

Board of Control Minutes – Stow City Hall

Mayor's Conference Room on Wednesday, November 19, 2014 at 9:30 a.m.

MEMBERS PRESENT: Mayor Sara Drew
 Finance Director Baranek
 Law Director Zibritosky
 City Engineer McCleary
 Service Director Wren

ALSO PRESENT: Lisa Jarvis Chief Film
 John Earle Dale Germano
 Rob Kurtz Linda Nahrstedt
 Don Brooker

The Board of Control Minutes are attached.

Other Items on the Agenda were:

THE BOARD REVIEWED OVERRUNS FROM 11/10/14- 11/13/14 AMOUNTING TO \$512.48.

Mayor Drew moved for discussion of this item, Mr. McCleary seconded this Motion.

After this item was discussed, it was unanimously passed.

REQUEST FROM THE CITY ENGINEER REGARDING SUM-8-7.60, TYPE II NOISE MITIGATION APPLICATION.

O.D.O.T. HAS A PROGRAM THAT ALLOWS LOCAL COMMUNITIES TO APPLY FOR NOISE WALLS TO BE INSTALLED ALONG LIMITED ACCESS HIGHWAYS.

IN OCTOBER, 2014, O.D.O.T. DISTRICT 4 COMPLETED A HIGHWAY TRAFFIC NOISE ANALYSIS ON STATE ROUTE 8 FROM HAMPSHIRE ROAD ON THE SOUTH, TREESIDE DRIVE ON THE NORTH, AND DIPLOMAT DRIVE ON THE WEST, AND DETERMINED THAT A NOISE WALL TO BE FEASIBLE AND REASONABLE. THE STUDY SHOWED THAT SEVERAL IOF THE PREDICTED

LEVELS IN THIS AREA APPROACH OR EXCEED THE NOISE ABATEMENT CRITERIA AND ARE CONSIDERED AN IMPACT ACCORDING TO O.D.O.T'S TRAFFIC NOISE ANALYSIS MANUAL DATED FEBRUARY, 2013.

THE NOISE WALL WOULD BE DESIGNED, BUILT, AND 100% FUNDED BY O.D.O.T. THE WALL IS ESTIMATED TO BE 3,600 FEET LONG, 14 FEET HIGH AND COST APPROXIMATELY \$1,400,000.

THE CITY ENGINEER IS REQUESTING AUTHORIZATION FOR THE SUBMITAL TO O.D.O.T. OF THE TYPE II NOISE MITIGATION APPLICATION WITH THE ATTACHED PETITION TO CONSTRUCT A NOISE WALL.

Mayor Drew moved for discussion of this item, Mr. McCleary seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE LANDSCAPE ARBORIST REGARDING THE INSPECTION OF THE LANDSCAPING AT 4664 DANFORTH RESERVE FOR PARKVIEW HOMES AND A REQUEST FOR APPROVAL TO RELEASE THE PERFORMANCE GUARANTEE IN THE AMOUNT OF \$1,800.00 BACK TO PARKVIEW CUSTOM HOMES LLC ON WHICH IT WAS DRAWN (ORIGINAL CHECK WAS SUBMITTED FOR \$2,000.00 ON SEPTEMBER 30, 2013.

Mayor Drew moved for discussion of this item, Mr. McCleary seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE LANDSCAPE ARBORIST REGARDING THE RELEASE OF PERFORMANCE GUARANTEE AT STILLWOOD DEVELOPMENT.

THE CITY ARBORIST HAS INSPECTED THE LANDSCAPING AT THE FOLLOWING ADDRESSES AND REQUEST APPROVAL TO RELEASE THE PERFORMANCE GUARANTEES IN THE AMOUNT OF \$2,700.00 PER ADDRESS:

3401, 3430, 3436, 3443, 3460 STILLWOOD BOULEVARD.

THE TOTAL AMOUNT OF PERFORMANCE GUARANTEE TO BE RELEASED BACK TO DREES HOMES IS \$13,500.00. THE REMAINING FUNDS WILL BE RESERVED FOR ONE YEAR AS A LANDSCAPING MAINTENANCE GUARANTEE.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE LANDSCAPE ARBORIST REGARDING THE RELEASE MAINTENANCE GUARANTEE FOR RENT-A-CENTER AT 4381 KENT ROAD.

THE CITY LANDSCAPE ARBORIST HAS INSPECTED THE LANDSCAPING AT 4381 KENT ROAD FOR THE RENT-A-CENTER AND IS REQUESTING APPROVAL TO RELEASE THE MAINTENANCE GUARANTEE IN THE AMOUNT OF \$600.00 BACK TO A. ALTMAN COMPANY ON WHICH THE CHECK WAS DRAWN (ORIGINAL CHECK WAS SUBMITTED FOR \$6,000.00 ON AUGUST 16, 2013.)

Mayor Drew moved for discussion of this item, Mr. McCleary seconded This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE CITY ENGINEER REGARDING THE AUTHORIZATION OF A CONTRACT FOR AN INDEPENDENT CONSULTANT, TERRY DONOVAN, P.E. LLC.

TO ALLOW THE ENGINEERING DEPARTMENT TO FUNCTION EFFICIENTLY AS WE DESIGN AND BUILD WITHOUT HIRING FULL TIME EMPLOYEES, WE HAVE HIRED PROFESSIONAL ENGINEERING SERVICES BY INDEPENDENT CONSULTANTS IN THE PAST WITH GREAT SUCCESS.

THE INDEPENDENT CONSULTANTS HAVE PROVEN VERY BENEFICIAL TO THE CITY OF STOW AND THEY ARE AN AT-WILL INDEPENDENT CONTRACTOR AND DO NOT CHARGE FRINGE BENEFITS AND OVERHEAD FEES SUCH AS CONSULTING FIRMS CHARGE. THE PROFESSIONAL ENGINEERING THAT TERRY DONOVAN HAS PROVIDED IN ROADWAYS, STORM WATER, AND WATER LINES ALLOW FULLTIME EMPLOYEES TO CONTINUE TO WORK ON PROJECTS THAT ARE REIMBURSABLE FROM O.D.O.T., SUCH AS SAFE ROUTES TO SCHOOL, GRAHAM ROAD, SPRINGDALE BIKE LANES, NORTON/S.R. 91 INTERSECTION, AND SUM-91-11.73.

THE CITY ENGINEER IS REQUESTING APPROVAL AT THE NOVEMBER 20, 2014, COUNCIL MEETING TO AUTHORIZE A CONTRACT FOR TERRY DONOVAN, P.E., LLC, INDEPENDENT CONSULTANT, BILLING AT A RATE OF \$53.04 PER HOUR (NO RATE CHANGE FROM 2014), ALL INCLUSIVE, FOR A MAXIMUM OF 832 HOURS, WITH A TOTAL NOT TO EXCEED \$44,129.28. TERRY DONOVAN, P.E., WILL RECEIVE NO OTHER PAYMENTS, BENEFITS, OR EMOLUMENTS OF ANY KIND FROM THE CITY OF STOW. THIS \$82,318.08 WAS BUDGETD IN 2014 FOR INDEPENDENT CONSULTANTS RATHER THAN HIRING ADDITIONAL FULL TIME EMPLOYEES. WE ARE PROJECTING USING ONLY \$59,100.00 IN 2015.

THE CITY ENGINEER IS REQUESTING AN EMERGENCY CLAUSE FOR THE IMMEDIATE PRESERVATION OF THE PUBLIC HEALTH AND SAFETY FOR THE REASON ENGINEERING PLAN REVIEWS AND PROJECT ENGINEERING FOR THE SPRINGDALE BIKE LANES ARE NEEDED TO BE COMPLETED BY JANUARY 31, 2015 TO MEET CONSTRUCTION TIMETABLES FOR THE SUMMER OF 2015.

Mayor Drew moved for discussion of this item, Mr. McCleary seconded This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE MAYOR REGARDING A REQUEST FOR LEGISLATION FOR THE PURPOSE OF HIRING THE LEGAL FIRM OF KASTNER, WESTMAN & WILKINS, LLC TO HELP THE CITY OF STOW IN UPCOMING LABOR NEGOTIATIONS, UP TO \$50,000.00.

A COMMITTEE COMPRISED OF ADMINISTRATION REPRESENTATIVES AND CITY COUNCILMEMBERS JIM COSTELLO AND MIKE RASOR ORIGINALLY INTERVIEWED THREE LEGAL FIRMS IN 2010, WITH EXPERTISE IN LABOR LAW. KASTNER, WESTMAN & WILKINS LLC WAS THE TOP CHOICE. THIS FIRM HAS PERFORMED WELL FOR THE CITY SINCE THEN.

KASTNER, WESTMEN & WILKINS WILL BE WORKING WITH JOHN EARLE AS NECESSARY DURING THE COURSE OF NEGOTIATIONS.

THE MAYOR IS REQUESTING THE RULE REQUIRING THREE READINGS BE WAIVED PRIOR TO VOTING ON THIS LEGISLATION SO THAT THIS FIRM CAN BE USED IN LABOR NEGOTIATIONS WHEN NEEDED.

Mayor Drew moved for discussion of this item, Mr. McCleary seconded This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE STREET DEPARTMENT FOR AN APPROVAL OF A REQUISITION TO H Y O INC. FOR A PUMP ASSEMBLY FOR BRINE MAKER, IN THE AMOUNT OF \$2,000.00.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded This motion.

After this item was discussed, it was unanimously approved.

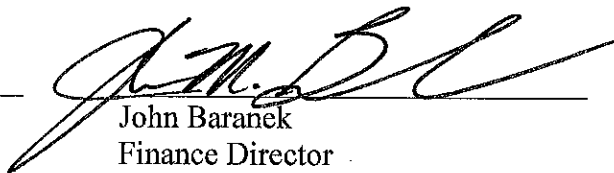
Mayor Drew moved for approval of the Board of Control Minutes of November 5, 2014, seconded by Mr. Baranek. Passing Unanimously

Mayor Drew moved for the approval of the Board of Control Minutes of November 12, 2014, seconded by Mr. Baranek. Passing Unanimously.

With no further items to discuss, Mayor Drew moved for adjournment of this meeting, seconded by Mr. Baranek. The meeting was adjourned at 9:40 a.m.



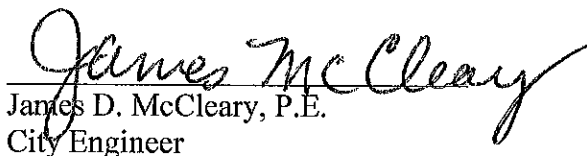
Sara Drew
Mayor



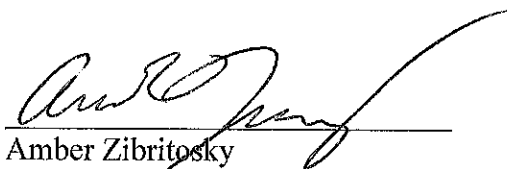
John Baranek
Finance Director



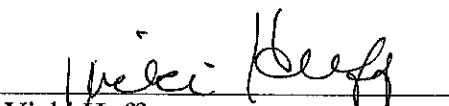
Nicholas Wren
Service Director



James D. McCleary, P.E.
City Engineer



Amber Zibritosky
Law Director



Vicki Huff
Secretary

City of Stow
Sara Drew, Mayor
Board of Control
1/19/14

DEPT	VENDOR	DESCRIPTION	BID/QUOTE	AMOUNT
PARK MAINT	LOWE'S HOME CENTERS INC REPLACEMENT WOOD FLOOR AT SILVER SPRINGS LODGE	SBP MISC LUMBER/PLYWOOD	BEST PRACTICAL - PROX	\$2,000.00
Discuss:	Motion: Mayor Drew	Second: Mr. McCleary	Abstain:	TOTAL PO AMOUNT: \$2,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
PARKS/REC	RIZZI DISTRIBUTORS INC SUNSHINERS TO PAY \$1500.00 FOR MACHINE @ SENIOR CTR	COMMERCIAL ICE MACHINE	PREFERRED SOURCE	\$2,400.00
Discuss:	Motion: Mayor Drew	Second: Mr. McCleary	Abstain:	TOTAL PO AMOUNT: \$2,400.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
\$194.96	STREET AUSTIN IGNITION COMPANY FOR MECHANICS TO USE	SBP ELECTRICAL A/C PARTS	BEST PRACTICAL - PROX	\$3,600.00
Discuss:	Motion: Mayor Drew	Second: Mr. McCleary	Abstain:	TOTAL PO AMOUNT: \$3,600.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
\$289.00	STREET CHARLES AUTO ELECTRIC CO INC FOR DEPARTMENT TRUCKS & VEHICLES	SBP VEH ELECTRICAL PARTS	BEST PRACTICAL - AVAIL	\$1,500.00
Discuss:	Motion: Mayor Drew	Second: Mr. McCleary	Abstain:	TOTAL PO AMOUNT: \$1,500.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
STREET \$1,650.00	UNIONTOWN SEPTIC TANK INC TO BE USED THROUGHOUT THE CITY	SBP CATCH BASINS & RISERS	LOW QUOTE OF 2	\$2,500.00

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$2,500.00**

Approve: Unanimously Passed: Passed: Denied: Held:

UTIL BILL BRIDGESTONE AMERICAS HOLDING INC POSTAGE FOR WATER BILLING CONTRACT **\$60,000.00**
 JAN 1, 2015 - DEC 31, 2015

Discuss: Motion: Mr. McCleary Second: Mayor Drew Abstain: _____ **TOTAL PO AMOUNT: \$60,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

UTIL BILL BRIDGESTONE AMERICAS HOLDING INC WATER BILLING RENEWAL - 2015 CONTRACT **\$18,500.00**
 FOR YEAR 2015
 INCL PRINT'G, CODING, SORTING

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$18,500.00**

Approve: Unanimously Passed: Passed: Denied: Held: