



Minutes of the
URBAN FORESTRY COMMISSION MEETING
MONDAY, SEPTEMBER 16, 2013

Members Present: Moamar Mustafa, Chairman
Nancy Kroft
Gordon Matthews
Bal Rao

Also Present: Sue Mottl, Landscape Arborist
Jill Janson, Secretary

Absent: Joseph Lane

I. CALL TO ORDER

Mr. Mustafa called the meeting of the Urban Forestry Commission to order at 4:43 p.m. and the roll was taken.

II. PLEDGE OF ALLEGIANCE

III. VISITORS - None

IV. APPROVAL OF MINUTES – August 5, 2013

Motion:

Ms. Kroft moved and Mr. Rao seconded to approve the minutes for August 5, 2013 as submitted.

Yes Votes: Rao, Kroft, Mustafa, Matthews

No Votes: None. The motion carried.

V. REPORT FROM THE FORESTER

Ms. Mottl distributed and reviewed the Department Highlights. A discussion followed. Report placed on file.

V. OLD BUSINESS

A. Memorial Tree Planting Program

Ms. Mottl distributed a draft news release for review. She would like to announce it in the newspaper twice a year. Ms. Kroft asked if we planned to provide the forms to local funeral homes to which Ms. Mottl confirmed that we were. Mr. Mustafa asked if the release could be made more personable. Mr. Rao thought we should include a map of the various locations in Stow that would be available for planting.

B. Project Clean Lake Grant

Ms. Mottl reported that 124 trees (15 different species) have been ordered and will be planted in the Kenneth-Samira area sometime in October.

C. Rain Barrel Art Project

Ms. Mottl said that no bids were received for the barrel. Mr. Moamar and Ms. Kroft said they would split the cost so that the funds would not have to be taken out of the Trust. The barrel will possibly be placed at City Hall as a functioning barrel and used for demonstration at future events.

D. Arbor Day 2014

Ms. Mottl indicated that Bob Branch, Highland PTA, was hoping to attend this meeting, however, he must have had a conflict. She said the PTA will be doing some mulching of all of the landscaping beds soon. The two (2) Ash trees on the west side of the building have been removed and she will make replacement recommendations. She is waiting to hear back from him whether they plan to replace these trees this year or next.

E. 2014 Community Showcase

Ms. Mottl said that she will present a more detailed plan of what she hopes to do during the Showcase but, she is thinking of utilizing storm water as a theme.

VI. NEW BUSINESS

A. Big Tree Contest – Ms. Mottl told the Commission that Summit Soil and Water Conservation is awarding the top 3 throughout the County. She is suggesting that the Commission consider awarding prizes to the winners within the City of Stow and take the money out of the Tree Trust account. After a discussion, the Commission agreed with the idea, however, Mr. Matthews suggested that we request donations from local tree businesses in the form of a gift certificate. 1st prize would be \$100, and Gordon Matthews offered to give a certificate from Davey Tree Resources; 2nd prize would be \$75 and 3rd prize would be \$50.

VII. FINANCIAL REPORT

Report for August was reviewed and placed on file.

VIII. OTHER BUSINESS

October Meeting Date – After discussion, it was decided that the Commission would conduct its next meeting on Monday, October 14, 2013 at 4:30 p.m.

IX. ADJOURNMENT

Mr. Matthews moved and Mr. Rao seconded to adjourn the meeting. The meeting adjourned at 5:29 p.m.

Moamar Mustafa
Chairman

Jill Janson
Secretary