

Board of Control Minutes – Stow City Hall

Mayor's Conference Room on Wednesday, April 8, 2015 at 9:30 a.m.

MEMBERS PRESENT: Mayor Sara Drew
 Finance Director Baranek
 Assistant City Engineer Rayman
 Deputy Service Director Brooker

ALSO PRESENT: Lisa Jarvis Linda Nahrstedt
 John Earle Chief Stone
 Chief Film Rob Kurtz
 Dale Germano

The Board of Control Minutes are attached.

Other items on the agenda were:

THE BOARD REVIEWED OVERRUNS FROM 3/13/15 THROUGH 3/26/15, IN THE AMOUNT OF \$40.10.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE ASSISTANT CITY ENGINEER REGARDING THE AUTHORIZATION TO SOLICIT BIDS FOR MISCELLANEOUS STORM SEWER REPLACEMENT PROJECTS FOR 2015.

THE CITY OF STOW IS COMPLETING PLANS AND SPECIFICATIONS IN ORDER TO SOLICIT BIDS FOR THE REPLACEMENT AND/OR ADDITION OF NEW STORM SEWERS IN MULTIPLE AREAS THROUGHOUT THE CITY AND INCLUDES:

- Additional storm sewer installation at Montrose Drive and Meadowbrook Boulevard to convey storm water that overburdens that existing roadside ditch.
- Additional/replacement storm sewer in rear yards at Pembroke Court to intercept overland drainage and direct it toward the municipal system in the right of way.
- Replace deteriorated storm water system to allow proper drainage from Maplepark Road to Gilwood Drive through Maplewood Park Recreation Facility.

THESE PUBLIC INFRASTRUCTURE PROJECTS WILL BE CONSTRUCTED WITH CITY OF STOW STORM WATER UTILITY FUNDS. THE ESTIMATED COST OF THE THREE PROJECTS COMBINED IS \$180,000.00.

THE ASSISTANT CITY ENGINEER IS ALSO REQUESTING APPROVAL OF THIS LEGISLATION WITH AN EMERGENCY MEASURE NECESSARY FOR THE IMMEDIATE PRESERVATION OF THE PUBLIC HEALTH AND SAFETY DUE TO DETERIORATING STORM WATER STRUCTURES AND PIPES.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING BIDS FOR THE PURCHASE OF MATERIALS (ITEMS WITHOUT PREVAILING WAGES).

ON MARCH 24, 2015, BIDS WERE OPENED FOR THE PURCHASE OF MATERIALS (ITEMS WITHOUT PREVAILING WAGES). THE BIDS WERE REVIEWED AND THE DIRECTOR OF PUBLIC SERVICE IS RECOMMENDING THE AWARDS BE GIVEN TO THE LOWEST, RESPONSIVE, AND RESPONSIBLE BIDDERS.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE SERVICE DEPARTMENT FOR AN APPROVAL OF A REQUISITION TO LOCKHART CONCRETE COMPANY FOR THE S.R. 59, ADALINE DRIVE WATER TRUNK LINE REPLACEMENT PROJECT WITH A 10% CONTINGENCY, IN THE AMOUNT OF \$1,356,448.50. THIS IS THE FORMAL BID PER ORDINANCE 2014-90.

Mr. Baranek moved for discussion of this item, Mayor Drew seconded this

Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING THE BIDS FOR THE S.R. 59, ADALINE DRIVE WATER TRUNK LINE REPLACEMENT PROJECT.

ON MARCH 31, 2015, BIDS WERE OPENED FOR THE S.R. 59, ADALINE DRIVE WATER TRUNK LINE REPLACEMENT PROJECT.

GERALD DOLSON, PROJECT ENGINEER, HAS REVIEWED THE BIDS AND IS RECOMMENDING THE AWARD BE GIVEN TO THE LOWEST, MOST RESPONSIVE AND RESPONSIBLE BIDDER, LOCKHART CONCRETE COMPANY, IN THE AMOUNT OF \$1,233,135.00 AND ALLOWING A 10% CONTINGENCY BRINGING THE TOTAL TO \$1,356,448.50.

THIS PROJECT IS 100% OPWC FUNDED, WITH A 0% LOAN.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE URBAN FORESTRY DEPARTMENT FOR AN APPROVAL OF A REQUISITION TO TEREX UTILITIES, INC. FOR VEHICLE 518 FOR PUMP REPAIRS, IN THE AMOUNT OF \$2,853.86.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE ASSISTANT CITY ENGINEER REGARDING THE MUD BROOK STREAM RESTORATION, OEPA GRANT 319 (h).

ON JULY 1, 2014, THE CITY OF STOW WAS AUTHORIZED TO COMMENCE WORK ON THE MUD BROOK STREAM RESTORATION PROJECT WHICH WAS OBTAINED THROUGH THE OHIO EPA 319 (h) GRANT PROGRAM.

AS A DESIGN BUILD PROJECT, THE CITY OF STOW PUBLICALLY ADVERTISED REQUESTS FOR QUALIFICATION PACKAGES FROM INTERESTED TEAMS. THE TEAMS INCLUDE ALL RESOURCES AND PERSONNEL NECESSARY TO PROVIDE DESIGN, FINAL CONSTRUCTION DOCUMENTS, INSTALLATION AND INSPECTION SERVICES TO MEET THE

OEPA GRANT REQUIREMENTS. THE OEPA REQUIRES THE PROJECT BE MONITORED AND COMPLETE BY JULY, 2017.

FOLLOWING REVIEW OF THE QUALIFICATION PACKAGES, THREE (3) TEAMS WERE SHORT LISTED TO PROVIDE PROPOSALS FOR THE MUD BROOK STREAM RESORATION PROJECT. THE TEAM LEAD BY ENVIROSCIENCE WHICH INCLUDES GPD GROUP AND RIVER REACH CONSTRUCTION PROVIDED THE CITY WITH THE BEST PROPOSAL MEETING OUR DESIGN CRITERIA AND TIME TABLE. THE ENVIROSCIENCE PROPOSAL IS \$333,161.00. FOR THIS PROJECT THE CITY RECEIVES \$248,787.00 IN FEDERAL GRANT FUNDS WITH THE CITY'S MATCH RESPONSIBILITIES TOTALING \$414,958.00.


THE ASSISTANT CITY ENGINEER IS REQUESTING AUTHORIZATION BY LEGISLATION FOR THE MAYOR TO ENTER INTO A CONTRACT WITH ENVIROSCIENCE TO PROVIDE PROFESSIONAL DESIGN BUILD SERVICES FOR THE MUD BROOK STREAM RESTORATION PROJECT TOTALING \$366,478.00 WHICH INCLUDES A CONTINGENCY.

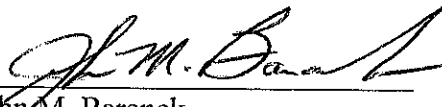
THE ASSISTANT CITY ENGINEER IS REQUESTING AN EMERGENCY MEASURE BE ADDED TO THE LEGISLATION FOR IMMEDIATE PROJECT COMMENCEMENT DUE TO THE TIME RESTRICTIONS PLACED ON THE ACCEPTANCE OF THE FEDERAL FUNDING.

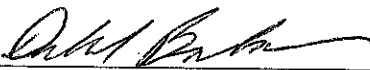
Mayor Drew moved for discussion of this item, Mr. Baranek seconded this Motion.

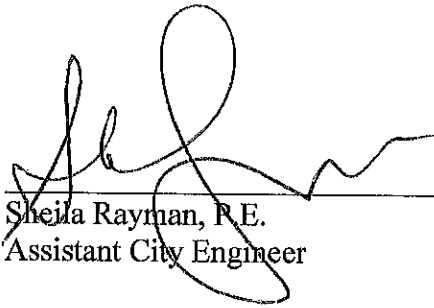
After this item was discussed, it was unanimously approved.


With no further business, Mr. Baranek moved, Mayor Drew seconded to adjourn the meeting at 9:46 p.m.


Sara Drew
Mayor


John M. Baranek
Finance Director


Donald Brooker
Deputy Service Director


Sheila Rayman, P.E.
Assistant City Engineer


Vicki Huff
Secretary

City of Stow
Sara Drew, Mayor
Board of Control
4/8/15

DEPT **VENDOR**
ENGINEERING LABEN FORD LINCOLN INC
 \$1320.39
 VEH MAINTENANCE & PARTS
 CITY VEH - ENGIN & BLDG INSP

DESCRIPTION **BID/QUOTE** **AMOUNT**
 SBP - PARTS & REPAIRS BEST PRACTICAL SOURCE \$350.00

\$3,000.00

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT:** \$3,350.00
 Approve: Unanimously Passed: Passed: Denied: Held:

ENGINEERING WOOD INVESTMENT PROPERTY LLC SBP - PROFESSIONAL SERVICES BEST PRACTICAL - AVAILAB \$7,500.00
 STORM SEWER INSPECTIONS
 AT MISC LOCATIONS IN THE CITY

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT:** \$7,500.00
 Approve: Unanimously Passed: Passed: Denied: Held:

ENGINEERING ENVIRO SCIENCE INC SBP-MUD BROOK STREAM RSTRTI PROFESSIONAL/PERSONAL \$333,160.97
 DESIGN BUILD SVCS CONTRACT
 LEGISLATION

SBP-10% CONTINGENCY \$33,317.03

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT:** \$366,478.00
 Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
FIRE	STRYKER SALES CORP	MODEL 6506 POWER PRO COT	SOLE SOURCE	\$43,438.78
		COT/LOAD SYSTEM; BWC GRANT		
		ORD 2014-123; LEGISLATION		

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$43,438.78**

Approve: Unanimously Passed: Passed: Denied: Held:

INFO SYS AUTOMATED BUSINESS EQUIP CORP
 CREDIT CARD PAYMENT PROGRAM
 USED BY BLDG, PLANNING, POLICE

DESIGN & TRAIN - 1503 -40%	BEST PRACTICAL SOURCE	\$750.00
DESIGN & TRAIN - 1201 - 30%		\$575.00
DESIGN, TRAIN; 1501 - 30%		\$575.00
SUPPORT MAINT - 1503-33.33%		\$600.00
SUPPORT MAINT-1201 - 33.33%		\$600.00
SUPPORT MAINT - 1501- 33.33%		\$600.00

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$3,700.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
JUDGES	RELIABLE SNOW PLOWING SPECIALIST	JUDGES - 50%	BEST PRACTICAL SOURCE	\$650.00
\$1300.00	SNOW PLOWING SERVICES			
	COURTHOUSE PARKING LOTS			
		CLERKS - 50%		\$650.00

Discuss: Motion: Mr. Brooker Second: Mayor Drew Abstain: _____ **TOTAL PO AMOUNT: \$1,300.00**

Approve: Unanimously Passed: Passed: Denied: Held:

POLICE REYOB INC DBA CUSTOM CAR CONCEPT INSIDE & OUT CRUISER DETAILING LOW QUOTE OF 3 \$5,850.00
 CRUISER DETAILING SERVICES
 FOR PD VEHICLES

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$5,850.00**

Approve: Unanimously Passed: Passed: Denied: Held:

SERVICE LOCKHART CONCRETE CO WATER TRUNK LINE RPLCMT FORMAL BID #####
 SR 59/ADALINE WATER LINE PROJ
 LEGISLATION

10% CONTINGENCY \$123,313.50

Discuss: Motion: Mr. Baranek Second: Mayor Drew Abstain: _____ **TOTAL PO AMOUNT: #####**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
\$67.05	REYNOLDS, KATY	REIMBRSMT STEP II MAILBOX	MORAL CLAIM	\$57.37
	REIMBURSEMENT FOR MAILBOX DAMAGED BY SNOW/PLOW			
		HOUSE NUMBERS FOR MAILBOX		\$5.44
		REIMBURSEMENT FOR SALES TAX		\$4.24

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: TOTAL PO AMOUNT: \$67.05

Approve: Unanimously Passed: Passed: Denied: Held:

STREET ANDERS, GARY STEP II MAILBOX REIMBURSEMENT MORAL CLAIM \$54.50

\$63.73 MAILBOX DAMAGED BY PLOW

STREET NUMBERS FOR MAILBOX \$5.20

REIMBURSEMENT FOR SALES TAX \$4.03

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: TOTAL PO AMOUNT: \$63.73

Approve: Unanimously Passed: Passed: Denied: Held:

WATER SOHAR'S ALL SEASON INC SBP-REPLACEMENT PUMPS BEST PRACTICAL-TIMELINE \$1,000.00

REPLACEMENT PUMPS FOR USE BY WATER DEPT

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: TOTAL PO AMOUNT: \$1,000.00

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
WATER	MURPHY TRACTOR & EQUIPMENT CO	SBP-MISC PARTS AND REPAIRS	SOLE SOURCE	\$2,000.00
\$941.14	LOADER PARTS & REPAIRS			
	FOR USE BY WATER & STREET DEPT			

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: TOTAL PO AMOUNT: \$2,000.00

Approve: Unanimously Passed: Passed: Denied: Held:

WATER	NATL LIME & STONE CO	SBP-LIMESTONE	BID SOURCE-MATERIALS	\$2,500.00
\$750.46	LIMESTONE			
	FOR WATERLINE REPAIRS			

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: TOTAL PO AMOUNT: \$2,500.00

Approve: Unanimously Passed: Passed: Denied: Held: