

*Board of Control Minutes – Stow City Hall*

Mayor's Conference Room on Wednesday, September 30, 2015 at 9:30 a.m.

**MEMBERS PRESENT:** Mayor Sara Drew  
 Finance Director Baranek  
 Law Director Zibritosky  
 Assistant City Engineer Rayman  
 Service Director Wren

**ALSO PRESENT:** Lisa Jarvis      Linda Nahrstedt  
 Rob Kurtz      Don Brooker  
 Chief Stone      Dale Germano  
 Chief Film      John Earle

The Board of Control Minutes are attached.

Other items on the agenda were:

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING AN APPLICATION FOR RESIDENTIAL WATER SYSTEM IMPROVEMENT AND STORM WATER MANAGEMENT UTILITY FEE ASSISTANCE FROM CHRISTINE DELTOUR OF 4780 SUNNYSIDE DRIVE.

AFTER REVIEWING THE APPLICATION AND ACCOMPANYING DOCUMENTATION, IT HAS BEEN DETERMINED THAT SHE MEETS ALL REQUIREMENTS OF THE CITY'S UTILITY FEE ASSISTANCE PROGRAM.

BASED ON THIS FINDING, THE DIRECTOR OF PUBLIC SERVICE IS RECOMMENDING THAT THE BOARD OF CONTROL APPROVE HER FOR PARTICIPATION IN THE CITY OF STOW RESIDENTIAL WATER SYSTEM IMPROVEMENT AND STORM WATER MANAGEMENT UTILITY FEE ASSISTANCE PROGRAM FOR 2016.

Mayor Drew moved for discussion of this item, Mrs. Zibritosky seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING AN APPLICATION FOR RESIDENTIAL WATER SYSTEM IMPROVEMENT AND STORM WATER MANAGEMENT UTILITY FEE ASSISTANCE FROM KAY REESE OF 3658 HIWOOD AVENUE.

AFTER REVIEWING THE APPLICATION AND ACCOMPANYING DOCUMENTATION, IT HAS BEEN DETERMINED THAT SHE MEETS ALL REQUIREMENTS OF THE CITY'S UTILITY FEE ASSISTANCE PROGRAM.

BASED ON THIS FINDING, THE DIRECTOR OF PUBLIC SERVICE IS RECOMMENDING THAT THE BOARD OF CONTROL APPROVE HER FOR PARTICIPATION IN THE CITY OF STOW RESIDENTIAL WATER SYSTEM IMPROVEMENT AND STORM WATER MANAGEMENT UTILITY FEE ASSISTANCE PROGRAM FOR 2016.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING A REQUEST FOR LEGISLATION AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO ADVERTISE, TAKE FORMAL BIDS, AND ENTER INTO A CONTRACT FOR THE S.R. 59 WATERLINE REPLACEMENT PROJECT.

THE PUBLIC SERVICE DEPARTMENT IS REQUESTING COUNCIL TO WAIVE THE RULES REQUIRING THREE READINGS FOR THIS LEGISLATION AS IT IS DESIROUS THAT THIS PROJECT BE COMPLETED BY THE END OF THE OF THE CALENDAR YEAR.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded this Motion.

After this item was discussed, it was unanimously approved.

THE LAW DEPARTMENT PRESENTED A MORAL CLAIM FOR MS. DEMETRIA SANDERS OF 2431 ECHO VALLEY DRIVE, STOW. MS. SANDERS WAS PULLED OVER AND HER CAR WAS SEIZED BECAUSE IT STATED IT WAS SUSPENDED. IT TURNED OUT TO BE A BMV ERROR AND SHE IS REQUESTING REIMBURSEMENT ON THE TOWING FEE. THE LAW DIRECTOR IS RECOMMENDING FOR DENIAL ON THIS. THIS IS NOT WHAT MORAL CLAIMS ARE MEANT TO BE; IT IS NOT THE CITY'S FAULT – IT WAS THE BMV'S FAULT AND ALSO IT IS NOT APPROPRIATE TO THIS FOR CRIMINAL MATTERS.

Mr. Wren moved for a motion to approve, seconded by Mr. Baranek.

After this item was discussed, there were no votes to approve this moral claim.  
This moral claim is denied.

THE LAW DEPARTMENT PRESENTED A MORAL CLAIM FOR HEATHER TUTTLE, 2749 NEW MILFORD ROAD, ATWATER, OHIO. MS. TUTTLE IS REQUESTING \$482.36 FOR A FRONT TIRE AND RIGHT RIM. SHE WAS TRAVELING ON GRAHAM ROAD ON AUGUST 23, 2015 AND SAW ORANGE CONES ON THE SIDEWALK, BUT NONE IN THE ROAD TO INDICATE POSSIBLE ROAD WORK. SHE WAS IN THE OUTER LANE AND STATES HER TIRE AND RIM WERE RUINED DUE TO DRAIN GRATE EDGE STICKING A FEW INCHES UP FROM HE ROAD. IT WAS NOTED THAT SHE INDICATED THAT THIS HAPPENED ON GRAHAM ROAD AND THE CITY WAS NOT AWARE OF THIS SITUATION AND THUS NO WAY TO CORRECT THE SITUATION.

Mayor Drew moved for approval of this moral claim, seconded by Mr. Wren.

After this item was discussed, vote was taken with no affirmative votes.  
This moral claim is therefore denied.

THE LAW DEPARTMENT PRESENTED A MORAL CLAIM FOR JOSEPH MAJI, 4299 SMOKERISE DRIVE, IN STOW. MR. MAJI IS CLAIMING THE WATER SHUT OFF IN FRONT LAWN WAS NEVER FIXED. HIS TRACTOR BLADE HIT IT BECAUSE OF THAT AND DESTROYED THE DECK, THE CRANK, BLADES FOR CUTTING THE GRASS. MR. MAJI IS REQUESTING \$378.97 FOR REPAIRS TO HIS TRACTOR.

THE WATER DERPARTMENT STATED THAT THEY HAD NO WORK ORDERS IN THE SYSTEM UNTIL AFTER THE DAMAGE WAS DONE. SO THEY WERE UNAWARE OF THIS.

Mr. Wren moved for approval of this moral claim, seconded by Mayor Drew.

After this item was discussed, vote was taken with no affirmative votes.  
This claim is therefore denied.

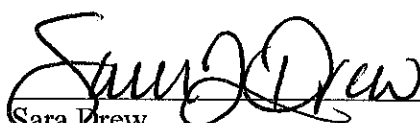
THE LAW DEPARTMENT PRESENTED A MORAL CLAIM FOR PATRICIA BAXTER, 2767 BROOKSHIRE COURT, STOW. MS. BAXTER CLAIMS SHE WAS GIVEN ERROROUS INFORMATION REGARDING THE REPAIR OF HER SIDEWALK LIFTING DUE TO A TREE ON HER TREE LAWN. MS. BAXTER MADE REPAIRS AND IS REQUESTING REIMBURSEMENT OF \$325.00.

Mr. Wren moved to approve this moral claim, seconded by Mayor Drew.


After this item was discussed, it was unanimously approved.


Mayor Drew moved to approve the Board of Control Minutes of September 16, 2015, seconded by Ms. Rayman. Unanimously Approved.

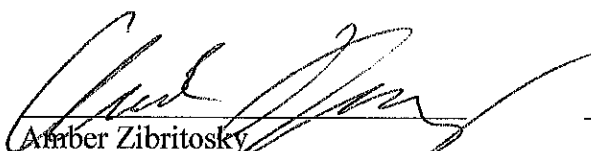
With no further business, Mr. Baranek moved, Mayor Drew seconded to adjourn the meeting at 9:40 a.m.

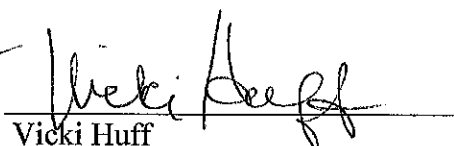
  
\_\_\_\_\_  
Sara Drew  
Mayor

  
\_\_\_\_\_  
John Baranek  
Finance Director

  
\_\_\_\_\_  
Nicolas Wren  
Service Director

  
\_\_\_\_\_  
Sheila Rayman, P.E.  
Assistant City Engineer

  
\_\_\_\_\_  
Amber Zibritosky  
Law Director

  
\_\_\_\_\_  
Vicki Huff  
Secretary

**City of Stow**  
**Sara Drew, Mayor**  
**Board of Control**  
**9/30/15**

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
BLDG MAINT	GARDINER SERVICE CO	VFD REPLACEMENT - SAFETY BLDG	VFD REPLACEMENT - SAFETY BLD PREFERRED SOURCE	\$4,250.00
Discuss:	Motion: Mayor Drew	Second: Ms. Rayman	Abstain:	<b>TOTAL PO AMOUNT:</b>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
<b>BLDG MAINT</b>	<b>APEX ELECTRIC SUPPLY CO INC</b>	<b>BALLFIELD LAMPS</b>	<b>BALLFIELD LAMPS</b>	<b>\$1,200.00</b>
Discuss:	Motion: Mayor Drew	Second: Ms. Rayman	Abstain:	<b>TOTAL PO AMOUNT:</b>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
<b>ENGINEER</b>	<b>ENVIRO SCIENCE INC</b>	<b>STORM WATER CONSULTANT</b>	<b>STORM WATER CONSULTANT</b>	<b>LOW QUOTE OF 3</b>
Discuss:	Motion: Mayor Drew	Second: Mr. Baranek	Abstain:	<b>TOTAL PO AMOUNT:</b>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
<b>ENGINEER</b>	<b>CORRECT PLUMBING &amp; DRAIN INC</b>	<b>STORM LATERAL &amp; REPAIR</b>	<b>STORM LATERAL &amp; REPAIR</b>	<b>BEST PRACTICAL SOURCE</b>
Discuss:	Motion: Mayor Drew	Second: Mr. Baranek	Abstain:	<b>TOTAL PO AMOUNT:</b>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
INFO SERV	ASHTON SOUND & COMMUNICATINS INC	OUTDOOR CAMERA SECURITY SY	BEST PRACTICAL SOURCE	\$2,693.70
		SECURITY SYSTEM		
		FOR FOX DEN		

Discuss: Motion: Mayor Drew \_\_\_\_\_ Second: Mr. Baranek \_\_\_\_\_ Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT: \$2,693.70**

Approve: Unanimously Passed:  \_\_\_\_\_ Passed:  \_\_\_\_\_ Denied:  \_\_\_\_\_ Held:  \_\_\_\_\_

**LAW** **SCOTTSDALE INSURANCE CO** **INSURANCE CLAIM - FATCHET** **INSURANCE CLAIM - FATCHET** **SOLE SOURCE** **\$1,552.50**

Discuss: Motion: Mayor Drew \_\_\_\_\_ Second: Mr. Baranek \_\_\_\_\_ Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT: \$1,552.50**

Approve: Unanimously Passed:  \_\_\_\_\_ Passed:  \_\_\_\_\_ Denied:  \_\_\_\_\_ Held:  \_\_\_\_\_

**PLANNING** **PROCESS DYNAMICS INC** **CIC DISCRETIONARY GRANT** **CIC DISCRETIONARY GRANT** **SOLE SOURCE** **\$7,500.00**

Discuss: Motion: Mayor Drew \_\_\_\_\_ Second: Mr. Baranek \_\_\_\_\_ Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT: \$7,500.00**

Approve: Unanimously Passed:  \_\_\_\_\_ Passed:  \_\_\_\_\_ Denied:  \_\_\_\_\_ Held:  \_\_\_\_\_