



Board of Control Minutes – Stow City Hall

Mayor's Conference Room on Wednesday, June 24, 2015 at 9:30 a.m.

MEMBERS PRESENT: Mayor Sara Drew
 Finance Director Baranek
 Law Director Zibritosky
 Service Director Wren

ALSO PRESENT: Lisa Jarvis Chief Stone
 Chief File John Earle
 Dale Germano
 Linda Nahrstedt
 Rob Kurtz

The Board of Control Minutes are attached.

REQUEST FROM THE POLICE CHIEF REGARDING THE POLICE DEPARTMENT RECEIVING AN EDWARD BYRNE JUSTICE ASSISTANCE GRANT (JAG-LE) IN THE AMOUNT OF \$8,000.00 FOR THE PURCHASE OF BODY CAMERAS TO BE WORN BY UNIFORMED OFFICERS. THE MINIMUM NUMBER OF CAMERAS NEEDED TO SUFFICIENTLY IMPLEMENT THE BODY CAMERA SYSTEM INTO THE PATROL DEIVISION IS 15 CAMERAS. THIS WILL ALLOW 6 – 8 CAMERAS TO BE OPERATIONAL WHILE THE PREVIOUS SHIFT CAMERAS ARE CHARGING, AND IT WILL ALSO ALLOW FOR TWO CAMERAS TO ACT AS SPARES OR TO BE UTILIZED BY OUR DETECTIVE BUREAU WHEN NEEDED.

THE WATCHGUARD CAMERA SYSTEM IS A PREFERRED VENDOR BECAUSE IT IS OURCURRENT VENDOR FOR OUR IN-CAR VIDEO SYSTEM AND IT WILL UTILIZE OUR CURRENT SOFTWARE AND SERVER. THIS WILL ALLOW FOR SIMULTANEOUS VIDEO FEEDS AND A WIRELESS DOWNLOAD.

THE AWARDED GRANT HAS A 10% MATCH REDUCING THE TOTAL AMOUNT REWARDED TO \$7,200.00. THE POLICE CHIEF IS REQUESTING AN ADDITIONAL \$6,755.00 TO PURCHASE THE 15 BODY CAMERAS NEEDED TO ADEQUATELY EQUIP OUR OFFICERS IN THEIR DUTIES.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REQUESTING FINANCE COMMITTEE APPROVAL AUTHORIZING THE EXPENDITURE OF UP TO \$19,000.00 TO NIKE GOLF INC. FOR RESALE MERCHANDISE FOR THE PRO SHOP AT FOX DEN FOR THE CALENDAR YEAR 2015.

FOX DEN HAS DEVELOPED AN EXPENSE HISTORY WITH THIS COMPANY THAT REQUIRES COUNCIL AUTHORIZATION. FOX DEN SELLS THIS POPULAR BRAND OF GOLF EQUIPMENT WITH A MARK-UP CONTINGENT ON WHAT THE MARKET WILL BEAR.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING A REQUEST FOR FINANCE COMMITTEE APPROVAL AUTHORIZING THE EXPENDITURE UP TO \$19,000.00 FOR CHEMICALS FOR THE GOLF COURSE FROM JOHN DEERE LANDSCAPE, INC.

THIS COMPANY HAS BEEN USED FOR VARIOUS CHEMICAL TREATMENTS AT THE GOLF COURSE. AN EXPENSE HISTORY HAS BEEN ESTABLISHED MAKING COUNCIL APPROVAL NECESSARY.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE CITY ENGINEER REGARDING AN AGREEMENT FOR THE RIGHT OF WAY REIMBURSEMENT FOR THE NORTON ROAD/SR 91 IMPROVEMENT PROJECT (PID #93452).

THE CITY OF STOW AND THE CITY OF HUDSON HAVE BEEN APPROVED FOR THE NORTON ROAD/SR 91 IMPROVEMENT PROJECT BY O.D.O.T. DISTRICT 4. THE CITY OF STOW AND THE CITY OF HUDSON NEED TO ENTER INTO A RIGHT OF WAY AGREEMENT AND COST SHARING. THE CITY OF HUDSON IS THE LEAD AGENCY FOR DESIGN AND RIGHT OF WAY. THE FEDERAL RIGHT OF WAY FUNDING IS 80/20 MONEY AND THE FEDERAL FUNDS ARE SPLIT 50/50 WITH THE CITY OF HUDSON.

THERE IS AN AGREEMENT WHICH NEEDS TO BE SIGNED BY THE MAYOR AND RETURNED TO THE CITY OF HUDSON FOR THE CITY MANAGER'S

SIGNATURE. THE CITY ENGINEER IS REQUESTING APPROVAL OF THE LEGISLATION WITH AN EMERGENCY CLAUSE FOR THE IMMEDIATE PRESERVATION OF THE PUBLIC HEALTH AND SAFETY. RIGHT OF WAY ACQUISITION NEEDS COMPLETED IN ORDER TO GO TO BID LATER THIS YEAR.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded this Motion.

After this item was discussed, it was unanimously approved.


Mayor Drew moved to approve the Board of Control Minutes of June 10, 2015, seconded by Mr. Baranek. Unanimously approved.

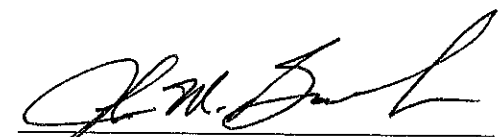
THE LAW DEPARTMENT PRESENTED A MORAL CLAIM FOR DAWN ROBERTS, 353 WASHINGTON AVENUE, CUYAHOGA FALLS. MS. ROBERTS CLAIMS THAT ON MAY 16, 2015, SHE WAS DRIVING AT THE INTERSECTION OF GRAHAM ROAD AND DARROW ROAD. SHE CLAIMS THAT A MANHOLE LID CAME OFF DUE TO TORN AWAY ASPHALT AND THE LID WAS FLIPPED OVER IN THE ROAD, CAUSING DAMAGE TO HER CAR AND LOSS OF CONTROL. SHE IS REQUESTING \$802.28 IN DAMAGES TO HER VEHICLE.


IN CHECKING FURTHER, THE ASSISTANT SERVICE DIRECTOR STATED THAT THE CITY HAD NO PRIOR KNOWLEDGE OF THIS MANHOLE COVER AND THUS NO WAY TO CORRECT THE SITUATION.

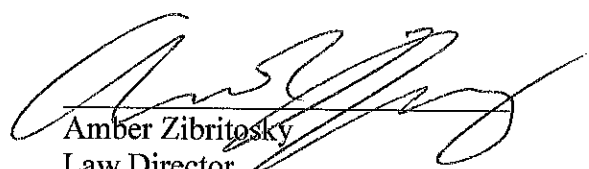
Mrs. Zibritosky moved for approval of this moral claim, seconded by Mr. Wren. With no affirmative vote, this claim is denied.

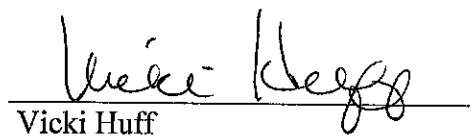
With no further business, Mr. Baranek moved to adjourn the meeting, Mayor Drew seconded this motion. It was unanimously approved. The meeting was adjourned at 9:37 a.m.


Sara Drew
Mayor


John Baranek
Finance Director


Nicholas Wren
Service Director


Amber Zibritosky
Law Director


Vicki Huff
Secretary

City of Stow
Sara Drew, Mayor
Board of Control
6/24/15

DEPT	VENDOR	DESCRIPTION	BID/QUOTE	AMOUNT
ENGINEERING	SUMMIT TESTING & INSPECTION CO	SBP-GRAHAM RD PROJECT	BEST PRACTICAL SOURCE	\$5,000.00
\$2170		GRAHAM RD PROJECT 80% TO BE REIMBURSED		
Discuss:	Motion: Mayor Drew	Second: Mr. Baranek	Abstain:	TOTAL PO AMOUNT: \$5,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
FOX DEN	JOHN DEERE LANDSCAPES INC	SBP CHEMICALS & FERTILIZERS	PREFERRED SOURCE	\$4,500.00
		SBP CHEMICALS & FERTILIZERS SUPER BLANKET PURCHASE		
Discuss:	Motion: Mayor Drew	Second: Mr. Baranek	Abstain:	TOTAL PO AMOUNT: \$4,500.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
INFO SYST	FRANKLIN INFORMATION SYSTEMS INC	ANNUAL SOFTWARE MAINTENANC	BID SOURCE	\$2,815.52
		ANNUAL SOFTWARE MAINTENANCE BUILDING DEPARTMENT SOFTWARE		
Discuss:	Motion: Mayor Drew	Second: Mr. Baranek	Abstain:	TOTAL PO AMOUNT: \$2,815.52
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
PARK MAINT	BAKER VEHICLE SYSTEMS INC	SBP REPAIR PARTS & SUPPLIES	PREFERRED SOURCE	\$1,500.00
		SBP REPAIR PARTS & SUPPLIES		
Discuss:	Motion: Mayor Drew	Second: Mr. Baranek	Abstain:	TOTAL PO AMOUNT: \$1,500.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
PARKS	SCHEPIS ANDREA M	SBP ART CAMP INSTRUCTOR 80%	PREFERRED SOURCE	\$2,000.00
	SBP ART CAMP INSTRUCTOR 80%			

Discuss: Motion: Mayor Drew _____ Second: Mr. Baranek _____ Abstain: _____ **TOTAL PO AMOUNT: \$2,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>POLICE</u>	<u>CREATIVE PRODUCT SOURCING INC</u>	<u>SBP-SUPPLIES & INCIDENTALS</u>	<u>SOLE SOURCE</u>	<u>AMOUNT</u>
	DARE INCIDENTALS & SUPPLIES			\$3,500.00
	FOR 2015-2016 SCHOOL YEAR			
		ESTIMATED SHIPPING		\$300.00

Discuss: Motion: Mayor Drew _____ Second: Mr. Baranek _____ Abstain: _____ **TOTAL PO AMOUNT: \$3,800.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>POLICE</u>	<u>ENFORCEMENT VIDEO L P</u>	<u>SBP-BODY CAMERAS & SOFTWARE</u>	<u>PREFERRED SOURCE</u>	<u>AMOUNT</u>
	BODY CAMERAS & SOFTWARE FOR PD			\$13,955.00
	\$7200 GRANT FUNDS REIMBURSED			

Discuss: Motion: Mr. Baranek _____ Second: Mrs. Zibritosky _____ Abstain: _____ **TOTAL PO AMOUNT: \$13,955.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>PURCHASING</u>	<u>CANNON IV INC</u>	<u>SBP-TONER & INK</u>	<u>BEST PRACTICAL SOURCE</u>	<u>AMOUNT</u>
	TONER & INK CARTRIDGES			\$10,000.00
	FOR VARIOUS CITY PRINTERS			

Discuss: Motion: Mayor Drew _____ Second: Mr. Baranek _____ Abstain: _____ **TOTAL PO AMOUNT: \$10,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

DEPT	VENDOR	DESCRIPTION	BID/QUOTE	AMOUNT
STREET	G V S SAFETY SUPPLIES INC	SBP-CONES, SIGNS & STANDS	LOW QUOTE OF 2	\$4,228.00
	SAFETY EQUIPMENT			
	FOR USE BY STREET DEPT			

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ TOTAL PO AMOUNT: \$4,228.00
 Approve: Unanimously Passed: Passed: Denied: Held:

STREET	PHOENIX LOSS CONTROL INC	TWC CABLE REPAIRS	SOLE SOURCE	AMOUNT
\$1913.75	REPAIRS TO CABLE FOR TWC			\$1,913.75
	CABLE DAMAGED			

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ TOTAL PO AMOUNT: \$1,913.75
 Approve: Unanimously Passed: Passed: Denied: Held:

STREET	PATH MASTER INC	SBP CONTROLLER BOX REPLACEMENT	BEST PRACTICAL SOURCE	AMOUNT
	SBP CONTROLLER BOX REPLACEMENT			\$9,000.00
	HUDSON & NORTON-SEASONS			

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ TOTAL PO AMOUNT: \$9,000.00
 Approve: Unanimously Passed: Passed: Denied: Held:

WATER	TRUMBULL INDUSTRIES INC	SBP-REPAIR PARTS & INCIDENTAL	BID SOURCE	AMOUNT
\$2996.52	MISC REPAIR PARTS/INCIDENTALS			\$20,000.00
	FOR USE BY WATER DEPT			

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ TOTAL PO AMOUNT: \$20,000.00
 Approve: Unanimously Passed: Passed: Denied: Held: