

Board of Control Minutes – Stow City Hall

Mayor's Conference Room on Wednesday, May 21, 2014 at 9:30 a.m.

MEMBERS PRESENT:

Director of Budget and Management Earle
 Law Director Zibritosky
 City Engineer McCleary
 Service Director Wren

ALSO PRESENT:

Lisa Jarvis	Captain Stone
Lieutenant Film	Don Brooker
Linda Nahrstedt	Rob Kurtz
Dale Germano	

The Board of Control Minutes are attached.

Other items on the agenda were:

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING A REQUEST FOR LEGISLATION REGARDING THE METROPOLITAN REGIONAL SERVICE COUNCIL (NEONET) FIBER INSTALLATION & ACCESS TO FIBER OPTIC NETWORK AND INTERNET

PURSUANT TO CITY OF STOW CODIFIED ORDINANCE 173.07 (a)(1) E AND 173.07 (b) (1)(C), THE DIRECTOR OF PUBLIC SERVICE IS REQUESTING LEGISLATION BE PREPARED AUTHORIZING THE ONE-TIME FEE OF \$11,879.00 TO RUN THE FIBER OPTIC CABLE TO LAKEVIEW ELEMENTARY AND ALSO AUTHORIZE FIVE (5) YEAR CONTRACT AND YEARLY EXPENDITURE OF \$7,200.00 TO METROPOLITAN REGIONAL SERVICE COUNCIL (NEONet) FOR THE PERIOD OF 7/1/14 – 6/30/19.

THE 5 YEAR CONTRACT WITH NEONet WILL REPLACE THE SERVICE WE CURRENTLY HAVE WITH TIME WARNER CABLE. THIS IS PART OF AN INFORMATION TECHNOLOGY CENTER SET UP BY THE STATE OF OHIO FOR USE BY THE PUBLIC SCHOOLS AND OTHER AUTHORIZED ENTITIES. THE COST IS SET FOR THE CONTRACT PERIOD AT \$7,200.00/YEAR AND IN EXCHANGE WE WILL HAVE 20 Mb UNBUNDLED BASIC FIBER OPTIC ACCESS TO THE INTERNET WITH THE POTENTIAL FOR FASTER SPEEDS IF DESIRED.

THIS IS THE SAME FIBER OPTIC NETWORK USED BY PUBLIC SCHOOLS AND UNIVERSITIES (KSU AND UofA0 IN OHIO. THE NETWORK IS ALSO USED BY SEVERAL SURROUNDING COMMUNITIES LIKE TALLMADGE, HUDSON AND CUYAHOGA FALLS, THUS CREATING AN OPPORTUNITY FOR ADDITIONAL LINKAGES AND SHARED SERVICES.

THE DIRECTOR OF PUBLIC SERVICE IS REQUESTING THE WAIVER OF THE RULE REQUIRING THREE READINGS PRIOR TO VOTING ON THIS LEGISLATION.

Mrs. Zibritosky moved for discussion on this item, Mr. McCleary seconded This motion.

This item was discussed and found that additional information should be Added – this has been added to this document. Please see underlined area which Was added to original document.

After this item with its new additional information was added, the Board Voted unanimously to approve this request.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING BIDS FOR SANITATION SERVICES FOR CITY-OWNED FACILITIES AND RESIDENTIAL OPT-OUT PROGRAM.

On May 8, 2014, bids were opened for Sanitation Services for City-Owned Facilities and Residential Opt-Out Program. I have reviewed the bids and I am recommending that contracts be awarded to the lowest, responsive, and responsible bidders as follows:

Option #1 – Residential Waste, Recycling, 6-Week Fall Leaf Program

Curbside Pick-up	<i>Not Awarded</i>
Set Back Pick-up	<i>Not Awarded</i>

Option #2 – Residential Waste, Recycling, 6-Week Fall Leaf Program & 6-Week Spring/Summer Yard Waste Program

Curbside Pick-up	Kimble Recycling & Disposal, Inc.	\$17.28 Month
Set Back Pick-up	Kimble Recycling & Disposal, Inc.	\$36.30 Month

Option #3 – Residential Waste, Recycling, 9-Month Yard Waste Program

Curbside Pick-up	<i>Not Awarded</i>
Set Back Pick-up	<i>Not Awarded</i>

Option #4 – Residential Opt-Out Program Add-ons and Modifiers

Small Volume Producers	Kimble Recycling & Disposal, Inc.	\$2.00 Month
Bulk Items (Without Freon)	Kimble Recycling & Disposal, Inc.	\$7.00 Each
Bulk Items (With Freon)	Kimble Recycling & Disposal, Inc.	\$75.00 Each

Options (Additional Pick-ups as Needed by the City) Continued:

			<u>RANK</u>
<u>Other:</u>			
Set Fee	Kimble Recycling & Disposal, Inc.	\$55.00	1
Haul Fee		\$155.00	
Disposal Fee		\$44.00	
Set Fee	Ohio Disposal, LLC	\$50.00	2
Haul Fee		\$175.00	
Disposal Fee		\$45.00 / Ton	

Mrs. Zibritosky moved for discussion of this item, Mr. McCleary seconded This motion.

After this item was discussed, it was unanimously approved.

THE LAW DEPARTMENT PRESENTED A MORAL CLAIM FOR RUTH BROOKS, 2393 13TH STREET, CUYAHOGA FALLS. MS. BROOKS WAS TRAVELING SOUTH ON ROUTE 8 BY GRAHAM ROAD, WHEN A LARGE CHUNK OF CONCRETE FLEW UP FROM A POT HOLE AND BROKE HER WINDSHEILD. SHE WAS TRAVELING IN THE MIDDLE LANE BY THE GRAHAM ROAD EXIT SIGN.

Mr. Wren moved for approval of this moral claim, Mr. McCleary seconded this Motion.

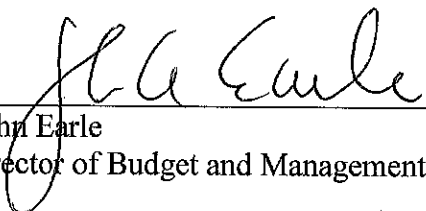
A vote was taken with no affirmative votes, thus, this moral claim was denied, based on the fact that the city had no prior knowledge of this concrete chunk and no way to correct the situation.

Mrs. Zibritosky moved to approve the Board of Control Minutes of April 23, 2014, seconded by Mr. Earle. Unanimously approved.

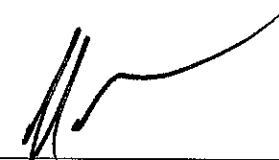
Mrs. Zibritosky moved to approve the Board of Control Minutes of April 30, 2014, seconded by Mr. Earle. Unanimously approved.

Mrs. Zibritosky moved to approve the Board of Control Minutes of May 7, 2014, seconded by Mr. Earle. Unanimously approved.

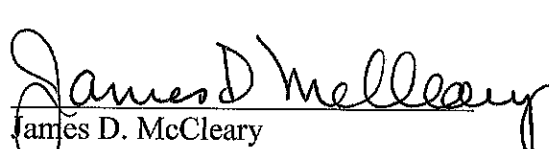
With no further items to discuss, Mr. Wren moved for adjournment of the meeting, seconded by Mr. Earle. Unanimously approved.



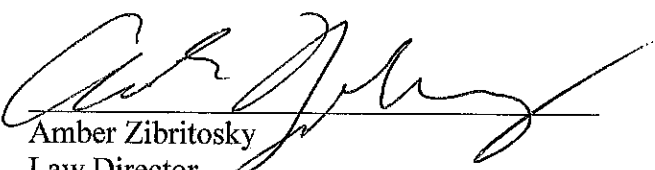
John Earle
Director of Budget and Management



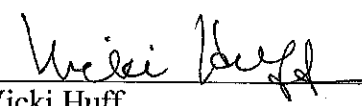
Nicholas Wren
Service Director



James D. McCleary
City Engineer



Amber Zibritosky
Law Director



Vicki Huff
Secretary

City of Stow
 Sara Drew, Mayor
 Board of Control
 5/21/14

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
BLDG MAINT	FASTENAL CO	SBP FASTENERS & CABLE TIES	BEST PRACTICAL - LOC	\$2,500.00
\$146.15		USED BY BUILDING MAINTENANCE FOR VARIOUS CITY PROJECTS		
Discuss:	Motion: Mr. McCleary	Second: Mr. Earle	Abstain:	TOTAL PO AMOUNT: \$2,500.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
BUILDING	A A BLUEPRINT COMPANY INC	SBP SCANNING SERVICES	LOW QUOTE OF 2	\$2,000.00
		FOR BUILDING DEPARTMENT FILES		
Discuss:	Motion: Mr. McCleary	Second: Mr. Earle	Abstain:	TOTAL PO AMOUNT: \$2,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
FINANCE	SUDSINA MICHAEL G	FINANCIAL ADVISORY SERVICE	PROFESSIONAL SOURCE	\$3,500.00
		VARIOUS PURPOSE NOTES - 2014		
Discuss:	Motion: Mr. McCleary	Second: Mr. Earle	Abstain:	TOTAL PO AMOUNT: \$3,500.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
FINANCE	SQUIRE SANDERS LLP	BOND COUNSEL/PROFESS SV	PROFESSIONAL SOURCE	\$50,000.00
		ORD 2014-22		
		NEEDS LEGISLATION		
Discuss:	Motion: Mr. Earle	Second: Mr. McCleary	Abstain:	TOTAL PO AMOUNT: \$50,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>

DEPT	VENDOR	DESCRIPTION	BID/QUOTE	AMOUNT
FIRE	WILLIAMS W W MIDWEST INC	EMERGENCY GENERATOR REPAIR	PREFERRED SOURCE	\$1,044.81
	REQ'D REPAIRS AT STATION #2			
	4199 HUDSON DRIVE			

Discuss: Motion: Mr. McCleary Second: Mr. Earle Abstain: _____ **TOTAL PO AMOUNT: \$1,044.81**

Approve: Unanimously Passed: Passed: Denied: Held:

FIRE	NATL FIRE PROTECTION ASSOC	SUB - NATIONAL FIRE CODE	SOLE SOURCE	AMOUNT
	RENEWAL - JULY 2014 - JUNE 2015			\$1,295.00

Discuss: Motion: Mr. McCleary Second: Mr. Earle Abstain: _____ **TOTAL PO AMOUNT: \$1,295.00**

Approve: Unanimously Passed: Passed: Denied: Held:

FIRE	KLABEN FORD LINCOLN INC	SBP VEHICLE REPAIRS - 75%	BEST PRACTICAL - AVAIL	AMOUNT
	FIRE VEHICLE REPAIRS			\$3,750.00
		SBP VEHICLE REPAIRS, - 25%		\$1,250.00

Discuss: Motion: Mr. Earle Second: Mrs. Zibritysky Abstain: Mr. McCleary **TOTAL PO AMOUNT: \$5,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

FIRE	KOORSEN FIRE & SECURITY INC	SBP FIRE SUPPRESS SYS TEST'G	BEST PRACTICAL	AMOUNT
	\$674.12			\$1,500.00
		PREVIOUSLY APPROVED - NAME CHANGE ONLY		

Discuss: Motion: Mr. Earle Second: Mrs. Zibritysky Abstain: _____ **TOTAL PO AMOUNT: \$1,500.00**

Approve: Unanimously Passed: Passed: Denied: Held:

DEPT	VENDOR	DESCRIPTION	BID/QUOTE	AMOUNT
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INFO SERV	METROPOLITAN REGIONAL SERVICE LAKEVIEW TO CITY HALL 20% CONTINGENCY- NEEDS LEG	DARK FIBER INSTALL	LOW QUOTE OF 2	\$11,879.00
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Discuss: Motion: Mr. Earle Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$11,879.00**

Approve: Unanimously Passed: Passed: Denied: Held:

INFO SERV	INSIGHT PUBLIC SECTOR INC WINDOWS 7 UPGRADE FOR WATER DEPT COMPUTERS	LENOVO COMPUTERS	PREFERRED SOURCE	\$2,119.96
		SHIPPING CHARGES		\$53.65

Discuss: Motion: Mr. McCleary Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$2,173.61**

Approve: Unanimously Passed: Passed: Denied: Held:

MAYOR	WASTE MGMT OF OHIO INC HUDSON DRIVE-STAT#2, CITY HALL & FISHCREEK-KIDS PLAY STATION	SBP STORM DUMPSTERS	PREFERRED SOURCE	\$1,823.82
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Discuss: Motion: Mr. McCleary Second: Mr. Earle Abstain: _____ **TOTAL PO AMOUNT: \$1,823.82**

Approve: Unanimously Passed: Passed: Denied: Held:

PARKS/REC	LOWE'S HOME CENTERS INC LODGE IMPROVEMENTS AT HERITAGE BARN	SBP MISC LUMBER & SUPPLIES	BEST PRACTICAL	\$1,500.00
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Discuss: Motion: Mr. McCleary Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$1,500.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
POLICE	MAGIC CITY CUSTOMS FOR POLICE FLEET	SBP ANNUAL CRUISER DETAILING	LOW QUOTE OF 3	\$3,660.00

Discuss:	Motion: <u>Mr. McCleary</u>	Second: <u>Mr. Earle</u>	Abstain: _____	TOTAL PO AMOUNT:	<u>\$3,660.00</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>	

POLICE	HIGH LINE CORP DBA CASNET NECESSARY DUE TO STORAGE LIMITATIONS	SBP MICROFILMING SERVICES	LOW QUOTE OF 2	\$3,500.00
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Discuss:	Motion: <u>Mr. McCleary</u>	Second: <u>Mr. Earle</u>	Abstain: _____	TOTAL PO AMOUNT:	<u>\$3,500.00</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>	

POLICE	PORTER TAMI FOR JUNE 2014	SAFETY TOWN TEACHER - 2014	BEST PRACTICAL	\$1,404.00
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Discuss:	Motion: <u>Mr. McCleary</u>	Second: <u>Mr. Earle</u>	Abstain: _____	TOTAL PO AMOUNT:	<u>\$1,404.00</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>	

POLICE	TREVORROW JULIANN FOR JUNE 2014	SAFETY TOWN TEACHER - 2014	BEST PRACTICAL	\$1,376.80
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Discuss:	Motion: <u>Mr. McCleary</u>	Second: <u>Mr. Earle</u>	Abstain: _____	TOTAL PO AMOUNT:	<u>\$1,376.80</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>	

DEPT VENDOR
SERVICE **J & J REFUSE INC**
 FOR CITY OWNED FACILITIES
 YEAR 2014 ~ ORD 20104-10

<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
SANITATION SV - CITY HALL	BID - FORMAL	\$468.00
SANITATION SV - CH RECYCLE		\$156.00
SANITATION SV - CTHSE - 50%		\$104.00
SANITATION SV - STAT#2		\$312.00
SANITATION SV - STAT#3		\$312.00
SANITATION SV - ADELL DURBIN		\$416.00
SANITATION SV - HERITAGE BARN		\$416.00
SANITATION SV - OREGON TR		\$208.00
SANITATION SV - GARDENS		\$312.00

DEPT

VENDOR

DESCRIPTION

BID/QUOTE

AMOUNT

Discuss: Motion: Mr. Earle

Second: Mr. Wren

Abstain: Mr. McCleary

TOTAL PO AMOUNT:

\$2,808.00

Approve: Unanimously Passed:

Passed:

Denied:

Held:

DEPT VENDOR
 SERVICE OHIO DISPOSAL LLC
 FOR CITY OWNED FACILITIES
 YEAR 2014 ~ ORD 2014-10

<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
SANITATION SV - SAFETY 50%	BID - FORMAL	\$263.90
SANITATION SV - SKIP		\$263.90
SANITATION SV - SV CTR - 55%		\$442.50
SANITATION SV - SV CTR - 25%		\$43.34
SANITATION SV - SV CTR - 20%		\$572.00
SANITATION SV - S.S. LODGE		\$260.00
SANITATION SV - STOW CEM		\$208.00
SANITATION SV - S.S. BALLFIELD		\$660.00
		\$180.00
		\$146.68
		\$348.30

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
SERVICE	OHIO DISPOSAL LLC FOR CITY OWNED FACILITIES YEAR 2014 ~ ORD 2014-10	SANITATION SV - S.S. BALLFIELD	BID - FORMAL	\$100.00
		SANITATION SV - S.S. CAMPGRD		\$160.00
		SANITATION SV - FOX DEN		\$840.00
				\$80.00

Discuss: Motion: Mr. Earle Second: Mrs. Zibriltosky Abstain: _____ **TOTAL PO AMOUNT: \$4,568.62**

Approve: Unanimously Passed: Passed: Denied: Held:

STREET **NEENAH FOUNDRY COMPANY** **SBP CASTINGS** **BEST PRACTICAL - AVAIL** **\$5,000.00**
USED THROUGHOUT THE CITY

Discuss: Motion: Mr. McClary Second: Mrs. Zibriltosky Abstain: _____ **TOTAL PO AMOUNT: \$5,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

STREET **OHIO MACHINERY CO** **SBP ER REPAIR PARTS - BACKHOE** **BID - STATE OF OHIO** **\$8,000.00**
TO STREET DEPARTMENT BACKHOE

Discuss: Motion: Mr. McClary Second: Mr. Earle Abstain: _____ **TOTAL PO AMOUNT: \$8,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

DEPT	VENDOR	DESCRIPTION	BID/QUOTE	AMOUNT
STREET	INTERSTATE TOWING & TRANSPORT ONLY COMPANY THAT CAN TOW A TANDEM	SBP TOWING SERVICE	SOLE SOURCE	\$2,000.00
Discuss:	Motion: Mr. McCleary	Second: Mr. Earle	Abstain:	TOTAL PO AMOUNT: \$2,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
STREET	SAFE STAFFING OF OHIO INC 5/09/14 - 8/29/14 \$10.34 \$10.24 /HR SV - \$7.95 /HR EMPLOY \$7.95	SBP (4) SUMMER SEASONALS	BID - FORMAL	\$26,112.00
Discuss:	Motion: Mr. McCleary	Second: Mrs. Zibritosky	Abstain:	TOTAL PO AMOUNT: \$26,112.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
STREET	SIT MEANS SIT OF NE OHIO L L C PHASE 3 OF 4 OF TRAINING	K-9 TRAINING	PREFERRED SOURCE	\$1,900.00
Discuss:	Motion: Mr. McCleary	Second: Mr. Earle	Abstain:	TOTAL PO AMOUNT: \$1,900.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
STREET	AMERICAN ROADWAY LOGISTICS INC REPLACEMENT ARROW PANEL	TRAILER MOUNTED LAMP	PREFERRED SOURCE	\$3,850.00
Discuss:	Motion: Mr. McCleary	Second: Mrs. Zibritosky	Abstain:	TOTAL PO AMOUNT: \$3,850.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
STREET	JACK DOHENY SUPP OHIO INC DUE TO STORM ON 5/12/14 TO ASSIST WITH STORM CLEAN UP	SBP ER RENTAL - VACTOR	EMERGENCY	\$3,500.00
Discuss:	Motion: Mr. McCleary	Second: Mrs. Zibritosky	Abstain:	TOTAL PO AMOUNT: \$3,500.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>

DEPT	VENDOR	DESCRIPTION	BID/QUOTE	AMOUNT
WATENG	H D SUPPLY WATERWORKS LTD	STOW HYDRA	BEST PRACTICAL - AVAIL	\$4,600.00
\$4,600.00	PIPING FOR NEW WATERLINE ON RT #59			

Discuss: Motion: Mr. McCleary Second: Mr. Earle Abstain: _____ **TOTAL PO AMOUNT: \$4,600.00**

Approve: Unanimously Passed: Passed: Denied: Held:

WATER	BUILDERS EMPORIUM	FOR DEPARTMENT USE	SBP TOOLS/BOOTS/SAFETY SUPP	BEST PRACTICAL - AVAIL	\$1,500.00
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Discuss: Motion: Mr. Earle Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$1,500.00**

Approve: Unanimously Passed: Passed: Denied: Held: