

Board of Control Minutes – Stow City Hall

Mayor’s Conference Room on Wednesday, July 9, 2014 at 9:30 a.m.

MEMBERS PRESENT: Mayor Sara Drew
Law Director Zibritosky
Service Director Wren
City Engineer McCleary
Finance Director Baranek

ALSO PRESENT: Lisa Jarvis Chief Stone
Chief Film John Earle
Linda Nahrstedt Don Brooker

The Minutes of the Board of Control are attached.

Other items on the agenda were as follows:

THE BOARD REVIEWED ALL OVERRUNS IN THE AMOUNT OF \$318.13 from 6/27/14 through 7/10/14.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded to approve this motion.

After this item had been discussed, it was unanimously passed.

REQUEST FROM THE CITY ENGINEER REGARDING A REQUEST FOR AUTHORIZATION TO SOLICIT BIDS FOR THE WATERMAIN REPLACEMENT ON KENT ROAD (SR.59), PARK DRIVE AND ADALINE DRIVE FROM ELM ROAD TO GRAHAM ROAD.

THE CITY OF STOW IS COMPLETING THE S.R. 59, ADALINE WATER TRUNK LINE PLANS AND SPECIFICATIONS IN ORDER TO SOLICIT BIDS. THIS IS THE FINAL SECTION OF TRUNK LINE ON THE WEST SIDE OF THE CITY. THE PROJECT WILL BE PAID FOR WITH A \$1,357,087.00, 0%, 30 YEAR LOAN FROM OPWC. THE WATER MAIN FROM ELM ROAD TO GRAHAM ROAD NEEDS TO BE COMPLETED TO FINISH THE TRUNK LINE TO THE WATER TOWER TO IMPROVE THE QUALITY OF WATER AND BETTER SERVE OUR CUSTOMERS.

THE CITY ENGINEER IS REQUESTING APPROVAL OF THIS LEGISLATION WITH AN EMERGENCY MEASURE NECESSARY FOR THE IMMEDIATE PRESERVATION OF THE PUBLIC HEALTH AND SAFETY FOR THE REASON THAT ANY DELAY IN PROCEEDING WOULD DELAY IMPROVING THE QUALITY OF WATER IN THIS AREA.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE CITY ENGINEER REGARDING A REQUEST FOR AUTHORIZATION TO SOLICIT BIDS FOR WATER MAIN REPLACEMENT ON STOW ROAD FROM BRYN MAWR TO SAMIRA ROAD.

THE CITY OF STOW IS COMPLETING THE STOW ROAD WATERLINE, PHASE IV PLANS AND SPECIFICATIONS IN ORDER TO SOLICIT BIDS. THE WATER MAIN FROM BRYN MAWR ROAD TO SAMIRA ROAD NEEDS TO BE COMPLETED THIS YEAR TO IMPROVE THE QUALITY OF WATER AND BETTER SERVE OUR CUSTOMERS. THIS PROJECT HAS RECEIVED CDBG FUNDING UP TO \$100,000.00 TO HELP PAY FOR THE WATERLINE WHICH IS ESTIMATED TO COST OVER \$200,000.00.

THE CITY ENGINEER IS REQUESTING APPROVAL OF THIS LEGISLATION WITH AN EMERGENCY MEASURE NECESSARY FOR THE IMMEDIATE PRESERVATION OF THE PUBLIC HEALTH AND SAFETY FOR THE REASON THAT THE PROJECT NEEDS TO BE CONSTRUCTED IN 2014 TO RECEIVE THE FUNDING.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE CITY ENGINEER REGARDING REPEALING ORDINANCE 2005-115 REGARDING ENACTING AN ORDINANCE AUTHORIZING EMPLOYMENT HOURLY COMPENSATION FOR PART-TIME INSPECTORS IN THE BUILDING DEPARTMENT.

THE BUILDING DEPARTMENT USES PART-TIME LICENSED INSPECTORS TO MANAGE THE FLUCTUATING WORKLOAD IN THE DEPARTMENT. THE CURRENT PART-TIME INSECTORS, ALL PREVIOUSLY APPROVED BY COUNCIL, ARE ORAN POST, RICHARD T. HICKMANII, KENNETH D. DYE, AND ROBERT R. SALLAZ. UNDER ORDINANCE 2005-15, THEY ARE PAID \$20.00 PER INSPECTION. OPERS RECENTLY CHANGED THEIR RULES AND REGULATIONS FOR PART-TIME EMPLOYEES AND NOW REQUIRE THESE

PART-TIME INSPECTORS TO BE PAID ON AN HOURLY RATE TO RETAIN OPERS COVERAGE. ALL PART-TIME INSPECTORS HAVE AGREED TO \$20.00/HR. WHICH WILL MATCH THE EXISTING BUDGET AND WILL NOT INCREASE THE EXPENSE OF PART-TIME INSPECTORS.

THE CITY ENGINEER IS REQUESTING APPROVAL OF THIS LEGISLATION WITH AN EMERGENCY MEASURE NECESSARY FOR THE IMMEDIATE PRESERVATION OF PUBLIC HEALTH AND SAFETY FOR THE REASON THAT INSPECTORS CAN BE CONVERTED TO AN HOURLY WAGE IMMEDIATELY.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING AN APPLICATION FOR RESIDENTIAL WATER SYSTEM IMPROVEMENT AND STORM WATER MANAGEMENT UTILITY FEE ASSISTANCE FROM LISA D. McFARLAND, WHO LIVES AT 2576 PAULANN DRIVE.

AFTER REVIEWING THE APPLICATION AND ACCOMPANYING DOCUMENTATION, IT HAS BEEN DETERMINED THAT SHE MEETS ALL REQUIREMENTS OF THE CITY'S UTILITY FEE ASSISTANCE PROGRAM.

BASED ON THS FINDING, THE DIRECTOR OF PUBLIC SERVICE IS RECOMMENDING THAT THE BOARD OF CONTROL APPROVE HER FOR PARTICIPATION IN THE CITY OF STOW RESIDENTIAL WATER SYSTEM IMPROVEMENT AND STORM WATER MANAGEMENT UTILITY FEE ASSISTANCE PROGRAM OFR 2014.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded this Motion.

After this tiem was discussed, ti was unanimously approved.

REQUEST FROM THE DIRECTOR OF FINANCE REGARDING THE ANNUAL FLU SHOT ORDINANCE. THE DIRECTOR OF FINANCE IS REQUESTING APPROVAL TO AUTHORIZE THE CONTINUATION OF THE EXPENDITURE OF UP TO \$34.00 PER EMPLOYEE FOR REIMBURSEMENT FOR FLU SHOTS ADMINISTERED. THIS PROGRAM IS FOR ANY FULL-TIME OR PART-TIME EMPLOYEE AND STOW CITY POLICE RESERVES. THE CITY HAS SUPPORTED THIS PROGRAM FOR MANY YEARS AS A WELLNESS INITIATIVE IN ORDER TO AVOID THE POSSIBLE ECONOMIC IMPACT DUE TO ILLNESS AND ABSENTEEISM FROM WORK.

Mayor drew moved for discussion of this item, Mr. Baranek seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE LANDSCAPE ARBORIST REGARDING THE INSPECTION OF THE LANDSCAPING AT 4015 DARROW ROAD FOR BESSO CLINIC AND A REQUEST FOR APPROVAL TO RELEASE THE PERFORMANCE GUARANTEE IN THE FORM OF A PERFORMANCE BOND IN THE AMOUNT OF \$20,000.00. SINCE THE LANDSCAPING HAS BEEN COMPLETE FOR MORE THAN A YEAR, THIS REQUEST WOULD FINALIZE THE LANDSCAPING AT THIS LOCATION.


Mayor Drew moved for discussion of this item, Mr. Baranek seconded this Motion.

After this item was discussed, it was unanimously approved.


Mayor Drew moved to approve the Board of Control Minutes of June 25, 2014, seconded by Mr. McCleary. Unanimously approved.

Mayor Drew moved to approve the Board of Control Minutes of July 2, 2014, seconded by Mr. Baranek. Unanimously approved.

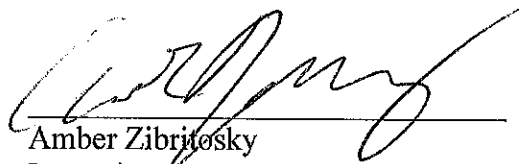
With no further business to discuss, Mayor Drew moved, Mr. Baranek seconded to adjourn the meeting at 9:39 a.m.



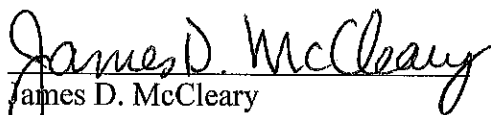
Sara Drew
Mayor



Nicholas Wren
Service Director



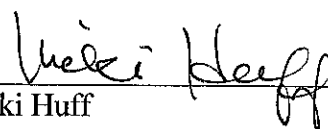
Amber Zibritesky
Law Director



James D. McCleary
City Engineer



John M. Baranek
Finance Director



Vicki Huff
Secretary

City of Stow
Sara Drew, Mayor
Board of Control
7/9/14

DEPT	VENDOR	DESCRIPTION	BID/QUOTE	AMOUNT
CEMETERY	ROCVEST INC FOR STOW CEMETERY - INCLUDES LABOR & MATERIALS	SUBMERSIBLE GRINDER PUMP	LOW QUOTE OF 2	\$4,906.00
Discuss:	Motion: Mayor Drew	Second: Mr. Baranek	Abstain:	TOTAL PO AMOUNT: \$4,906.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
FIRE	INTERNATL TRAUMA LIFE SUPPORT REQ'D ITLS TRAIN'G FOR MEDICS ELIGIBLE FOR EMS GRANT	PEDIATRIC COURSE	SOLE SOURCE	\$972.00
Discuss:	Motion: Mayor Drew	Second: Mr. Baranek	Abstain:	TOTAL PO AMOUNT: \$1,350.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
FOX DEN	DECA INTERNATL CORP FOR FOX DEN PRO SHOP	SBP BRAND NAME MERCHANDISE	SOLE SOURCE	\$1,500.00
Discuss:	Motion: Mayor Drew	Second: Mr. Baranek	Abstain:	TOTAL PO AMOUNT: \$1,500.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
FOX DEN	DIVERSIFIED REDI-MIX LTD FOR FOX DEN PROJECT	SBP CONCRETE	BID - MAT'L S #2	\$4,000.00

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ TOTAL PO AMOUNT: \$4,000.00

Approve: Unanimously Passed: Passed: Denied: Held:

INFO SERV FIRST MERIT

REMIT CHECK PROCESSING SET UP FEE PREFERRED SOURCE \$300.00

ELECTRONIC CHECK DEPOSITS TRANSMISSION FEE \$700.00

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ TOTAL PO AMOUNT: \$1,000.00

Approve: Unanimously Passed: Passed: Denied: Held:

MAYOR A M A T S TRUST FUND

\$6,411.00 MEMBERSHIP PERIOD 7.01.14 TO STOW'S AMATS DUES SOLE SOURCE \$6,411.00

6.30.15

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ TOTAL PO AMOUNT: \$6,411.00

Approve: Unanimously Passed: Passed: Denied: Held:

MAYOR FISHER & PHILLIPS LLP

\$25,215.38 ASSISTANCE IN PERSONNEL SBP PROFESSIONAL LEGAL SV PROFESSIONAL SOURCE \$50,000.00

RELATED MATTERS ~ ORD 2014-80

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ TOTAL PO AMOUNT: \$50,000.00

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
PARK MAINT	DIVERSIFIED METAL FABRICATORS	BALLFIELD TEAM BENCHES	LOW QUOTE OF 2	\$1,688.00
	FOR BALLFIELD DUGOUTS			

		SHIPPING CHARGES		\$222.00
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Discuss:	Motion: Mayor Drew	Second: Mr. Baranek	Abstain:	TOTAL PO AMOUNT:	\$1,910.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>	

PARK MAINT	READY JAMES	WOOD CARPET	LOW QUOTE OF 2	\$6,160.00

Discuss:	Motion: Mayor Drew	Second: Mr. Baranek	Abstain:	TOTAL PO AMOUNT:	\$6,160.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>	

SERVICE	PARR PUBLIC SAFETY EQUIPMENT	VEHICLE LIGHTING & EQUIPMENT	BEST PRACTICAL	\$1,342.60

Discuss:	Motion: Mayor Drew	Second: Mr. Baranek	Abstain:	TOTAL PO AMOUNT:	\$1,342.60
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>	

STREET	GLEDHILL ROAD MACHINERY CO	SBP SNOW PLOW PARTS	SOLE SOURCE	\$2,500.00

Discuss:	Motion: Mayor Drew	Second: Mr. Baranek	Abstain:	TOTAL PO AMOUNT:	\$2,500.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>	

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
<u>STREET</u>	SCHILLING KATIE	MORAL CLAIM - MAILBOX	MORAL CLAIM	\$20.00
	MAILBOX DAMAGED BY SNOWPLOW			
	2535 GRAHAM ROAD			
		TAX REIMBURSEMENT		\$1.40

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$21.40**

Approve: Unanimously Passed: Passed: Denied: Held: