

Board of Control Minutes – Stow City Hall

Mayor's Conference Room on Wednesday, March 26, 2014 at 9:30 a.m.

MEMBERS PRESENT:

Law Director Reali
 Service Director Wren
 City Engineer McCleary
 Finance Director Baranek

ALSO PRESENT:

Lisa Jarvis	Captain Stonw
Chief Kalbaugh	Lieutenant Stirm
John Earle	Linda Nahrstedt

The Minutes of the Board of Control are attached.

Other items on the agenda were as follows:

THE BOARD REVIEWED ALL OVERRUNS FROM 3/14/14 – 3/27/14,
 AMOUNTING TO \$38.00.

Mr. Baranek moved for discussion of this item, Mr. McCleary seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING A REQUEST FOR LEGISLATION AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO GRANT A SURFACE SITE AND ROAD ACCESS EASEMENT TO INLAND CORPORATION. THE SITE OF THIS PROPOSED EASEMENT WOULD FALL WITHIN SILVER SPRINGS PARK.

CURRENTLY, A SUBSURFACE EASEMENT EXISTS WITHIN SILVER SPRINGS PARK WHICH HOUSES THE SUNOCO PIPELINE WHICH, IN TURN, FEEDS THE SUNOCO PLANT LOCATION ON YOUNG ROAD. INLAND CORPORATION IS SEEKING PERMISSION TO INSTALL A PEVIEW DENSITOMETER ABOVE GROUND AND CONTAINED WITHIN A THIRTY FOOT BY THIRTY FOOT (30' X 30') FENCED IN AREA ABOVE THE PIPELINE.

PRODUCTS SHIPPED THROUGH THIS PIPELINE ARE GASOLINE, HEATING OIL, DIESEL, ETC. THESE PRODUCTS HAVE DIFFERENT DENSITIES AND TEMPERATURES AND ARE SHIPPED IN BATCHES. A PREVIEW DENSITOMETER IS INSTALLED UPSTREAM OF A TANK FARM OR A DELIVERY POINT. THE DENSITOMETER HAS SENSORS TO DETECH A CHANGE IN THE TYPE OF PRODUCTS. THIS ALLOWS THE PIPELINE OPERATOR IN SUNOCO'S CONTROL CENTER TO OPERATE VALVES IN THE TANK FARM TO GET THE PRODUCT INTO THE CORRECT TANK.

IN EXCHANGE FOR THE ROAD ACCESS IN WHICH INLAND CORPORTION WILL UTILIZE AN EXISTING MAINTENANCE DRIVE WITHIN SILVER SPRINGS PARK, INLAND CORPORATION WILL PROVIDE THE CITY OF STOW THE AMOUNT OF \$10.00. IN EXCHANGE FOR THE SURFACE SITE EASEMENT AT WHICH THE PREVIEW DENSITOMETER WILL BE ESTABLISHED, INLAND CORPORATION WILL PROVIDE THE CITY OF STOW THE SUM OF \$20,000.00. FURTHERMORE, UPON COMPLETION OF THE PREVIEW DENSITOMETER, INLAND CORPORATION WILL CREATE A NATURAL FENCE ADJACENT TO THE ACTUAL FENCE TO ASSIST WITH BLENDING THE FACILITY INTO THE HABITAT OF THE AREA.

THE NEGOTIATED AMOUNT OF CONTINGENT ON SUNOCO BEING ABLE TO INSTALL THE DENSITOMETER WHEN THE LINE IS PREVIOUSLY SCHEDULED FOR SHUT DOWN. DUE TO THIS FACT AND TO MEET THAT TIMELINE, THE DIRECTOR OF PUBLIC SERVICE IS REQUESTING COUNCIL TO WAIVE THE RULES REQUIRING THREE (3) READINGS FOR THIS LEGISLATION.

Mr. Baranek moved for discussion of this item, Mr. Wren seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING A REQUEST FOR LEGISLATION AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO ADVERTISE, TAKE FORMAL BIDS, AND ENTER INTO A CONTRACT FOR THE DESIGN, PURCHASE AND INSTALLATION OF PLAY EQUIPMENT AT THE CURRENT SKIP PLAYGROUND LOCATION.

THE CURRENT PLAYGROUND EQUIPMENT AT SKIP WAS INSTALLED IN 1991, THE YEAR PRIOR TO THE RELEASE OF THE CURRENT PLAYGROUND SAFETY STANDARDS. THE INDUSTRY RECOMMENDATION FOR A WOODEN PLAYGROUND IN A NORTHEAST OHIO CLIMATE IS FIFTEEN YEARS. WE HAVE BEEN FORCED TO HAVE THE PARKS MAINTENANCE DIVISION ELIMINATE FEATURES OF THE PARK AS IT HAS AGED AND DETERIORATED

OVER THE YEARS. THE CONDITION OF THE PLAYGROUND IS SUCH THAT IT WILL SOON HAVE TO BE DECONSTRUCTED FOR SAFETY REASONS.

SKIP PLAYGROUND HAS LONG BEEN A SOURCE OF PRIDE WITHIN THE STOW COMMUNITY. IT IS OUR INTENT TO PRESERVE THIS SENSE OF PRIDE AND PAY HOMAGE TO THE MANY VOLUNTEERS WHO INVESTED COUNTLESS HOURS INTO THIS AWARD WINNING PROJECT, AND THEIR COMMUNITY. CITY COUNCIL APPROVAL WILL ALLOW US TO EXTEND THAT PRIDE TO THE CURRENT AND FUTURE GENERATIONS OF FAMILIES THAT HAVE CHOSEN TO CALL STOW HOME.

AS WITH THE ORIGINAL SKIP CONSTRUCTION, IT IS THE CITY'S INTENT TO OVERSEE A PARTIAL COMMUNITY BUILD UNDER THE SUPERVISION OF OUR ON-STAFF CERTIFIED PLAYGROUND SAFETY INSPECTORS. WITH APPROVAL, WE ANTICIPATE A FALL 2014 DECONSTRUCTION, AND A SPRING 2015 REBUILD.

THE OVERALL BUDGET FOR REPLACEMENT IS \$252,000. THIS FIGURE IS BASED ON AN INDUSTRY AVERAGE OF \$24 PER SQUARE FOOT OF PLAY AREA. THIS AMOUNT INCLUDES DESIGN FEES, PURCHASE OF EQUIPMENT, SITE SURFACT INSTALLATION, AND PARTIAL PLAY EQUIPMENT INSTALLATION. THE CITY IS IN THE PROCESS OF TEAMING WITH LOCAL AND NATIONAL BUSINESSES TO HELP IN DEFRAYING THE TOTAL AMOUNT EXPENDED FROM THE CITY COFFERS. ADDITIONALLY, GRANT FUNDING HAS BEEN SOUGHT FOR THE SURFACING OF THE PLAY AREA AND WE ARE IN THE INVESTIGATIVE PHASE OF OTHER PERTINENT GRANTS TO BE APPLIED TO THE OVERALL PROJECT.

IT IS THE INTENT OF THE CITY TO SEEK ADDITIONAL FUNDING ONCE A PARTNER MANUFACTURER HAS BEEN CHOSEN. A PORTION OF THE BID SPECIFICATIONS WILL BE DEDICATED TO THE MANUFACTURER'S ABILITY TO SOLICIT FUNDING FROM LOCAL AND NATIONAL SPONSORS. THIS PORTION OF THE BID SPECIFICATIONS WILL BE WEIGHED ALONG WITH ORIGINAL DESIGN IN ORDER TO CHOOSE A PARTNER TO MOVE FORWARD WITH.

PRELIMINARY FUNDING FOR THE SKIP REPLACEMENT PROJECT BUDGET IS SUMMARIZED AS FOLLOWS:

\$ 75,000	(Bond Forfeiture Money in 2014)
\$ 75,000	(Parks Cell Tower Funds in 2014/15)
\$ 40,000	(Corporate and Other Sponsorships in 2014/15)
\$ 62,000	(Capital Improvements Fund in 2015)

\$252.000

THE FUNDING COMPONENTS ARE SUBJECT TO CHANGE, DEPENDING ON THE AMOUNT OF DONATED AND/OR CORPORATE SPONSORSHIP FUNDS THAT CAN BE OBTAINED. AN ADDITIONAL FACTOR IS THE EXTENT TO WHICH THE COMMUNITY BUILD PORTION OF THE PROJECT WILL RESULT IN EQUIPMENT INSTALLATION SAVINGS.

BECAUSE TIME IS OF THE ESSENCE, THE DIRECTOR OF PUBLIC SERVICE IS REQUESTING COUNCIL TO WAIVE THE RULES REQUIRING THREE (3) READINGS FOR THIS LEGISLATION.

Mr. Baranek moved for discussion of this item, Mr. Reali seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING A LEGISLATION REQUEST FOR EMERGENCY MEDICAL PRODUCTS – MEDICAL SUPPLIES.

PURSUANT TO CITY OF STOW CHARTER, SECTION 4.11, CODIFIED ORDINANCE 173.07 (a) (1)F AND 173.07 (b)(1)E; THE DIRECTOR OF PUBLIC SERVICE IS REQUESTING THAT LEGISLATION BE PREPARED AUTHORIZING THE EXPENDITURE OF UP TO \$24,000.00 FOR MEDICAL SUPPLIES FOR MED UNITS.

EMERGENCY MEDICAL PRODUCTS IS THE PREFERRED SOURCE VENDOR BECAUSE OF THE QUANTITY OF STOCK THEY KEEP ON HAND, THE QUICK DELIVERY TIME AND MOST IMPORTANTLY, THEY ARE THE ONLY VENDOR WE HAVE FOUND THAT CARRIES THE MAJORITY OF THE PRODUCTS WE USE.

THE DIRECTOR OF PUBLIC SERVICE IS REQUESTING THAT THE RULES BE WAIVED REQUIRING THREE READINGS PRIOR TO VOTING ON THIS LEGISLATION.

Mr. Baranek moved for discussion of this item, Mr. Reali seconded this This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE CITY ENGINEER REGARDING KEMPEL VILLAGE. STEPHANIE CHEROK, REPRESENTING KEMPEL INDUSTRIES, HAS REQUESTED HER MAINTENANCE BOND BE REDUCED TO \$8,000 AND HER PERFORMANCE BOND OF \$44,000 BE RELEASED.

THE OUTSTANDING ITEMS HAVE BEEN COMPLETED. THE CITY ENGINEER IS RECOMMENDING RELEASE OF THE PERFORMANCE BOND AND ALL BUT \$8,000 BE RELEASED FROM THE MAINTENANCE BOND. THE ONE YEAR MAINTENANCE BOND WOULD BE RELEASED AUGUST 1, 2014, UPON SUCCESSFUL INSPECTION OF THE ASPHALT PAVEMENT.

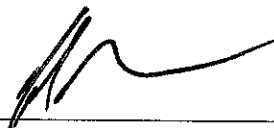
Mr. Baranek moved for discussion of this item, Mr. Wren seconded
This motion.

After this item was discussed, it was unanimously approved.

Mr. Baranek moved to approve the Board of Control Minutes of March 5, 2014.
Seconded by Mr. McCleary – Unanimously approved.

Mr. Baranek moved to approve the Board of Control Minutes of March 12, 2014 –
seconded by Mr. Wren – Unanimously approved.

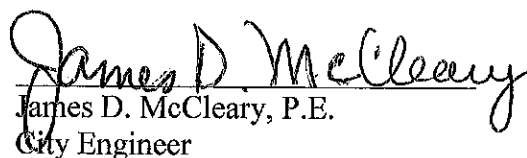
With no further business to discuss, Mr. Reali moved, Mr. Baranek seconded to adjourn
the meeting at 9:37 a.m.



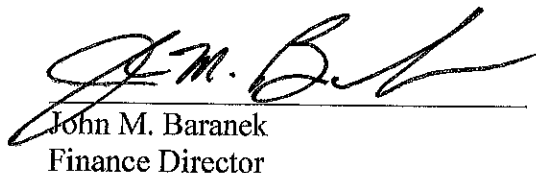
Nicholas Wren
Service Director



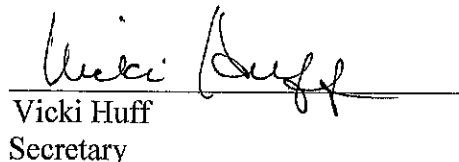
Brian Reali
Law Director



James D. McCleary, P.E.
City Engineer



John M. Baranek
Finance Director



Vicki Huff
Secretary

City of Stow
Sara Drew, Mayor
Board of Control
3/26/14

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
BLDG MAINT	A B C FIRE INC	SBP EXTINGUISHER SERVICE	LOW QUOTE OF 3	\$2,500.00
	REQ'D NEPA INSPECTIONS			
	CITY FIRE EXTINGUISHERS			
Discuss:	Motion: Mr. Baranek	Second: Mr. McCleary	Abstain:	TOTAL PO AMOUNT: \$2,500.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
CLERKS	PITNEY BOWES GLOBAL FIN SERV L L C	ANNUAL LEASE	SOLE SOURCE	\$4,188.00
	FOR SEND SUITE LIVE MAIL CENTER LICENSE ~ YEAR 1 OF 5			
Discuss:	Motion: Mr. Baranek	Second: Mr. McCleary	Abstain:	TOTAL PO AMOUNT: \$4,188.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
FINANCE	JULIAN & GRUBE INC	PROFESSIONAL SV - CAFR	PROFESSIONAL SOURCE	\$16,900.00
	YEAR ENDING 2013 ORD 2012-09			
Discuss:	Motion: Mr. Baranek	Second: Mr. McCleary	Abstain:	TOTAL PO AMOUNT: \$16,900.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
FIRE	OHIO MACHINERY CO	SBP PARTS & SERVICE	BEST PRACTICAL-AVAIL	\$35,500.00
	ROUTINE VEHICLE MAINTENANCE FOR 2014			
Discuss:	Motion: Mr. Baranek	Second: Mr. McCleary	Abstain:	TOTAL PO AMOUNT: \$35,500.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
FOX DEN \$91.80	SOUTH EAST HARLEY DAVIDSON CO FOR RENTED GOLF CARTS	SBP EQUIPMENT REPAIR PARTS	SOLE SOURCE	\$3,000.00

Discuss: Motion: Mr. Baranek Second: Mr. McCleary Abstain: _____ **TOTAL PO AMOUNT: \$3,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

JUDGES

INTERNATL PAPER CO
USED BY THE JUDGES AT THE
COURTHOUSE

COPY PAPER

Discuss: Motion: Mr. Baranek Second: Mr. Reali Abstain: _____ **TOTAL PO AMOUNT: \$1,104.57**

Approve: Unanimously Passed: Passed: Denied: Held:

PARK MAINT WILLIAMS DAVID & ASSOC
IMPROVEMENTS TO CRESTDALE
PLAYGROUND AREA

PLAYGROUND BORDER

SHIPPING CHARGES

Discuss: Motion: Mr. Baranek Second: Mr. Reali Abstain: _____ **TOTAL PO AMOUNT: \$897.00**

Approve: Unanimously Passed: Passed: Denied: Held:

PARKS/REC CARTWRIGHT DANIEL
REPLACEMENT OF WINDOW
TREATMENTS @ S.S. LODGE

WINDOW BLINDS

WINDOW BLIND KITS

Discuss: Motion: Mr. Baranek Second: Mr. Reali Abstain: _____ **TOTAL PO AMOUNT: \$1,656.00**

Approve: Unanimously Passed: Passed: Denied: Held:

Discuss: Motion: Mr. Baranek Second: Mr. Reali Abstain: _____ **TOTAL PO AMOUNT: \$2,673.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
POLICE	KIESLER POLICE SUPPLY TO RESTOCK SUPPLY	AMMO - T223A	BID - STATE OF OHIO	\$972.00

AMMO - XM193	\$1,440.00
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AMMO - FEDERAL LE9T1	\$704.00
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AMMO - FEDERAL P38OHS1G	\$402.00
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AMMO - FEDERAL LE40T3	\$736.00
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AMMO - AMERICAN EAGLE	\$197.00
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AMMO - SPEER LAWMAN	\$908.00
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Discuss: Motion: Mr. Baranek Second: Mr. Reali Abstain: _____ **TOTAL PO AMOUNT: \$5,359.00**

Approve: Unanimously Passed: Passed: Denied: Held:

STREET LOWE'S HOME CENTERS INC **SBP INCIDENTALS & SUPPLIES** **BEST PRACTICAL - TIME** **\$1,670.00**
FOR VARIOUS CITY PROJECTS

Discuss: Motion: Mr. Baranek Second: Mr. Reali Abstain: _____ **TOTAL PO AMOUNT: \$1,670.00**

Approve: Unanimously Passed: Passed: Denied: Held:

