

**Minutes of the Roads & Safety Committee of Stow City Council Meeting
held on Thursday, June 11, 2015, at 5:35 p.m.**

Committee Members Present: D'Antonio, Lowdermilk, Costello, Rasor

Other Council Members Present: Adaska, Pribonic, Riehl

City Officials Present: Director of Public Service Wren
Director of Finance Baranek
Director of Budget & Management Earle
Director of Parks & Recreation Nahrstedt
Law Director Zibritosky
Fire Chief Stone
Police Lieutenant Snavelly
Engineering Consultant Dolson
Acting Clerk of Council Bennington

Press Representatives: Stow Sentry

Call to Order

Mr. D'Antonio called the meeting to order at 5:35 p.m.

Approval of Minutes

None.

Business Items

Police Department's Annual Report

Lieutenant Bryan Snavelly distributed a copy of the 2014 Annual Report (a copy of which is attached to the original minutes) and stated he was here on behalf of Chief Film. He thanked Council for having him and stated he was pleased to present it.

Lieutenant Snavelly stated we have done annual reports for years; however, 2009 was their last report. When Chief Film took over the department last year, he decided he wanted to bring the report back and tasked him with the project. What you see is the final result and he thought it came out pretty well. The report is a statistical analysis of our department's activity and it covers numerous aspects of what we have done and accomplished in the Police Department. From a statistics standpoint, some of the highlights include the fact that we handled approximately 20,000 calls for service last year as a department (average of 55 calls per day) and we also arrested nearly 1,400 criminal offenders (average of 4 arrests per day). That does not include our traffic arrests, which are also a significant part of our duties (DUI's, suspended drivers, etc.).

While we are a small, nice community, we stay fairly busy at the Police Department trying to keep the City safe.

Aside from being a statistical analysis of what the department has done for the year, it also acts as an overview of our department. It breaks down the different divisions within the department, shows the specialized units we are involved in, highlights the department initiatives and services which we provide, and shows community outreach programs which we have instituted and will continue to do.

As far as an overview standpoint goes, it lists staff and has an organization chart for the department.

The report also includes some accomplishments and challenges that we faced in 2014. It also has a section on what lies ahead looking forward into the future.

The report can be found online at the City's website under the Police Departments website page and also at the Stow Public Library (both hard copy and on their website).

By design, an annual report is an archival document so this document is made to be a representation of 2014 and what occurred from January to December of that year. With that being said, there are already things that have changed since January 2015. Some of the information in the report has had some minor changes; however, those will be documented in 2015's annual report as this is a practice we plan to continue in the years coming.

Speaking of archival documents, we have done numerous annual reports in years past and he has arranged to have those also uploaded to the website should anyone like to go back and read the past history of the department and accomplishments. There were a couple of hitches with some of the file sizes and the website not cooperating, and we are working out the kinks. There are some past reports up now and there will be others put up in the near future.

He hoped Council enjoys looking at the report and finds it informative.

Mr. D'Antonio thanked Lieutenant Snavelly for doing this and stated it was a great report and he appreciated it.

Mr. Pribonic stated it was overwhelming in a good way. There was a lot of information and each time you turn the page you see something different. He thought it made their job a lot easier to understand what his job actually is. He appreciated the time and effort that was put into this.

Mr. Lowdermilk stated he appreciated the information and asked Lieutenant Snavelly if he had any idea why there was a significant increase in the total calls for service from 2011 to 2012. Lieutenant Snavelly responded they take the calls as they get them and

he could not say there was one particular thing that would cause such a jump. We definitely get all sorts of calls, which range from the minor to the serious.

Mr. Costello stated the calls for service by shift showed the afternoon shift was the busiest when you would think the night shift would be busier. He asked Lieutenant Snavely if he had any insight. Lieutenant Snavely responded he worked the night shift and afternoon shift for years, and they were very different animals. The afternoon shift has always been our busiest shift. You have rush hour, getting off from work, domestic incidents that are kicking off, family units coming back together, and a lot of crashes. The night shift tends to be less call volume, but at times some of the more serious calls. Very rarely are the calls a one officer call, there is a good chance you are dealing with intoxicated people, so the nature of the calls change when you get to night shift.

Final Bid and Road Repair Plan for 2015

Mr. Wren stated we never call it final until that program is over, it is always proposed until the very last day. He distributed five handouts pertaining to the 2015 program (a copy of which is attached to the original minutes).

Mr. Wren reviewed the bids that opened on June 2, 2015:

1. Asphaltic Materials on City Streets – Through the local preference ordinance, Karvo Paving came in as the low bidder. Perrin Asphalt's cost was actually lower; however, Karvo filed the appropriate paperwork and met the limits of less than 3% and less than \$10,000. Karvo got the bid by \$355 on a \$1.2M bid.
2. Asphaltic Materials on Other City Infrastructure (Parking Lots) – Karvo was also the low bidder.
3. Concrete – M. Campbell Contracting was the low bidder. They will be doing a portion of the concrete work; however, we also extended last year's concrete contract with Lockhart Concrete who will be doing work on Gilwood next week. We have already notified those residents that we would be doing work on their road.
4. Roadway Striping – American Roadway Logistics (ARL) was the low bidder.

Mr. Wren stated as a side note, Marc Anderson, Deputy Director of Public Service, is in charge of our paving program and road program. Every year he does an estimate and he was within \$18,000 of the total you are looking at, so that just speaks to Mr. Anderson's experience with this program.

If you add up the numbers, it is higher than what we actually planned on spending. We have buffers built in to all of these. Basically, if we run into situations like on Hibbard last year where we had massive base repairs, we shift some of the money one way or the other. He believed it added up to \$1.77M. Our actual budget figure right now that

we are working off of is \$1.7M, which includes the capital money, money from water, and some money from the cell tower for a couple of park projects.

Mr. Wren reviewed the spreadsheet for the curb replacement program and stated it was not often included in this program, but was certainly a significant portion and represented about \$160,000. Approximately \$81,000 will go to Lockhart Concrete, which was last year's low bidder, who will be doing Gilwood and working their way over to Osage, and then the remainder will be going to M. Campbell Contracting who would also be doing the concrete road replacement.

Mr. Wren reviewed the spreadsheet for the concrete street replacement program and stated he and Mr. Anderson went out four separate times and drove every concrete road. Concrete roads are the bane of his existence. We could certainly expand this concrete program. It was about double what we did last year. We made a conservative effort to try to be very aggressive with our concrete roads and we are also being aggressive this year, and it is our plan to do this in the future, with the asphalt overlay program. We want to start to whittle away at the concrete streets and, hopefully, someday be done with them. The list has the actual addresses which, of course, could vary here and there, but these are the items he and Mr. Anderson identified and wanted to ensure would be included in this year's program.

Mr. Wren reviewed the spreadsheet for the proposed road program and stated this was the breakdown of the roads to be resurfaced, the overlay program, two small projects at Silver Springs Park, and the full and partial depth repairs, which are basically just prep work for future paving. A lot of the mains or secondary's are addressed there. They are basically to stop what we anticipate would be a moral claim in the near future or has been. That is a smaller item in our overall program, but basically prep work for future years and future paving and to help get us by.

Mr. Wren reviewed the street map that identified the locations for asphalt resurfacing, concrete overlay, and asphalt full and partial depth repair. He noted we did not identify all of the specific areas where we would be doing the concrete program as they are listed on the other pages provided.

Mr. Lowdermilk asked if this list of roads was in any particular order. Mr. Wren responded no, it was in no particular order as far as priority but was what we anticipate getting to. It is the reason there are buffers built into those budgets because we anticipate being able to accomplish everything that is on this list, especially now that we have the actual bids in and we know that our estimates were pretty much dead on.

Mr. Adaska stated he was honestly a little disappointed. He thought it is fair and spread out evenly across the four wards. All of us would like to see a lot more done, but there is not enough money to go around. He understands that. He asked if a road was not on the list but yet had sections that were failing, are your repairs here in front of us or are there going to be some repairs to roads that are not included in this discussion.

Mr. Wren stated there will be repairs to roads and this also does not include anything in-house that the Street Department does. It was just items that were bid out. Mr. Wren stated he was sure there were areas that we missed or that were worse than others on the list, but having said that this is close to the final version but it is never the final version. That is why it is an on-going joke for everyone in Service that this is never the final list. We do the best job we can to be unbiased and that is why we take so much time putting this together. The secondary goal is to spread it out, but our main objective is to hit the highest priority areas and we, obviously, want it spread out as much as possible. We do the best we can with what we have. If there are areas and particular wards, or particular areas if you are an At-Large Councilman, that you want to see addressed, please e-mail them to him, Mr. Anderson or Mr. Brooker and we would take a look and balance it out with the rest of the program.

Mr. Adaska stated Hudson Drive was on the road program for the last three or four years and got nixed at the last minute because of budgetary constraints. This year, he saw Hudson Drive made the list again. Is there any way we can pick up where we left off last year and do Hudson Drive first rather than wait to find out it had to get eliminated again because of lack of money towards the end of the season. Mr. Wren stated really that is part of the discussion with the low bidder. They pick where they are going to go and it is more of a mobilization thing. They look at it not just like you are and try to group everything they want to start in this area because after that they are going to Kent, etc. It is certainly our intent that this is all going to be included in the program given the fact that our estimate was so close to what these actual numbers are and the Finance Department has been great about requests for an extra \$5,000 or \$10,000 to get something done. He does not see an issue with getting these items completed of what he supplied to Council today.

Mr. Costello asked if the projects that were on the list in 2014 that did not get included were rolled into the 2015 program, or do you work from the 2014 list and then add to the 2015. Mr. Wren replied it was certainly a factor we look at because City Council will talk to people too and tell them they think they are on the list and we certainly want to try to make those people happy, but there are also items that come up that could take priority over that. The concrete replacement is more of a year-by-year basis because you can see some major failures in certain areas. We started out with a much larger list for the concrete program and wish we could do more, but given what we have and that we are doubling what we did last year it is a sign that we are certainly being as aggressive as we possibly can.

Mr. Razor thanked Mr. Wren for the presentation and commented he could envision himself driving down and silently cursing to himself because they are each in bad need of repair. He does not have a problem with any of the ones selected.

Mr. Razor asked if we were using the equipment we are sharing to recycle the used asphalt. Mr. Wren replied very seldom. Mr. Razor asked in what instances we used it. Mr. Wren stated we have a DuraPatcher, which is our machine, basically a mobile hot

box, and use that a lot more. We actually beefed up our seasonal crew and have a DuraPatch crew that will basically do the same type of thing that machine would do that Kent and Ravenna shared in the purchase of. That purchase was made before him. The items that we have in place are the most effective and allow us the quickest response and flexibility (i.e., we have two crews out on stormwater and now let's send the DuraPatch crew) so that is the way we operate it. Obviously we are always using cold patch too, but when we can, when it is dry enough and we have the temperatures, we are out with the DuraPatcher as well.

Mr. Razor asked if the streets we are doing the full and partial depth repair would be left in a ground down state until we can resurface them. Mr. Wren stated no, it is in a patch state. Basically, it is a new piece of asphalt where other bad asphalt may be on the other side of it. You will notice there is a big concentration on North River Road. Our goal this year was to tie in Hunter's Crossing, Marsh, and North River. We thought that the County would be done with their project. Hunter's Crossing showed up on the list two years ago, but we kept waiting because we wanted to wrap it into one because we would have got a great price from a contractor because it was right there, but we just made the decision that we could not wait for Hunter's Crossing any more. We drove back there and the concrete list would have been ten times longer so we had to take action there. The repairs on North River Road are in anticipation of the County finishing that Marsh Road project this year. It is one of the main areas we will go after next year.

Mr. Pribonic commented he has heard Mr. Wren say it many times about concrete roads and asked when we are looking at the development in Leisure Time do we know if it is going to be concrete or how is it set up that way? Do we, as a City, say that we want asphalt or do they say they are doing concrete? Mr. Wren stated he could not answer that question as he has not seen the site plan, but from a Service perspective he would always rather it be asphalt.

Mr. Wren stated he and Mr. Adaska have actually had the conversation that he wished we never would have allowed concrete roads. From his understanding, it is a matter of cost at that particular time. Right now the code does allow for it. No matter what you do to a concrete road, you can go in and replace 140 feet like we are on some roads. You are still going to have that bump, the longitudinal joint, every time you go over it. So, it is better from a right ability factor that those roads are asphalt.

Mr. Pribonic asked if we see an eventual getting away from that concrete, just repairing it, or is it too expensive to do that. Mr. Wren stated the asphalt overlay program, which is \$256,000 this year, is a concerted effort. Basically, we are going to run a calculation to determine the difference in price to replace an area or to do an asphalt overlay. If that price is close, we are going to do the asphalt overlay. The issue is that we still have repairs we have to do in Hunter's Crossing before we can do an overlay. If you have bad sub-base, obviously you are going to have bad asphalt on top. So that is where that extra expense comes in as you are doing work to concrete and then you are

coming right over and paying for asphalt too. It certainly is his goal to continue to expand the asphalt overlay program and stretch it as far as we can.

Mr. Lowdermilk commented Mr. Pribonic brought up a good point about the concrete roads. If we are going to dedicate the streets, they should be building to our specifications. He assumed Mr. Wren would support Council amending to not allow concrete roads in new developments. Mr. Wren responded from a Service perspective he, and the Service Department, would support that. Mr. Lowdermilk stated if we are going to maintain it for the next hundred years that is something we should look into amending since most of these we would end up maintaining long-term anyway.

Mr. Wren stated Mr. McCleary just informed him that Baker's Glen is proposed asphalt.

Mr. Lowdermilk stated he could see, depending on what was going on, where a contractor would say this year it is cheaper for concrete, next year it is cheaper for asphalt, and we are stuck maintaining.

Mr. D'Antonio asked if we were starting earlier this year than last year. Mr. Wren responded we awarded yesterday at Board of Control so at this point our department will be processing the paperwork to be sent to the vendors. October 1, 2015 is the cut-off date for the program to be completed. We have a couple of things up in the air. There is an issue on Fishcreek and Graham where we have had several water breaks. We are trying to come up with some way to get it more passable, but at the same time we do not want to drop \$50,000 into a temporary patch. That line is going to break again. Mr. Dolson is working on plans to replace that line so it is fixed and then we are going to go back over and repave that entire area. So, there are some items like this that are in flux, but 90% of the program will be done by October 1st.

Adjournment

MOTION:

Mr. D'Antonio moved and Mr. Costello seconded to adjourn.

Yes Votes: D'Antonio, Lowdermilk, Costello, Rasor

No Votes: None. The motion carried.

The meeting adjourned at 6:03 p.m.

Debra Bennington
Acting Clerk of Council

Brian D'Antonio
Chairman