



MINUTES OF THE SPECIAL CIVIL SERVICE COMMISSION MEETING

May 26, 2022

Members Present: Tim Fenwick, Vice Chair
Rainy Boucher

Members Absent: Susan Figler, Chair

Also Present: Debra Bennington, Civil Service Clerk
Jeffrey Film, Police Chief
Bryan Snavelly, Police Captain
Mark Stone, Fire Chief
Matthew Tibjash

I. CALL TO ORDER

Mr. Fenwick called the special Civil Service Commission meeting of May 26, 2022 to order at 8:00 a.m. and Ms. Bennington called the roll.

II. APPROVAL OF MINUTES

Motion:

Mr. Fenwick moved and Ms. Boucher seconded to approve the minutes of March 1, March 22, and April 12, 2022 as submitted.

Yes, Votes: Boucher, Fenwick
No Votes: None. The motion carried.

III. BUSINESS ITEMS

A. FIRE CAPTAIN PROMOTIONAL EXAMINATION

The Commission reviewed the Eligibility List based upon the written examination held March 2, 2022 and assessment center held April 9, 2022.

Motion:

Mr. Fenwick moved and Ms. Boucher seconded to certify the Eligibility List for Fire Captain for testing held in March and April 2022.

Yes, Votes: Boucher, Fenwick
No Votes: None. The motion carried.

B. FIRE LIEUTENANT PROMOTIONAL EXAMINATION

The Commission reviewed the Eligibility List based upon the written examination held March 1, 2022 and assessment center held April 2, 2022.

Motion:

Mr. Fenwick moved and Ms. Boucher seconded to certify the Eligibility List for Fire Lieutenant for testing held in March and April 2022.

Yes, Votes: Boucher, Fenwick

No Votes: None. The motion carried.

C. FIREFIGHTER ENTRY-LEVEL EXAMINATION

Matthew Tibjash was present to speak on his scoring protest. He stated he found the website FireApp to be a little cumbersome and did not recall coming across the section to upload his college diplomas. He spoke to Ms. Bennington, Civil Service Clerk, after completing the process to confirm his application had been submitted. On his application, he did indicate he had a bachelors and masters degree but he failed to submit the two diplomas. The Commission viewed both of his diplomas.

Mr. Fenwick stated this candidate submitted his application and did indicate he had two (2) degrees, which would entitle him to bonus points, but did not upload a copy of the diplomas but has since provided them.

Motion:

Mr. Fenwick moved and Ms. Boucher seconded to allow Matthew Tibjash to get the bonus points for college education.

Yes, Votes: Boucher, Fenwick

No Votes: None. The motion carried.

Mr. Fenwick stated we need to void the previous Eligibility List for Firefighter, which was certified on February 23, 2021. In conjunction with that, we are going to certify the new Eligibility List, which is a combination of the May 2022 examination and 2021 Eligible List. This Eligibility List contains Score Bands A, B, C, and D and the first name on Score Band A is Ali Al-Rousan and the first name on Score Band D is Nickolas Binkley.

Motion:

Mr. Fenwick moved and Ms. Boucher seconded to certify the Firefighter Eligibility List for the May 2022 examination.

Yes, Votes: Boucher, Fenwick

No Votes: None. The motion carried.

D. POLICE OFFICER ENTRY-LEVEL EXAMINATION

Mr. Fenwick stated we need to terminate the Eligibility List for Police Officer certified November 2, 2021 and certify the Eligibility List for the April 2022 examination.

Motion:

Mr. Fenwick moved and Ms. Boucher seconded to certify the Eligibility List for the examination and physical agility tests given in April and May 2022 – the first name on Score Band A is Shawn Baker and first name on Score Band D is Leslie Alvarado.

Yes, Votes:	Boucher, Fenwick
No Votes:	None. The motion carried.

IV. ADJOURNMENT

The meeting adjourned at 8:12 a.m.

Tim Fenwick
Vice Chair, Civil Service Commission

Debra Bennington
Civil Service Clerk

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