

Minutes of the Finance Committee of Stow City Council Meeting held on Thursday, June 13, 2013, at 6:01 p.m.

Committee Members Present: Riehl, Pribonic, Costello & D'Antonio

Other Council Members Present: Bednar, Lowdermilk & Rasor

City Officials Present: Mayor Drew, Law Director Reali, Finance Director Baranek, Service Director Wren, City Engineer McCleary, Assistant City Engineer Rayman, Police Chief Dirker, Fire Chief Kalbaugh, Manager of Information Systems Germano, Parks & Recreation Director Nahrstedt & Deputy Clerk of Council Preebe

Press Representatives: Stow.Patch.com & Stow Sentry

Call to Order

Mr. Riehl called the meeting to order.

Approval of Minutes

MOTION:

Mr. D'Antonio moved and Mr. Costello seconded to approve the Minutes of the Finance Committee Meeting of May 23, 2013 as circulated.

Yes Votes: Riehl, Pribonic, Costello & D'Antonio

No Votes: None. The motion carried.

Business Items

Authorize Expenditures – Wenger Excavating, Inc. – Leewood Road Water Main Lowering

Mr. McCleary stated that the Leewood Road water main lowering had to be done prior to the Leewood Road culvert crossing going in, which was going to happen in approximately two weeks – the week of the 24th. They had to pay a contractor. He was the lowest of three bidders. The work has been accomplished.

MOTION:

Mr. Riehl moved and Mr. Costello seconded to approve the payment of \$15,978.00 to Wenger Excavating, Inc. for the Leewood Road water main lowering.

Yes Votes: Riehl, Pribonic, Costello & D'Antonio

No Votes: None. The motion carried.

This expenditure was approved.

Authorize Expenditures – Ohio Machinery Co. - Backhoe Trailer

Mr. Wren stated this was a request to purchase a new machinery trailer to replace their existing trailer that was in the water department that has been deemed too small to use with a backhoe. They would hand down the existing trailer to the street department to use with the mini excavator.

MOTION:

Mr. D'Antonio moved and Mr. Pribonic seconded to approve the payment of \$19,819.80 to Ohio Machinery Co. for a 2012 Trail King backhoe trailer.

Yes Votes: Riehl, Pribonic & D'Antonio

No Votes: None

Abstentions: Costello. The motion carried.

This expenditure was approved.

Authorize Expenditures – Amelia Malek, c/o Summit County Court of Common Pleas – Probate Court - 614 Graham Road

Mr. McCleary stated this was authorization to send a check to the Summit County Probate Court so they could complete the appropriation of the parcel, which was better known as Rapid Auto, located on the corner of Oakwood and Graham Road.

This parcel had been in negotiations. There was a good chance that it would be completed. However, to finish their right-of-way clearance by June 30th, they needed to file with the Probate Court.

MOTION:

Mr. Costello moved and Mr. D'Antonio seconded to approve the payment of \$18,840.00 for the purchase of property from Amelia Malek thru the Summit County Court of Common Pleas - Probate Court.

Yes Votes: Riehl, Pribonic, Costello & D'Antonio

No Votes: None. The motion carried.

This expenditure was approved.

Authorize Purchase of Properties – Graham Road Reconstruction Project – Various
Parcels

Mr. McCleary stated the next nine items all needed legislation. They were all negotiated settlements between the property owners, TransSystems, the City of Stow and the State of Ohio.

The only one that was not a negotiated settlement was Parcel 43, which was better known as JND Graham, or Starbucks. That parcel, like he had mentioned about Rapid Auto, would be an appropriation filing with the Summit County Court of Common Pleas – Probate Court so they could clear the right-of-way.

All of the other parcels have the negotiated amounts in the legislation.

MOTION:

Mr. D'Antonio moved and Mr. Costello seconded to assign numbers to the nine pieces of sample legislation and send them on to Council.

Yes Votes: Riehl, Pribonic, Costello & D'Antonio

No Votes: None. The motion carried.

Grant Application – OPWC – Joint DOES Adaline & Lakeview Drives Sanitary Sewer
Lining Project, Improvement Q-448, and City of Stow Adaline Drive Water Trunk Line
Replacement Project

Ms. Rayman stated this was a request for the City to give the County the authority to submit an application to OPWC for a grant to replace a waterline on Adaline Drive and Park Drive. This would be a replacement to improve their trunk sewer.

It was a joint project with DOES, who would be doing some realigning of the existing sanitary sewer on Adaline Drive. DOES would be the lead applicant on this grant. They would be asking for \$700,000. Their portion was \$300,000.

MOTION:

Mr. Costello moved and Mr. D'Antonio seconded to assign a number to the sample legislation and send it on to Council.

Yes Votes: Riehl, Pribonic, Costello & D'Antonio

No Votes: None. The motion carried.

Grant Application – OPWC – SR. 59 & Adaline Drive Water Trunk Line Replacement Project

MOTION:

Mr. Costello moved and Mr. D'Antonio seconded to assign a number to the sample legislation and send it on to Council.

Yes Votes: Riehl, Pribonic, Costello & D'Antonio

No Votes: None. The motion carried.

Authorize Expenditure (CUE Bid) – Montrose Ford – 2013 Ford F-150 – Building Dept.

Mr. Wren stated this was for the purchase of a 2013 Ford F-150 4 x 4 to be used in the building department. It would replace a 2001 Jeep Cherokee, which was no longer suitable to be a front line vehicle. They would, however, keep that vehicle in the pool and use it for items in town – very close to City Hall.

Mr. Lowdermilk asked how many vehicles the building department had currently allocated to them? Mr. McCleary stated they had one per employee. Mr. Wren stated this would actually replace Tony Catalano's Jeep Cherokee. That Jeep Cherokee would then go into the service pool. The service pool right now consists of two other vehicles.

Mr. Lowdermilk asked if all those employees were on the same shift? Mr. Wren stated they were. Currently, engineering/building has been utilizing one of the service pool vehicles on a day-to-day basis because the interns are here and they have more employees right now than they currently have vehicles.

Mr. Lowdermilk asked if the interns would be using the pool vehicles? Mr. Wren stated they would be.

MOTION:

Mr. D'Antonio moved and Mr. Pribonic seconded to assign a number to the sample legislation and send it on to Council.

Yes Votes: Riehl, Pribonic, Costello & D'Antonio

No Votes: None. The motion carried.

Authorize Hiring – Two Part-Time Employees to Perform Cleaning Services at the Safety Building

Mr. Wren stated this was requesting permission to hire two part-time employees for a total of 25 hours per week at Pay Level C.

They currently have a contract to clean the safety building. They have not at all been happy with the results of that. He was sure both the Chiefs could contest to the many, many complaints that had been forwarded on to him.

This was a new plan of attack basically to bring these employees in-house. They would have more control over their hours and their output.

Last year, they spent \$17,513.76 on that cleaning service for the safety building. At \$11.00 an hour plus an 18% markup, they would pay \$16,874.00 with this proposed plan.

Mr. Lowdermilk asked if the 18% markup was the benefits? Mr. Wren stated it was.

Mr. Lowdermilk asked if they could change cleaning services if they weren't happy with them? Mr. Wren stated they could. However, they had several that they weren't happy with.

They had actually replaced the cleaning company at the court house. They had gone internal. They were using community service workers.

They were still late in the game with the contract for the safety building, so it wasn't a good idea to let anybody go now. They only had about a month and a half left on the contract.

They had also replaced four different crews at the service building.

Mr. Lowdermilk asked if it would be possible for community service workers to be used for the safety building? Mr. Wren stated not the safety building, because of security reasons. However, they were looking at other alternatives for the service building. That was why there was nothing in front of them tonight for the service building.

MOTION:

Mr. D'Antonio moved and Mr. Costello seconded to recommend to Council the hiring of two part-time employees to provide cleaning services at the safety building.

Yes Votes: Riehl, Pribonic, Costello & D'Antonio

No Votes: None. The motion carried.

Adjournment

MOTION:

Mr. D'Antonio moved and Mr. Costello seconded to adjourn.

Yes Votes: Riehl, Pribonic, Costello & D'Antonio

No Votes: None. The motion carried.

The meeting adjourned at 6:12 p.m.



Bonnie J. Emahiser
Clerk of Council



Matt Riehl
Chairman