



Board of Control Minutes – Stow City Hall

Mayor's Conference Room on Wednesday, November 12, 2014 at 9:30 a.m.

MEMBERS PRESENT: Mayor Sara Drew
 Finance Director Baranek
 Law Director Zibritosky
 City Engineer McCleary
 Service Director Wren

ALSO PRESENT:

Lisa Jarvis	Chief Stone
John Earle	Chief Film
Linda Nahrstedt	Don Brooker
Rob Kurtz	Dale Germano
Mike Miller	Sheila Rayman

The Board of Control Minutes are attached.

Other items on the agenda were:

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING A REQUEST FOR LEGISLATION FOR THE APPROVAL TO AUTHORIZE THE EXPENDITURE OF UP TO \$60,000.00 TO BRIDGESTONE AMERICAS HOLDINGS, INC. FOR POSTAGE NEEDED FOR UTILITY BILLING SERVICES FOR THE CONTRACT YEAR 2015.

BRIDGESTONE CHARGES THE ACTUAL COST OF POSTAGE TO MAIL THE BILLS AT THE "BEST RATE" AVAILABLE THROUGH THE STOW POSTAL SERVICE.

Mayor Drew moved for discussion of this item, Mr. McCleary seconded This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE SERVICE DIRECTOR REQUESTING FINANCE COMMITTEE APPROVAL AUTHORIZING THE RENEWAL OF A CONTRACT FOR THE EXPENDITURE OF UP TO \$18,500.00 FOR BRIDGESTONE AMERICAS

HOLDING FOR UTILITY BILLING SERVICES FOR THE WATER BILLING DEPARTMENT. THIS RENEWAL IS FOR CONTRACT YEAR 2015.

BRIDGESTONE HAS AGREED ON THE SAME PRICE FOR 2015, AS CHARGED IN 2013 AND 2014. WE ARE ASKING APPROVAL TO ENTER INTO A RENEWAL CONTRACT WITH BRIDGESTONE AMERICAS HOLDING FOR THE 2015 BILLING YEAR.

SERVICES INCLUDE PRINTING, INSERTING, BAR CODING, PRESORTING, DELIVERY TO THE POST OFFICE AND PRODCUTION OF SEARCHABLE CD-ROMS.

Mayor Drew moved for discussion of this item, Mr. McCleary seconded This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING THE CITY OF STOW CHARTER, SECTION 4.11 AND CODIFIED ORDINANCE 173.07 (b)(1)E, THE DIRECTOR OF PUBLIC SERVICE IS REQUESTING FINANCE COMMITTEE APPROVAL AUTHORIZING THE EXPENDITURE OF UP TO \$18,000.00 TO RUNNING RITCHIES INC. FOR THE PURCHASE OF SUPPLIES NEEDED TO RUN VARIOUS PARKS AND RECREATION PROGRAMS FOR THE CALENDAR YEAR 2014.

INFORMAL BIDDING WAS SOLICITED WITH RUNNING RITCHIES PROVIDING THE LOWEST PRICE.

Mayor Drew moved for discussion of this item, Mr. McCleary seconded This motion.

After this item was discussed, it was unanimously approved.


REQUEST FROM THE ENGINEERING DEPARTMENT FOR AN APPROVAL OF A REQUISITION TO POINTER APPRAISAL SERVICES FOR 5 RESIDENTIAL APPRAISALS ON MARHOFER AVENUE AND A 20% CONTINGENCY FOR INTERNAL APPRAISALS, IF NEEDED, IN THE AMOUNT OF \$3,030.00.

Mayor Drew moved for discussion of this item, Mr. McCleary seconded this Motion.

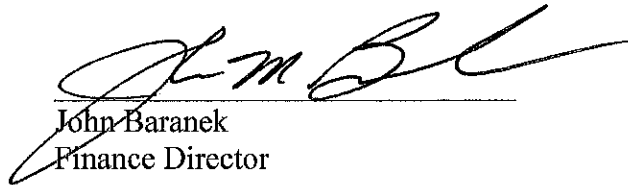
After this item was discussed, it was unanimously approved.

Mayor Drew moved to approve the Board of Control Minutes of October 29, 2014, seconded by Mr. Baranek. Unanimously approved.

With no further business, Mr. Baranek moved, Mayor Drew seconded to adjourn the meeting at 9:40 a.m.



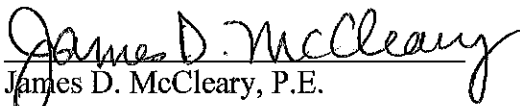
Sara Drew
Mayor



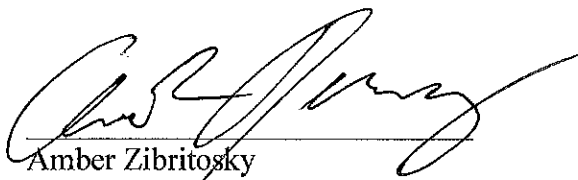
John Baranek
Finance Director



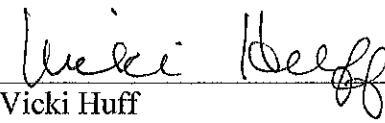
Nicholas Wren
Service Director



James D. McCleary, P.E.
City Engineer



Amber Zibritosky
Law Director



Vicki Huff
Secretary

City of Stow
Sara Drew, Mayor
Board of Control
1/11/2014

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
ENGINEER	MARHOFFER CHEVROLET INC V492, 2005 DODGE DAKOTA TRUCK USED BY JEFF SHAVER	VEHICLE REPAIRS	LOW QUOTE OF 2	\$1,494.93
Discuss:	Motion: Mayor Drew	Second: Mr. McCleary	Abstain:	TOTAL PO AMOUNT: \$1,494.93
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
FIRE	PRAXAIR DISTRIBUTION INC FOR FIRE DEPARTMENT USE	SBP OXYGEN FOR MED UNITS	SOLE SOURCE	\$1,000.00
Discuss:	Motion: Mayor Drew	Second: Mr. McCleary	Abstain:	TOTAL PO AMOUNT: \$1,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
FIRE	XEROX CORPORATION FOR FIRE IPAD	SBP FIREHOUSE MEDIC PROGRAM	PROFESSIONAL SOURCE	\$1,500.00
Discuss:	Motion: Mayor Drew	Second: Mr. McCleary	Abstain:	TOTAL PO AMOUNT: \$1,500.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
FORESTRY	SAFE STAFFING OF OHIO INC EXTRA HOURS TO INSTALL CHRISTMAS LIGHTS	SBP PAYROLL SV - SOYK	PREFERRED SOURCE	\$2,700.00
Discuss:	Motion: Mayor Drew	Second: Mr. McCleary	Abstain:	TOTAL PO AMOUNT: \$2,700.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
FOX DEN	SOUTH EAST HARLEY DAVIDSON CO	2009 CLUB CARS DS	BEST PRACTICAL	\$5,600.00
\$5,600.00	FOR FOX DEN			

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT:** \$5,600.00

Approve: Unanimously Passed: Passed: Denied: Held:

INCOME TAX K M S 2000 INC DBA PPI GRAPHICS #9 RETURN ENVELOPES PREFERRED SOURCE \$1,110.00
 \$1,110.00 FOR MONTHLY & QUARTERLY BILLING NEEDS

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT:** \$1,110.00

Approve: Unanimously Passed: Passed: Denied: Held:

INCOME TAX SHAMROCK GRAPHICS INC ESTIMATED POSTAGE PREFERRED SOURCE \$1,062.00
 \$1,062.00 FOR 2015 EMPLOYER W/H BOOKLETS

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT:** \$1,062.00

Approve: Unanimously Passed: Passed: Denied: Held:

INCOME TAX SHAMROCK GRAPHICS INC ESTIMATED POSTAGE PREFERRED SOURCE \$4,590.00
 \$4,590.00 POSTAGE FOR THE MAILING OF THE 2014 EFILE LETTERS

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT:** \$4,590.00

Approve: Unanimously Passed: Passed: Denied: Held:

INFO SERV C D W GOVERNMENT INC BEST PRACTICAL \$1,440.42
 TO REPLACE WINDOWS XP WINDOWS 7 COMPUTERS

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT:** \$1,440.42

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
INFO SERV	INSIGHT PUBLIC SECTOR INC	WINDOWS 7 COMPUTERS	BEST PRACTICAL	\$1,837.88
	REPLACES WINDOWS XP FOR			
	LAW DEPARTMENT USE			

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$1,837.88**

Approve: Unanimously Passed: Passed: Denied: Held:

MAYOR TAMARKIN CO THE **2015 COMMUNITY EVENTS** **SBP SUPPLIES/REFRESHMENTS** **BEST PRACTICAL** **\$1,500.00**

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$1,500.00**

Approve: Unanimously Passed: Passed: Denied: Held:

PARK MAINT D & K MATERIALS **SBP INFIELD MIX** **BID - FORMAL** **\$4,000.00**

\$846.74 **FOR BALLFIELDS**

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$4,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

PARKS/REC RUNNING RITCHIES INC DBA **SBP MISC PARK/REC SUPPLIES** **BEST PRACTICAL - AVAIL** **\$5,000.00**

\$1,854.00 **FOR VARIOUS PROGRAMS** **NEEDS FINANCE APPROVAL**

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$5,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

PARKS/REC PLAYHOUSE SQUARE FOUNDATION **MUSICAL TICKETS** **PREFERRED SOURCE** **\$1,908.00**

DIRTY DANCING MUSICAL TICKETS **DATE: SUNDAY, MARCH 15, 2015**

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$1,908.00**

Approve: Unanimously Passed: Passed: Denied: Held:

DEPT VENDOR **DESCRIPTION** **BID/QUOTE** **AMOUNT**

PARKS/REC **PLAYHOUSE SQUARE FOUNDATION** **THEATRE TICKETS - I LOVE LUCY** **PREFERRED SOURCE** **\$1,458.00**
FOR I LOVE LUCY-LIVE ON STAGE
FRIDAY, MAY 15, 2015

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$1,458.00**
 Approve: Unanimously Passed: Passed: Denied: Held:

PLANNING **EVANT INC** **INCOME TAX GRANT - 2012** **SOLE SOURCE** **\$4,977.83**
REIMBURSEMENT FOR 2012
INCOME TAX GRANT

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$4,977.83**
 Approve: Unanimously Passed: Passed: Denied: Held:

PLANNING **EVANT INC** **INCOME TAX GRANT - 2013** **SOLE SOURCE** **\$6,149.13**
REIMBURSEMENT FOR 2013
INCOME TAX GRANT

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$6,149.13**
 Approve: Unanimously Passed: Passed: Denied: Held:

STREET **BUILDERS EMPORIUM** **SBP SAFETY GEAR & MISC SUPP** **BEST PRACTICAL - TIME** **\$1,000.00**
\$1,000.00 **SAFETY GEAR FOR DEPARTMENT**
PERSONNEL

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$1,000.00**
 Approve: Unanimously Passed: Passed: Denied: Held:

STREET **CLEVELAND BARRICADING SYSTEMS LI** **SIGNAGE - RT 8** **SOLE SOURCE** **\$5,500.00**
TO BE REESTABLISHED ON RT 8
DUE TO ACCIDENT

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$5,500.00**
 Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
\$12.25	FISHER AUTO PARTS INC	SBP VEH/TRUCK PARTS	BEST PRACTICAL - PROX	\$2,000.00
	FOR DEPARTMENT VEHICLES			
Discuss:	Motion: Mayor Drew	Second: Mr. McCleary	Abstain:	TOTAL PO AMOUNT: \$2,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
<u>STREET</u>	<u>H D SUPPLY WATERWORKS LTD</u>	<u>SBP PIPES & GRATES</u>	<u>BID - MAT'L S</u>	<u>\$6,000.00</u>
\$3,572.50	FOR VARIOUS PROJECTS			
	THROUGHOUT THE CITY			
Discuss:	Motion: Mayor Drew	Second: Mr. McCleary	Abstain:	TOTAL PO AMOUNT: \$6,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
<u>STREET</u>	<u>LEIPOLD TIRE</u>	<u>SBP TIRES & MISC SERVICES</u>	<u>BEST PRACTICAL - PROX</u>	<u>\$2,000.00</u>
	FOR PASSENGER CARS & LIGHT			
	TRUCKS			
Discuss:	Motion: Mayor Drew	Second: Mr. McCleary	Abstain:	TOTAL PO AMOUNT: \$2,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
<u>STREET</u>	<u>LAWSON PRODUCTS INC</u>	<u>SBP WELDING & MISC SUPPLIES</u>	<u>BID - STATE OF OHIO</u>	<u>\$5,000.00</u>
	FOR VARIOUS PROJECTS			
Discuss:	Motion: Mayor Drew	Second: Mr. McCleary	Abstain:	TOTAL PO AMOUNT: \$5,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
<u>STREET</u>	<u>MAINT PAINT & BODY INC</u>	<u>REPAIR & PAINT BOBCAT</u>	<u>LOW QUOTE OF 3</u>	<u>\$3,205.65</u>
	V233, 1983 BOBCAT FRONT LOADER			
Discuss:	Motion: Mayor Drew	Second: Mr. McCleary	Abstain:	TOTAL PO AMOUNT: \$3,205.65
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
STREET	PATH MASTER INC	SBP TRAFFIC LIGHTS & PARTS	BEST PRACTICAL - AVAIL	\$5,000.00
\$510.00	FOR VARIOUS CITY LOCATIONS			

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: TOTAL PO AMOUNT: \$5,000.00

Approve: Unanimously Passed: Passed: Denied: Held:

<u>STREET</u>	<u>ZIEGLER TIRE & SUPPLY INC</u>	<u>FOR DEPARTMENT TRUCKS</u>	<u>SBP TRUCK TIRES</u>	<u>PREFERRED SOURCE</u>	<u>AMOUNT</u>
					\$5,000.00

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: TOTAL PO AMOUNT: \$5,000.00

Approve: Unanimously Passed: Passed: Denied: Held: