

Board of Control Minutes – Stow City Hall

Mayor’s Conference Room on Wednesday, April 30, 2014 at 9:30 a.m.

MEMBERS PRESENT: Mayor Sara Drew
Law Director Reali
Service Director Wren
City Engineer McCleary
Finance Director Baranek

ALSO PRESENT: Lisa Jarvis John Earle
Rob Kurtz Division Chief Metz
Ed Young Amber Zibritosky
Dale Germano Don Brooker

The Minutes of the Board of Control are attached.

Other items on the agenda were as follows:

REQUEST FROM THE POLICE DEPARTMENT FOR AN APPROVAL OF A REQUISITION TO CLARKE COLLISION CENTER FOR REPAIRS TO VEHICLE 455 AS QUOTED ON A SUPER BLANKET PURCHASE ORDER, IN THE AMOUNT OF \$3,795.00.

Mayor Drew moved for discussion of this item, Mr. Reali seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE URBAN FORESTRY DEPARTMENT FOR AN APPROVAL OF A REQUISITION TO SAFE STAFFING FOR A SEASONAL EMPLOYEE, IN THE AMOUNT OF \$10,387.50.

Mayor Drew moved for discussion of this item, Mr. Reali seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE URBAN FORESTRY DEPARTMENT FOR AN APPROVAL OF A REQUISITION TO SAFE STAFFING FOR A SEASONAL EMPLOYEE, IN THE AMOUNT OF \$7,602.40.

Mayor Drew moved for discussion of this item, Mr. Wren seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE LANDSCAPE ARBORIST REGARDING THE INSPECTION OF THE LANDSCAPING AT 3442 STILLWOOD BOULEVARD FOR DREES HOMES AND THE REQUEST FOR APPROVAL TO RELEASE THE REMAINING \$1,200.00 OF THE PERFORMANCE GUARANTEE.

A MAINTENANCE GUARANTEE OF \$300.00 WILL BE HELD FOR ONE (1) YEAR. (ORIGINAL CHECK WAS SUBMITTED FOR \$3,000.00 ON MARCH 5, 2013; 50% OF PG WAS RELEASED ON JANUARY 23, 2014.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING A REQUEST FOR LEGISLATION FOR NORTHEAST OHIO NETWORK (NEONET) ACCESS TO FIBER OPTIC NETWORK AND INTERNET.

PURSUANT TO CITY OF STOW CODIFIED ORDINANCE 173.07 (a)(1)E AND 173.07 (b)(1)(C), THE DIRECTOR OF PUBLIC SERVICE IS REQUESTING LEGISLATION BE PREPARED AUTHORIZING THE FIVE (5) YEAR CONTRACT AND YEARLY EXPENDITURE OF \$7,200.00 TO NORTHEAST OHIO NETWORK FOR EDUCATION TECHNOLOGY FOR THE PERIOD OF 7/1/14 – 6/30/19.

THIS CONTRACT WILL REPLACE THE SERVICE WE CURRENTLY HAVE WITH TIME WARNER CABLE. THIS IS PART OF AN INFORMATION TECHNOLOGY CENTER SET UP BY THE STATE OF OHIO FOR USE BY THE PUBLIC SCHOOLS AND OTHER AUTHORIZED ENTITIES. THE COST IS SET FOR THE CONTRACT PERIOD AT \$7,200.00/YEAR AND IN EXCHANGE WE WILL HAVE 20MB UNBUNDLED BASIC FIBER OPTIC CONDUIT ACCESS TO THE INTERNET.

NOT ONLY SHOULD THIS SPEED UP OUR INTERNET SERVICE, IT SHOULD ALSO FIX A FEW INTERNET ISSUES WE ARE EXPERIENCING AND GIVE US OTHER CAPABILITIES WE DID NOT HAVE WITHOUT FIBER OPTICS.

THE DIRECTOR OF PUBLIC SERVICE IS REQUESTING THE WAIVER OF THE RULE REQUIRING THREE READINGS PRIOR TO VOTING ON THIS LEGISLATION.


Mayor Drew moved for discussion of this item, Mr. Reali seconded this Motion.

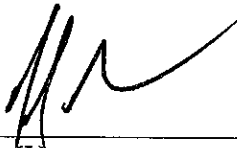
After this item had been discussed, it was unanimously approved.

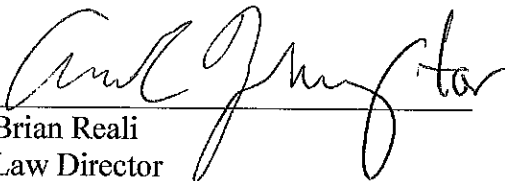
Mr. Reali moved, seconded by Mayor Drew to approve the Board of Control Minutes of April, 9, 2014. Passing unanimously

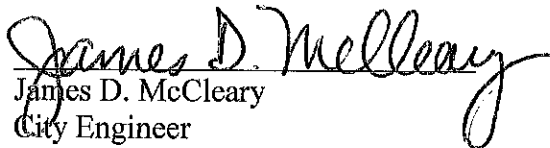
Mayor Drew moved, seconded by Mr. Baranek to approve the Board of Control Minutes of April 16, 2014. Passing unanimously.

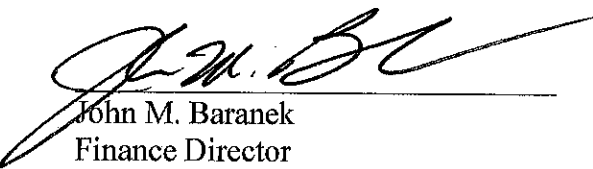
With no further business to discuss, Mr. Baranek moved, Mr. Reali seconded to adjourn the meeting at 9:42 a.m.

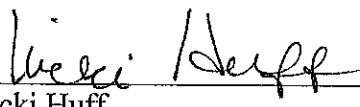

Sara Drew
Mayor


Nicholas Wren
Service Director


Brian Reali
Law Director


James D. McCleary
City Engineer


John M. Baranek
Finance Director


Vicki Huff
Secretary

City of Stow
Sara Drew, Mayor
Board of Control
4/30/14

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
BLDG MAINT	FASTENAL CO	SBP FASTENERS, CABLE TIES &	BEST PRACTICAL - LOC	\$1,500.00
\$770.17	WASH BAY PIPE MAINTENANCE & OTHER NEEDS			
Discuss:	Motion: <u>Mayor Drew</u>	Second: <u>Mr. Baranek</u>	Abstain: _____	TOTAL PO AMOUNT: <u>\$1,500.00</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
CEMETERY	DIVERSIFIED REDI-MIX LTD	SBP CONCRETE	BID - MAT'L'S	\$4,500.00
\$1,395.00	TO POUR FOUNDATION FOR CEMETERY MONUMENTS			
Discuss:	Motion: <u>Mayor Drew</u>	Second: <u>Mr. Baranek</u>	Abstain: _____	TOTAL PO AMOUNT: <u>\$4,500.00</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
FIRE	GRZEGOREK ALFRED E, P H D INC	PRE-HIRE EVALS & CONSULTS	BEST PRACTICAL - AVAIL	\$2,600.00
	FOR NEW FIREFIGHTERS			
Discuss:	Motion: <u>Mayor Drew</u>	Second: <u>Mr. Baranek</u>	Abstain: _____	TOTAL PO AMOUNT: <u>\$2,600.00</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
FIRE	LIFE FORCE MANAGEMENT INC	SBP BILLING REFUNDS	CONTRACT	\$2,500.00
\$921.76	TRANSPORT FEES BASED ON 2013 EXPENSES - ORD 2009-244			
Discuss:	Motion: <u>Mayor Drew</u>	Second: <u>Mr. Baranek</u>	Abstain: _____	TOTAL PO AMOUNT: <u>\$2,500.00</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>

DEPT	VENDOR	DESCRIPTION	BID/QUOTE	AMOUNT	
FIRE	WARREN FIRE EQUIPMENT	REPLACEMENT GEAR & GEAR FOR NEW FIREFIGHTERS	SBP TURNOUT GEAR & SUPPLIES	BEST PRACTICAL - AVAIL	\$9,500.00
Discuss:	Motion: Mayor Drew	Second: Mr. Reali	Abstain:		TOTAL PO AMOUNT: \$9,500.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>	
FOX DEN	COPIER CONSULTANTS INC	PARTS REPLACEMENT REQ'D FOR NEW SV CONTRACT PROVIDER	SERVICE CONTRACT - SHARP	CONTRACT	\$150.00
			PARTS REPLACEMENT		\$853.06
			TRAVEL TIME		\$45.00
Discuss:	Motion: Mayor Drew	Second: Mr. Reali	Abstain:		TOTAL PO AMOUNT: \$1,048.06
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>	
FOX DEN	DORTRONIC SERVICE	GARAGE DOOR REPAIRS	BEST PRACTICAL - AVAIL		\$1,425.00
\$626.50					
Discuss:	Motion: Mayor Drew	Second: Mr. Reali	Abstain:		TOTAL PO AMOUNT: \$1,425.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>	
FOX DEN	MAYFLOWER MEDALIST INC	RESALE/DISPLAY AT FOX DEN PRO SHOP	SBP RESALE MERCHANDISE	PREFERRED SOURCE	\$1,500.00
\$178.14					
Discuss:	Motion: Mayor Drew	Second: Mr. McCleary	Abstain:		TOTAL PO AMOUNT: \$1,500.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>	

DEPT VENDOR DESCRIPTION BID/QUOTE AMOUNT

HUM RESOUR **WEST PUBLISHING CORP** SUB - OHIO PUBLIC EMPLOYEE PREFERRED SOURCE \$1,185.60
 \$1,185.60 ANNUAL SUBSCRIPTION RENEWAL 4/01/14 - 3/31/15

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$1,185.60**
 Approve: Unanimously Passed: Passed: Denied: Held:

HUM RESOUR **SUMMIT CO FISCAL OFFICE** EAP SERVICES - 2014 SOLE SOURCE \$4,400.00
 EASE AT WORK SERVICES FOR 2014

Discuss: Motion: Mayor Drew Second: Mr. Baranek Abstain: _____ **TOTAL PO AMOUNT: \$4,400.00**
 Approve: Unanimously Passed: Passed: Denied: Held:

INFO SERV **FORTE PAYMENT SYSTEMS INC** PAYMENT TRANSACTIONS PREFERRED SOURCE \$1,000.00
 \$67.50 FOR ONLINE & COUNTER CREDIT DEBIT TRANSACTIONS

Discuss: Motion: Mayor Drew Second: Mr. Reali Abstain: _____ **TOTAL PO AMOUNT: \$1,000.00**
 Approve: Unanimously Passed: Passed: Denied: Held:

INFO SERV **NEONET** ACCESS TO NEONET PREFERRED SOURCE \$7,200.00
 FIBER OPTIC NETWORK & INTERNET REPLACES TWC

Discuss: Motion: Mayor Drew Second: Mr. Reali Abstain: _____ **TOTAL PO AMOUNT: \$7,200.00**
 Approve: Unanimously Passed: Passed: Denied: Held:

PARK MAINT **ZERO WASTE U S A INC** ZERO WASTE BAGS LOW QUOTE OF 2 \$3,091.20
 DOG PARK CLEAN UP WASTE BAGS

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$3,091.20**
 Approve: Unanimously Passed: Passed: Denied: Held:

DEPT VENDOR DESCRIPTION BID/QUOTE AMOUNT
 PARK MAINT RIZZI DISTRIBUTORS INC CORNER SINK LOW QUOTE OF 2 \$965.00
 IMPROVEMENTS TO HERITAGE BARN

WORK TABLES \$583.50
 CASTERS \$300.00
 FAUCETS \$232.00

Discuss: Motion: Mayor Drew Second: Mr. Reali Abstain: _____ **TOTAL PO AMOUNT:** \$2,080.50
 Approve: Unanimously Passed: Passed: Denied: Held:

PARK MAINT HARTVILLE HARDWARE INC **SBP LUMBER, TOOLS & HDWRE** **PREFERRED SOURCE** **\$1,500.00**
 \$405.97 FOR VARIOUS PROJECTS THROUGHOUT THE CITY

Discuss: Motion: Mayor Drew Second: Mr. Reali Abstain: _____ **TOTAL PO AMOUNT:** \$1,500.00
 Approve: Unanimously Passed: Passed: Denied: Held:

PARK MAINT TAYLOR PITTSBURGH MFG INC **SBP REPAIR PARTS** **SOLE SOURCE** **\$1,500.00**
 \$739.08 FOR BALLFIELD DRAG & SOIL RENOVATOR PARTS

Discuss: Motion: Mayor Drew Second: Mr. Reali Abstain: _____ **TOTAL PO AMOUNT:** \$1,500.00
 Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
PARK/MAINT	TERRY LUMBER & SUPPLY CO	SBP LUMBER & SUPPLIES	BEST PRACTICAL	\$1,500.00
		USED FOR VARIOUS CITY PROJECTS		

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ TOTAL PO AMOUNT: \$1,500.00

Approve: Unanimously Passed: Passed: Denied: Held:

<u>PARKS/REC</u>	<u>SUMMIT ATHLETIC RUNNING CLUB</u>	<u>SBP COMPUTERIZED TIMING/MAIL</u>	<u>BEST PRACTICAL</u>	<u>\$1,500.00</u>
	FOR FIRECRACKER FUN ON			
	7/04/14			

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: _____ TOTAL PO AMOUNT: \$1,500.00

Approve: Unanimously Passed: Passed: Denied: Held:

<u>PLANNING</u>	<u>ENVIRONMENTAL SYSTEMS RESEARCH</u>	<u>BASIC SINGLE USE LICENSE</u>	<u>SOLE SOURCE</u>	<u>\$1,224.00</u>
	ARCGIS FOR DESKTOP			
	USED BY PLANNING DEPARTMENT			

Discuss: Motion: Mayor Drew Second: Mr. Reali Abstain: _____ TOTAL PO AMOUNT: \$1,224.00

Approve: Unanimously Passed: Passed: Denied: Held:

<u>PURCHASE</u>	<u>ACTION FLAG CO</u>	<u>U.S. FLAGS</u>	<u>LOW QUOTE OF 3</u>	<u>\$255.84</u>
	DOUGHBOY & CEMETERY SITES FOR			
	MEMORIAL DAY & HOLIDAY DISPLAY			

Discuss: Motion: Mayor Drew Second: Mr. Reali Abstain: _____ TOTAL PO AMOUNT: \$2,274.39

Approve: Unanimously Passed: Passed: Denied: Held:

FLAGPOLES	\$766.80
AMERICAN FLAGS	\$1,251.75

DEPT VENDOR
 SERVICE **CELLCO PARTNERSHIP**
 PREVIOUSLY APPROVED
 REDISTRIBUTE FUNDS

<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
SBP CELLULAR SV - 1104	LOW QUOTE OF 3	\$1,500.00
SBP CELLULAR SV - 1107		\$1,500.00
SBP CELLULAR SV - 1108		\$1,100.00
SBP CELLULAR SV - 1109		\$2,000.00
SBP CELLULAR SV - 1110		\$2,000.00
SBP CELLULAR SV - 1201		\$9,000.00
SBP CELLULAR SV - 1202		\$5,734.92
SBP CELLULAR SV - 1203		\$1,100.00
SBP CELLULAR SV - 1402		\$2,100.00
SBP CELLULAR SV - 1405		\$1,100.00
SBP CELLULAR SV - 1501		\$1,100.00

DEPT _____ VENDOR **CELLCO PARTNERSHIP**
 SERVICE PREVIOUSLY APPROVED
 REDISTRIBUTE FUNDS

DESCRIPTION BID/QUOTE AMOUNT
 SBP CELLULAR SV - 1502 LOW QUOTE OF 3 \$1,100.00

SBP CELLULAR SV - 1503 \$1,200.00

SBP CELLULAR SV - 1602 \$2,200.00

SBP CELLULAR SV - 2016 \$2,200.00

SBP CELLULAR SV - 2084 \$1,200.00

SBP CELLULAR SV - 8026 \$1,100.00

Discuss: Motion: Mayor Drew Second: Mr. Reali Abstain: _____ **TOTAL PO AMOUNT: \$37,234.92**

Approve: Unanimously Passed: Passed: Denied: Held:
STREET MARS ELECTRIC CO COBRA HEAD FIXTURES SOLE SOURCE \$3,858.00
FOR GRAHAM & RT 8 TO MATCH EXISTING FIXTURES

Discuss: Motion: Mayor Drew Second: Mr. Reali Abstain: _____ **TOTAL PO AMOUNT: \$3,858.00**

Approve: Unanimously Passed: Passed: Denied: Held:

DEPT	VENDOR	DESCRIPTION	BID/QUOTE	AMOUNT
STREET \$1,683.00	STUVER AUTO SPRING CO FOR STREET DEPARTMENT VEHICLES & TRUCKS	SBP VEHICLE & TRUCK PARTS	BEST PRACTICAL - TIME	\$4,000.00
Discuss: _____	Motion: Mayor Drew _____	Second: Mr. Reali _____	Abstain: _____	TOTAL PO AMOUNT: \$4,000.00
Approve: _____	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
STREET	OLIGER SEED COMPANY	GRASS SEED/SUPP - STREET 1/3	BEST PRACTICAL - AVAIL	\$641.00
	SUPPLIES TO OPERATE THE HYDROSEEDER	GRASS SEED/SUPP - U.F. 1/3		\$641.00
		GRASS SEED/SUPP - WATER 1/3		\$641.00
Discuss: _____	Motion: Mayor Drew _____	Second: Mr. Reali _____	Abstain: _____	TOTAL PO AMOUNT: \$1,923.00
Approve: _____	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
STREET \$1,418.83	RUSSELL STANDARD CORP FOR THE DURAPATCHER	SBP EMULSION	SOLE SOURCE	\$5,000.00
Discuss: _____	Motion: Mayor Drew _____	Second: Mr. Reali _____	Abstain: _____	TOTAL PO AMOUNT: \$5,000.00
Approve: _____	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
STREET	FLINT TRADING INC	SBP PLASTIC STRIPING	SOLE SOURCE	\$4,500.00
	PRE-MARKED, USED BY THE SIGN SHOP			
Discuss: _____	Motion: Mayor Drew _____	Second: Mr. Reali _____	Abstain: _____	TOTAL PO AMOUNT: \$4,500.00
Approve: _____	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>