



*Board of Control Minutes – Stow City Hall*

Mayor's Conference Room on Wednesday, October 8, 2014 at 9:30 a.m.

**MEMBERS PRESENT:** Mayor Sara Drew  
 Finance Director Baranek  
 Law Director Zibritosky  
 City Engineer McCleary  
 Service Director Wren

**ALSO PRESENT:**

|               |                 |
|---------------|-----------------|
| Lisa Jarvis   | Linda Nahrstedt |
| Chief Film    | John Earle      |
| Don Brooker   | Rob Kurtz       |
| Sheila Rayman | Dale Germano    |
| Mark Hatfield |                 |

The Board of Control Minutes are attached.

Other items on the agenda were:

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING AN APPLICATION FOR RESIDENTIAL WATER SYSTEM IMPROVEMENT AND STORM WATER MANAGEMENT UTILITY FEE ASSISTANCE FROM ALICE HUTCHISON, WHO LIVES AT 2293 WICKLEY AVENUE.

AFTER REVIEWING THE APPLICATION AND ACCOMPANYING DOCUMENTATION, IT HAS BEEN DETERMINED THAT SHE MEETS ALL REQUIREMENTS OF THE CITY'S UTILITY FEE ASSISTANCE PROGRAM.

BASED ON THIS FINDING, THE DIRECTOR OF PUBLIC SERVICE IS RECOMMENDING THAT THE BOARD OF CONTROL APPROVE PARTICIPATION IN THE CITY OF STOW RESIDENTIAL WATER SYSTEM IMPROVEMENT AND STORM WATER MANAGEMENT UTILITY FEE ASSISTANCE PROGRAM FOR 2015.

Mayor Drew moved for discussion of this item, Mr. McCleary seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING AN APPLICATION FOR RESIDENTIAL WATER SYSTEM IMPROVEMENT AND STORM WATER MANAGEMENT UTILITY FEE ASSISTANCE FROM MICHAEL DESARIO, WHO LIVES AT 2172 MARHOFER AVENUE.

AFTER REVIEWING THE APPLICATION AND ACCOMPANYING DOCUMENTATION, IT HAS BEEN DETERMINED THAT HE MEETS ALL REQUIREMENTS OF THE CITY'S UTILITY FEE ASSISTANCE PROGRAM.

BASED ON THIS FINDING, THE DIRECTOR OF PUBLIC SERVICE IS RECOMENDING THAT THE BOARD OF CONTROL APPROVE PARTICIPATION IN THE CITY OF STOW RESIDENTIAL WATER SYSTEM IMPROVEMENT AND STORM WATER MANAGEMENT UTILITY FEE ASSISTANCE PROGRAM FOR 2015.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING AN APPLICATION FOR RESIDENTIAL WATER SYSTEM IMPROVEMENT AND STORM WATER MANAGEMENT UTILITY FEE ASSISTANCE FROM DAVID STROH, WHO LIVES AT 3151 CROWN POINTE DRIVE.

AFTER REVIEWING THE APPLICATION AND ACCOMPANYING DOCUMENTATION, IT HAS BEEN DETERMINED THAT HE MEETS ALL REQUIREMENTS OF THE CITY'S UTILITY FEE ASSISTANCE PROGRAM.

BASED ON THIS FINDING, THE DIRECTOR OF PUBLIC SERVICE IS RECOMMENDING THAT THE BOARD OF CONTROL APPROVE PARTICIPATION IN THE CITY OF STOW RESIDENTIAL WATER SYSTEM IMPROVEMENT AND STORM WATER MANAGEMENT UTILITY FEE ASSISTANCE PROGRAM FOR 2015.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING AN APPLICATION FOR RESIDENTIAL WATER SYSTEM IMPROVEMENT AND STORM WATER MANAGEMENT UTILITY FEE ASSISTANCE FROM ROMAN MARSHALL, WHO LIVES AT 4088 OSAGE STREET.

AFTER REVIEWING THE APPLICATION AND ACCOMPANYING DOCUMENTATION, IT HAS BEEN DETERMINED THAT HE MEETS ALL REQUIREMENTS OF THE CITY'S UTILITY FEE ASSISTANCE PROGRAM.

BASED ON THIS FINDING, THE DIRECTOR OF PUBLIC SERVICE IS RECOMMENDING THAT THE BOARD OF CONTROL APPROVE PARTICIPATION IN THE CITY OF STOW RESIDENTIAL WATER SYSTEM IMPROVEMENT AND STORM WATER MANAGEMENT UTILITY FEE ASSISTANCE PROGRAM FOR 2015.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING AN APPLICATION FOR RESIDENTIAL WATER SYSTEM IMPROVEMENT AND STORM WATER MANAGEMENT UTILITY FEE ASSISTANCE FROM JOHN DENHOLM, WHO LIVES AT 4178 FOREST HEIGHTS DRIVE.

AFTER REVIEWING THE APPLICATION AND ACCOMPANYING DOCUMENTATION, IT HAS BEEN DETERMINED THAT HE MEETS ALL REQUIREMENTS OF THE CITY'S UTILITY FEE ASSISTANCE PROGRAM.

BASED ON THIS FINDING, THE DIRECTOR OF PUBIC SERVICE IS RECOMMENDING THAT THE BOARD OF CONTROL APPROVE PARTICIPATION IN THE CITY OF STOW RESIDENTIAL WATER SYSTEM IMPROVEMENT AND STORM WATER MANAGEMENT UTILITY FEE ASSISTANCE PROGRAM FOR 2015.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING AN APPROVAL TO AUTHORIZE THE EXPENDITURE OF UP TO \$15,547.99 FOR YEAR 3 OF A 3 YEAR CONTRACT WITH DELL INC. FOR THE RENEWAL OF MICROSOFT SOFTWARE ASSURANCE.

THE CITY USES MICROSOFT SERVER SOFTWARE, OPERATING SYSTEM SOFTWARE AND OFFICE APPLICATIONS ON ALL CITY COMPUTERS.

DELL INC. IS AN APPROVED STATE OF OHIO VENDOR FOR THIS PRODUCT AND THE PRICING REFLECTED IS FROM AN APPROVED STATE TERM

SCHEDULE AND THEREFORE AN EXCEPTION TO THE RULES OF BIDDING AS STATED IN SECTION 173.07 (a)(1)F.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded this Motion.

After this item had been discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING A LEGISLATION REQUEST FOR TIME WARNER CABLE FOR CABLE AND INTERNET SERVICE FOR 2015.

PURSUANT TO CITY OF STOW CHARTER, SECTION 4.11, CODIFIED ORDINANCE 173.07 (A)(1)H AND 173.07 (B)(1)D; THE DIRECTOR OF PUBLIC SERVICE IS REQUESTING THAT LEGISLATION BE PREPARED AUTHORIZING THE EXPENDITURE OF UP TO \$22,150.00 TO TIME WARNER CABLE FOR THE PURCHASE OF A CABLE TV, INTERNET AND PHONE SERVICE FOR THE CALENDAR YEAR 2015.

INCLUDED IN THIS EXPENSE IS CABLE SERVICE FOR CITY HALL, SENIOR CENTER AND FOX DEN, INTERNET SERVICE FOR THE CITY AND CABLE, INTERNET AND PHONE SERVICE AT THE COURT HOUSE.

INCREASED EXPENSE IN 2014 AND GOING FORWARD IS ATTRIBUTED TO ADDITIONAL CABLE SERVICE ADDED AT FOX DEN AND THE ADDITION OF INTERNET AND PHONE SERVICE AT THE COURT HOUSE.

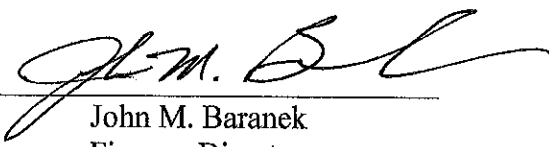
Mayor Drew moved for discussion of this item, Mr. Baranek seconded this Motion.

After this item had been discussed, it was unanimously approved.


With no further business, Mr. Baranek moved, Mayor Drew seconded to adjourn the meeting at 9:37 a.m.



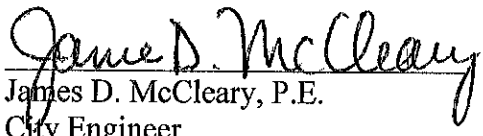
Sara Drew  
Mayor



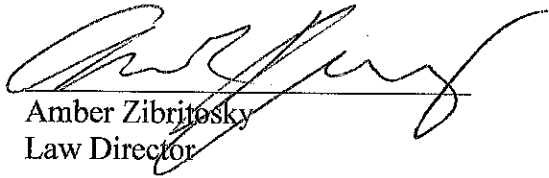
John M. Baranek  
Finance Director



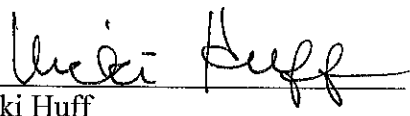
Nicholas Wren  
Service Director



James D. McCleary, P.E.  
City Engineer



Amber Zibritosky  
Law Director



Vicki Huff  
Secretary

City of Stow  
Sara Drew, Mayor  
Board of Control  
10/8/14

| <u>DEPT</u> | <u>VENDOR</u> | <u>DESCRIPTION</u>                                   | <u>BID/QUOTE</u> | <u>AMOUNT</u> |
|-------------|---------------|--|------------------|---------------|
| BLDG MAINT  | CALCOM INC    | REPLACEMENT OF SAFETY BUILDING ACCESS SYSTEM CONTROL | BEST PRACTICAL   | \$490.00      |
|             |               | LABOR TO INSTALL                                     |                  | \$552.00      |

Discuss: Motion: Mr. McCleary Second: Mayor Drew Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT: \$1,042.00**

Approve: Unanimously Passed:  Passed:  Denied:  Held:

| <u>CLERKS</u> | <u>BLUE TECHNOLOGIES INC</u>                | <u>SBP SV CONTRACT - LEXMARK</u> | <u>BEST PRACTICAL</u> | <u>AMOUNT</u> |
|---------------|---|----------------------------------|-----------------------|---------------|
|               | COPIER/FAX USED BY CLERKS AT THE COURTHOUSE | SV CONTRACT - KONICA             |                       | \$1,000.00    |

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT: \$1,600.00**

Approve: Unanimously Passed:  Passed:  Denied:  Held:

| <u>DISPATCH</u> | <u>S B C GLOBAL SERVICES INC</u>                         | <u>MAINT CONTRACT POSITRON</u> | <u>CONTRACT</u> | <u>AMOUNT</u> |
|-----------------|--|--------------------------------|-----------------|---------------|
|                 | FOR SUPPORT OF POSITRON 911 SYSTEM - 12.11.10 - 12.10.15 |                                |                 | \$14,642.88   |

Discuss: Motion: Mr. McCleary Second: Mayor Drew Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT: \$14,642.88**

Approve: Unanimously Passed:  Passed:  Denied:  Held:

|             |                         |                             |                     |               |
|-------------|-------------------------|-----------------------------|---------------------|---------------|
| <b>DEPT</b> | <b>VENDOR</b>           | <b>DESCRIPTION</b>          | <b>BID/QUOTE</b>    | <b>AMOUNT</b> |
| INFO SV     | DELL MARKETING L P      | VLA OFFICE STD SA           | BID - STATE OF OHIO | \$8,317.20    |
|             | ASSURANCE FOR MICROSOFT | VLA OFFICE PROPLUS SOFTWARE |                     | \$3,772.40    |
|             | PRODUCTS - 3RD YR OF 3  | VLA EXCHANGE SERVER STD     |                     | \$114.39      |
|             |                         | VLA EXCHANGE STD            |                     | \$2,522.00    |
|             |                         | VLA WINDOWS SERVER          |                     | \$822.00      |

Discuss: Motion: Mr. McCleary Second: Mayor Drew Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT: \$15,547.99**

Approve: Unanimously Passed:  Passed:  Denied:  Held:

**JUDGES**

|  |                                   |                          |                    |
|--|-----------------------------------|--------------------------|--------------------|
| <b>COURTVIEW JUSTICE SOLUTIONS INC</b>   | <b>SOFTWARE LICENSES - CLERKS</b> | <b>COURT ORDER #1517</b> | <b>\$96,287.25</b> |
| <b>INCLUDES SERVICES, DATA</b>           |                                   |                          |                    |
| <b>CONVERSION &amp; TRAVEL/NEEDS LEG</b> |                                   |                          |                    |
| <b>SOFTWARE LICENSES - JUDGES</b>        |                                   |                          | <b>\$96,287.25</b> |

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT: \$192,574.50**

Approve: Unanimously Passed:  Passed:  Denied:  Held:

| <u>DEPT</u> | <u>VENDOR</u>                                    | <u>DESCRIPTION</u> | <u>BID/QUOTE</u>    | <u>AMOUNT</u> |
|-------------|--|--------------------|---------------------|---------------|
| LAW         | SCOTSDALE INSURANCE CO<br>HUBBARD, HILBERT CLAIM | DEDUCTIBLE PAID    | PROFESSIONAL SOURCE | \$1,609.62    |

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT: \$1,609.62**

Approve: Unanimously Passed:  Passed:  Denied:  Held:

**MAYOR** **FISHER & PHILLIPS LLP** **SBP PROFESSIONAL LEGAL SV** **PROFESSIONAL SERVICE** **\$10,000.00**  
 \$3,434.73 ASSIST IN PERSONNEL RELATED  
 ORD 2014-125

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT: \$10,000.00**

Approve: Unanimously Passed:  Passed:  Denied:  Held:

**POLICE** **D & G UNIFORMS INC** **BALLISTIC VESTS** **BID - STATE OF OHIO** **\$1,651.80**  
 \$825.90 UP TO 1/2 MAY BE REIMBURSED  
 VESTS FOR NEW OFFICERS

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT: \$1,651.80**

Approve: Unanimously Passed:  Passed:  Denied:  Held:

**POLICE** **REMI GROUP THE LLC** **SV AGREEMENT - DIGITAL VOICE** **LOW QUOTE OF 2** **\$975.00**  
 DIGITAL VOICE RECORDER  
 01.01.15 - 12.31.15

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT: \$975.00**

Approve: Unanimously Passed:  Passed:  Denied:  Held:

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT: \$2,925.00**

Approve: Unanimously Passed:  Passed:  Denied:  Held:



| <u>DEPT</u> | <u>VENDOR</u>                      | <u>DESCRIPTION</u>                    | <u>BID/QUOTE</u> | <u>AMOUNT</u> |
|-------------|------------------------------------|---------------------------------------|------------------|---------------|
| POLICE      | PITNEY BOWES GLOBAL FIN SERV L L C | POSTAGE MACHINE RENTAL - 50% CONTRACT |                  | \$738.00      |
|             |                                    | SHARED BY POLICE & FIRE               |                  |               |
|             |                                    | YEAR 2 OF 5 YEAR LEASE                |                  |               |
|             |                                    |                                       |                  | \$738.00      |

Discuss: Motion: Mr. McCleary Second: Mayor Drew Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT: \$1,476.00**

Approve: Unanimously Passed:  Passed:  Denied:  Held:

**PURCHASE COPECO INC SBP TONER & INK CARTRIDGES LOW QUOTE OF 4 \$11,583.44**

CLOSED PO# 57273 & RE-DISTRIBUTE FUNDS

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT: \$11,583.44**

Approve: Unanimously Passed:  Passed:  Denied:  Held:

DEPT SERVICE      VENDOR  
 WARNER CABLE  
 CONTRACT RENEWAL - BASIC  
 CABLE TV SERVICE

| <u>DESCRIPTION</u>            | <u>BID/QUOTE</u> | <u>AMOUNT</u> |
|-------------------------------|------------------|---------------|
| CABLE TV SV - CITY HALL       | CONTRACT         | \$900.00      |
| CABLE TV SV - SR RESOURCE CTF |                  | \$850.00      |
| SBP CABLE TV SV - 75% CTHSE   |                  | \$700.00      |
| SBP CABLE TV SV - 25% CTHSE   |                  | \$250.00      |
| SBP INTERNET SV               |                  | \$5,200.00    |
| CABLE SV - FOX DEN            |                  | \$1,250.00    |
| INTERNET SV - 50% CTHSE       |                  | \$3,500.00    |
| LOCAL/LONG DIST SV - 50%      |                  | \$3,000.00    |
|                               |                  | \$3,000.00    |

| DEPT | VENDOR | DESCRIPTION | BID/QUOTE | AMOUNT |
|------|--------|-------------|-----------|--------|
|------|--------|-------------|-----------|--------|

|          |   |                                  |                                  |                                     |
|----------|---|----------------------------------|----------------------------------|-------------------------------------|
| Discuss: | Motion: <u>MAYOR Drew</u>                               | Second: <u>Mr. McCleary</u>      | Abstain: _____                   | TOTAL PO AMOUNT: <u>\$22,150.00</u> |
| Approve: | Unanimously Passed: <input checked="" type="checkbox"/> | Passed: <input type="checkbox"/> | Denied: <input type="checkbox"/> | Held: <input type="checkbox"/>      |

**STREET HENDERSON PRODUCTS INC**  
**FOR NEW DUMP/SALT TRUCK**  
**LOWER THAN STATE BID**      \$1,720.00

|          |   |                                  |                                  |                                    |
|----------|---|----------------------------------|----------------------------------|------------------------------------|
| Discuss: | Motion: <u>Mayor Drew</u>                               | Second: <u>Mr. McCleary</u>      | Abstain: _____                   | TOTAL PO AMOUNT: <u>\$1,720.00</u> |
| Approve: | Unanimously Passed: <input checked="" type="checkbox"/> | Passed: <input type="checkbox"/> | Denied: <input type="checkbox"/> | Held: <input type="checkbox"/>     |

**STREET AUTO ZONE INC**  
**USED BY THE SERVICE GARAGE**  
**MECHANICS**  
**SBP VEHICLE REPAIR PARTS**      BEST PRACTICAL - TIME      \$1,690.00

|          |   |                                  |                                  |                                    |
|----------|---|----------------------------------|----------------------------------|------------------------------------|
| Discuss: | Motion: <u>Mayor Drew</u>                               | Second: <u>Mr. McCleary</u>      | Abstain: _____                   | TOTAL PO AMOUNT: <u>\$1,690.00</u> |
| Approve: | Unanimously Passed: <input checked="" type="checkbox"/> | Passed: <input type="checkbox"/> | Denied: <input type="checkbox"/> | Held: <input type="checkbox"/>     |

**STREET TRUMBULL COUNTY HARDWOODS LTD**  
**FOR SIDE OF TRUCKS**  
**SBP HARDWOOD PLANKS**      BEST PRACTICAL - AVAIL      \$1,600.00

|          |   |                                  |                                  |                                    |
|----------|---|----------------------------------|----------------------------------|------------------------------------|
| Discuss: | Motion: <u>Mayor Drew</u>                               | Second: <u>Mr. McCleary</u>      | Abstain: _____                   | TOTAL PO AMOUNT: <u>\$1,600.00</u> |
| Approve: | Unanimously Passed: <input checked="" type="checkbox"/> | Passed: <input type="checkbox"/> | Denied: <input type="checkbox"/> | Held: <input type="checkbox"/>     |

**STREET QUICK SERVICE WELDING/MACHINE**  
**FOR VARIOUS WELDING JOBS**  
**SBP WELDING SV & SUPPLIES**      SOLE SOURCE      \$6,000.00

|          |   |                                  |                                  |                                    |
|----------|---|----------------------------------|----------------------------------|------------------------------------|
| Discuss: | Motion: <u>Mayor Drew</u>                               | Second: <u>Mr. McCleary</u>      | Abstain: _____                   | TOTAL PO AMOUNT: <u>\$6,000.00</u> |
| Approve: | Unanimously Passed: <input checked="" type="checkbox"/> | Passed: <input type="checkbox"/> | Denied: <input type="checkbox"/> | Held: <input type="checkbox"/>     |

| <u>DEPT</u> | <u>VENDOR</u>             | <u>DESCRIPTION</u>                                       | <u>BID/QUOTE</u> | <u>AMOUNT</u> |
|-------------|---------------------------|--|------------------|---------------|
| WATER       | H D SUPPLY WATERWORKS LTD | SBP REPAIR PARTS/METERS                                  | BID - MAT'LS     | \$25,000.00   |
| \$5,822.00  |                           | FOR REPAIRS & INSTALLATIONS<br>OF METERS THROUGHOUT CITY |                  |               |

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT: \$25,000.00**

Approve: Unanimously Passed:  Passed:  Denied:  Held:

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| <u>WATER</u> | <u>HACH CO</u> | <u>SBP CHEMICAL REAGENTS</u> | <u>BEST PRACTICAL</u> | <u>AMOUNT</u> |
|--------------|----------------|------------------------------|-----------------------|---------------|
| \$179.83     | FOR ANALYZERS  |                              |                       | \$1,650.00    |

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT: \$1,650.00**

Approve: Unanimously Passed:  Passed:  Denied:  Held: