

Board of Control Minutes – Stow City Hall

Mayor's Conference Room on Wednesday, March 11, 2015 at 9:30 a.m.

MEMBERS PRESENT: Mayor Sara Drew
 Finance Director Baranek
 Law Director Zibritosky
 City Engineer McCleary
 Service Director Wren

ALSO PRESENT: Deb Berkey Chief Stone
 John Earle Chief Film
 Rob Kurtz Linda Nahrstedt
 Ken Trenner Dale Germano
 Don Brooker

The Board of Control Minutes are attached.

Other Items on the Agenda were:

REQUEST FROM THE ECONOMIC DEVELOPMENT COORDINATOR REGARDING A PROPOSED BUSINESS RETENTION GRANT PROGRAM.

THE ADMINISTRATION IS REQUESTING THAT COUNCIL CONSIDER A NEW FINANCIAL INCENTIVE PROGRAM DESIGNED TO HELP THE CITY OF STOW RETAIN MAJOR STOW EMPLOYERS WITH A MINIMUM ANNUAL PAYROLL OF \$5 MILLION. THE PROPOSED BUSINESS RETENTION GRANT PROGRAM COULD BE USED TO HELP RETAIN THESE MAJOR STOW EMPLOYERS IF THEY ARE CONSIDERING A RELOCATION OF THEIR BUSINESS OUTSIDE OF STOW.

THERE ARE NUMEROUS SITUATIONS THAT COULD PROMPT A BUSINESS TO CONSIDER RELOCATING OUT OF STOW. A FEW OF THESE INCLUDE THE SALE OF THE BUSINESS TO AN ENTITY WITH NO TIES TO THE COMMUNITY, THE BUSINESS IS IN NEED OF ADDITIONAL SPACE AND ON-SITE EXPANSION IS NOT AN OPTION OR THE BUSINESS'S LEASE IS DUE TO EXPIRE. IN THESE SITUATIONS THERE ARE CURRENTLY NO INCENTIVES

AVAILABLE TO USE TO INDUCE THE BUSINESS TO REMAIN IN STOW IF THEY DO NOT WISH TO CONSTRUCT A NEW BUILDING.

THE LACK OF A FINANCIAL INCENTIVE TO USE TO RETAIN A MAJOR EMPLOYER OFTEN PUTS THE CITY OF STOW AT A COMPETITIVE DISADVANTAGE. THIS IS BECAUSE THE BUSINESS WILL MOST LIKELY BE OFFERED SOME FORM OF A FINANCIAL INCENTIVE TO RELOCATE THEIR BUSINESS OUT OF STOW, PARTICULARLY IF THAT BUSINESS HAS A SIGNIFICANT EMPLOYMENT BASE. IN ADDITION, LOWER LAND COSTS/LEASE RATES AND BETTER SELECTION OF AVAILABLE BUILDINGS PUT THE CITY OF STOW AT AN EVEN GREATER DISADVANTAGE IN CERTAIN SITUATIONS.

THE BUSINESS RETENTION GRANT PROGRAM WOULD PROVIDE THE CITY OF STOW WITH AN ECONOMIC DEVELOPMENT TOOL TO USE IN SITUATIONS WHERE A MAJOR EMPLOYER IS CONSIDERING MOVING OUT OF STOW. THIS GRANT WOULD BE AN ANNUAL PAYMENT UP TO 25% OF THE TOTAL PAYROLL TAXES PAID TO THE CITY OF STOW THE PRIOR YEAR. THE SCHEDULE OF BENEFITS AVAILABLE THROUGH THE BUSINESS RETENTION GRANT PROGRAM ARE SHOWN BELOW;

SCHEDULE OF AVAILABLE BENEFITS

<u>Total Retained Annual Payroll</u>	<u>Maximum Length of Agreement</u>
\$5,000,000 - \$7,000,000	3 years
\$7,000,000 +	5 years

IN ADDITION TO MINIMUM PAYROLL LEVELS, ELIGIBILITY REQUIREMENTS INCLUDE A DETERMINATION THAT A RELOCATION IS BEING ACTIVELY CONSIDERED AND THE BUSINESS MUST HAVE BEEN IN OPERATION IN STOW FOR AT LEAST TEN YEARS. AGREEMENTS COULD BE RENEWED FOR A SECOND TERM WITH AN INCREASE OF ANNUAL PAYROLL OVER THE LIFE OF THE INITIAL AGREEMENT BY AT LEAST 25%, OR THE BUSINESS HAS A MINIMUM ANNUAL PAYROLL OF AT LEAST \$8 MILLION. INITIAL APPLICATIONS AND RENEWALS WOULD REQUIRE COUNCIL APPROVAL.

Mayor Drew moved for discussion of this item, seconded by Mrs. Zibritosky.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE LAW DIRECTOR FOR AN APPROVAL OF INDIGENT LEGAL SERVICES. PURSUANT TO SECTION 173.06, C.O.S., THE LAW DIRECTOR IS REQUESTING APPROVAL OF THE AGREEMENT FOR INDIGENT LEGAL SERVICES FOR THE YEAR 2015 WHICH IS A RENEWAL OF THE

AGREEMENT BETWEEN THE CITY OF STOW AND THE SUMMIT COUNTY PUBLIC DEFENDER'S COMMISSION. ALL OF THE TERMS OF THIS RENEWAL AGREEMENT ARE THE SAME AS PREVIOUSLY AGREED TO, EXCEPT FOR THE PER CASE FEE OF \$160.00 WHICH HAS INCREASED TO \$170.00 PER CASE FOR ALL CASES OPENED BETWEEN JANUARY 1, 2015 THROUGH DECEMBER 31, 2015.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded this Motion.

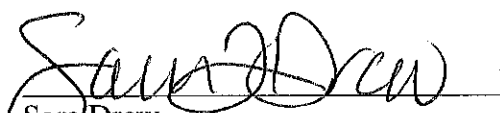
After this item was discussed, it was unanimously approved.

REQUEST FROM THE FIRE DEPARTMENT FOR AN APPROVAL OF A REQUISITION TO LEVIATHAN DIVE SERVICES FOR REPAIRS AND SUPPLIES FOR THE DIVE TEAM DRY SUITS, IN THE AMOUNT OF \$1,000,00.


Mayor Drew moved for discussion of this item, Mrs. Zibritosky Seconded this motion.

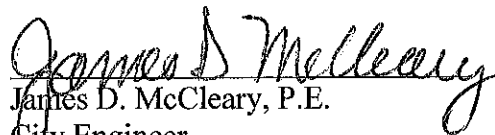
After this item was discussed, it was unanimously approved.


With no further business to discuss, Mayor Drew moved to adjourn the meeting, seconded by Mr. Baranek. The meeting was adjourned at 9:36 a.m.

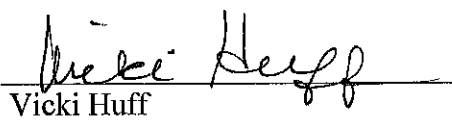

Sara Drew
Mayor


John Baranek
Finance Director


Nicholas Wren
Service Director


James D. McCleary, P.E.
City Engineer


Amber Zibritosky
Law Director


Vicki Huff
Secretary

City of Stow
Sara Drew, Mayor
Board of Control
3/11/15

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
CIVIL SVC	PLAIN DEALER PUBLISHING THE NOTICE OF POLICE OFFICER EXAM	CLASSIFIED AD RUN 3/15, 3/18,	BEST PRACTICAL-PROXIMIT	\$2,150.50
Discuss: Motion: <u>Mayor Drew</u> Second: <u>Mr. McCleary</u> Abstain: _____				TOTAL PO AMOUNT: \$2,150.50
Approve: Unanimously Passed: <input checked="" type="checkbox"/> Passed: <input type="checkbox"/> Denied: <input type="checkbox"/> Held: <input type="checkbox"/>				
ENGINEER	BELL PETER ENGINEERING CONSULTANT FOR VARIOUS PROJECTS	SBP-SURVEYING NEEDS	BEST PRACTICAL SOURCE	\$14,963.40
Discuss: Motion: <u>Mayor Drew</u> Second: <u>Mr. McCleary</u> Abstain: _____				TOTAL PO AMOUNT: \$14,963.40
Approve: Unanimously Passed: <input checked="" type="checkbox"/> Passed: <input type="checkbox"/> Denied: <input type="checkbox"/> Held: <input type="checkbox"/>				
FIRE	HERITAGE - CRYSTAL CLEAN LLC DRAIN & CLEAN OUT SVC; EPA REQ OIL-WATER SEPARATOR CLEANOUT	FIRE STATION #1	SOLE SOURCE	\$1,289.90
FIRE STATION #2				\$649.64
FIRE STATION #3				\$953.84
Discuss: Motion: <u>Mayor Drew</u> Second: <u>Mrs. Zibratasky</u> Abstain: _____				TOTAL PO AMOUNT: \$2,893.38
Approve: Unanimously Passed: <input checked="" type="checkbox"/> Passed: <input type="checkbox"/> Denied: <input type="checkbox"/> Held: <input type="checkbox"/>				

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
FIRE	ZIEGLER TIRE & SUPPLY INC	SBP - TIRES & SUPPLIES	BEST PRACTICAL SOURCE	\$10,000.00
	TIRES & SUPPLIES			
	FOR DEPARTMENT VEHICLES			
Discuss:	Motion: <u>Mayor Drew</u>	Second: <u>Mr. McCleary</u>	Abstain: _____	TOTAL PO AMOUNT: \$10,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
INFO SVC	ASHTON SOUND & COMMUNICATINS INC	SBP - REPAIRS & MAINTENANCE	BEST PRACTICAL SOURCE	\$2,000.00
	ALARMS & SOUND SYS MAINT			
Discuss:	Motion: <u>Mayor Drew</u>	Second: <u>Mr. McCleary</u>	Abstain: _____	TOTAL PO AMOUNT: \$2,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
POLICE	3M COGENT INC	04/01/2015-03/31/2016	SOLE SOURCE	\$4,860.00
	MAINTENANCE RENEWAL			
	COGENT LIVSCAN BOOKING STN			
Discuss:	Motion: <u>Mayor Drew</u>	Second: <u>Mr. McCleary</u>	Abstain: _____	TOTAL PO AMOUNT: \$4,860.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
POLICE	LEIPOLD TIRE	SBP - REPLACEMENT TIRES	BEST PRACTICAL SOURCE	\$8,000.00
	REPLACEMENT TIRES			
	FOR DEPARTMENT VEHICLES			
Discuss:	Motion: <u>Mayor Drew</u>	Second: <u>Mr. McCleary</u>	Abstain: _____	TOTAL PO AMOUNT: \$8,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
SERVICE	KARVO PAVING CO	SBP-ASPHALTIC MATERIALS	FORMAL BID	\$10,344.37
	STREET PAVING PER ORD 2014-11			
Discuss:	Motion: <u>Mayor Drew</u>	Second: <u>Mr. McCleary</u>	Abstain: _____	TOTAL PO AMOUNT: \$10,344.37
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
STREET	HAWKINS PATRICK	SBP - PARTS & SUPPLIES	SOLE SOURCE	\$12,000.00
	SNOW PLOW REPAIR PARTS			

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$12,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

STREET	RICE OIL COMPANY	SBP - ANTI FREEZE, OIL, FLUIDS	LOW QUOTE OF 3	\$4,000.00
\$2701.71		ANTI-FREEZE, OIL, FLUIDS		
		FOR CITY VEHICLES		

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$4,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

STREET	WILLIAMS W W MIDWEST INC	SBP - REPAIR PARTS & LABOR	PREFERRED SOURCE	\$7,000.00
	TRANSMISSION REPAIR-V 354			
	STREET DEPT DUMP TRUCK			

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$7,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

STREET	TERMINAL SUPPLY CO	SBP-TRUCK REPAIR PARTS	BEST PRACTICAL SOURCE-	\$2,500.00
\$419.89		TRUCK REPAIR PARTS		
		FOR DEPARTMENT VEHICLES		

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$2,500.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
STREET \$61.24	TIPTON, DON	REIMBURSEMENT STEP II MAILBO; BEST PRACTICAL		\$57.37
		DAMAGED MAILBOX		
		MORAL CLAIM		

SALES TAX REIMBURSED \$3.87

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ TOTAL PO AMOUNT: \$61.24

Approve: Unanimously Passed: Passed: Denied: Held:

WATER NATL LIME & STONE CO SBP - LIMESTONE BID SOURCE \$2,500.00
 \$103.81 LIMESTONE FOR WATERLINE REPAIR

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ TOTAL PO AMOUNT: \$2,500.00

Approve: Unanimously Passed: Passed: Denied: Held: