMERICAN ROAD MACHINERY CO** **SBP-MISC PARTS & REPAIRS** **SOLE SOURCE** **\$2,000.00**  
 REPLACEMENT PARTS & REPAIRS  
 FOR LEAF MACHINES

Discuss: Motion: Mayor Drew Second: Mrs. Zibritosky Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT: \$2,000.00**

Approve: Unanimously Passed:  Passed:  Denied:  Held:



<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
WATER	<b>KLABEN FORD LINCOLN INC</b>	VEH REPAIRS, V198	BEST PRACTICAL SOURCE	\$2,884.76
\$2884.76		VEH REPAIRS, V 198, 2006 TRUCK		
		WATER DEPT FORD TRUCK		

Discuss: Motion: Mayor Drew Second: Mrs. Zibritosky Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT: \$2,884.76**

Approve: Unanimously Passed:  Passed:  Denied:  Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
WATER	<b>LOCKHART CONCRETE CO</b>	EMGCY WATERLINE REPAIRS	BEST PRACTICAL SOURCE	\$99,531.95
\$99531.95		GRAHAM/FISHCREEK WATERLINE PRJ		
		ORD 2015-87		

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT: \$99,531.95**

Approve: Unanimously Passed:  Passed:  Denied:  Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
WATER	<b>MILLER H M CONSTRUCTION</b>	EMGCY WATERLINE REPAIRS	BEST PRACTICAL SOURCE	\$69,427.99
\$69427.99		GRAHAM/FISHCREEK WATERLINE PRJ		
		ORD 2015-87		

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT: \$69,427.99**

Approve: Unanimously Passed:  Passed:  Denied:  Held: