

Board of Control Minutes – Stow City Hall

Mayor's Conference Room on Wednesday, June 18, 2014, at 9:30 a.m.

MEMBERS PRESENT: Mayor Sara Drew
 Finance Director Baranek
 Law Director Zibritosky
 City Engineer McCleary
 Service Director Wren

ALSO PRESENT: Lisa Jarvis John Earle
 Rob Kurtz Linda Nahrstedt
 Chief Film Don Brooker
 Sheila Rayman

The Board of Control Minutes are attached.

Other items on the agenda were:


REQUEST FROM THE LANDSCAPE ARBORIST REGARDING THE INSPECTION OF THE LANDSCAPING AT 3407 STILLWOOD BOULEVARD AND THE APPROVAL TO RELEASE THE PERFORMANCE GUARANTEE IN THE AMOUNT OF \$2,700.00 BACK TO DAVID & HEARYUNG NARAGON. THEY ARE THE NAMED OWNERS WHO SUBMITTED THE ORIGINAL CHECK FOR \$3,000.00 ON JUNE 4, 2013.

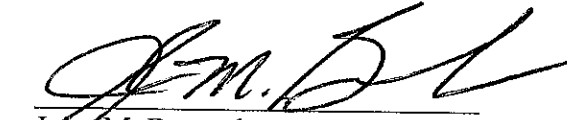
Mr. Baranek moved for discussion of this item, Mayor Drew seconded this Motion.


After this item was discussed, it was unanimously approved.


Mr. Baranek moved to approve the Minutes of the Board of Control Meeting of June 4, 2014, seconded by Mayor Drew. Unanimously approved.

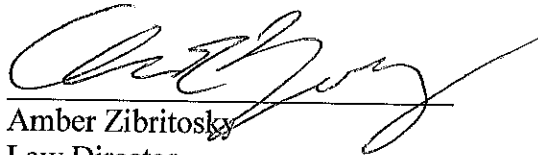
With no further business, Mr. Baranek moved, Mayor Drew seconded to adjourn the meeting at 9:40 a.m.

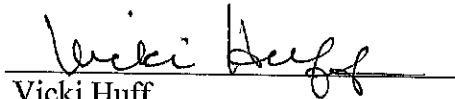

Sara Drew
Mayor


John M. Baranek
Finance Director


Nicholas Wren
Service Director


James D. McCleary, P.E.
City Engineer


Amber Zibritosky
Law Director


Vicki Huff
Secretary

City of Stow
Sara Drew, Mayor
Board of Control
6/18/14

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
BLDG MAINT	ADVANCED HYDRAULIC SYSTEMS INC	SBP LIFT PARTS & REPAIRS	PREFERRED SOURCE	\$1,500.00
\$640.55	STREET & PARKS BUILDINGS			
Discuss:	Motion: Mayor Drew	Second: Mr. Baranek	Abstain:	TOTAL PO AMOUNT: \$1,500.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
BLDG MAINT	WILLIAMS W W MIDWEST INC	ER GENERATOR REPAIR SERVICE PREFERRED SOURCE		\$2,814.32
\$2814.32	CALL-IN @ SAFETY CENTER BOARD FAILURE, PARTS & LABOR			
Discuss:	Motion: Mayor Drew	Second: Mr. Baranek	Abstain:	TOTAL PO AMOUNT: \$2,814.32
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
CEMETERY	FASTENAL CO	SHELVING	LOW QUOTE OF 3	\$1,500.00
	FOR THE CEMETERY OFFICE			
Discuss:	Motion: Mayor Drew	Second: Mr. Baranek	Abstain:	TOTAL PO AMOUNT: \$1,500.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
CEMETERY	OLIGER SEED COMPANY	SBP GRASS SEED & SUPPLIES	BEST PRACTICAL - AVAIL	\$2,200.00
	FOR HYDROSEEDER - USED FOR RESTORATION OF CEMETERIES			
Discuss:	Motion: Mr. Baranek	Second: Mayor Drew	Abstain:	TOTAL PO AMOUNT: \$2,200.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
ENGINEER	DOVE DATA PRODUCTS INC	SBP TONER CARTRIDGES	LOW QUOTE OF 3	\$2,300.00
	FOR ENGINEERING DEPARTMENT			

Discuss: Motion: _____ Second: _____ Abstain: _____ **TOTAL PO AMOUNT: \$2,300.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>FINANCE</u>	<u>COMPANAGEMENT INC</u>	<u>WORKERS COMP GROUP RATING</u>	<u>PROFESSIONAL SOURCE</u>	<u>AMOUNT</u>
\$3,020.00	GROUP RATING ENROLLMENT FEE			\$3,020.00
	1.01.15 - 12.31.15			

Discuss: Motion: Mr. Barranek Second: Mayor Drew Abstain: _____ **TOTAL PO AMOUNT: \$3,020.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>FIRE</u>	<u>DOVE DATA PRODUCTS INC</u>	<u>SBP PRINTER SUPPLIES</u>	<u>LOW QUOTE OF 3</u>	<u>AMOUNT</u>
	FOR STATION #1			\$2,500.00

Discuss: Motion: _____ Second: _____ Abstain: _____ **TOTAL PO AMOUNT: \$2,500.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>FOX DEN</u>	<u>DECA INTERNATL CORP</u>	<u>SBP RESALE MERCHANDISE</u>	<u>SOLE SOURCE</u>	<u>AMOUNT</u>
\$114.00	BRAND NAME FOR FOX DEN			\$1,500.00
	PRO SHOP			

Discuss: Motion: Mr. Barranek Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$1,500.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
FOX DEN	JILEK ROOFING INC	ROOF REPAIRS	ONLY QUOTE OF 2	\$7,165.00
	FOR FOX DEN PICNIC PAVILLIONS REPAIRS & REPLACE ROOFS			
		10% ROOF CONTINGENCY		\$716.50

Discuss: Motion: Mr. Baranek Second: Mayor Drew Abstain: _____ **TOTAL PO AMOUNT: \$7,881.50**

Approve: Unanimously Passed: Passed: Denied: Held:

INFO SERV DOVE DATA PRODUCTS INC **FOR INFORMATION DEPARTMENT** **SBP PRINTER SUPPLIES** **LOW QUOTE OF 3** **\$1,500.00**

Discuss: Motion: _____ Second: _____ Abstain: _____ **TOTAL PO AMOUNT: \$1,500.00**

Approve: Unanimously Passed: Passed: Denied: Held:

INFO SERV AMAZON.COM L L C **FOR VARIOUS DEPARTMENTS** **SBP COMPUTER SUPPLIES** **LOW QUOTE OF 3** **\$8,000.00**

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$8,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

PARK MAINT AMERIGAS **SBP PROPANE GAS** **SOLE SOURCE** **\$4,000.00**

FOR HERITAGE BARN @
5238 YOUNG ROAD

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$4,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

DEPT **VENDOR** **DESCRIPTION** **BID/QUOTE** **AMOUNT**

PARK MAINT QUICK SERVICE WELDING/MACHINE **SBP WELDING MATLS & SUPPLIES BEST PRACTICAL - AVAIL** **\$2,500.00**
 \$1536.40 **S.S. TRUCK WASH SPRAY UNIT & FUTURE REPAIRS AS NEEDED**

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$2,500.00**
 Approve: Unanimously Passed: Passed: Denied: Held:

PARKS/REC DOVE DATA PRODUCTS INC **SBP TONER CARTRIDGES** **LOW QUOTE OF 3** **\$2,300.00**
FOR PARKS & REC DEPARTMENT

Discuss: Motion: _____ Second: _____ Abstain: _____ **TOTAL PO AMOUNT: \$2,300.00**
 Approve: Unanimously Passed: Passed: Denied: Held:

POLICE CREATIVE PRODUCT SOURCING INC **SBP D.A.R.E. SUPPLIES** **SOLE SOURCE** **\$3,500.00**
FOR THE 2014-2015 SCHOOL YEAR

ESTIMATED SHIPPING CHARGES **\$300.00**

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$3,800.00**
 Approve: Unanimously Passed: Passed: Denied: Held:

PURCHASE MCCORMICK LYNN **CITY SEALS** **BEST PRACTICAL** **\$1,765.00**
TO REPLENISH STOCK

Discuss: Motion: Mayor Drew Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$1,765.00**
 Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
SERVICE	DOVE DATA PRODUCTS INC FOR SERVICE DEPARTMENT	SBP TONER CARTRIDGES	LOW QUOTE OF 3	\$2,300.00

Discuss: Motion: _____ Second: _____ Abstain: _____ **TOTAL PO AMOUNT: \$2,300.00**

Approve: Unanimously Passed: Passed: Denied: Held:

SERVICE	P S CONSTRUCTION FABRICS INC 2014 STREET PAVING PROJECT ORD 2013-10	SBP ASPHALT CRACK SEAL	BID - FORMAL	\$19,000.00
		10% CRACK SEAL CONTINGENCY		\$1,900.00

Discuss: Motion: Mr. Baranek Second: Mayor Drew Abstain: _____ **TOTAL PO AMOUNT: \$20,900.00**

Approve: Unanimously Passed: Passed: Denied: Held:

SERVICE	WASTE MGMT OF OHIO INC PLACED @ 3 LOCATIONS IN ADDITION TO PO#56916	SBP STORM DUMPSTERS	BEST PRACTICAL - AVAIL	\$3,693.25
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Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$3,693.25**

Approve: Unanimously Passed: Passed: Denied: Held:

STREET	CONCORD ROAD EQUIPMENT MFG INC FOR STREET DEPARTMENT VEHICLES	SBP VEHICLE & TRUCK PARTS	BEST PRACTICAL - TIME	\$2,520.12
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Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$2,520.12**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
STREET \$376.27	D & K MATERIALS	SBP #57 WASHED GRAVEL	BID - MAT'L S #2	\$1,000.00

FOR VARIOUS LOCATIONS
THROUGHOUT THE CITY

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: TOTAL PO AMOUNT: \$1,000.00

Approve: Unanimously Passed: Passed: Denied: Held:

WATER **DOVE DATA PRODUCTS INC** **SBP PRINTER SUPPLIES** **LOW QUOTE OF 3** **\$1,500.00**

FOR WATER DEPARTMENT @ THE SERVICE BUILDING

Discuss: Motion: Second: Abstain: TOTAL PO AMOUNT: \$1,500.00

Approve: Unanimously Passed: Passed: Denied: Held: