

*Board of Control Minutes – Stow City Hall*

Mayor's Conference Room on Wednesday, March 5, 2014 at 9:30 a.m.

**MEMBERS PRESENT:** Mayor Sara Drew  
Finance Director Baranek  
Law Director Reali  
City Engineer McCleary  
Service Director Wren

**ALSO PRESENT:** Lisa Jarvis Division Chief Metz  
John Earle Chief Dirker  
Rob Kurtz Linda Nahrstedt  
Don Brooker Dale Germano

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The Board of Control Minutes are attached.

Other items on the agenda were:

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REQUESTING THAT LEGISLATION BE PREPARED AUTHORIZING THE ADVERTISEMENT, TAKING FORMAL BIDS, AND ENTERING INTO A CONTRACT FOR THE INSTALLATION OF AN IRRIGATION WELL AT FOX DEN GOLF COURSE.

OUR CURRENT WELL HAS DRIED UP AFTER 47 YEARS OF SERVICE AND WE NEED TO INSTALL A NEW WELL SYSTEM FOR ON COURSE IRRIGATION. IF THE WELL IS NOT INSTALLED, THE COURSE WILL BE FORCED TO UTILIZE CITY WATER AT A GREAT EXPENSE TO OUR OPERATIONS. FUNDS FOR THIS PURCHASE WILL COME OUT OF THE FOX DEN GOLF COURSE CARRY OVER FUND. THE PROJECTED COST FOR THE INSTALLATION IS \$75,000.00.

BECAUSE TIME IS OF THE ESSENCE, THE DIRECTOR OF PUBLIC SERVICE IS REQUESTING COUNCIL TO WAIVE THE RULES REQUIRING 3 READINGS FOR THIS LEGISLATION.

Mr. Baranek moved for discussion of this item, Mayor Drew seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING A REQUEST FOR LEGISLATION PURSUANT TO CITY OF STOW CHARTER, SECTION 4.11 AND CODIFIED ORDINANCE 173.07 (a)(1)(F), THE DIRECTOR OF PUBLIC SERVICE IS REQUESTING LEGISLATION BE PREPARED AUTHORIZING THE EXPENDITURE OF UP TO \$90,358.20 TO STATEWIDE FORD LINCOLN MERCURY, INC. FOR THE PURCHASE OF THREE 2014 FORD UTILITY POLICE INTERCEPTOR CRUISERS TO BE USED BY THE POLICE DEPARTMENT.

THESE VEHICLES ARE OUTFITTED WITH THE STANDARD POLICE PACKAGE. STATEWIDE FORD IS THE APPROVED STATE OF OHIO VENDOR AS WELL AS THIS ITEM BEING PART OF THE 2014 CAPITAL BUDGET.

THE DIRECTOR OF PUBLIC SERVICE CERTIFIES THIS PURCHASE TO BE AN EMERGENCY MEASURE NECESSARY FOR THE IMMEDIATE PRESERVATION OF THE PUBLIC HEALTH AND SAFETY FOR THE REASON THAT WE ARE APPROACHING THE ORDERING DEADLINE FOR THE 2014 MODEL.

Mr. Baranek moved for discussion of this item, Mr. Reali seconded  
This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE POLICE DEPARTMENT FOR AN APPROVAL OF A REQUISITION TO STATEWIDE FORD LINCOLN MERCURY, INC. FOR 3 (THREE) 2014 FORD UTILITY POLICE INTERCEPTORS AS QUOTED, IN THE AMOUNT OF \$30,119.40 PER VEHICLE OR, FOR A TOTAL AMOUNT OF \$90,358.20.

Mr. Baranek moved for discussion of this item, Mr. Reali seconded  
This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REQUESTING FINANCE COMMITTEE APPROVAL AUTHORIZING THE EXPENDITURE OF UP TO \$15,060.00 FOR RECORDING EQUIPMENT FOR THREE (3) POLICE CRUISERS. THIS IS PURSUANT TO THE CITY OF STOW CHARTER, SECTION 4.11 AND CODIFIED ORDINANCE 173.07 (a)(1)G.

ENFORCEMENT VIDEO (WATCHGUARD) IS THE SOLE SOURCE FOR THIS SPECIALIZED RECORDING EQUIPMENT NECESSARY TO DIGITALLY RECORD PURSUITS AND TRAFFIC STOPS. THE IN-CAR CAMERA SYSTEM

INCLUDES GPS, HIGH DEFINITION FORWARD FACING CAMERA, INFRARED COLOR CABIN CAMERA, DVR, INTEGRATED 80gb AUTOMOTIVE GRADE HARD DRIVE, 16gb REMOVABLE THUMB DRIVE AND CABIN MICROPHONE. THESE RECORDINGS ARE USED IN COURT FOR PROSECUTION AND ARE EASILY COPIED TO FULFILL PUBLIC RECORDS REQUESTS.

THE DIRECTOR OF PUBLIC SERVICE IS REQUESTING THE COUNCIL TO WAIVE THE RULE REQUIRING THREE READINGS PRIOR TO VOTING ON THIS LEGISLATION.

Mr. Baranek moved for discussion of this item, Mayor Drew seconded this Motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE POLICE DEPARTMENT FOR AN APPROVAL OF A REQUISITION TO ENFORCEMENT VIDEO LP FOR 3 BASE SYSTEM IN-CAR VIDEO CAMERA SYSTEMS AND SHIPPING, IN THE AMOUNT OF \$15,060.00.

Mr. Baranek moved for discussion of this item, Mr. Reali seconded this motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING A LEGISLATION REQUEST FOR HALL PUBLIC SAFETY COMPANY FOR CRUISER EQUIPMENT AND INSTALLATION – 2014.

PURSUANT TO CITY OF STOW CHARTER, SECTION 4.11 AND CODIFIED ORDINANCE 173.07 (a)(1)(b), THE DIRECTOR OF PUBLIC SERVICE IS REQUESTING LEGISLATION BE PREPARED AUTHORIZING THE EXPENDITURE OF UP TO \$45,305.00 TO HALL PUBLIC SAFETY COMPANY FOR EQUIPMENT AND INSTALLATION ON THE CURRENT POLICE DEPARTMENT VEHICLE FLEET AS WELL AS THE PARTS AND INSTALLATION NEEDED TO OUTFIT THREE NEW CRUISERS. AS ALWAYS, WE WILL BE USING ANY EQUIPMENT THAT IS STILL SERVICEABLE FROM THE OLDER VEHICLES IN LIEU OF PURCHASING NEW EQUIPMENT.

HALL PUBLIC SERVICE HAS BEEN USED THE LAST SIX YEARS WITH GREAT SUCCESS. INSTALLATION OF THIS KIND OF SPECIALIZED EQUIPMENT REQUIRES A UNIQUELY TRAINED INDIVIDUAL. WE QUALIFY HIM AS OUR PREFERRED PROFESSIONAL SOURCE FOR THE FOLLOWING REASONS:

- What sets this vendor apart from the rest is the quality of workmanship and consistency.
- Hall Public Service is the only vendor that provides on-site installation and install completed in two days per car.

- 24/7 for emergency repairs and again repairs are made on site.

THE DIRECTOR OF PUBLIC SERVICE IS REQUESTING THAT AN EMERGENCY MEASURE BE ADDED TO THIS LEGISLATION NECESSARY FOR THE IMMEDIATE PRESERVATION OF THE PUBLIC HEALTH AND SAFETY FOR THE REASON THAT THE EQUIPMENT NEEDS TO BE ORDERED SO THAT IT IS AVAILABLE FOR INSTALL WHEN THE VEHICLES COME IN.

Mr. Baranek moved for discussion of this item, Mayor Drew seconded this Motion.


After this item was discussed, it was unanimously approved.

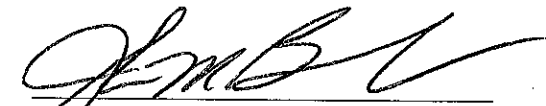
REQUEST FROM THE POLICE DEPARTMENT FOR AN APPROVAL OF A REQUISITION TO HALL PUBLIC SAFETY COMPANY FOR EQUIPMENT NEEDED FOR THREE (3) NEW POLICE INTERCEPTOR SUV'S AND ANNUAL MAINENANCE, PARTS AND LABOR FOR THE CURRENT FLEET, IN THE AMOUNT OF \$45,305.00.

Mr. Baranek moved for discussion of this item, Mr. Reali seconded this Motion.


After this item was discussed, it was unanimously approved.

With no further business, Mr. Wren moved, Mr. Baranek seconded to adjourn the meeting at 9:36 a.m.

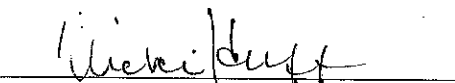
  
 Sara Drew  
 Mayor

  
 John M. Baranek  
 Finance Director

  
 Nicholas Wren  
 Service Director

  
 James D. McCleary, P.E.  
 City Engineer

  
 Brian Reali  
 Law Director

  
 Vicki Huff  
 Secretary

**City of Stow**  
**Sara Drew, Mayor**  
**Board of Control**  
**3/5/14**

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
BLDG MAINT	ZIEGLER TIRE & SUPPLY INC	SBP TIRES & SERVICE	LOW QUOTE OF 2	\$4,000.00
\$2,049.72	FOR DEPARTMENT EQUIPMENT			
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Discuss:	Motion: Mr. McCleary	Second: Mr. Baranek	Abstain:	TOTAL PO AMOUNT: \$4,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
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ENGINEER	TIMMERMAN GEOTECHNICAL GROUP	SBP BACKUP SV - GEOTECHNICAL 2ND LOWEST OF 3		\$5,000.00
	NEEDED WHEN TWO OR MORE PROJ ARE GOING ON AT THE SAME TIME			
Discuss:	Motion: Mr. McCleary	Second: Mr. Reali	Abstain:	TOTAL PO AMOUNT: \$5,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
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ENGINEER	SUMMIT TESTING & INSPECTION CO	SBP GEOTECHNICAL TESTING	LOW QUOTE OF 3	\$5,000.00
	NEEDED FOR BACKFILL, CONCRETE, & ASPHALT - S.R. 91 & S.R. 59			
Discuss:	Motion: Mr. McCleary	Second: Mr. Baranek	Abstain:	TOTAL PO AMOUNT: \$5,000.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
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ENGINEER	SUMMIT TESTING & INSPECTION CO	SBP GEOTECHNICAL TESTING	LOW QUOTE OF 3	\$14,900.00
	ODOT REQ'D TESTING~GRAHAM RD 80% FEDERAL ~ 20% LOCAL			
Discuss:	Motion: Mr. McCleary	Second: Mr. Baranek	Abstain:	TOTAL PO AMOUNT: \$14,900.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
FINANCE	COPECO INC	COPIER - FINANCE	LOW QUOTE OF 4	\$6,150.00
		REPLACEMENT COPIER FOR 2ND FLOOR ~ FINANCE DEPARTMENT		
		SERVICE CONTRACT		\$350.00

Discuss: Motion: Mr. McCleary Second: Mr. Baranek Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT:** \$6,500.00

Approve: Unanimously Passed:  Passed:  Denied:  Held:

**FIRE** **STATE INDUSTRIAL PRODUCTS INC** **SBP CUSTODIAL SUPP - 75%** **BEST PRACTICAL-AVAIL** **\$4,425.00**

**USED BY ALL FIRE STATIONS** **SBP CUSTODIAL SUPP - 25%** **\$1,475.00**

Discuss: Motion: Mr. McCleary Second: Mr. Reali Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT:** \$5,900.00

Approve: Unanimously Passed:  Passed:  Denied:  Held:

**FIRE** **FINLEY FIRE EQUIPMENT** **SBP BOTTLE REPLACEMENTS** **BEST PRACTICAL** **\$9,000.00**

**FOR SCBA UNITS**

Discuss: Motion: Mr. McCleary Second: Mayor Drew Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT:** \$9,000.00

Approve: Unanimously Passed:  Passed:  Denied:  Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
FIRE	<b>BUILDERS EMPORIUM</b>	BALLAST ELECTRIC	BEST PRACTICAL-AVAIL	\$559.80
\$1,027.90	REPLACE LIGHTING AT STATION 3			

	FLUORESCENT SYLVANIA			\$468.10
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Discuss:	Motion: <u>Mr. McCleary</u>	Second: <u>Mr. Reali</u>	Abstain: _____	<b>TOTAL PO AMOUNT:</b> <u>\$1,027.90</u>
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Approve: Unanimously Passed:  Passed:  Denied:  Held:

<u>FIRE</u>	<u>DOVE DATA PRODUCTS INC</u>	<u>SBP PRINTER SUPPLIES</u>	<u>LOW QUOTE OF 3</u>	<u>\$1,500.00</u>
	FOR ALL FIRE STATIONS			

Discuss:	Motion: <u>Mr. McCleary</u>	Second: <u>Mayor Drew</u>	Abstain: _____	<b>TOTAL PO AMOUNT:</b> <u>\$1,500.00</u>
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Approve: Unanimously Passed:  Passed:  Denied:  Held:

<u>INCOME TAX</u>	<u>COPECO INC</u>	<u>COPIER - INCOME TAX</u>	<u>LOW QUOTE OF 4</u>	<u>\$3,610.00</u>
	REPLACEMENT COPIER FOR 2ND FLOOR INCOME TAX DEPT			

	SERVICE CONTRACT			\$100.00
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Discuss:	Motion: <u>Mr. McCleary</u>	Second: <u>Mr. Reali</u>	Abstain: _____	<b>TOTAL PO AMOUNT:</b> <u>\$3,710.00</u>
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Approve: Unanimously Passed:  Passed:  Denied:  Held:

DEPT	VENDOR	DESCRIPTION	BID/QUOTE	AMOUNT
INFO SERV	DELL MARKETING L P MICROSOFT VOLUME LICENSING AGREEMENT	VIA WINDOWS SERVER	SOLE SOURCE	\$1,140.68
		VIA SQL SERVER		\$580.22
		VIA SQL USER LICENSES		\$1,349.70

Discuss: Motion: Mr. McCleary Second: Mr. Reali Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT: \$3,070.60**

Approve: Unanimously Passed:  Passed:  Denied:  Held:

INFO SERV **G H A TECHNOLOGIES INC** PANASONIC LCD PROJECTORS LOW QUOTE OF 2 \$4,917.06

FOR COUNCIL CHAMBERS PANASONIC ZOOM LENS \$3,174.84

Discuss: Motion: Mr. McCleary Second: Mr. Reali Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT: \$8,091.90**

Approve: Unanimously Passed:  Passed:  Denied:  Held:

JUDGES **SUMMIT CO COURT OF COMMON PLEAS** JUROR FEES - 2014 SOLE SOURCE \$3,341.00

\$835.25 JURIES USED FOR COURT HEARINGS ~ 1ST QUARTER

Discuss: Motion: Mr. McCleary Second: Mayor Drew Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT: \$3,341.00**

Approve: Unanimously Passed:  Passed:  Denied:  Held:



<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
LAW	REED ELSEVIER INC	MONTHLY ONLINE SERVICE	PREFERRED SOURCE	\$10,068.00
\$893.00	ON-LINE RESEARCH & RELATED CHARGES			

Discuss: Motion: Mr. McCleary Second: Mr. Reali Abstain: \_\_\_\_\_ TOTAL PO AMOUNT: \$10,068.00

Approve: Unanimously Passed:  Passed:  Denied:  Held:

<u>LAW</u>	<u>COPECO INC</u>	<u>COPIER - LAW</u>	<u>LOW QUOTE OF 4</u>	<u>\$3,610.00</u>
	REPLACEMENT COPIER FOR LAW			
	DEPT ~ SAFETY BUILDING			
		SBP SERVICE CONTRACT		\$250.00

Discuss: Motion: Mr. McCleary Second: Mr. Reali Abstain: \_\_\_\_\_ TOTAL PO AMOUNT: \$3,860.00

Approve: Unanimously Passed:  Passed:  Denied:  Held:

<u>PARKS/REC</u>	<u>ATNET PLUS INC</u>	<u>SBP DESIGN NEW LOGO FOR P/R</u>	<u>PREFERRED SOURCE</u>	<u>\$1,500.00</u>
	TO USE ON ALL MARKETING PIECES			
	PROMOTIONAL ITEMS & MEDIA			

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: \_\_\_\_\_ TOTAL PO AMOUNT: \$1,500.00

Approve: Unanimously Passed:  Passed:  Denied:  Held:

<u>PARKS/REC</u>	<u>AKRON AMATEUR BASKETBALL</u>	<u>SBP BASKETBALL OFFICIALS</u>	<u>PREFERRED SOURCE</u>	<u>\$2,000.00</u>
	FOR PARKS/REC PROGRAMS			

Discuss: Motion: Mr. McCleary Second: Mr. Reali Abstain: \_\_\_\_\_ TOTAL PO AMOUNT: \$2,000.00

Approve: Unanimously Passed:  Passed:  Denied:  Held:

**DEPT**      **VENDOR**

**DESCRIPTION**

**BID/QUOTE**

**AMOUNT**

**PARKS/REC**    **DIGEST MEDIA LLC**  
SEASONAL CATALOG  
SPRING/SUMMER ISSUE

SBP PRINT SV - PREVIEW

LOW QUOTE OF 3

\$2,800.00

Discuss:    Motion: Mr. McCleary      Second: Mayor Drew      Abstain: \_\_\_\_\_

**TOTAL PO AMOUNT:**      \$2,800.00

Approve:    Unanimously Passed:       Passed:       Denied:       Held:

**PARKS/REC**    **VERMONT SYSTEMS INC**  
USED BY PARKS/REC

SBP REC TRAC ANNUAL MAINT

SOLE SOURCE

\$1,926.00

Discuss:    Motion: Mr. McCleary      Second: Mayor Drew      Abstain: \_\_\_\_\_

**TOTAL PO AMOUNT:**      \$1,926.00

Approve:    Unanimously Passed:       Passed:       Denied:       Held:

**PURCHASE**    **DOVE DATA PRODUCTS INC**  
USED BY VARIOUS CITY DEPTS

SBP PRINTER SUPPLIES

LOW QUOTE OF 3

\$3,000.00

Discuss:    Motion: Mr. McCleary      Second: Mayor Drew      Abstain: \_\_\_\_\_

**TOTAL PO AMOUNT:**      \$3,000.00

Approve:    Unanimously Passed:       Passed:       Denied:       Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
STORM WAT	WOOD INVESTMENT PROPERTY L L C	TV TRUCK SERVICE	LOW QUOTE OF 3	\$1,950.00
\$4,642.50	DARROW ROAD & KENT ROAD			
	LOCATING LATERALS MAIN SEWER			

		DOWNTIME D.O.E.S.		\$900.00
		LEO & CRUISERS		\$792.50
		STORM SEWER WORK		\$1,000.00

Discuss: Motion: Mr. McCleary Second: Mr. Baranek Abstain: \_\_\_\_\_ TOTAL PO AMOUNT: \$4,642.50

Approve: Unanimously Passed:  Passed:  Denied:  Held:

STREET NACE MICHELLE MORAL CLAIM - MAILBOX MORAL CLAIM \$24.00  
 MAILBOX DAMAGED BY SNOWPLOW  
 4176 BAIRD ROAD MAILBOX NUMBERS \$7.47

TAX \$2.12

Discuss: Motion: Mayor Drew Second: Mr. McCleary Abstain: \_\_\_\_\_ TOTAL PO AMOUNT: \$33.59

Approve: Unanimously Passed:  Passed:  Denied:  Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
STREET	STOVER ARNETTA MAILBOX DAMAGED BY SNOWPLOW 4132 DARROW ROAD	MORAL CLAIM - MAILBOX	MORAL CLAIM	\$18.97
		SCREWS		\$1.98
		TAX		\$1.41

Discuss: Motion: Mr. Baranek Second: Mayor Drew Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT: \$22.36**

Approve: Unanimously Passed:  Passed:  Denied:  Held:

**STREET** **GOODYEAR STREET & SUPPLY CO** **SNOW PLOW BLADES** **PREFERRED SOURCE** **\$7,500.00**

**RUBBER SNOW PLOW BLADES**

Discuss: Motion: Mr. McCleary Second: Mr. Baranek Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT: \$7,500.00**

Approve: Unanimously Passed:  Passed:  Denied:  Held:

**STREET** **GREAT NORTHERN FENCE** **GUARDRAIL REPLACEMENT** **PREFERRED SOURCE** **\$10,800.00**

**REPLACES MITTIGA THAT IS NO LONGER IN BUSINESS**

Discuss: Motion: Mr. McCleary Second: Mr. Baranek Abstain: \_\_\_\_\_ **TOTAL PO AMOUNT: \$10,800.00**

Approve: Unanimously Passed:  Passed:  Denied:  Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
STREET	<b>FINN CORPORATION</b>	HYDROSEEDER - 1/3	ONLY QUOTE OF 3	\$4,430.00
	USED FOR RESTORATION PROJECTS			\$4,430.00

Discuss: Motion: <u>Mr. McCleary</u>	Second: <u>Mr. Baranek</u>	Abstain: _____	<b>TOTAL PO AMOUNT:</b>	<u>\$13,290.00</u>
Approve: Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>		

<b>WATER</b>	<b>OHIO MACHINERY CO</b>	<b>REPLACEMENT BACKHOE</b>	<b>BID - STATE OF OHIO</b>	<b>\$88,112.80</b>
	REPLACEMENT FOR 2000 NEW			
	HOLLAND BACKHOE			

Discuss: Motion: <u>Mr. McCleary</u>	Second: <u>Mayor Drew</u>	Abstain: _____	<b>TOTAL PO AMOUNT:</b>	<u>\$88,112.80</u>
Approve: Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>		