

Board of Control Minutes – Stow City Hall

Mayor's Conference Room on Wednesday, September 16, 2015 at 9:30 a.m.

MEMBERS PRESENT: Mayor Sara Drew
Director of Finance and Management Earle
Law Director Zibritosky
City Engineer McCleary
Service Director Wren

ALSO PRESENT: Lisa Jarvis Chief Stone
John Earle Linda Nahrstedt
Don Brooker Dale Germano
Lieutenant Titus

The Board of Control Minutes are attached.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING AN APPLICATION FOR RESIDENTIAL WATER SYSTEM IMPROVEMENT AND STORM WATER MANAGEMENT UTILITY FEE ASSISTANCE FROM ALICE HUTCHISON, WHO LIVES AT 2293 WICKLEY AVENUE.

AFTER REVIEWING THE APPLICATION AND ACCOMPANYING DOCUMENTATION, IT HAS BEEN DETERMINED THAT SHE MEETS ALL REQUIREMENTS OF THE CITY'S UTILITY FEE ASSISTANCE PROGRAM.

BASED ON THIS FINDING, THE DIRECTOR OF PUBLIC SERVICE IS RECOMMENDING THAT THE BOARD OF CONTROL APPROVE PARTICIPATION IN THE CITY OF STOW RESIDENTIAL WATER SYSTEM IMPROVEMENT AND STORM WATER MANAGEMENT UTILITY FEE ASSISTANCE PROGRAM FOR 2016.

Mayor Drew moved for discussion of this item, Mr. McCleary seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING AN APPLICATION FOR RESIDENTIAL WATER SYSTEM IMPROVEMENT AND STORM WATER MANAGEMENT UTILITY FEE ASSISTANCE FROM JON R. DENHOLM AT 4178 FOREST HEIGHTS DRIVE.

AFTER REVIEWING THE APPLICATION AND ACCOMPANYING DOCUMENTATION, IT HAS BEEN DETERMINED THAT HE MEETS ALL REQUIREMENTS OF THE CITY'S UTILITY FEE ASSISTANCE PROGRAM.

BASED ON THIS FINDING, THE DIRECTOR OF PUBLIC SERVICE IS RECOMMENDING THAT THE BOARD OF CONTROL APPROVE HIM FOR PARTICIPATION IN THE CITY OF STOW RESIDENTIAL WATER SYSTEM IMPROVEMENT AND STORM WATER MANAGEMENT UTILITY FEE ASSISTANCE PROGRAM FOR 2016.

Mayor Drew moved for discussion of this item, Mrs. Zibritsky seconded This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING AN APPLICATION FOR RESIDENTIAL WATER SYSTEM IMPROVEMENT AND STORM WATER MANAGEMENT UTILITY FEE ASSISTANCE FROM MICHAEL DeSARIO AT 2172 MARHOFER AVENUE.

AFTER REVIEWING THE APPLICATION AND ACCOMPANYING DOCUMENTATION, IT HAS BEEN DETERMINED THAT HE MEETS ALL REQUIREMENTS OF THE CITY'S UTILITY FEE ASSISTANCE PROGRAM.

BASED ON THIS FINDING, THE DIRECTOR OF PUBLIC SERVICE IS RECOMMENDING THAT THE BOARD OF CONTROL APPROVE HIM FOR PARTICIPATION IN THE CITY OF STOW RESIDENTIAL WATER SYSTEM IMPROVEMENT AND STORM WATER MANAGEMENT UTILITY FEE ASSISTANCE PROGRAM FOR 2016.

Mayor Drew moved for discussion of this item, Mrs. Zibritsky seconded This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING AN APPLICATION FOR RESIDENTIAL WATER SYSTEM IMPROVEMENT AND STORM WATER MANAGEMENT UTILITY FEE ASSISTANCE FROM DOMINIC ONESE AT 1279-B HIBBARD DRIVE.

AFTER REVIEWING THE APPLICATION AND ACCOMPANYING DOCUMENTATION, IT HAS BEEN DETERMINED THAT HE MEETS ALL REQUIREMENTS OF THE CITY'S UTILITY FEE ASSISTANCE PROGRAM.

BASED ON THIS FINDING, THE DIRECTOR OF PUBLIC SERVICE IS RECOMMENDING THAT THE BOARD OF CONTROL APPROVE HIM FOR PARTICIPATION IN THE CITY OF STOW RESIDENTIAL WATER SYSTEM IMPROVEMENT AND STORM WATER MANAGEMENT UTILITY FEE ASSISTANCE PROGRAM FOR 2016.

Mayor Drew moved for discussion of this item, Mrs. Zibritosky seconded This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING AN APPLICATION FOR RESIDENTIAL WATER SYSTEM IMPROVEMENT AND STORM WATER MANAGEMENT UTILITY FEE ASSISTANCE FROM LISA McFARLAND AT 2576 PAULANN DRIVE.

AFTER REVIEWING THE APPLICAION AND ACCOMPANYING DOCUMENTATION, IT HAS BEEN DETERMINED THAT SHE MEETS ALL REQUIREMENTS OF THE CITY'S UTILITY FEE ASSISTANCE PROGRAM.

BASED ON THIS FINDING THE DIRECTOR OF PUBLIC SERVICE IS RECOMMENDING THAT THE BOARD OF CONTROL APPROVE HER FOR PARTICIPATION IN THE CITY OF STOW RESIDENTIAL WATER SYSTEM IMPROVEMENT AND STORM WATER MANAGEMENT UTILITY FEE ASSISTANCE PROGRAM FOR 2016.

Mayor Drew moved for discussion of this item, Mr. McCleary seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE CITY ENGINEER REGARDING BAKER'S GLEN – PULTE HOMES OF OHIO, LLC.

PULTE HOMES OF OHIO, LLC. HAS SUBMITTED A PERFORMANCE BOND IN THE AMOUNT OF \$1,569,715.40.

THE CITY ENGINEER IS RECOMMENDING THE ACCEPTANCE OF THE PERFORMANCE BOND, WHICH IS SUFFICIENT TO COMPLETE THE PROJECT.

Mayor Drew moved for discussion of this item, Mrs. Zibritosky seconded this

Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE CITY ENGINEER REGARDING THE SEASONS ROAD BUSINESS CENTER.

RAY FOGG CONSTRUCTION, INC. REPRESENTING SEASONS ROAD BUSINESS CENTER, HAS SUBMITTED A PERFORMANCE BOND IN THE AMOUNT OF \$864,979.50. THE CITY ENGINEER IS RECOMMENDING FOR THE ACCEPTANCE OF THE PERFORMANCE BOND.

Mayor Drew moved for discussion of this item, Mrs. Zibritosky seconded
This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE MAYOR REGARDING A LEGISLATION REQUEST FOR BROUSE McDOWELL FOR PERSONNEL RELATED LEGL SERVICES.

PURSUANT TO CITY OF STOW CODIFIED ORDINANCE 173.07 (a)(1)B and 173.07 (b)(1)(G), THE MAYOR IS REQUESTING LEGISLATION BE PREPARED AUTHORIZING THE EXPENDITURE OF UP TO \$7,370.00 FOR THE SERVICES OF BROUSE McDOWELL. THIS IS RELATED TO PERSONNEL MATTERS WHICH HAVE NOW BEEN SETTLED.

THE MAYOR IS ALSO REQUESTING THAT AN EMERGENCY MEASURE BE ADDED TO THIS LEGISLATION NECESSARY FOR THE IMMEDIATE PRESERVATION OF THE PUBLIC HEALTH AND SAFETY FOR THE REASON OF PROVIDING SPECIALIZED LEGAL COUNSEL FOR PENDING LITIGATION AND MEETING ALL THE COURT DEADLINES.

Mayor Drew moved for discussion of this item, Mrs. Zibritosky seconded
This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE WATER DEPARTMENT FOR AN APPROVAL OF A REQUISITION TO AMERICAN ROADWAY LOGSTICS INC. FOR \$1,042.75 FOR FISHCREEK/GRAHAM ROADWAY STRIPING.

Mayor Drew moved for discussion of this item, Mr. McCleary seconded
This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE LANDSCAPE ARBORIST REGARDING THE LANDSCAPING AT THE FOLLOWING LOCATIONS AND A REQUEST TO APPROVE THE RELEASE OF THE RESPECTIVE LANDSCAPING GUARANTEES:

DESIGN DEVELOPMENT

DREES HOMES

3556 Stillwood Boulevard	\$2,700.00	3575 Stillwood Blvd.	\$2,700.00
3766 Pin Oak Drive	\$2,700.00	3538 Stillwood Blvd.	\$2,700.00
3562 Stillwood Blvd.	\$ 300.00	3511 Stillwood Blvd.	\$2,700.00
3485 Stillwood Blvd.	\$ 300.00	3515 Stillwood Blvd	\$2,700.00
3455 Stillwood Blvd.	\$ 300.00		

TOTAL	\$6,300.00	TOTAL	\$10,800.00
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Mayor Drew moved for discussion of this item, Mr. McCleary seconded This motion.

After this item was discussed, it was unanimously approved.

THE LAW DEPARTMENT PRESENTED A MORAL CLAIM FOR BEVERLY KING, 3636 NORTHPORT DRIVE, STOW. THIS WAS SUBMITTED IN MAY 2015 FOR CARPET CLEANING, WHICH WAS APPROVED BY THE BOARD OF CONTROL.

THIS CLAIM IS BEING SUBMITTED FOR RECONSIDERATION. CHIEF STONE STATED THAT THIS CLAIM IS BEING SUBMITTED BECAUSE OF CARPETING THAT WAS DAMAGED BY THE STOW FIRE DEPARTMENT AND THE SUBSEQUENT PROFESSIONAL CARPET CLEANING WAS NOT SATISFACTORY TO THE RESIDENT.

CHIEF STONE STATES THAT IT APPEARS THAT OUR EMS TEAM DID SIGNIFICANT DAMAGE TO MRS. KING'S CARPETING. THERE ARE ABOUT 25 MARKS LEFT IN THE CARPETING. CHIEF STONE RECOMMENDS THAT THIS BE APPROVED BY THE BOARD OF CONTROL AND SENT ON TO STOW CITY COUNCIL FOR THEIR APPROVAL AS IT EXCEEDS THE BOARD OF CONTROL'S MORAL CLAIM LIMITS.

MAYOR DREW MOVED TO RECONSIDER THIS MORAL CLAIM FOR NEW CARPETING THAT WAS DAMAGED BY THE STOW FIRE DEPARTMENT, MRS. ZIBRITOSKY SECONDED THIS MOTION. UNANIMOUSLY APPROVED.

MAYOR DREW MOVED FOR APPROVAL OF THIS MORAL CLAIM, SECONDED BY MRS. ZIBRITOSKY. UNANIMOUSLY APPROVED.

CHIEF STONE WILL WRITE A LETTER OF EXPLANATION TO STOW CITY COUNCIL. DIVISION CHIEF METZ WILL ALSO BE AT THE COUNCIL

MEETING FOR FURTHER EXPLANATION AS SHE WAS INVOLVED IN THE ORIGINAL INVESTIGATION.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING AN APPLICATION FOR RESIDENTIAL WATER SYSTEM IMPROVEMENT AND STORM WATER MANAGEMENT UTILITY FEE ASSISTANCE FROM JANET HOWARD, WHO LIVES AT 3677 NORTHPORT DRIVE.

AFTER REVIEWING THE APPLICATION AND ACCOMPANYING DOCUMENTATION, IT HAS BEEN DETERMINED THAT SHE MEETS ALL REQUIREMENTS OF THE CITY'S UTILITY FEE ASSISTANCE PROGRAM.

BASED ON THIS FINDING, THE DIRECTOR OF PUBLIC SERVICE IS RECOMMENDING THAT THE BOARD OF CONTROL APPROVE PARTICIPATION IN HE CITY OF STOW RESIDENTIAL WATER SYSTEM IMPROVEMENT AND STORM WATER MANAGEMENT UTILITY FEE ASSISTANCE PROGRAM FOR 2016.

Mayor Drew moved for discussion of this item, Mrs. Zibritosky seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING AN APPLICATION FOR RESIDENTIAL WATER SYSTEM IMPROVEMENT AND STORM WATER MANAGEMENT UTILITY FEE ASSISTANCE FROM YINKAI LAU AT 4618 B COX DRIVE.

AFTER REVIEWING THE APPLICATION AND ACCOMPANYING DOCUMENTATION, IT HAS BEEN DETERMINED THAT HE MEETS ALL REQUIREMENTS OF THE CITY'S UTILITY FEE ASSISTANCE PROGRAM.

BASED ON THIS FINDING, THE DIRECTOR OF PUBLIC SERVICE IS RECOMMENDING THAT THE BOARD OF CONTROL APPROVE HIM FOR PARTICIPATION IN THE CITY OF STOW RESIDENTIAL WATER SYSTEM IMPROVEMENT AND STORM WATER MANAGEMENT UTILITY FEE ASSISTANCE PROGRAM FOR 2016.

Mayor Drew moved for discussion of this item, Mrs. Zibritosky seconded This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING AN APPLICAION FOR RESIDENTIAL WATER SYSTEM IMPROVEMENT AND

STORM WATER MANAGEMENT UTILITY FEE ASSISTANCE FROM WALTER KIMES AT 3507 WILLIAMSON ROAD.


AFTER REVIEWING THE APPLICATION AND ACCOMPANYING DOCUMENTATION, IT HAS BEEN DETERMINED THAT HE MEETS ALL REQUIREMENTS OF THE CITY'S UTILITY FEE ASSISTANCE PROGRAM.

BASED ON THIS FINDING, THE DIRECTOR OF PUBLIC SERVICE IS RECOMMENDING THAT THE BOARD OF CONTROL APPROVE HIM FOR PARTICIPATION IN THE CITY OF STOW RESIDENTIAL WATER SYSTEM IMPROVEMENT AND STORM WATER MANAGEMENT UTILITY FEE ASSISTANCE PROGRAM FOR 2016,

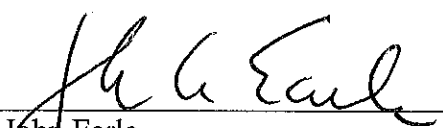
Mayor Drew moved for discussion of this item, Mrs. Zibritosky seconded this Motion.

After this item was discussed, it was unanimously approved.


With no further business, Mayor Drew moved to adjourn the meeting, Mr. Wren seconded this motion. The meeting was adjourned at 9:37 a.m.



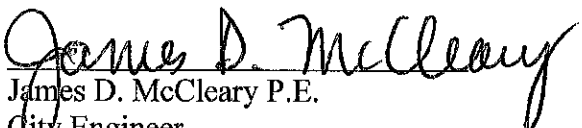
Sara Drew
Mayor



John Earle
Director of Budget and Management



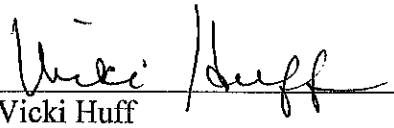
Nicholas Wren
Service Director



James D. McCleary P.E.
City Engineer



Amber Zibritosky
Law Director



Vicki Huff
Secretary

City of Stow
Sara Drew, Mayor
Board of Control
9/16/15

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
ENGINEERING	ENVIRO SCIENCE INC	RITCHIE RD DET BASIN MONITRNG PROFESSIONAL SVC		\$2,922.59
		REWRITE PO55006 TO CHG ACCT #		
		ORD 2013-138		
Discuss:	Motion: Mayor Drew	Second: Mr. McCleary	Abstain:	TOTAL PO AMOUNT: \$2,922.59
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
FIRE	BARBERTON LAUNDRY & CLEANING	SBP-LINEN SERVICE-75%	CONTRACT	\$4,500.00
		LINEN SERVICE		
		ADDTNL FUND FOR REMAINDER 2015		
		SBP-LINEN SERVICE-25%		\$1,500.00
Discuss:	Motion: Mayor Drew	Second: Mr. McCleary	Abstain:	TOTAL PO AMOUNT: \$6,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
FIRE	DORTRONIC SERVICE	SBP-REPAIRS/SVC GARAGE DOORS PREFERRED SOURCE		\$3,000.00
		REPAIR/SVC OVERHEAD DOORS		
		OVERHEAD DOORS-STNS 1, 2, & 3		
Discuss:	Motion: Mayor Drew	Second: Mr. McCleary	Abstain:	TOTAL PO AMOUNT: \$3,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
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SERVICE	STOW-MUNROE FALLS C S D	CLEARING WALKS/SR SNOW RMVI	BEST PRACTICAL SOURCE	\$2,000.00
		SIDEWALK SNOW REMOVAL 2015-16		
		DONATION TO ATHLETIC DEPT		

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: TOTAL PO AMOUNT: \$2,000.00

Approve: Unanimously Passed: Passed: Denied: Held:

SERVICE	VIZMEG LANDSCAPE INC	SNOWPLOW ASST PROGRAM 2015	LOW QUOTE OF 2	\$10,500.00
		DRIVEWAY SNOW REMOVAL		
		2015-2016 SNOWPLOW ASST PRGRM		

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: TOTAL PO AMOUNT: \$10,500.00

Approve: Unanimously Passed: Passed: Denied: Held:

DEPT VENDOR
 SERVICE **A T & T SERVICES INC**
 REALLOCATING FUNDS BW DEPTS
 REWRITE PO 58044/ORD 2014-161

<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
SBP-TELEPHONE SVC-1140	UTILITY SOURCE	\$14,875.59
SBP-TELEPHONE SVC-1203		\$14,422.86
SBP-TELEPHONE SVC-1602		\$2,024.73
SBP-TELEPHONE SVC-2018		\$1,588.94
SBP-TELEPHONE SVC-2084		\$15,773.73
SBP-TELEPHONE SVC-2016		\$546.35
SBP-TELEPHONE SVC-1120		\$217.15
SBP-TELEPHONE SVC-1121		\$217.19

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$49,666.54**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
STREET	OHIO MACHINERY CO	SBP-REPAIRS TO V423/EXCAVATO STATE OF OHIO		\$2,000.00
	REPAIRS, PARTS & LABOR			
	REPAIRS TO V 423-EXCAVATOR			

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$2,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>STREET</u>	<u>KLABEN FORD LINCOLN INC</u>	<u>SBP- REPAIRS/ PARTS & LABOR</u>	<u>BEST PRACTICAL SOURCE</u>	<u>\$1,500.00</u>
	PARTS FOR TRUCKS/VEHICLES			
	FOR STREET DEPT VEHICLES			

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$1,500.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>URBAN/FRST</u>	<u>PRO TREE & LANDSCAPE CO INC</u>	<u>SBP-TRIM BRUSH BEHIND SIDEWA</u>	<u>BEST PRACTICAL SOURCE</u>	<u>\$3,250.00</u>
	CLEARING SIDEWALK/SHRUBS-TREES			
	L'ERMITAGES/SIDE OF OREGON TR			

Discuss: Motion: Mayor Drew Second: Mr. Zibritsky Abstain: _____ **TOTAL PO AMOUNT: \$3,250.00**

Approve: Unanimously Passed: Passed: Denied: Held: