



Board of Control Minutes – Stow City Hall

Mayor's Conference Room on Wednesday, June 17, 2015, at 9:30 a.m.

MEMBERS PRESENT: Mayor Sara Drew
 Finance Director Baranek
 Law Director Zibritosky
 Assistant City Engineer Carey
 Service Director Wren

ALSO PRESENT: Lisa Jarvis John Earle
 Chief Stone Chief Film
 Dale Germano Linda Nahrstedt
 Don Brooker

The Board of Control Minutes are attached.

Other items on the agenda were:

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING THE KENT STATE UNIVERSITY – NEW WORLD CAD SYSTEM UPGRADE. PURSUANT TO CITY OF STOW CHARTER, SECTION 4.11 AND CODIFIED ORDINANCE 173.07 (A)(1)E AND 173.07 (B)(1)D, THE DIRECTOR OF PUBLIC SERVICE IS REQUESTING LEGISLATION BE PREPARED AUTHORIZING A FIVE (5) YEAR CONTRACT WITH KENT STATE UNIVERSITY. WE HAVE CONSIDERED SEVERAL OPTIONS AND FOUND THE MOST BENEFICIAL OPTION TO THE CITY IS COLABORATING WITH KENT STATE UNIVERSITY. THIS WOULD ALLOW US TO UPGRADE OUR CURRENT NEW WORLD CAD SYSTEM TO A WINDOWS BASED CAD SYSTEM THAT WOULD INCLUDE THE FOLLOWING BENEFITS:

- Removal of the AS400 IBM platform that was developed in the 1980's and no longer upgradeable
- Live field reporting and records management
- Reduce the amount of paper storage and eliminate the need for microfilming
- Dedicated Kent State University IT Staff
- Interagency communication and information sharing with other online agencies

THE COST OF THE UPGRADE IS \$215,000.00. A PORTION OF THESE COSTS IS SHARED WITH THE CITY OF TALLMADGE, VILLAGE OF MOGADORE AND RANDOLPH TOWNSHIP REDUCING OUR TOTAL EXPENDITURE TO \$156,443.75. THE RECURRING ANNUAL COST IS APPROXIMATELY \$74,000.00.

NEW WORLD HAS AGREED TO SPREAD THE COST OF THE UPGRADE OVER TWO YEARS WITH A 50% DOWN PAYMENT FOLLOWED BY A 25% PAYMENT WHEN THE SYSTEM IS UP AND RUNNING AND THE REMAINING FUNDS TO BE PAID UPON COMPLETION IN 2016.

CITY COUNCIL APPROVED THE 2015 BUDGET WHICH INCLUDED THE CAD UPGRADE EXPENDITURE.

THE DIRECTOR OF PUBLIC SERVICE IS REQUESTING THE COUNCIL TO WAIVE THE RULE REQUIRING THREE READINGS PRIOR TO VOTING ON THIS LEGISLATION.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE POLICE DEPARTMENT FOR AN APPROVAL OF A REQUISITION TO KENT STATE UNIVERSITY FOR A BLANKET PURCHASE ORDER TO NEW WORLD FOR THE NEW WORLD UPGRADE, IN THE AMOUNT OF \$215,000.00.

Mrs. Zibritosky moved for discussion of this item, Mayor Drew seconded this Motion.


After this item was discussed, it was unanimously approved.

THE LAW DEPARTMENT PRESENTED A MORAL CLAIM FOR RICK LANE, 5384 LORI VISTA DRIVE IN STOW, OHIO. ON MAY 11, 2015 MR. LANE'S VEHICLE WAS HIT BY A GOLF BALL FROM FOX DEN GOLF COURSE, CRACKING HIS WINDSHIELD. MR. LANE IS REQUESTING \$100.00 IN DAMAGES. MRS. ZIBRITOSKY STATED THAT THIS CLAIM IS THE RESPONSIBILITY OF THE GOLFER INVOLVED AND THE CITY IS NOT RESPONSIBLE FOR ACTS BY A THIRD PARTY.

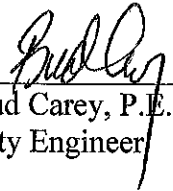
Mr. Wren moved to approve this moral claim, seconded by Mr. Baranek. With no affirmative votes, this moral claim is denied.

Mayor Drew moved to approve the Board of Control Minutes of June 3, 2015, seconded by Mr. Baranek. Unanimously approved.

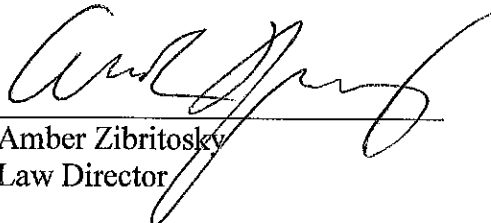
With no further business, Mr. Baranek moved to adjourn the meeting. This was seconded by Mrs. Zibritosky. Unanimously approved. The meeting was adjourned at 9:36 a.m.




Sara Drew
Mayor



Bud Carey, P.E.
City Engineer




Amber Zibritosky
Law Director



Nicholas Wren
Service Director



John Baranek
Finance Director



Vicki Huff
Secretary

City of Stow
Sara Drew, Mayor
Board of Control
6/17/15

DEPT	VENDOR	DESCRIPTION	BID/QUOTE	AMOUNT
BLDG MAINT	KUHLMAN CORP	SBP MISC SUPPLIES	BEST PRACTICAL SOURCE	\$2,500.00
	MISC SUPPLIES			
	VARIOUS CITY PROJECTS			

Discuss: Motion: Mayor Drew Second: Mrs. Zibriflosky Abstain: _____ **TOTAL PO AMOUNT: \$2,500.00**

Approve: Unanimously Passed: Passed: Denied: Held:

CIVIL SVC	RAMSEY & ASSOCIATES PERSONNEL	ASSESSMENT CENTER	LOW QUOTE OF 2	AMOUNT
	ASSESSMENT CENTER			\$4,500.00
	FIRE CAPT PROMOTIONAL TESTING			
	TEST MONITOR			\$115.00

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$4,615.00**

Approve: Unanimously Passed: Passed: Denied: Held:

ENGINEERING	HAMMONTREE & ASSOC LTD	STORM WTR BASIN HYDRAULIC AT BEST PRACTICAL SOURCE	AMOUNT
	CONSULTANT SVCS-STORM SEWER		\$6,000.00
	MARHOFER-WILLIAMSON PROJECT		
	10% CONSULT CONTINGENCY		\$600.00

Discuss: Motion: Mayor Drew Second: Mrs. Zibriflosky Abstain: _____ **TOTAL PO AMOUNT: \$6,600.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
FIRE	KLABEN FORD LINCOLN INC	SBP-VEH REPAIRS & PARTS-75%	BEST PRACTICAL SOURCE	\$10,875.00
	VEHICLE PARTS, REPAIRS, LABOR FOR FIRE DEPT VEHICLES	SBP-VEH REPAIRS & PARTS-25%		\$3,625.00

Discuss: Motion: Mayor Drew Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$14,500.00**

Approve: Unanimously Passed: Passed: Denied: Held:

FOX DEN HOLLROCK ENGINEERING INC COMMERCIAL WASHER 38K BEST PRACTICAL SOURCE \$2,595.00

Discuss: Motion: Mayor Drew Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$2,595.00**

Approve: Unanimously Passed: Passed: Denied: Held:

DEPT VENDOR
 PARK MAINT **DIVERSIFIED METAL FABRICATORS**
 EQUIPMENT REPAIRS NEEDED
 FOR VARIOUS PARKS

<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
TEAM BENCH	LOW QUOTE OF 3	\$1,628.92
TRASH RECEPTACLE W/ LIDS		\$1,586.52
ADA METAL PICNIC TABLE		\$1,129.06
SQUARE METAL TABLES - 46"		\$1,100.10
ESTIMATED SHIPPING		\$650.00

Discuss: Motion: Mayor Drew Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$6,094.60**

Approve: Unanimously Passed: Passed: Denied: Held:

DEPT VENDOR
 PARK MAINT **MICHIGAN PLAYGROUNDS L L C**
 \$2059 REPLACEMENT EQUIPMENT
 FOR VARIOUS PARKS

DESCRIPTION	BID/QUOTE	AMOUNT
WIDE GLIDE SLIDE-SILVER SPRGS	BEST PRACTICAL SOURCE	\$1,419.00
69" CHAIN REPLACEMENT		\$76.00
52" CHAIN REPLACEMENT		\$64.00
ESTIMATED FREIGHT		\$500.00

Discuss: Motion: Mayor Drew Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$2,059.00**
 Approve: Unanimously Passed: Passed: Denied: Held:

PARK MAINT WILLIAMS DAVID & ASSOC
 REPLACEMENT EQUIPMENT
 FOR VARIOUS PARKS

9" FIRE RING	LOW QUOTE OF 3	\$1,050.00
TUBE SLIDE FOR PARTRIDGE HLN		\$2,485.51
EXPRESSION SWING-SOAR PLYGF		\$1,015.15
FREIGHT		\$500.00

Discuss: Motion: Mayor Drew Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$5,050.66**
 Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
POLICE	RUNNING RITCHIES INC DBA SAFETY TOWN T-SHIRTS NO SET UP FEES/NO SHIPPING FEE	SBP - SAFETY TOWN T-SHIRTS	PREFERRED SOURCE	\$1,485.00
Discuss:	Motion: Mayor Drew	Second: Mrs. Zibriltosky	Abstain:	TOTAL PO AMOUNT: \$1,485.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
POLICE	KAUFFMAN TIRE REPLACEMENT TIRES FOR POLICE FLEET	SBP-REPLACEMENT TIRES	BEST PRACTICAL SOURCE	\$10,000.00
Discuss:	Motion: Mayor Drew	Second: Mrs. Zibriltosky	Abstain:	TOTAL PO AMOUNT: \$10,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
PURCHASING COPECO INC	SBP TONER & INK CARTRIDGES	SBP TONER & INK CARTRIDGES	PREFERRED SOURCE	\$4,900.00
Discuss:	Motion: Mayor Drew	Second: Mrs. Zibriltosky	Abstain:	TOTAL PO AMOUNT: \$4,900.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
STREET	RUSSELL STANDARD CORP SBP DURAPATCHER EMULSION	SBP - DURAPATCHER EMULSION	SOLE SOURCE	\$8,000.00
Discuss:	Motion: Mayor Drew	Second: Mrs. Zibriltosky	Abstain:	TOTAL PO AMOUNT: \$8,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
STREET	SYNOVIA SOLUTIONS GPS SERVICE FOR DEPT TRUCKS	SBP-GPS SERVICE FOR TRUCKS	PREFERRED SOURCE	\$4,320.00
Discuss:	Motion: Mayor Drew	Second: Mrs. Zibriltosky	Abstain:	TOTAL PO AMOUNT: \$4,320.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
STREET	GREAT NORTHERN FENCE INC	GUARDRAIL HIT 6/5-6/7	PREFERRED SOURCE	\$3,620.00
	GUARDRAIL 3735 HUDSON			
	CRASH-PSBLE TO BILL INSURANCE			

Discuss: Motion: Mayor Drew Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$3,620.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>WATER</u>	<u>OHIO MACHINERY CO</u>	<u>MINI CAT REPAIRS - 50%</u>	<u>SOLE SOURCE</u>	<u>AMOUNT</u>
	MINI CAT (V423) REPAIRS			\$2,061.44
	USED BY WATER & STORM WATER			\$2,061.45

Discuss: Motion: Mayor Drew Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$4,122.89**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>WATER</u>	<u>BRIDGESTONE AMERICAS HOLDING INC</u>	<u>SBP-2015 BILLING RENEWAL-WATI CONTRACT</u>	<u>AMOUNT</u>
	WATER BILLING RENEWAL		\$9,501.60
	FINANCE COMM APRVD 11/12/14		

Discuss: Motion: Mayor Drew Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$9,501.60**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>ZONING</u>	<u>CASTO LANDSCAPE CO INC</u>	<u>SBP - MOWING VIOLATIONS</u>	<u>BEST PRACTICAL SOURCE</u>	<u>AMOUNT</u>
	MOWING VIOLATIONS			\$7,000.00
	ASSESSED TO PROP TAXES			

Discuss: Motion: Mayor Drew Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$7,000.00**

Approve: Unanimously Passed: Passed: Denied: Held: