

Board of Control Minutes – Stow City Hall

Mayor's Conference Room on Wednesday, April 1, 2015 at 9:30 a.m.

MEMBERS PRESENT: Mayor Sara Drew
Finance Director Baranek
City Engineer McCleary
Service Director Wren

ALSO PRESENT: Lisa Jarvis Chief Stone
Rob Kurtz Linda Nahrstedt
Don Brooker Dale Germano

The Board of Control Minutes are attached.

Other items on the agenda were:

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING A REQUEST FOR LEGISLATION FOR CLEVELAND FREIGHTLINER & HENDERSON PRODUCTS FOR (2) NEW 2015 CAB AND CHASSIS WITH DUMP BODY AND PLOW PACKAGE.

PURSUANT TO CITY OF STOW CHARTER, SECTION 4.11, CODIFIED ORDINANCE 173.07 (a) (1) F, THE DIRECTOR OF PUBLIC SERVICE IS REQUESTING LEGISLATION BE PREPARED AUTHORIZING THE EXPENDITURE OF UP TO \$304,318.00 TO CLEVELAND FREIGHTLINER INC. (\$147,882.00) AND HENDERSON PRODUCTS INC. (\$156,436.00) FOR THE PURCHASE OF TWO (2) CAB AND CHASSIS WITH DUMP BODY, PLOW PACKAGE AND SALT BOX TO BE USED BY THE STREET DEPARTMENT.

CLEVELAND FREIGHTLINER IS THE AWARDED ODOT AND HENDERSON PRODUCTS IS THE AWARDED NJPA (NATIONAL JOINT PURCHASING ALLIANCE) CONTRACT HOLDERS FOR THESE PRODUCTS.

THE DIRECTOR OF PUBLIC SERVICE CERTIFIES THIS PURCHASE TO BE AN EMERGENCY MEASURE NECESSARY FOR THE IMMEDIATE PRESERVATION OF THE PUBLIC HEALTH AND SAFETY FOR THE PURPOSE OF PROVIDING A

RELIABLE REPLACEMENT VEHICLE FOR THE STREET DEPARTMENT IN ORDER TO BETTER SERVE THE PUBLIC. TIME IS OF THE ESSENCE IN PLACING THIS ORDER SO THAT THE BUILD PROCESS CAN BEGIN.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE STREET DEPARTMENT FOR AN APPROVAL OF A REQUISITION TO CLEVELAND FREIGHTLINER, INC. FOR 2 NEW CAB AND CHASSIS, IN THE AMOUNT OF \$147,882.00.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE STEET DEPARTMENT FOR AN APPROVAL OF A REQUISITION TO HENDERSON PRODUCTS, INC. FOR TWO COMPLETE DUMP BODY AND SNOW PLOW PACKAGES, IN THE AMOUNT OF \$156,436.00.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE STREET DEPARTMENT FOR AN APPROVAL OF A REQUISITION FOR A MORAL CLAIM FOR MICHELLE SWEITZER FOR A MAILBOX THAT WAS DAMAGED BY OUR SNOWPLOWING VEHICLES IN JANUARY 2015, IN THE AMOUNT OF \$69.93.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded This motion.

After this item was discussed, it was unanimously approved.

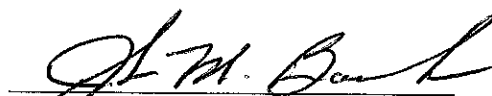
Mayor Drew moved to approve the Board of Control Minutes of February 25, 2015, seconded by Mr. Baranek. Passing Unanimously.


Mayor Drew moved to approve the Board of Control Minutes of March 11, 2015, seconded by Mr. Baranek. Passing Unanimously.

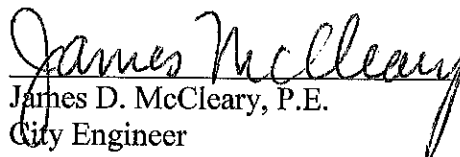
Mayor Drew moved to approve the Board of Control Minutes of March 18, 2015, seconded by Mr. Baranek. Passing Unanimously.

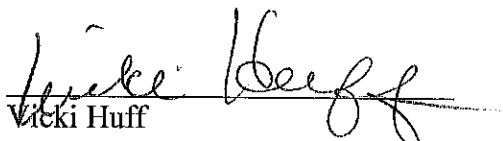
With no further business, Mayor Drew moved, Mr. Baranek seconded to adjourn the meeting at 9:36 a.m.


Sara Drew
Mayor


John M. Baranek
Finance Director


Nicholas Wren
Service Director


James D. McCleary, P.E.
City Engineer


Vicki Huff
Secretary

City of Stow
Sara Drew, Mayor
Board of Control
4/1/15

DEPT **VENDOR**
BLDG MAINT **FENCE ENTERPRISES INC**
FENCE REPAIRS/UPGRADES
DOG PARK & BASEBALL DUGOUT

| <u>DESCRIPTION</u> | <u>BID/QUOTE</u> | <u>AMOUNT</u> |
|-------------------------------|------------------|---------------|
| FENCE UPGRADE-BOW WOW BEA | LOW QUOTE OF 2 | \$2,500.00 |
| FENCE INSTALL BASEBALL DUGOUT | | \$3,500.00 |
| 10% FENCE CONTINGENCY | | \$600.00 |

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$6,600.00**

Approve: Unanimously Passed: Passed: Denied: Held:
FINANCE **SELECTIVE INSURANCE CO OF AMERIC,** **ACCIDENT-N. WREN'S PRSNL VEH- PREFERRED SOURCE** **\$1,000.00**
\$1000 **INSURANCE DEDUCTIBLE DUE** **MAYOR DREW MOVED TO REMOVE THIS ITEM FROM THE AGENDA,**
CLAIM #21507326 **SECONDDED BY MR. BARANEK MR. WREN ABSTAINED. MOTION**
PASSED.

Discuss: Motion: _____ Second: _____ Abstain: _____ **TOTAL PO AMOUNT: \$1,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

FINANCE **JULIAN & GRUBE INC** **SBP-YEAR ENDING 2014 CAFR** **PROFESSIONAL SVC** **\$16,900.00**
\$8450.00 **PROFESSIONAL SVC**
FINANCE APPROVED 01/08/15

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$16,900.00**

Approve: Unanimously Passed: Passed: Denied: Held:

DEPT: VENDOR
 INFO/SERV **CELCO PARTNERSHIP**
 \$1806.79 WIRELESS ACCESS SVC-ORD 2015-6
 VARIOUS CITY DEPARTMENTS

DESCRIPTION
 SBP-WIRELESS SERVICE-1201
 SBP-WIRELESS SERVICE-1202
 SBP-WIRELESS SERVICE-1107
 SBP-WIRELESS SERVICE-1502
 SBP-WIRELESS SERVICE-1503
 SBP-WIRELESS SERVICE-1202
 SBP-WIRELESS SERVICE-2011

BID/QUOTE
 PREFERRED SOURCE
 PREFERRED SOURCE

AMOUNT
 \$9,509.41
 \$500.00
 \$500.00
 \$500.00
 \$500.00
 \$2,500.00
 \$2,500.00

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____
 Approve: Unanimously Passed: Passed: Denied: Held:

TOTAL PO AMOUNT: \$16,509.41

| <u>DEPT</u> | <u>VENDOR</u> | <u>DESCRIPTION</u> | <u>BID/QUOTE</u> | <u>AMOUNT</u> |
|-------------|---------------------------------|--|------------------|---------------|
| JUDGES | RELIABLE SNOWPLOWING SPECIALIST | SBP-SNOW REMOVAL 50% JUDGE: LOW QUOTE OF 3 | | \$1,189.15 |
| \$2378.29 | SNOW REMOVAL @ COURTHOUSE | | | |

| | | | | |
|--|--|-----------------------------|--|------------|
| | | SBP-SNOW REMOVAL 50% CLERK: | | \$1,189.14 |
|--|--|-----------------------------|--|------------|

| | | | | | |
|----------|---|----------------------------------|----------------------------------|--------------------------------|-------------------|
| Discuss: | Motion: <u>Mayor Drew</u> | Second: <u>Mr. Baranek</u> | Abstain: _____ | TOTAL PO AMOUNT: | <u>\$2,378.29</u> |
| Approve: | Unanimously Passed: <input checked="" type="checkbox"/> | Passed: <input type="checkbox"/> | Denied: <input type="checkbox"/> | Held: <input type="checkbox"/> | |

| <u>PARKS</u> | <u>MUSICAL ARTS ASSOC</u> | <u>CLEV ORCH HOLIDAY CONCERT</u> | <u>SOLE SOURCE</u> | |
|--------------|-------------------------------|----------------------------------|--------------------|------------|
| | CONCERT TICKETS; 31 @ \$65 EA | | | \$2,015.00 |
| | CLEV ORCHESTRA 12/12/15 | | | |

| | | | | | |
|----------|---|----------------------------------|----------------------------------|--------------------------------|-------------------|
| Discuss: | Motion: <u>Mayor Drew</u> | Second: <u>Mr. Baranek</u> | Abstain: _____ | TOTAL PO AMOUNT: | <u>\$2,015.00</u> |
| Approve: | Unanimously Passed: <input checked="" type="checkbox"/> | Passed: <input type="checkbox"/> | Denied: <input type="checkbox"/> | Held: <input type="checkbox"/> | |

| <u>PLANNING</u> | <u>AKRON UNIVERSITY OF LEAN TRAINING</u> | <u>SBP-LEAN TRNG; 20-30 EMPLOYEE BEST PRACTICAL</u> | |
|-----------------|--|---|-------------|
| | APPROVED-ORD 2014-53 | | \$51,000.00 |

| | | | | | |
|----------|---|----------------------------------|----------------------------------|--------------------------------|--------------------|
| Discuss: | Motion: <u>Mayor Drew</u> | Second: <u>Mr. Baranek</u> | Abstain: _____ | TOTAL PO AMOUNT: | <u>\$51,000.00</u> |
| Approve: | Unanimously Passed: <input checked="" type="checkbox"/> | Passed: <input type="checkbox"/> | Denied: <input type="checkbox"/> | Held: <input type="checkbox"/> | |

| <u>STREET</u> | <u>BUILDERS EMPORIUM</u> | <u>SBP-SAFETY GEAR & INCIDENTAL; BEST PRACTICAL-TIMELINE</u> | |
|---------------|--|--|------------|
| | MISC SUPPLIES/SAFETY GEAR USED BY DEPT PERSONNEL | | \$1,200.00 |

| | | | | | |
|----------|---|----------------------------------|----------------------------------|--------------------------------|-------------------|
| Discuss: | Motion: <u>Mr. Baranek</u> | Second: <u>Mayor Drew</u> | Abstain: _____ | TOTAL PO AMOUNT: | <u>\$1,200.00</u> |
| Approve: | Unanimously Passed: <input checked="" type="checkbox"/> | Passed: <input type="checkbox"/> | Denied: <input type="checkbox"/> | Held: <input type="checkbox"/> | |

| <u>DEPT</u> | <u>VENDOR</u> | <u>DESCRIPTION</u> | <u>BID/QUOTE</u> | <u>AMOUNT</u> |
|-------------|--|---------------------|------------------|---------------|
| STREET | ACUITY SPECIALTY PRODUCTS CLEANERS & SUPPLIES USED BY MECHANICS | SBP - MISC SUPPLIES | CUE | \$4,000.00 |

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$4,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

| <u>WATER</u> | <u>AUTO ZONE INC</u> REPAIR PARTS FOR DEPT VEHICLES | <u>SBP-VEHICLE REPAIR PARTS</u> | <u>BEST PRACTICAL SOURCE</u> | <u>AMOUNT</u> |
|--|---|---------------------------------|------------------------------|---------------|
| Discuss: Motion: <u>Mayor Drew</u> Second: <u>Mr. Baranek</u> Abstain: _____ | TOTAL PO AMOUNT: \$1,100.00 | | | |

Approve: Unanimously Passed: Passed: Denied: Held:

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$1,100.00**