



Board of Control Minutes – Stow City Hall

Mayor's Conference Room on Wednesday, September 23, 2015 at 9:30 a.m.

MEMBERS PRESENT:

Finance Director Baranek
 Law Director Zibritosky
 City Engineer McCleary
 Service Director Wren

ALSO PRESENT:

Lisa Jarvis Division Chief Metz
 John Earle Chief Stone
 Don Brooker Dale Germano

The Board of Control Minutes are attached.

Other items on the agenda were:

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING THE CITY OF STOW CHARTER, SECTION 4.11, CODIFIED ORDINANCE 173.07 (a)(1)G AND 173.07 (b)(1)E, THE DIRECTOR OF PUBLIC SERVICE IS REQUESTING LEGISLATION AUTHORIZING THE EXPENDITURE OF UP TO \$23,100.00 TO RUNNING RITCHIES, INC. FOR THE PURCHASE OF SUPPLIES NEEDED TO RUN VARIOUS PARKS AND RECREATION PROGRAMS FOR THE CALENDAR YEAR 2015.

INFORMAL BIDDING WAS SOLICITED WITH RUNNING RITCHIES PROVIDING THE LOWEST PRICE.

Mr. Baranek moved for discussion of this item, Mrs. Zibritosky seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE CITY ENGINEER REGARDING S.R. 91/NORTON ROAD RIGHT OF WAY ACQUISITION. URS CORPORATION WAS HIRED BY THE CITY OF HUDSON AND THE CITY OF STOW TO NEGOTIATE THE REQUIRED

RIGHT-OF-WAY FOR THE GRAHAM ROAD REHABILITATION. IN MARCH, 2015, O.D.O.T. APPROVED URS CORPORATION TO PREPARE APPRAISALS, TITLE SEARCHES, AND OFFER LETTERS TO NEGOTIATE A SETTLEMENT OF PERMANENT RIGHT-OF-WAY, TEMPORARY RIGHT-OF-WAY, EASEMENTS AND BILL OF SALE ITEMS IN ORDER TO CLEAR THE RIGHT-OF-WAY FOR UTILITY RELOCATION AND FUTURE CONSTRUCTION. URS CORPORATION BEGAN NEGOTIATIONS IN JULY, 2015. RIGHT-OF-WAY MUST BE CLEARED BY OCTOBER 31, 2015 IN ORDER FOR THE PROJECT TO REMAIN ON SCHEDULE.

IN ORDER TO ACCOMPLISH THIS TASK, RIGHT-OF-WAY ACQUISITION LEGISLATION IS NEEDED TO BE PASSED DECLARING THE NECESSITY AND INTENTION TO APPROPRIATE CERTAIN PARCELS LISTED IN THE RESOLUTION. MANY OF THESE PARCELS HAVE BEEN IN NEGOTIATION FOR MONTHS AND NEED TO HAVE THIS RESOLUTION TO FINALIZE NEGOTIATIONS. SOME OF THESE PARCELS ARE OWNED BY OUT OF STATE COMPANIES OR THEIR CORPORATE STAFF DOES NOT PLACE A PRIORITY ON THE NEGOTIATIONS OR COMPLETING THE TRANSACTIONS. MANY OF THESE PARCELS WILL COMPLETE NEGOTIATIONS ONCE THEY RECEIVE THE NOTICE OF INTENT TO APPROPRIATE. IF THEY FAIL TO CONSUMMATE THE TRANSACTION AND SIGN THE ACQUISITION DOCUMENTS WITHIN THE NEXT TWO WEEKS, THEN OUR SECOND PIECE OF LEGISLATION, AN ORDINANCE TO APPROPRIATE WOULD BE INTRODUCED TO COUNCIL AT OUR OCTOBER 8, 2015 MEETING FOR APPROVAL. IF A PARCEL IS APPROPRIATED, THE APPRAISED FAIR MARKET VALUE WILL BE DEPOSITED WITH THE PROBATE COURT. AT THAT TIME, THE RIGHT OF WAY WILL BE CONSIDERED CLEARED AND UTILITIES CAN BEGIN RELOCATING. THE PROJECT WILL STAY ON SCHEDULE. THE PARCEL OWNERS WILL HAVE A RIGHT TO CONTINUE NEGOTIATIONS DURING THE APPROPRIATION PROCESS.

Mr. Baranek moved for discussion of this item, Mr. McCleary seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE LANDSCAPE ARBORIST REQUESTING THAT THE BOARD OF CONTROL RELEASE THE MAINTENANCE GUARANTEE IN THE AMOUNT OF \$5,200.00 FOR THE LANDSCAPE GUARANTEE AT 4445 KENT ROAD FOR THE ACME FRESHMARKET STORE FROM ALBRECHT INCORPORATED.

Mr. Baranek moved for discussion of this item, Mrs. Zibritosky seconded This motion,

After this item was discussed, it was unanimously approved.

REQUEST FROM THE LANDSCAPE ARBORIST REGARDING THE RELEASE OF THE LANDSCAPE PERFORMANCE GUARANTEES FOR THE FOLLOWING ADDRESSES:

4640 DANFORTH RESERVE	\$1,800.00
4424 FOREST LAKE COURT	\$1,800.00
4430 FOREST LAKE COURT	\$1,800.00

THE TOTAL AMOUNT OF THE CHECK, PAYABLE TO PARKVIEW CUSTOM HOMES WILL BE \$5,400.00.

Mr. Baranek moved for discussion of this item, Mrs. Zibritsky seconded
This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE CITY ENGINEER REGARDING ODOT CONSENT AND COOPERATION LEGISLATION.

ODOT HAS IDENTIFIED A NEED TO REPAIR CONCRETE PAVEMENT ON S.R. 8 IN STOW BETWEEN GRAHAM ROAD AND S.R. 303. THIS PROJECT IS KNOWN AS SUM-SR 8-8.06, PID 101756. ALL THE WORK WILL BE PERFORMED IN THE RIGHT-OF-WAY UNDER THE DIRECTION OF ODOT.

ODOT WILL PAY 100% OF THE COST UNLESS THE CITY OF STOW REQUESTS ADDITIONAL FEATURES OR WORK NOT COVERED BY THIS PROJECT.

THE CITY ENGINEER IS REQUESTING CONSENT AND COOPERATION LEGISLATION ON AN EMERGENCY BASIS FOR THE HEALTH AND SAFETY OF THE TRAVELING PUBLIC.

Mr. Baranek moved for discussion of this item, Mr. McCleary seconded
This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE SERVICE DEPARTMENT FOR AN APPROVAL OF A REQUISITION TO M. CAMPBELL CONTRACTING, LLC. FOR CONCRETE REPAIRS FOR THE 2015 ROAD PROGRAM, IN THE AMOUNT OF \$185,000.00.

Mr. Baranek moved for discussion of this item, Mrs. Zibritsky seconded
This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE SERVICE DEPARTMENT FOR AN APPROVAL OF A REQUISITION TO LOCKHART CONCRETE COMPANY FOR CURB REPLACEMENT, IN THE AMOUNT OF \$10,000.00.

Mr. Baranek moved for discussion of this item, Mrs. Zibritosky seconded This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE SERVICE DEPARTMENT FOR AN APPROVAL OF A REQUISITION TO KARVO PAVING COMPANY FOR RESURFACING AND REPAIRS AS PART OF THE 2015 ROAD PROGRAM, IN THE AMOUNT OF \$1,280,000.00.

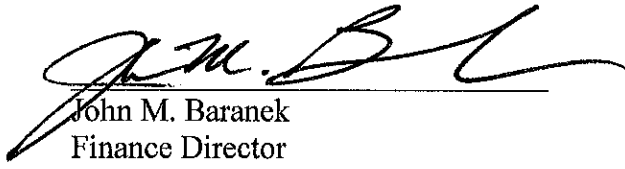
Mr. Baranek moved for discussion of this item, Mrs. Zibritosky seconded This motion.

After this item was discussed, it was unanimously approved.

Mr. Baranek moved to approve the Board of Control Minutes of 8/26/15, seconded by Mrs. Zibritosky. Unanimously approved.

Mr. Baranek moved to approve the Board of Control Minutes of 9/2/15, Seconded by Mrs. Zibritosky. Unanimously approved.

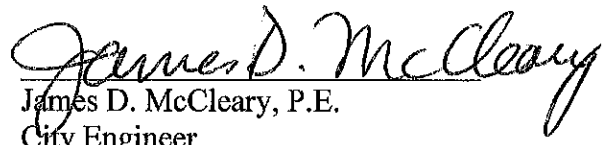
With no further business, Mr. Baranek moved, Mrs. Zibritosky seconded to adjourn the meeting at 9:36 a.m.



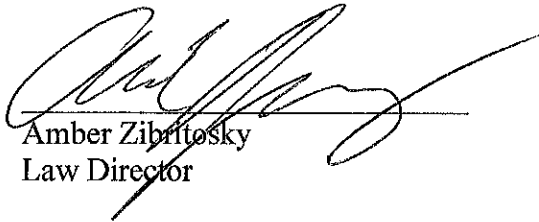
John M. Baranek
Finance Director




Nicholas Wren
Service Director



James D. McCleary, P.E.
City Engineer



Amber Zibitosky
Law Director



Vicki Huff
Secretary

City of Stow
 Sara Drew, Mayor
 Board of Control
 9/23/15

DEPT	VENDOR	DESCRIPTION	BID/QUOTE	AMOUNT
BUILDING	CARDINAL ENVIRONMENTL SERV INC	HAZARD ASSESSMENT-3543 DARR	BEST PRACTICAL SOURCE	\$710.00
\$3910	PRE-DEMO ASBESTOS ASSMNT & REMEDIATION-3543 DARRROW RD	ASBESTOS REMEDIATN/3543 DARR		\$3,200.00
Discuss:	Motion: Mr. Baranek	Second: Mrs. Zibrifrosky	Abstain:	TOTAL PO AMOUNT: \$3,910.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
<hr/>				
CEMETERY	ROCK OF AGES MEMORIALS INC	BENCHES FOR COLUMBARIUM	LOW QUOTE OF THREE	\$2,800.00
	2 GRANITE BENCHES FOR STOW CEMETERY			
Discuss:	Motion: Mr. Baranek	Second: Mrs. Zibrifrosky	Abstain:	TOTAL PO AMOUNT: \$2,800.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
<hr/>				
CEMETERY	OHIO MACHINERY CO	PART FOR CAT USED @ CEMETER STATE OF OHIO		\$1,230.59
	FROST POINT RIPPER FOR CAT - CEMETERY			
Discuss:	Motion: Mr. Baranek	Second: Mrs. Zibrifrosky	Abstain:	TOTAL PO AMOUNT: \$1,230.59
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
ENGINEERING	SUPERIOR DRAINAGE CONTRACTORS II	CAMERA SEWER LINES-50% 2016	LOW QUOTE OF 2	\$2,600.00
		CAMERA TO LOCATE LATERALS FOR STORM & SANITARY LINES		
		CAMERA SEWER LINES-50% 2017		\$2,600.00

Discuss: Motion: Mr. Baranek Second: Mrs. Zibriltsky Abstain: _____ **TOTAL PO AMOUNT: \$5,200.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>FINANCE</u>	<u>AUTOMATED BUSINESS EQUIP CORP</u>	<u>GREEN FOLD N SEAL CHECKS</u>	<u>PREFERRED SOURCE</u>	
	CHECKS TO REPLENISH SUPPLY FOR USE BY FINANCE DEPT	BLUE FOLD N SEAL CHECKS		\$149.00
		RED FOLD N SEAL CHECKS		\$418.50
		SHIPPING		\$356.15

Discuss: Motion: Mr. Baranek Second: Mrs. Zibriltsky Abstain: _____ **TOTAL PO AMOUNT: \$1,594.15**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>FOX DEN</u>	<u>SUN MOUNTAIN SPORTS INC</u>	<u>RESALE CLOTHING</u>	<u>PREFERRED SOURCE</u>	
	CLOTHING FOR RESALE FOR FOX DEN			\$1,548.00

Discuss: Motion: Mr. Baranek Second: Mrs. Zibriltsky Abstain: _____ **TOTAL PO AMOUNT: \$1,548.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
INFO SERV \$3240	METROPOLITAN REGIONAL SERVICE	WIFI FEES; 7/1/2015-6/30/2016	CONTRACT (YEAR 3 OF 3)	\$3,240.00
	ANNUAL FEES FOR WIFI SERVICE			
	SVC IN CITY BUILDINGS			

Discuss: Motion: Mr. Baranek Second: Mrs. Zibrifrosky Abstain: TOTAL PO AMOUNT: \$3,240.00

Approve: Unanimously Passed: Passed: Denied: Held:

MAYOR **BROUSE MCDOWELL** **LEGAL SERVICES** **PROFESSIONAL/PERSONAL** **\$5,969.73**

\$7370.00
 PROFESSIONAL LEGAL SVCS
 PERSONNEL MATTERS NOW SETTLED

Discuss: Motion: Mr. Baranek Second: Mrs. Zibrifrosky Abstain: TOTAL PO AMOUNT: \$5,969.73

Approve: Unanimously Passed: Passed: Denied: Held:

PARKS REC **RUNNING RITCHIES INC DBA** **SBP-MISC SUPPLIES/INCIDENTALS** **BEST PRACTICAL SOURCE** **\$8,200.00**

MISC SUPPLIES
 FOR PARKS & REC PROGRAMS

Discuss: Motion: Mr. Baranek Second: Mrs. Zibrifrosky Abstain: TOTAL PO AMOUNT: \$8,200.00

Approve: Unanimously Passed: Passed: Denied: Held:

PARKS REC **A B C RENTAL CENTER EAST INC** **EQUIPMENT RENTAL FOR SSB** **PREFERRED SOURCE** **\$2,262.98**

\$2262.98
 EQUIPMENT RENTAL FOR SSB
 VARIOUS ITEMS

Discuss: Motion: Mr. Baranek Second: Mrs. Zibrifrosky Abstain: TOTAL PO AMOUNT: \$2,262.98

Approve: Unanimously Passed: Passed: Denied: Held:

STREET **MAS/CON EQUIPMENT & SUPPLY INC** **DIAMOND SAW** **LOW QUOTE OF 2** **\$2,637.00**

MK DIAMOND SAW
 FOR STREET DEPT USE

Discuss: Motion: Mr. Baranek Second: Mr. McClary Abstain: TOTAL PO AMOUNT: \$2,637.00

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
STREET	RICE OIL COMPANY	SBP-INCIDENTALS	LOW QUOTE OF 3	\$3,000.00
	ANTI FREEZE, OILS, FLUIDS FOR USE BY STREET DEPT			

Discuss: Motion: Mr. Baranek Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$3,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>STREET</u>	<u>TALLMADGE ASPHALT PAVING</u>	<u>SBP-SAND/ASPHALT MIX</u>	<u>BEST PRACTICAL SOURCE</u>	<u>AMOUNT</u>
	MASON SAND/ASPHALT MIX FOR VARIOUS PROJECTS			

Discuss: Motion: Mr. Baranek Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$5,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>STREET</u>	<u>AUTO ZONE INC</u>	<u>SBP-VEHICLE REPAIR PARTS</u>	<u>BEST PRACTICAL SOURCE</u>	<u>AMOUNT</u>
	REPAIR PARTS FOR CITY VEHICLES USED BY MECHANICS			

Discuss: Motion: Mr. Baranek Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$3,100.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>STREET</u>	<u>UNIONTOWN SEPTIC TANK INC</u>	<u>SBP-INCIDENTALS</u>	<u>LOW QUOTE OF 2</u>	<u>AMOUNT</u>
	CATCH BASINS & RISERS USED THROUGHOUT THE CITY			

Discuss: Motion: Mr. Baranek Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$3,800.00**

Approve: Unanimously Passed: Passed: Denied: Held: