



Board of Control Minutes – Stow City Hall

Mayor's Conference Room on Wednesday, August 6, 2014 at 9:30 a.m.

MEMBERS PRESENT:

Assistant Service Director Brooker
 City Engineer McCleary
 Director of Budget and Management Earle
 Law Director Zibritosky

ALSO PRESENT:

Lisa Jarvis	Chief Stone
Chief Film	Linda Nahrstedt
Rob Kurtz	Dale Germano
Nick Wren	

The Minutes of the Board of Control are attached.

Other items on the agenda were as follows:

REQUEST FROM THE LANDSCAPE ARBORIST REGARDING THE LANDSCAPING AT 2715 AND 2725 PRESCOTT DOWNS FOR WL HOLDER CONSTRUCTION AND REQUESTING APPROVAL TO RELEASE THE MAINTENANCE GUARANTEES IN THE AMOUNT OF \$200.00 PER PROPERTY FOR A TOTAL OF \$400.00 BACK TO WL HOLDER. THE ORIGINAL CHECKS WERE SUBMITTED FOR \$2,000.00 EACH ON OCTOBER 12, 2012.

Mr. McCleary moved for discussion of this item, Mr. Earle seconded This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE LANDSCAPE ARBORIST REGARDING THE RELEASE OF THE LANDSCAPING MAINTENANCE GUARANTEE FOR PARKVIEW CUSTOM HOMES. SHE HAS INSPECTED THE LANDSCAPING AT:

4418 FOREST LAKE COURT	(3/01/13)
4454 FOREST LAKE COURT	(7/13/12)
2075 STONEBRIDGE CROSSING	(11/9/12)
2147 STONEBRIDGE CROSSING	(7/13/12)

2153 STONEBRIDGE CROSSING (9/20/11)

AND A REQUEST IS BEING MADE FOR APPROVAL TO RELEASE THE MAINTENANCE GUARANTEES IN THE AMOUNT \$200.00 PER PROPERTY FOR A TOTAL OF \$10,000.00 BACK TO PARKVIEW CUSTOM HOMES. THE ORIGINAL CHECKS WERE SUBMITTED FOR \$2,000.00 EACH AS REFERENCED.

Mr. McCleary moved for discussion of this item, Mrs. Zibritosky
Seconded this motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE LANDSCAPE ARBORIST REGARDING THE RELEASE OF THE LANDSCAPE PERFORMANCE GUARANTEE AT 4275 STEELS POINTE ROAD FOR WARMUS BUILDERS FOR THE STEELS POINTE MEDICAL OFFICES, AND A REQUEST FOR APPROVAL TO RELEASE THE LANDSCAPING PERFORMANCE GUARANTEE IN THE AMOUNT OF \$12,294.00 BACK TO WARMUS BUILDERS. THEY SUBMITTED THE ORIGINAL PERFORMANCE GUARANTEE ON MAY 13, 2013.

A MAINTENANCE GUARANTEE OF \$1,366.00 WILL BE RETAINED FOR ONE YEAR.

Mr. McCleary moved for discussion of this item, Mrs. Zibritosky seconded
This motion.

After this item was discussed, it was unanimously approved.

REQUEST FOR AN APPROVAL OF A REQUISITION FROM THE STREET DEPARTMENT FOR AN ADD-ON TO THE EQUIPMENT FOR THE NEW DUMP SALT TRUCK FOR THE STREET DEPARTMENT, IN THE AMOUNT OF \$1,650.00.
NOTE: THIS QUOTE IS LOWER THAN STATE BID.

Mrs. Zibritosky moved for discussion of this item, Mr. McCleary seconded
This motion.

After this item was discussed, it was unanimously approved.

REQUEST FOR AN APPROVAL OF A REQUISITION TO SCOTTSDALE INSURANCE COMPANY FOR THE DEDUCTIBLE CLAIM FOR SETTLEMENT PURPOSES, IN THE AMOUNT OF \$25,000.00.

Mrs. Zibritosky moved for discussion of this item, Mr. McCleary seconded
This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING BIDS FOR PURCHASE OF MATERIALS AND RENTAL OF EQUIPMENT (ITEMS WITH PREVAILING WAGES).

ON AUGUST 5, 2014, BIDS WERE OPENED FOR THE PURCHASE OF MATERIALS (ITEMS WITH PREVAILING WAGES). THE BIDS WERE REVIEWED BY MARC ANDERSON, DEPUTY DIRECTOR OF PUBLIC SERVICE-PUBLIC WORKS, AND HE IS RECOMMENDING THE AWARDS BE GIVEN TO THE LOWEST, RESPONSIVE, AND RESPONSIBLE BIDDERS AS FOLLOWS:

Item 4B- Asphaltic Materials (In Place in Stow, Hand Finished & Rolled as Required on City Streets)

Karvo Paving Company \$1,136,535.00

Item 4C – Asphaltic Materials (In Place in Stow, Hand Finished & Rolled as Required) on Other City Infrastructure (Parking Lots and Paths)

Karvo Paving Company \$ 91,830.00

Item 5B – concrete – Finished, In Place

Perrin Asphalt Company \$298,450.00

Item 5D – Remove Combination Curb and Gutter and Replace with Vertical Curb (Machine Placed)

Lockhart Concrete Co. \$ 81,200.00

Item 12 – Roadway Striping

J.D. Striping & Services, Inc. \$ 43,905.00

Mr. McCleary moved for discussion of this item, Mr. Earle seconded
This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE PUBLIC SERVICE DEPARTMENT FOR AN APPROVAL OF A REQUISITION TO J.D. STRIPING & SERVICES, INC. FOR FAST DRY WATER-BASED PAINT (ROADWAY STRIPING) IN THE AMOUNT OF \$43,905.00.

Mr. Earle moved for discussion of this item, Mr. McCleary seconded
This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE PUBLIC SERVICE DEPARTMENT FOR AN APPROVAL OF A REQUISITION TO LOCKHART CONCRETE COMPANY FOR THE REMOVAL COMBINATION OF CURB AND GUTTER AND REPLACEMENT WITH VERTICAL CURB (MACHINE PLACED) IN THE \$81,200.00.

Mr. McCleary moved for discussion of this item, Mrs. Zibritosky seconded This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE PUBLIC SERVICE DEPARTMENT FOR AN APPROVAL OF A REQUISITION TO KARVO PAVING COMPANY FOR ASPHALTIC MATERIALS FOR CITY STREETS (\$1,136,535.00) AND OTHER CITY INFRASTRUCTURE \$91,830.00, IN THE TOTAL AMOUNT OF \$1,228,365.00.

Mrs. Zibritosky moved for discussion of this item, Mr. McCleary seconded This motion.

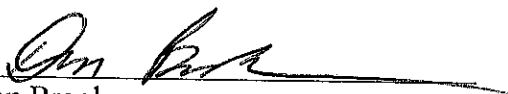
After this item was discussed, it was unanimously approved.

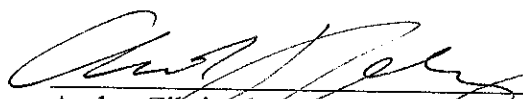
REQUEST FROM THE PUBLIC SERVICE DEPARTMENT FOR AN APPROVAL OF A REQUISITION TO PERRIN ASPHALT CO. INC. FOR CONCRETE, FINISHED, IN PLACE, IN THE AMOUNT OF \$298,450.00.


Mr. Earle moved for discussion of this item, Mr. McCleary seconded this Motion.

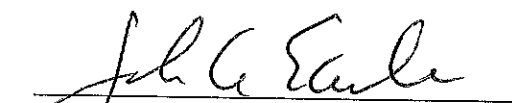
After this item was discussed, it was unanimously approved.

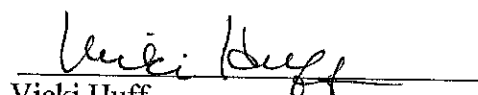
With no further business to discuss, Mr. Brooker moved, Mr. McCleary seconded to adjourn the meeting at 9:38 a.m.


Don Brooker
Assistant Service Director


Amber Zibritosky
Law Director


James D. McCleary, P.E.
City Engineer


John Earle
Director of Budget and Management


Vicki Huff
Secretary

City of Stow
 Sara Drew, Mayor
 Board of Control
 8/6/14

DEPT VENDOR
 BLDG MAINT **J A N SERVICES INC**
 CITY HALL, ATRIUM, SAFETY
 CENTER & SERVICE BUILDING

<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
WINDOW CLEANING - CITY HALL	BID - MAT'L S	\$1,184.00
WINDOW CLEANING - ATRIUM		\$667.00
WINDOW CLEANING - SAFETY		\$666.00
WINDOW CLEANING - SV BLDG		\$80.00

Discuss: Motion: Mr. McCleary Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$2,597.00**

Approve: Unanimously Passed: Passed: Denied: Held:

BUILDING HELMLING DAVE JR
 HOME OWNER WILL BE ASSESSED
 1971 MARHOFER AVE
 DEMOLITION & REMOVAL SV HELD 7.30.14 \$5,400.00

Discuss: Motion: Mr. McCleary Second: Mr. Earle Abstain: _____ **TOTAL PO AMOUNT: \$5,400.00**

Approve: Unanimously Passed: Passed: Denied: Held:

DEPT FINANCE VENDOR AUTOMATED BUSINESS EQUIP CORP
 \$2,534.00 DEADLINE FOR ORDER BEFORE
 PRICE INCREASE

DESCRIPTION BID/QUOTE AMOUNT
 CHECK STOCK - PLAIN BEST PRACTICAL \$627.75

GREEN CHECK STOCK - PAYROLL \$670.50

BLUE CHECK STOCK - PAYROLL \$74.50

RED CHECK STOCK \$627.75

\$87.50

SHIPPING CHARGES \$446.60

Discuss: Motion: Mr. McCleary Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT:** \$2,534.60

Approve: Unanimously Passed: Passed: Denied: Held:

FIRE **FALLSWAY EQUIPMENT CO INC** **SBP REPAIR STROBES & LIGHTS** **BEST PRACTICAL - AVAIL** **\$3,000.00**
 FOR FIRE DEPT VEHICLES
 NEW & IN SERVICE VEHICLES

Discuss: Motion: Mr. McCleary Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT:** \$3,000.00

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
FOX DEN \$444.16	PAR WEST TURF SERVICES INC	SBP GOLF COURSE MAINT SUPP	PREFERRED SOURCE	\$1,500.00
	SUPPLIES TO MAINTAIN GOLF COURSE			

Discuss: Motion: Mr. McCleary Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$1,500.00**

Approve: Unanimously Passed: Passed: Denied: Held:

INFO SERV E TECHNOLOGIES INC

FOR UPS SYSTEM AT SAFETY BLDG
9.01.14 - 8.31.17~8% DISCOUNT

SV AGREEMT - EATON BLADEUPS SOLE SOURCE

Discuss: Motion: Mr. McCleary Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$9,350.00**

Approve: Unanimously Passed: Passed: Denied: Held:

LAW INDEPENDENCE BUSINESS SUPPLY

ADDITIONAL STORAGE NEEDED
FOR LAW DEPARTMENT

WAVEWORKS LATERAL FILE BID - STATE OF OHIO

Discuss: Motion: Mr. McCleary Second: Mr. Earle Abstain: _____ **TOTAL PO AMOUNT: \$1,085.00**

Approve: Unanimously Passed: Passed: Denied: Held:

PARKS/REC HOUSE OF LAROSE INC

FOR SUMMER SUNSET BLAST
TRUCK, COOLER & SERVING CUPS

SBP ALCOHOLIC BEVERAGES PREFERRED SOURCE

Discuss: Motion: Mr. McCleary Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$5,899.46**

Approve: Unanimously Passed: Passed: Denied: Held:

POLICE JOLOHA ENTERPRISES

CONTRACT COVERS UPDATES,
PATCHES & NEW RELEASES

MAINT AGREEMT - WINScribe SOLE SOURCE

Discuss: Motion: Mr. McCleary Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$1,640.94**

Approve: Unanimously Passed: Passed: Denied: Held:

DEPT POLICE VENDOR DESCRIPTION BID/QUOTE AMOUNT

COPIER CONSULTANTS INC SV AGREEM'T - COPIER - 50% LOW QUOTE OF 3 \$637.50

FOR COPIER @ SAFETY BUILDING 1 OF 2 YR - 8.21.14 - 8.20.16 \$637.50

Discuss: Motion: Mr. McCleary Second: Mrs. Zibrifosky Abstain: _____ **TOTAL PO AMOUNT:** \$1,275.00

Approve: Unanimously Passed: Passed: Denied: Held:

DEPT VENDOR
 PURCHASE **COPECO INC**
 TONER CARTRIDGES USED BY
 VARIOUS CITY DEPARTMENTS

DESCRIPTION
 SBP INK/TONER CARTRIDGES
 LOW QUOTE OF 4
AMOUNT

\$2,300.00
 \$2,500.00
 \$1,500.00
 \$1,500.00
 \$2,300.00
 \$2,300.00
 \$2,500.00

Discuss: Motion: Mr. McCleary Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$14,900.00**

Approve: Unanimously Passed: Passed: Denied: Held:

STREET CLEVELAND BARRICADING SYSTEMS LI EXIT SIGN REPLACEMENT SOLE SOURCE \$3,111.50
 EXIT #9 SIGN HIT IN ACCIDENT
 REIMBURSED BY INSURANCE

Discuss: Motion: Mr. McCleary Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$3,111.50**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
<u>STREET</u>	PETROLEUM UNDERGRD STG TANK FOR UNDERGROUND FUEL STORAGE	ANNUAL CERT OF COVERAGE	SOLE SOURCE	\$700.00
				\$1,400.00

Discuss: Motion: Mr. McCleary Second: Mr. Earle Abstain: _____ **TOTAL PO AMOUNT: \$2,100.00**

Approve: Unanimously Passed: Passed: Denied: Held: