



City of Stow, Ohio
Interoffice Memo

February 11, 2014

TO: Board of Control
FROM: Nicholas A. Wren
Director of Public Service
SUBJECT: Bids for HVAC Preventive Maintenance

On February 6, 2014, bids were opened for HVAC Preventive Maintenance.

Marc Anderson, Deputy Director of Public Service – Public Works, has reviewed the bids and is recommending the award be given to the lowest, most responsive, and responsible bidder S. A. Comunale, Co., Inc. in the amount of \$16,200.00 per year for 2014, 2015, and 2016 bringing the total contract price to \$48,600.00.

Your consideration of this award would be appreciated.

Sincerely,

Nicholas A. Wren
Director of Public Service

NAW:db

Approval Board of Control: *Wendi Duff* Date: 2.12.14