

Board of Control Minutes – Stow City Hall

Mayor's Conference Room on Wednesday, February 5, 2014 at 9:30 a.m.

MEMBERS PRESENT: Mayor Sara Drew
 Finance Director Baranek
 Assistant City Engineer Carey
 Service Director Wren
 Law Director Reali

ALSO PRESENT: Lisa Jarvis Division Chief Metz
 John Earle Dale Germano
 Linda Nahrstedt Lieutenant Stirm

The Board of Control Minutes are attached.

Other items on the agenda were:

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REGARDING A LEGISLATION REQUEST AUTHORIZING THE EXPENDITURE OF UP TO \$60,000.00 TO PITNEY BOWES FOR POSTAGE FOR THE CLERK OF COURTS OFFICE FOR THE CALENDAR YEAR 2014. THIS IS AN ESTIMATE FOR THE YEAR BASED ON THEIR USAGE FOR 2013.

PITNEY BOWES IS THE SOLE SOURCE FOR THIS PURCHASE BECAUSE WE ARE LEASING THE MACHINE FROM THEM AND THEY OFFER A PASS-THROUGH SERVICE WHICH ENABLES YOU TO DEPOSIT MONEY INTO A RESERVE ACCOUNT AND ADD IT TO THE MACHINE AS NEEDED. THIS TAKES THE PLACE OF TAKING THE METER TO THE POST OFFICE; WHICH IS NO LONGER POSSIBLE.

THE DIRECTOR OF PUBLIC SERVICE CERTIFIES THIS PURCHASE TO BE AN EMERGENCY MEASURE NECESSARY FOR THE IMMEDIATE PRESERVATION OF THE PUBLIC HEALTH AND SAFETY FOR THE REASON THAT THE CLERKS OFFICE MUST SEND OUT CERTIFIED MAIL ON A DAILY BASIS.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded
This motion.

After this item was discussed, it was unanimously approved.

REQUEST FROM THE DIRECTOR OF PUBLIC SERVICE REQUESTING
APPROVAL TO AUTHORIZE THE EXPENDITURE OF UP TO \$17,490.60 TO OHIO
MACHINERY COMPANY FOR A NEW CATERPILLAR MODEL: WT HAMR
WORK TOOLS. THIS IS A TOOL THAT WILL BE USED FOR VARIOUS WATER
MAIN BREAKS THROUGHOUT THE CITY BY THE WATER DEPARTMENT.

OHIO MACHINERY IS THE APPROVED STATE OF OHIO VENDOR FOR THIS
PURCHASE.

Mayor Drew moved for discussion of this item, Mr. Baranek seconded
This motion


After this item was discussed, it was unanimously approved.

MAYOR DREW MOVED TO APPROVE THE BOARD OF CONTROL MINUTES OF
JANUARY 22, 2014. MR. BARANEK SECONDED THIS MOTION.
UNANIMOUSLY APPROVED.

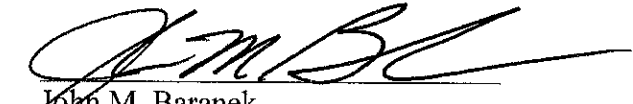
MAYOR DREW MOVED TO APPROVE THE BOARD OF CONTROL MINUTES OF
JANUARY 15, 2014. MR. BARANEK SECONDED THIS MOTION.
UNANIMOUSLY APPROVED.

NOTE: THE SUGGESTED CHANGES TO THE REVISED RULES AND
REGULATIONS OF THE CITY OF STOW HOUSING ASSISTANCE PROGRAM
FROM THE BOARD OF CONTROL MEETING OF JANUARY 29, 2014 HAS BEEN
MET WITH NO CONCERNS.


With no further business, Mr. Wren moved, Mayor. Drew seconded to adjourn the
meeting at 9:36 a.m.



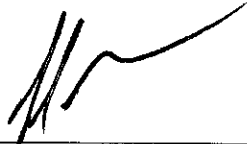
Sara Drew
Mayor



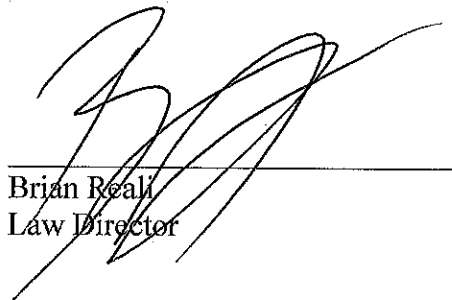
John M. Baranek
Finance Director



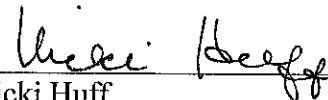
Bud Carey
Assistant City Engineer



Nicholas Wren
Service Director



Brian Reali
Law Director



Vicki Huff
Secretary

City of Stow
Sara Drew, Mayor
Board of Control
2/5/14

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
BLDG MAINT	SOHAR'S ALL SEASON INC	POLY SALT BOX - 50%	PREFERRED SOURCE	\$1,597.50
	FOR NEW BUILDING MAINT TRUCK			
	V517, 2014 FORD F250 TRUCK			\$1,597.50

Discuss:	Motion: Mayor Drew	Second: Mr. Baranek	Abstain:	TOTAL PO AMOUNT:	\$3,195.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>	
CEMETERY	REPLACEMENT COMMERCIAL PARTS		SBP SNOW PLOW PARTS/REPAIRS	BEST PRACTICAL - AVAIL	\$1,500.00
	FOR CEMETERY DEPARTMENT				

Discuss:	Motion: Mr. Baranek	Second: Mayor Drew	Abstain:	TOTAL PO AMOUNT:	\$1,500.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>	
CIVIL SERV	OHIO ASSOC OF CHIEFS OF POLICE		ASSESSMENT CENTER - SERGEAN	LOW QUOTE OF 3	\$5,130.00
	PROMOTION EXAMINATION FOR				
	POLICE SERGEANT~ 5 CANDIDATES				

Discuss:	Motion: Mr. Baranek	Second: Mayor Drew	Abstain:	TOTAL PO AMOUNT:	\$5,130.00
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>	

DEPT VENDOR DESCRIPTION BID/QUOTE AMOUNT

CIVIL SERV OHIO ASSOC OF CHIEFS OF POLICE ASSESSMENT CENTER - CHIEF LOW QUOTE OF 3 \$5,130.00
 FOR THREE (3) POLICE CHIEF
 CANDIDATES

Discuss: Motion: Mr. Baranek Second: Mr. Reali Abstain: _____ **TOTAL PO AMOUNT:** \$5,130.00
 Approve: Unanimously Passed: Passed: Denied: Held:

CIVIL SERV OHIO ASSOC OF CHIEFS OF POLICE ASSESSMENT CTR - LIEUTENANT LOW QUOTE OF THREE \$5,130.00
 FOR SIX (6) LIEUTENANT
 CANDIDATES

Discuss: Motion: Mr. Baranek Second: Mr. Reali Abstain: _____ **TOTAL PO AMOUNT:** \$5,130.00
 Approve: Unanimously Passed: Passed: Denied: Held:

CIVIL SERV CLANCY DANIEL T & ASSOC WRITTEN EXAM - SERGEANT LOW QUOTE OF 3 \$950.00
 FOR POLICE SERGEANT
 FIVE (5) CANDIDATES

ADMIN COST & MILEAGE \$50.00

Discuss: Motion: Mr. Baranek Second: Mr. Reali Abstain: _____ **TOTAL PO AMOUNT:** \$1,000.00
 Approve: Unanimously Passed: Passed: Denied: Held:

CLERKS PITNEY BOWES BANK INC SBP MACHINE POSTAGE SOLE SOURCE \$60,000.00
 FOR CLERK OF COURTS MACHINE
 EST 2014 ~ NEED LEGISLATION

Discuss: Motion: Mr. Baranek Second: Mayor Drew Abstain: _____ **TOTAL PO AMOUNT:** \$60,000.00
 Approve: Unanimously Passed: Passed: Denied: Held:

DEPT	VENDOR	DESCRIPTION	BID/QUOTE	AMOUNT
CLERKS	PITNEY BOWES GLOBAL FIN SERV L L C	POSTAGE MACHINE LEASE ~ 75%	CONTRACT	\$1,348.12
	MACHINE USED AT COURTHOUSE SHARED BY CLERKS & JUDGES			
		POSTAGE MACHINE LEASE ~ 25%		\$449.36

Discuss: Motion: Mayor Drew Second: Mr. Reali Abstain: _____ **TOTAL PO AMOUNT: \$1,797.48**

Approve: Unanimously Passed: Passed: Denied: Held:

FIRE **TRANZONIC COMPANIES THE** **SBP CUSTODIAL SUPPLIES** **BEST PRACTICAL - AVAIL** **\$3,000.00**
USED AT ALL FIRE STATIONS

Discuss: Motion: Mr. Baranek Second: Mayor Drew Abstain: _____ **TOTAL PO AMOUNT: \$3,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

FIRE **WARREN FIRE EQUIPMENT** **SBP TURNOUT GEAR & SUPPLIES** **BEST PRACTICAL - AVAIL** **\$6,000.00**
REPLACEMENT TOOLS & SUPPLIES

Discuss: Motion: Mr. Baranek Second: Mayor Drew Abstain: _____ **TOTAL PO AMOUNT: \$6,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

INFO SERV **APPLIED LASER TECHNOLOGIES L L C** **SBP PRINTER REPAIRS** **BEST PRACTICAL - AVAIL** **\$3,000.00**
FOR VARIOUS CITY PRINTERS

Discuss: Motion: Mr. Baranek Second: Mr. Reali Abstain: _____ **TOTAL PO AMOUNT: \$3,000.00**

Approve: Unanimously Passed: Passed: Denied: Held:

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
INFO SERV	ASHTON SOUND & COMMUNICATIONS INC	SBP PANIC ALARM SYS MAINT	BEST PRACTICAL - AVAIL	\$4,000.00
		TO REPAIR, UPGRADE, & MAINTAIN THE PANIC ALARM SYSTEM		
Discuss:	Motion: <u>Mr. Baranek</u>	Second: <u>Mayor Drew</u>	Abstain: _____	<u>TOTAL PO AMOUNT: \$4,000.00</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
INFO SERV	ATNET PLUS INC	WEBSITE REDESIGN	PREFERRED SOURCE	\$14,950.00
		CREATE NEW WEB PAGE & TRAIN		
Discuss:	Motion: <u>Mr. Baranek</u>	Second: <u>Mayor Drew</u>	Abstain: _____	<u>TOTAL PO AMOUNT: \$14,950.00</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
MAYOR	FISHER & PHILLIPS LLP	SBP PROFESSIONAL LEGAL SV	PROFESSIONAL SOURCE	\$50,000.00
		ASSIST IN PERSONNEL RELATED MATTERS ~ ORD 2014-16		
Discuss:	Motion: <u>Mayor Drew</u>	Second: <u>Mr. Rea11</u>	Abstain: _____	<u>TOTAL PO AMOUNT: \$50,000.00</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
PARKS/REC	SAM'S EAST INC	SBP PARK & REC SUPPLIES	PREFERRED SOURCE	\$1,500.00
		FOR PARK/REC PROGRAMS & EVENTS		
Discuss:	Motion: <u>Mayor Drew</u>	Second: <u>Mr. Baranek</u>	Abstain: _____	<u>TOTAL PO AMOUNT: \$1,500.00</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>
STREET	REPLACEMENT COMMERCIAL PARTS	SBP SNOW PLOW PARTS	SOLE SOURCE	\$1,500.00
		FOR STREET DEPARTMENT TRUCKS		
Discuss:	Motion: <u>Mr. Baranek</u>	Second: <u>Mayor Drew</u>	Abstain: _____	<u>TOTAL PO AMOUNT: \$1,500.00</u>
Approve:	Unanimously Passed: <input checked="" type="checkbox"/>	Passed: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Held: <input type="checkbox"/>

<u>DEPT</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>BID/QUOTE</u>	<u>AMOUNT</u>
<u>STREET</u>	GOODYEAR TIRE & RUBBER CO	NEW LOADER TIRES ~ 1/3	LOW QUOTE OF 3	\$2,658.43
	FOR LOADER, SPLIT 3 WAYS			
	STREET, WATER & STORM WATER			
				\$2,658.43

\$2,658.43

Discuss: Motion: Mayor Drew Second: Mr. Reali Abstain: _____ **TOTAL PO AMOUNT: \$7,975.29**

Approve: Unanimously Passed: Passed: Denied: Held: