



Board of Control Minutes – Stow City Hall

Mayor's Conference Room on Wednesday, April 23, 2014 at 9:30 a.m.

MEMBERS PRESENT: Mayor Sara Drew
 Finance Director Baranek
 Deputy Law Director Zibritosky
 Assistant City Engineer Rayman
 Assistant Service Director Brooker

ALSO PRESENT: Lisa Jarvis John Earle
 Rob Kurtz Linda Nahrstedt
 Dale Germano Captain Stone
 Sergeant Dunton

The Board of Control Minutes are attached.

THE BOARD REVIEWED OVERRUNS FROM 4/11/14 TO 4/24/14, IN THE AMOUNT OF \$100.00.

Mr. Baranek moved for discussion of this item, Mrs. Zibritosky seconded This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING A LEGISLATION REQUEST FOR THE UNIVERSITY OF AKRON – BUSINESS SOLUTIONS FOR THE LEAN FOR GOVERNMENT TRAINING.

PURSUANT TO CITY OF STOW CODIFIED ORDINANCE 173.07 (A)(1)E AND 173.07 (b)(1)(C), THE DIRECTOR OF PUBLIC SERVICE IS REQUESTING LEGISLATION BE PREPARED AUTHORIZING THE EXPENDITURE OF UP TO \$51,000.00 TO UNIVERSITY OF AKRON – BUSINESS SOLUTIONS FOR THE PURCHASE OF THE LEAN FOR GOVERNMENT TRAINING.

THIS REQUEST IS A FOLLOW UP TO ORD. NO 2014-021 WHICH GAVE US AUTHORIZATION TO APPLY FOR THE GRANT, WHICH WE WERE AWARDED.

THE NEXT STEP WOULD BE PERMISSION TO ENTER INTO A CONTRACT FOR THE ACTUAL TRAINING. THE GRANT WE RECEIVED COVERS 90% OF THE COST OF ALL TRAINING, LEAVING THE CITY RESPONSIBLE FOR 10% OF THE COST OR APPROXIMATELY \$5,100.00.

THE UNIVERSITY OF AKRON WOULD BE THE FACILITATOR FOR THE LEAN TRAINING PROJECT. THIS PROJECT INVOLVES EVERY CITY EMPLOYEE ATTENDING A LEAN FOR GOVERNMENT OVERVIEW SESSION, AND MORE INTENSIVE LEAN TRAINING FOR 20-30 PEOPLE. THE COURSE IS STRUCTURED IN A WAY TO LOOK AT 4 TO 5 DIFFERENT ADMINISTRATIVE PROCEDURES AND DEVELOP THE CHANGES NEEDED TO MAKE THE PROCEDURE MORE EFFICIENT. THIS COURSE USES A "TRAIN-THE-TRAINER" APPROACH SO THAT THOSE ATTENDING THE COURSE WILL BE ABLE TO FACILITATE FUTURE LEAN EVENTS AFTER THE INITIAL TRAINING IS COMPLETED.

Mr. Baranek moved for discussion on this item, Mr. Reali seconded this Motion.

After this item was discussed, it was unanimously approved.


REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING BIDS THAT WERE OPENED ON APRIL 10, 2014 FOR THE PURCHASE OF MATERIALS AND RENTAL OF EQUIPMENT (ITEMS WITHOUT PREVAILING WAGES). THE BIDS WERE REVIEWED AND THE DIRECTOR OF PUBLIC SERVICE IS RECOMMENDING THE AWARDS BE GIVEN TO THE LOWEST, RESPONSIVE, AND RESPONSIBLE BIDDERS AS INDICATED ON THE ATTACHED REPORTS.

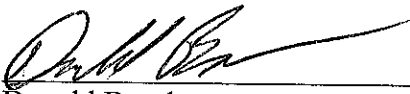
Mr. Baranek moved for discussion of this item, Mr. Reali seconded this Motion.

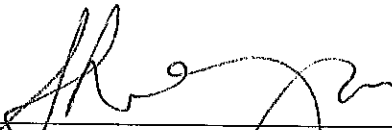
After this item was discussed, it was unanimously approved.

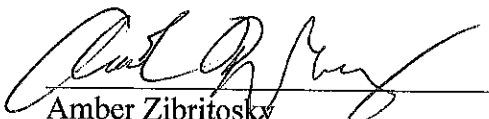
With no further business, Mr. Baranek moved, Mr. Brooker seconded to adjourn the meeting at 9:35 a.m.



Sara Drew
Mayor


John M. Baranek
Finance Director


Donald Brooker
Assistant Service Director


Sheila Rayman
Assistant City Engineer


Amber Zibritosky
Deputy Law Director


Vicki Huff
Secretary

City of Stow
Sara Drew, Mayor
Board of Control
4/23/14

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
BLDG MAINT	KUHLMAN CORP	PROTECTIVE BOLLARDS	LOW QUOTE OF 2	\$1,000.00
		USED TO PROTECT MAILBOXES, PROPANE TANKS, GARAGE DOORS		\$1,000.00

Discuss: Motion: Mr. Baranek Second: Mr. Brooker Abstain: _____ **TOTAL PO AMOUNT: \$2,500.00**

Approve: Unanimously Passed: Passed: Denied: Held:
BLDG MAINT BAKER VEHICLE SYSTEMS INC SBP REPAIR PARTS & SUPPLIES BEST PRACTICAL \$1,500.00
 FOR VARIOUS REPAIRS TO CITY BUILDINGS

Discuss: Motion: Mr. Baranek Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$1,500.00**

Approve: Unanimously Passed: Passed: Denied: Held:
BLDG MAINT CLEANING SYSTEMS INC PRESSURE WASHER PUMP \$1,350.00
 REPLACEMENT PUMP FOR PRESSURE WASHER - SV BLDG

Discuss: Motion: Mr. Baranek Second: Ms. Bayman Abstain: _____ **TOTAL PO AMOUNT: \$1,350.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
FIRE	EMERGENCY MEDICAL PRODUCTS INC	SBP ER MED SUPP - 75%	BEST PRACTICAL - AVAIL	\$9,000.00
	FOR MED UNITS			
	ORD 2014-43-NEEDS LEGISLATION			
		SBP ER MED SUPP - 25%		\$3,000.00

Discuss: Motion: Mr. Baranek Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$12,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

LAW **OPENONLINE LLC** **SBP BACKGROUND CHECKS** **PREFERRED SOURCE** **\$1,300.00**

\$223.75 **FOR LAW DEPARTMENT**

Discuss: Motion: Mr. Baranek Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$1,300.00**

Approve: Unanimously Passed: Passed: Denied: Held:

PARK MAINT **ALCO CHEMICALS INC** **SBP JANITORIAL SUPP - 50%** **BID - CUE** **\$1,750.00**

CLEANING SUPPLIES USED AT

ALL CITY BUILDINGS

Discuss: Motion: Mr. Baranek Second: Ms. Rayman Abstain: _____ **TOTAL PO AMOUNT: \$3,500.00**

Approve: Unanimously Passed: Passed: Denied: Held:

PARKS/REC **LOWE'S HOME CENTERS INC** **SBP MISC LUMBER & SUPPLIES** **BEST PRACTICAL** **\$3,000.00**

FOR LODGE IMPROVEMENTS AT

HERITAGE BARN

Discuss: Motion: Mr. Baranek Second: Mrs. Zibritosky Abstain: _____ **TOTAL PO AMOUNT: \$3,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

DEPT **VENDOR** **DESCRIPTION** **BID/QUOTE** **AMOUNT**

PLANNING **UNIVERSITY OF AKRON - BUSINESS SOI** **SBP LEAN FOR GOVT TRAIN'G** **SOLE SOURCE** **\$51,000.00**
 FOR 20 - 30 PEOPLE
 NEEDS LEGISLATION

Discuss: Motion: Mr. Baranek Second: Ms. Bayman Abstain: _____ **TOTAL PO AMOUNT:** \$51,000.00
 Approve: Unanimously Passed: Passed: Denied: Held:

POLICE **MARS ELECTRIC CO** **SBP FIRE RANGE INCIDENTALS** **PREFERRED SOURCE** **\$2,000.00**
 NECESSARY REPAIRS ON
 FIRING RANGE

Discuss: Motion: Mr. Baranek Second: Mrs. Zibriltosky Abstain: _____ **TOTAL PO AMOUNT:** \$2,000.00
 Approve: Unanimously Passed: Passed: Denied: Held: