



Board of Control Minutes – Stow City Hall

Mayor's Conference Room on Wednesday, February 4, 2015 at 9:30 a.m.

MEMBERS PRESENT: Mayor Sara Drew
 Finance Director Baranek
 Law Director Zibritosky
 Assistant City Engineer Carey
 Service Director Wren

ALSO PRESENT: Lisa Jarvis Chief Stone
 Chief Film John Earle
 Bobbie Carper

The Board of Control Minutes are attached.

Other items on the agenda were:

THE BOARD REVIEWED ALL OVERRUNS IN THE AMOUNT OF \$4,943.44.

Mayor Drew moved for discussion of this item, Mrs. Zibrotosky
 Seconded to approve this motion.

After this item was discussed, it was unanimously passed.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING A
 REQUEST FOR LEGISLATION FOR TAYLORMADE ADIDAS GOLF COMPANY
 FOR RESALE OF MERCHANDISE FOR THE PRO SHOP.

PURSUANT TO CITY OF STOW CHARTER, SECTION 4.11 AND CODIFIED
 ORDINANCE 173.07 (a) (1)G AND 173.07 (b)(1)A; THE DIRECTOR OF PUBLIC
 SERVICE IS REQUESTING SOLE SOURCE LEGISLATION BE PREPARED
 AUTHORIZING THE EXPENDITURE OF UP TO \$35,000.00 FOR RESALE
 MERCHANDISE FOR THE PRO SHOP AT FOX DEN FOR THE CALENDAR YEAR
 2015.

FOX DEN HAS DEVELOPED AN EXPENSE HISTORY WITH THIS COMPANY THAT REQUIRES COUNCIL AUTHORIZATION. THIS VENDOR IS A SOLE SOURCE AND THEREFORE AN EXCEPTION TO THE RULES OF BIDDING AS STATED IN SECTION 173.07. FOX DEN SELLS THIS POPULAR BRAND OF GOLF EQUIPMENT WITH A MARK-UP CONTINGENT ON WHAT THE MARKET WILL BEAR.

THE DIRECTOR OF PUBLIC SERVICE IS ALSO REQUESTING THE COUNCIL TO WAIVE THE RULE REQUIRING THREE READINGS PRIOR TO VOTING ON THIS LEGISLATION.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REQUESTING AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH RUDZIK EXCAVATING FOR THE REMOVAL OF THE GENEVIEVE ROAD AND RITCHIE ROAD WATER TOWERS. RUDZIK REPRESENTS THE BEST QUOTE OF THE THREE (3) THAT WERE SOUGHT BY THE ENGINEERING DEPARTMENT (SEE ATTACHED QUOTES).

IN EXCHANGE FOR ALLOWING RUDZIK TO RETAIN ANY SCRAP METAL FROM THE TOWERS, THEY HAVE AGREED TO PAY THE CITY OF STOW \$1,600.00 PER TOWER FOR A TOTAL OF \$3,200.00. IN ADDITION, RUDZIK HAS AGREED TO POWER WASH AND SANITIZE THE GENEVIEVE ROAD WATER TOWER FOR UTILIZATION OF THE STRUCTURE WHEN THE CITY CENTER TOWER IS BEING CLEANED. ONCE THE CLEANING OF THE MAIN TOWER IS COMPLETE, BOTH OUTER STRUCTURES WILL BE REMOVED DOWN TO THEIR BASE. RUDZIK IS PREPARED TO BEGIN WORK AS SOON AS APPROVAL IS GRANTED BY THE CITY.

Mayor Drew moved for discussion of this item, Mr. Wren seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE STREET DEPARTMENT FOR AN APPROVAL OF A REQUISITION TO HENDERSON PRODUCTS, INC. FOR EMERGENCY REPLACEMENT OF 2 SNOW PLOWS, IN THE AMOUNT OF \$14,720.00.

Mr. Baranek moved for discussion of this item, Mrs. Zibritosky seconded This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE WATER DEPARTMENT FOR AN APPROVAL OF A REQUISITION TO PITTSBURGH TANK & TOWER MAINTENANCE COMPANY, INC. FOR CLEANOUT OF THE INTERIOR OF THE CITY CENTER WATER TOWER, IN THE AMOUNT OF \$6,500.00.

Mr. Baranek moved for discussion of this item, Mayor Drew seconded this Motion.

After this item was discussed, it was unanimously approved.

THE LAW DEPARTMENT PRESENTED A MORAL CLAIM FOR DOUGLAS GAFFNEY, 1741 WASHINGTON CIRCLE, STOW. MR. GAFFNEY CLAIMS THAT ON DECEMBER 11, 2014, THE CITY OF STOW WATER DEPARTMENT WAS MAKING REPAIRS FOR A BROKEN WATER LINE IN FRONT OF HIS RESIDENCE. HIS WATER WAS SHUT OFF DURING THIS TIME AND ONCE TURNED BACK ON, THE TOILETS DID NOT FLUSH. MR. GAFFNEY CLAIMS THE FILL VALVE WAS RUINED DUE TO DIRT RESIDENT IN THE LINES. MR. GAFFNEY IS REQUESTING \$49.96 IN DAMAGES FOR TWO TOILET VALVES.


Mayor Drew moved for approval of this moral claim, seconded by Mrs. Zibritosky.


After this item was discussed, it was unanimously approved.

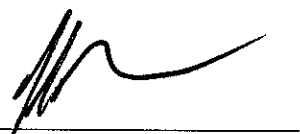
Mayor Drew moved for approval of the Board of Control Minutes of January 14, 2015, seconded by Mrs. Zibritosky. Unanimously approved.


Mayor Drew moved for approval of the Board of Control Minutes of January 21, 2015, seconded by Mr. Baranek. Unanimously approved.

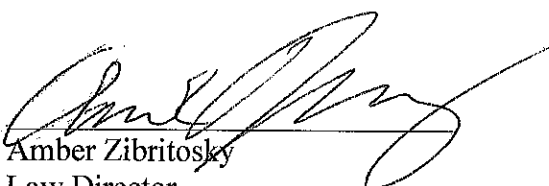
With no further business, Mayor Drew moved, Mr. Baranek seconded to adjourn the meeting at 9:39 a.m.

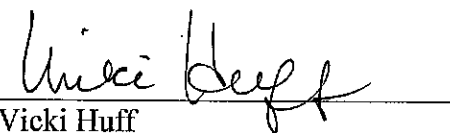

Sara Drew
Mayor


John M. Baranek
Finance Director


Nicholas Wren
Service Director


E.A. Carey, Jr., P.E.
Assistant City Engineer


Amber Zibritosky
Law Director


Vicki Huff
Secretary

City of Stow
Sara Drew, Mayor
Board of Control
2/4/15

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
BUILD MAIN	ALCO CHEMICALS INC	SBP - JANITORIAL SUPPLIES	BID - CUE	\$1,500.00
	JANITORIAL SUPPLIES			
	USED BY BUILDING MAINT.			
				\$1,500.00

Discuss:	Motion: <u>Mr. Baranek</u>	Second: <u>Mayor Drew</u>	Abstain: _____	TOTAL PO AMOUNT:	<u>\$3,000.00</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>	
BUILD MAIN	ACUTY SPECIALTY PRODUCTS	SBP-CUST SUPP & ICE MELT	BID - CUE		\$2,800.00
	CUSTOCIAL SUPPLIES & ICE MELT				
	BASED ON 2014 EXPENSE				
		SBP-CUSTODIAL SPPLS & ICE MEL			\$2,800.00

Discuss:	Motion: <u>Mayor Drew</u>	Second: <u>Mr. Baranek</u>	Abstain: _____	TOTAL PO AMOUNT:	<u>\$5,600.00</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>	
CLERKS	ARRIETA CATHERINE	SBP - INTERPRETER SERVICES	PREFERRED SOURCE		\$3,000.00
	SPANISH INTERPRETER				

Discuss:	Motion: <u>Mayor Drew</u>	Second: <u>Mr. Baranek</u>	Abstain: _____	TOTAL PO AMOUNT:	<u>\$3,000.00</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>	

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
ENGINEER	DAVEY TREE EXPERT COMPANY MUDBROOK PRESERVE	HERBICIDE APPLICATION-2015	BEST PRACTICAL SOURCE	\$1,665.00

Discuss:	Motion: Mr. Baranek	Second: Mayor Drew	Abstain:	TOTAL PO AMOUNT:	\$1,665.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>	

<u>FIRE</u>	<u>ACTIVE911 INC</u>	<u>USED BY FIRE DEPT.</u>	<u>SBP-3RD PARTY DISPATC SYS</u>	<u>SOLE SOURCE</u>	<u>\$1,050.00</u>
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Discuss:	Motion: Mayor Drew	Second: Mr. Baranek	Abstain:	TOTAL PO AMOUNT:	\$1,050.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>	

<u>FOX DEN</u>	<u>COCA COLA BOTTLING CO OF</u>	<u>FOR FOX DEN SNACK BAR</u>	<u>SBP - RESALE BEVERAGES</u>	<u>PREFERRED SOURCE</u>	<u>\$12,000.00</u>
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Discuss:	Motion: Mayor Drew	Second: Mr. Baranek	Abstain:	TOTAL PO AMOUNT:	\$12,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>	

<u>FOX DEN</u>	<u>G F S I INC</u>	<u>FOR FOX DEN PRO SHOP</u>	<u>SBP - RESALE MERCHANDISE</u>	<u>PREFERRED SOURCE</u>	<u>\$5,000.00</u>
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Discuss:	Motion: Mayor Drew	Second: Mr. Baranek	Abstain:	TOTAL PO AMOUNT:	\$5,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>	

<u>FOX DEN</u>	<u>CALLAWAY GOLF SALES CO</u>	<u>FOR FOX DEN PRO SHOP</u>	<u>SBP - RESALE MERCHANDISE</u>	<u>PREFERRED SOURCE</u>	<u>\$5,000.00</u>
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Discuss:	Motion: Mayor Drew	Second: Mr. Baranek	Abstain:	TOTAL PO AMOUNT:	\$5,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>	

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
FOX DEN	ADVANCED TURF SOLUTIONS	SBP - CHEMICALS & FERTILIZERS	PREFERRED SOURCE	\$14,000.00
	FOR FOX DEN GOLF COURSE			

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$14,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

INFO SVC **INSIGHT PUBLIC SECTOR INC** **SBP - MISC COMPUTER SUPPLIES** **BEST PRACTICAL SOURCE** **\$10,000.00**
FOR VARIOUS REPAIR NEEDS

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$10,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

INFO SVC **G H A TECHNOLOGIES INC** **SBP - MISC COMPUTER SUPPLIES** **BEST PRACTICAL SOURCE** **\$10,000.00**
FOR VARIOUS REPAIR NEEDS

Discuss: Motion: Mr. Baranek Second: Mayor Drew Abstain: _____ **TOTAL PO AMOUNT: \$10,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

INFO SVC **C D W GOVERNMENT INC** **COMPUTER UPGRADES** **BEST PRACTICAL SOURCE** **\$1,560.00**
WINDOWS 7 COMPUTERS
FOR SERVICE DEPARTMENT

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$1,560.00**

Approve: Unanimously Passed: Passed: Denied: Held:

PARK MAINT **BAKER VEHICLE SYSTEMS INC** **SBP - REPAIR PARTS** **PREFERRED SOURCE** **\$1,500.00**
FOR PARK MAINTENANCE EQUIP

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$1,500.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
PARK MAINT	ALL TOWN & COUNTRY SEPTIC	SBP - PUMP SERVICE	BEST PRACTICAL-AVAILABIL	\$2,200.00
	DUMP STAT @ CAMPGRD YOUNG RD			
	BASED ON 2014 EXPENDITURES			
Discuss:	Motion: <u>Mayor Drew</u>	Second: <u>Mr. Baranek</u>	Abstain: _____	TOTAL PO AMOUNT: \$2,200.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
PARK MAINT	D & K MATERIALS	SBP - INFIELD MIX-BALLFIELDS	BID SOURCE-MATERIALS	\$5,600.00
	BASED ON 2014 EXPENSE			
Discuss:	Motion: <u>Mayor Drew</u>	Second: <u>Mr. Baranek</u>	Abstain: _____	TOTAL PO AMOUNT: \$5,600.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
PARK MAINT	REPLACEMENT COMMERCIAL PARTS	SBP - REPAIR PARTS & SUPPLIES	BEST PRACTICAL-PROXIMIT	\$3,800.00
	USED FOR PARK MAINT EQUIP			
	BASED ON 2014 EXPENDITURES			
Discuss:	Motion: <u>Mayor Drew</u>	Second: <u>Mr. Baranek</u>	Abstain: _____	TOTAL PO AMOUNT: \$3,800.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
PARK MAINT	SOHAR'S ALL SEASON INC	SBP-REPAIR PARTS & SERVICE	BEST PRACTICAL SOURCE-	\$1,800.00
	FOR PARK MAINTENANCE EQUIPMENT			
	BASED ON 2014 EXPENDITURES			
Discuss:	Motion: <u>Mr. Baranek</u>	Second: <u>Mayor Drew</u>	Abstain: _____	TOTAL PO AMOUNT: \$1,800.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
PARKS/REC	KENT STATE UNIVERSITY OF	MUSICAL THEATRE TICKETS	BEST PRACTICAL	\$2,376.00
	JUN 14, JUL 12, AUG 2			
	108 TKTS @ \$22 EACH			
Discuss:	Motion: <u>Mayor Drew</u>	Second: <u>Mr. Baranek</u>	Abstain: _____	TOTAL PO AMOUNT: \$2,376.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
SERVICE	TAYLORMADE ADIDAS GOLF CO FOR THE PRO SHOP NEEDS LEGISLATION	SBP - RESALE MERCHANDISE	PREFERRED SOURCE	\$35,000.00

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$35,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>STREET</u>	PRAXAIR DISTRIBUTION INC FOR DEPARTMENTAL USE	SBP-WELDING SUPPLIES	BEST PRACTICAL-PROX	\$4,300.00
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Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$4,300.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>WATER</u>	H D SUPPLY WATERWORKS LTD VARIOUS COMMERCIAL/RESIDENTIAL	SBP - METER REPAIR PARTS	BID SOURCE - MATERIALS	\$25,000.00
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Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$25,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>WATER</u>	CELCO PARTNERSHIP BETTER RECEPTION QUALITY	SBP - WIRELESS BROADBAND SVC	PREFERRED SOURCE	\$1,000.00
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\$500.00

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$1,500.00**

Approve: Unanimously Passed: Passed: Denied: Held: