



Board of Control Minutes – Stow City Hall

Mayor's Conference Room on Wednesday, July 8, 2015 at 9:30 a.m.

MEMBERS PRESENT: Mayor Sara Drew
 Law Director Zibritosky
 Director of Budget & Management Earle
 City Engineer McCleary
 Service Director McCleary

ALSO PRESENT: Lisa Jarvis Chief Film
 Don Brooker Linda Nahrstedt
 Sheila Rayman Dale Germano
 Rob Kurtz

The Board of Control Minutes are attached.

Other items on the agenda were:

THE BOARD REVIEWED OVERRUNS FROM 6/12/15 – 6/25/15 IN THE AMOUNT OF \$1,011.40.

Mr. McCleary moved for discussion of this item, Mayor Drew seconded This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING A REQUEST FOR LEGISLATION FOR JACK DOHENY SUPP OHIO INC.

PURSUANT TO CITY OF STOW CHARTER, SECTION 4.11, CODIFIED ORDINANCE 173.07 (A)(1)F AND 173.07 (B)(1)C; THE DIRECTOR OF PUBLIC SERVICE IS REQUESTING THAT LEGISLATION BE PREPARED AUTHORIZING THE EXPENDITURE OF UP TO \$31,000.00 TO JACK DOHENY SUPP OHIO INC. FOR THE PURCHASE OF A LEAF MACHINE TO BE USED BY THE STREET DEPARTMENT.

THIS EXPENSE WAS NOT PART OF THE ORIGINAL CAPITAL BUDGET BUT WAS ADDED DUE TO SAVINGS ON THE ESTIMATED COST OF OTHER

PURCHASED EQUIPMENT. THE VEHICLE IS ACTUALLY LOWER THAN STATE OF OHIO PRICING BECAUSE IF IT IS A DEMO UNIT BUT ONLY HAS ABOUT 160 RUNNING HOURS ON IT. IF APPROVED THIS VEHICLE WILL BE REPLACING V226, 1990 ARM LEAF COLLECTOR.

JACK DOHENY IS THE AWARDED STATE OF OHIO VENDOR.

THE DIRECTOR OF PUBLIC SERVICES CERTIFIES THIS PURCHASE TO BE AN EMERGENCY MEASURE NECESSARY FOR THE IMMEDIATE PRESERVATION OF THE PUBLIC HEALTH AND SAFETY FOR THE PURPOSE OF PROVIDING A RELIABLE REPLACEMENT VEHICLE IN ORDER TO BETTER SERVE THE PUBLIC.

Mayor Drew moved for discussion of this item, Mr. McCleary seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REQUESTING THAT LEGISLATION BE PREPARED AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO ADVERTISE, TAKE FORMAL BIDS, AND ENTER INTO A CONTRACT FOR THE REPLACEMENT OF THE SAMIRA ROAD WATERLINE FROM STOW ROAD TO KLEIN AVENUE.

THE CITY WAS AWARDED A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) TO COVER \$100,000 OF THE ESTIMATED \$289,000 COST OF THE PROJECT. THIS APPLICATION WAS MADE PURSUANT TO RESOLUTION NO. 2014-85 AUTHORIZING THE ADMINISTRATION TO SEEK SUCH FUNDING.

THE PUBLIC SERVICE DEPARTMENT IS REQUESTING COUNCIL TO WAIVE THE RULES REQUIRING THREE READINGS FOR THIS LEGISLATION AS THE PROJECT MUST BE COMPLETED BY THE END OF THE CALENDAR YEAR.

Mayor Drew moved for discussion of this item, Mrs. Zibritosky seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING A REQUEST FOR LEGISLATION FOR KLABEN FORD LINCOLN INC.

PURSUANT TO CODIFIED ORDINANCE 713.07 (A)(1)G AND 173.07 (B)(1)D; THE DIRECTOR OF PUBLIC SERVICE IS REQUESTING LEGISLATION BE PREPARED AUTHORIZING THE EXPENDITURE OF UP TO \$29,000.00 WITH KLABEN FORD LINCOLN INC. YEAR 2015.

THIS LEGISLATION REQUIRES A DUAL CITATION. FORD IS THE SOLE SOURCE PROVIDER AND KLABEN IS THE PREFERRED FORD DEALER WITHIN THE SOLE SOURCE. INFORMAL QUOTES WERE RECEIVED FROM FOUR COMPANIES WITH KLABEN FORD BEING THE SECOND LOWEST RESPONSIVE AND RESPONSIBLE BIDDER. THE REASON THAT KLABEN WAS SELECTED OVER SPITZER FORD (THE LOWEST BIDDER) IS THE FOLLOWING:

1. THE POLICE DEPARTMENT HAS A STRONG WORKING RELATIONSHIP WITH KLABEN, BUILT ON TWO YEARS OF SATISFACTORY SERVICE TO ITS' POLICE CARS.
2. KLABEN ALSO SERVICES THE EMS VEHICLES FOR BOSTON HEIGHTS, RAVENNA, STOW AND KENT STATE UNIVERSITY.
3. WHILE KLABEN WAS NOT THE LOWEST PRICE OVERALL, THEY WERE THE LOWEST FOR THE MOST COMMON SERVICES PERFORMED ON OUR VEHICLES.
4. KLABEN WILL DELIVER THE VEHICLES BACK TO US; WHILE SPITZER DOES NOT DO THAT, ALLOWING US TO KEEP MEN AVAILABLE INSTEAD OF TAKING THEM OUT OF SERVICE JUST TO PICK UP A VEHICLE.
5. THE OVEALL PRICE DIFFERENCE OF \$80.64 BETWEEN KLABEN AND SPITZER ON AL QUOTED SERVICES IS INSIGNIFICANT WHEN CONSIDERING THE OTHER FACTORS.

THE DIRECTOR OF PUBLIC CERTIFIES THIS PURCHASE TO BE AN EMERGENCYMEASURE NECESSARY FOR THE IMMEDIATE PRESERVATION OF THE PUBLIC HEALTH AND SAFETY FOR THE REASON THAT THE FIRE DEPARTMENT MUST MAINTAIN A RELIABLE FLEET OF VEHICLES IN ORDER TO INSURE A TIMELY RESPONSE TO EMERGENCIES.

Mayor Drew moved for discussion of this item, Mrs. Zibritosky seconded This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE CITY ENGINEER REGARDING THE AUTHORIZATION OF A CONTRACT FOR AN INDEPENDENT CONSULTANT, PETER BELL, P.E., P.S.

THE INDEPENDENT CONSULTANT WILL BE ASSIGNED PROJECTS IN THE ENGINEERING DEPARTMENT INCLUDING BUT NOT LIMITED TO SURVEYING FOR STORM WATER, ROADWAYS, WATERLINES, BIKE TRAILS, LOT SPLITS AND ANY OTHER AREAS AS DIRECTED BY THE CITY ENGINEER. THE CITY ENGINEER WILL EVALUATE THE PROCESS AND RESULTS OF ALL ASSIGNED PROJECTS.

THE CITY ENGINEER IS REQUESTING APPROVAL OF THE JULY 9, 2015, COUNCIL MEETING TO AUTHORIZE A CONTRACT FOR PETER BELL, P.E., P.S., INDEPENDENT CONSULTANT, BILLING AT A RATE OF \$45.90 PER HOUR, ALL INCLUSIVE, FOR A MAXIMUM OF 566 HOURS, WITH A TOTAL NOT TO EXCEED, \$25,979.40. THIS IS A REDUCTION FROM PREVIOUS YEARS.

THE CITY ENGINEER IS REQUESTING A FAVORABLE CONSIDERATION WITH AN EMERGENCY CLAUSE FOR THE IMMEDIATE PRESERVATION OF THE PUBLIC HEALTH AND SAFETY FOR THE REASON ENGINEERING PLAN REVIEWS AND PROJECT ENGINEERING MUST BEGIN IMMEDIATELY TO MEET CONSTRUCTION TIMETABLES.

Mayor Drew moved for discussion of this item, Mr. McCleary seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING BIDS FOR MISCELLANEOUS STORM SEWER PROJECTS FOR 2015.

SHEILA RAYMAN, ASSISTANT CITY ENGINEER, HAS REVIEWED THE BIDS AND SHE IS RECOMMENDING THE FOLLOWING:

1. DISQUALIFY THE BID FROM VIP CONSTRUCTION, INC. AS THEY MISSED THE 12:00 P.M. SUBMITTAL DEADLINE.
2. WITHDRAW PROJECT #2 – PEMBROOKE COURT STORM SEWER IMPROVEMENT PROJECT FROM THE PROJECT SCOPE DUE TO INABILITY TO ACQUIRE WORK RIGHT AGREEMENT/EASEMENTS FROM THE PROPERTY OWNERS.
3. COMBINE PROJECT #1 AND PROJECT #3 AND AWARD A CONTRACT TO THE LOWEST, RESPONSIVE, AND REASONABLE BIDDER, RAY BERTOLINI TRUCKING COMPANY, IN THE AMOUNT OF \$205,940.00 AND ALLOWING A 10% CONTINGENCY BRINGING THE TOTAL TO \$226,534.00.
4. AWARD A CONTRACT FOR PROJECT #4 TO THE LOWEST, RESPONSIVE AND RESPONSIBLE BIDDER, INLAND WATERS POLLUTION CONTROL, INC., IN THE AMOUNT OF \$82,742.00 AND ALLOWING A 10% CONTINGENCY BRINGING THE TOTAL TO \$91,016.20.

Mayor Drew moved for discussion of this item, Mr. McCleary seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE SERVICE DEPARTMENT FOR AN APPROVAL OF A REQUISITION TO RAY BERTOLINI TRUCKING CO. FOR MISCELLANEOUS

SEWER PROJECTS FOR 2015, PER ORDINANCE 2015-54, IN THE AMOUNT OF \$226,534.00. – THIS INCLUDES A 10% CONTINGENCY.

Mayor Drew moved for discussion of this item, Mr. McCleary seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE SERVICE DEPARTMENT FOR AN APPROVAL OF A REQUISITION TO INLAND WATERS POLLUTION CONTROL, INC. FOR MISCELLANEOUS STORM SEWER PROJECTS FOR 2015 IN THE AMOUNT OF \$91,016.20. THIS IS PER ORDINANCE 2015-54 - THIS INCLUDES A 10% CONTINGENCY.

Mayor Drew moved for discussion of this item, Mr. McCleary seconded This motion.

After this item was discussed, it was unanimously approved.

THE LAW DEPARTMENT PRESENTED A MORAL CLAIM FOR JEFFREY C. FISHER, 4296 HUNTERS RIDGE DRIVE, RAVENNA. MR. FISHER CLAIMS HIS DAUGHTER HIT A ROUGH AREA IN THE CONSTRUCTION ZONE IN THE 1000 BLOCK OF GRAHAM ROAD, CAUSING \$1,610.65 IN DAMAGES.

THE CITY ENGINEER ADVISED THAT THIS MORAL CLAIM NEEDS TO BE SENT TO KENMORE CONSTRUCTION, AS IT IS PART OF THE GRAHAM ROAD CONSTRUCTION.

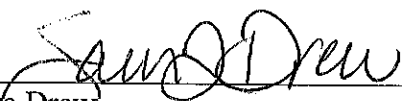
THE LAW DIRECTOR RECOMMENDED DENIAL ON THIS CLAIM AS THE CITY IS NOT RESPONSIBLE FOR THIRD PARTY CLAIMS.

Mrs. Zibritosky moved for approval of this moral claim, seconded by Mayor Drew, with no affirmative votes, this claim is therefore denied – with a contingency that this be referred to Kenmore Construction.

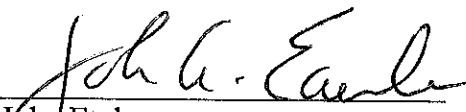
Mayor Drew moved to approve the Board of Control Minutes of June 24, 2015, Seconded by Mr. McCleary. Unanimously approved.

Mayor Drew moved to approve the Board of Control Minutes of June 17, 2015, Seconded by Mr. McCleary. Unanimously approved.

With no further business, Mr. McCleary moved, Mayor Drew seconded to adjourn the meeting at 9:41 a.m.



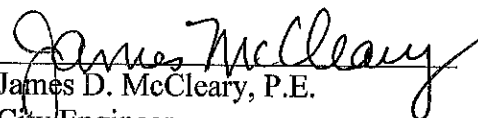
Sara Drew
Mayor



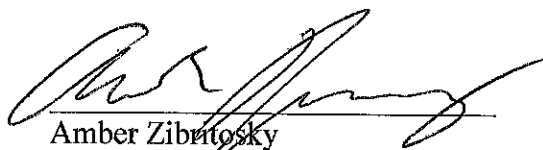
John Earle
Director of Budget & Management



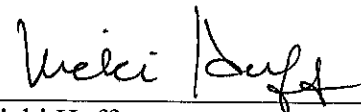
Nicholas Wren
Service Director



James D. McCleary, P.E.
City Engineer



Amber Zibrotosky
Law Director



Vicki Huff
Secretary

City of Stow
Sara Drew, Mayor
Board of Control
7/8/15

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
ENGINEERING	KENT CITY OF	DEIDRICK RD STORM WATER PROJ ASPHALT MILL & FILL-AREA Q	PREFERRED SOURCE	\$14,500.00
Discuss:	Motion: <u>Mr. McCleary</u>	Second: <u>Mrs. Zibrifosky</u>	Abstain: _____	TOTAL PO AMOUNT: <u>\$14,500.00</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
ENGINEERING	BELL PETER	CONSULTING SERVICES STORM WATER PROJECTS	SBP-ENGIN CONSULTANT SVCS	BEST PRACTICAL SOURCE \$10,979.40
Discuss:	Motion: <u>Mr. McCleary</u>	Second: <u>Mrs. Zibrifosky</u>	Abstain: _____	TOTAL PO AMOUNT: <u>\$10,979.40</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
INFO SVCS	ASHTON SOUND & COMMUNICATINS INC	REPAIR PANIC ALARM SYSTEM	PANIC ALARM REPAIRS	BEST PRACTICAL SOURCE \$4,000.00
Discuss:	Motion: <u>Mr. McCleary</u>	Second: <u>Mrs. Zibrifosky</u>	Abstain: _____	TOTAL PO AMOUNT: <u>\$4,000.00</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
POLICE	5134 HUDSON DRIVE LLC	VEHICLE BODY WORK/REPAIRS BASED ON 2014 EXPENDITURES	SBP-VEHICLE REPAIRS	BEST PRACTICAL SOURCE \$5,000.00
Discuss:	Motion: <u>Mr. McCleary</u>	Second: <u>Mrs. Zibrifosky</u>	Abstain: _____	TOTAL PO AMOUNT: <u>\$5,000.00</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
POLICE	PORTER GRACE SAFETY TOWN TEACHER CERTIFIED TEACHER	SAFETY TOWN JULY 2015	BEST PRACTICAL SOURCE	\$1,032.60
Discuss:	Motion: <u>Mr. McCleary</u>	Second: <u>Mayor Drew</u>	Abstain: _____	TOTAL PO AMOUNT: <u>\$1,032.60</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
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POLICE	PORTER TAMI SAFETY TOWN TEACHER CERTIFIED TEACHER	SAFETY TOWN JULY 2015	BEST PRACTICAL SOURCE	\$1,074.00
Discuss:	Motion: <u>Mr. McCleary</u>	Second: <u>Mrs. Zibritosky</u>	Abstain: _____	TOTAL PO AMOUNT: <u>\$1,074.00</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
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STREET	JACK DOHENY SUPP OHIO INC LEAF MACHINE - DEMO UNIT REPLACEMENT VEH/STREET DEPT	SBP-LEAF MACHINE	STATE OF OHIO	\$31,000.00
Discuss:	Motion: <u>Mayor Drew</u>	Second: <u>Mrs. Zibritosky</u>	Abstain: _____	TOTAL PO AMOUNT: <u>\$31,000.00</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>